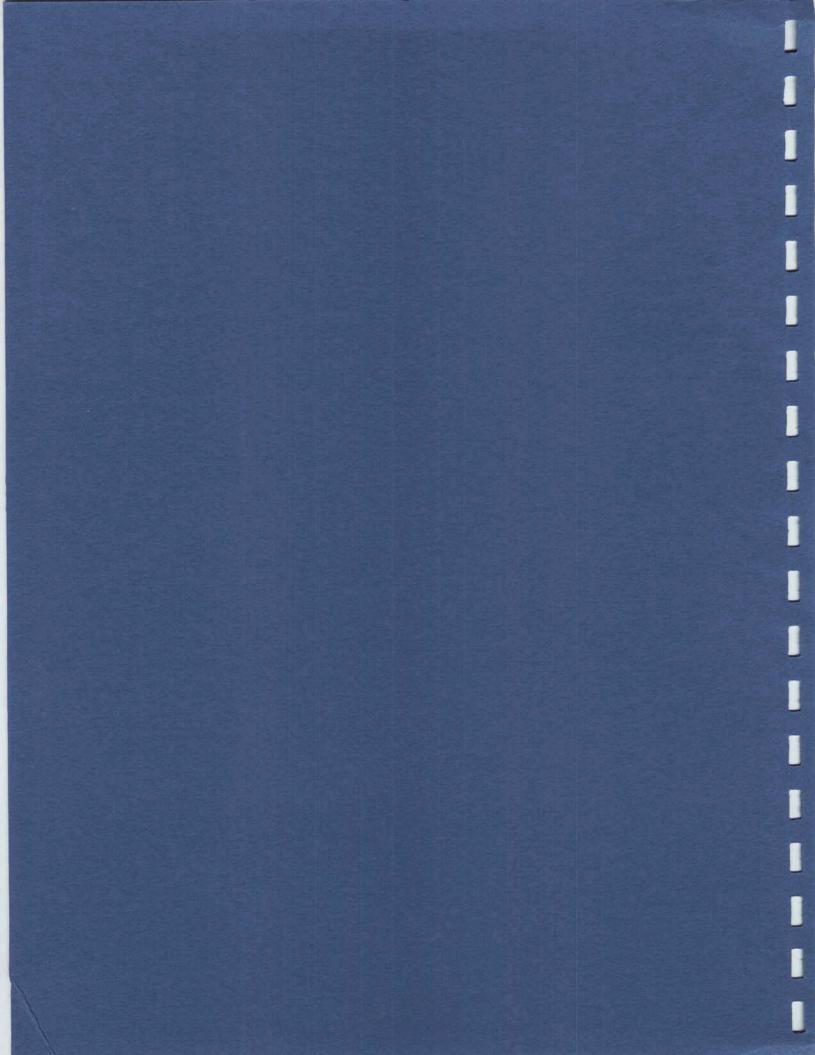
CITY OF WICHITA, KANSAS

ADOPTED



### Our Mission . . .

The City of Wichita is the largest municipal organization in Kansas, distinguished by a long tradition of professional government and committed to providing efficient, high quality services to its citizens.

The fundamental mission of the City is to provide an environment to protect the health, safety and well being of all who live and work in the community. In directing policies and programs toward that end, the City assumes a stewardship role to preserve the assets and natural resources entrusted to its growth, to assure equality of opportunity and to contribute to the quality of life for all citizens.

City government strives to give citizens the highest consideration and insists they receive equal access and a timely response. Concerns of residents, businesses and the disadvantaged are equally deserving of the City's attention. To elicit involvement in decision making, the City emphasizes open government and provides mechanisms for meaningful communication with citizens.

City government pledges to provide leadership to anticipate and creatively respond to changing community needs and to work cooperatively with other government agencies in addressing those needs. To assure responsive government, the City is committed to the highest standards of employee development. The City's staff is dedicated to ethical and professional conduct in carrying out programs which serve the interests of all in the community.

#### **City Council**

Bob Knight \* Mayor
George Rogers \* Council Member (I)
Sheldon Kamen \* Council Member (II)
Phil Lambke \* Council Member (III)
Bill Gale \* Council Member (IV)
Gregory M. Ferris \* Council Member (V)
Joan Cole \* Vice Mayor (VI)

# 1998/99 Adopted Budget City of Wichita, Kansas

\*

January 1 - December 31, 1998 January 1 - December 31, 1999

Cover design is a stylized rendering of Wichita's City Hall.

Design by Ashley Jones, City/County Planning Department.



**GOVERNMENT FINANCE OFFICERS ASSOCIATION** 

# Distinguished Budget Presentation Award

PRESENTED TO
City of Wichita,
Kansas

For the Fiscal Year Beginning
January 1, 1997

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Budget Presentation to the City of Wichita, Kansas for its annual budget for the fiscal year beginning January 1, 1997.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

# CITY OF WICHITA 1998/99 ANNUAL BUDGET

#### TABLE OF CONTENTS

Page no.		Page no			
	Our Mission	36	General Government		
	Cui micololi I I	38	Personnel		
	Distinguished Budget Presentation Award	40	Management Services		
	Significance Bungott incontract Harding	42	Property Management		
	1998/99 Wichita Budget at a Glance				
	100000 Illouing Bungar at a citizen	44	Finance		
		46	Director's Office		
		48	Financial Management		
	Policies for the Future	48	General Accounting		
		50	Purchasing		
		52	Clerk's Office		
CM-1	City Manager's Policy Message	54	Treasury		
		56	Special Assessments		
		58	Lew		
	City Profile	60	Law Administration		
		62	Public Safety Initiative		
j	Profile of Wichita	64	Municipal Court		
		66	Clerk		
		- 68	Probation Office		
		70	Warrant Office		
	The Budget Process	72	Public Safety Initiative		
		-J 74	Fire		
1	Budget Calendar	76	Administration		
		78	Operations		
2	Directory of City Officials	80	Prevention		
3	A Guide to the Budget Process	84	Police		
	_	86	Field Services Bureau		
7	A Guide to Using This Document	88	Investigations Bureau.		
	•	90	Support Services Bureau		
11 .	City Budget (Fund Structure)	92	Public Safety Initiative		
٠	•	94	Police Federal and State Grants		
		97	Library		
	Summaries of Revenues and Expenditures	1	And Educacions		
		101	Art Museum		
13	Financing Sources 1998 to 1999	106	Human Services		
		108	Civil Rights and Services		
14	Combined Detail Summary (All Funds)	110	Housing Services		
15	Expenditures 1996 to 1999	114	Public Works		
		116	Administration		
		118	Natural Resource Conservation		
		121	Design Review		
!	General Fund	122	Building Services		
		124	Street Lighting		
		125	Capital Investment Maintenance Program		
18	Assumptions and Projections	126	Engineering		
		129	Snow and Ice Removal		
29	City Council	130	Traffic Control Maintenance		
		132	Street and Road / Contracted Maintenance		
33	City Manager's Office	136	Street Cleaning		
		139	City-County Flood Control		

## CITY OF WICHITA 1998/99 ANNUAL BUDGET

#### TABLE OF CONTENTS

<b>).</b>	Page i	,
		Nondepartmental (continued)
General Fund (Continued)	190	Neighborhood Initiative / Centers
1	1	Office Automation
016.0		Organizational Studies
City-County Community Health		Reforestation
Administration		Research and Development
Environmental Health		Safety Equipment
Personal Health		Strategic Planning
Local Health Programs		
Animal Control		
Pools / Tobacco / Mowing & Clean Up		Special Revenue Funds
City County Blowning		
City-County Planning	193	Tourism and Convention
Park and Recreation		
Administration	196	Special Alcohol and Drug Programs
Landscape and Forestry		• • • • • • • • • • • • • • • • • • •
Basic Services	201	Special Parks and Recreation
Contracted Landscape Services	201	Operation and and underganon
Botanica	864	l andfill
Maintenance	202	Landfill
Recreation	206	Central Inspection
Community Facilities		
Century II	212	Property Management Operations
Expo Hall	,	and the second
Omnisphere	216	State Office Building
Historical Museum	210	Cate Office Building
Transit		
Tort Liability		Debt Service Fund and Capital Projects
.Contingency	221	Debt Service Fund
	222	Assumptions
Storm Sewers		
Storin Sewers	224	Overview
Fund Balances/Reserves	225	The Capital Improvement Program
F		
Employee Benefits	•	Enterprise Funds
Nondepartmental		Enterprise Funds
Bicycle Programs		
Poord / Took Forms Comment		All San and Alexanders to
Board / Task Force Support	227	Airport Authority
Boathouse	230	Administration
Cable TV Broadcasting	232	Airfield Maintenance
Community Relations / Information	234	Building Maintenance
Cooperative Labor Program	236	Custodial
Downtown Development Corporation	<del></del>	
	238	Engineering
Economic Development Activities	240	Airport Safety
Election Expense	242	Systems and Services
Employee Recognition Programs	243	Jabara
Employee Training and Development		— <del></del>
Historic Wichita (Cowtown)	8.40	Golf Course Suntam
	246	Golf Course System
Housing		
Interactive Video Channel	252	Transit
Legislative Services		

# CITY OF WICHITA 1998/99 ANNUAL BUDGET

#### TABLE OF CONTENTS

Page no.	· ·	Page n	<b>).</b>
	Enterprise Funds (Continued)	343	WSU Management Trainee Fund
÷	Emerprise ranas (continuea)	344	Employee Training
		345	Cemeteries
262	Water and Sewer Department	347	Landfill Post Closure
264	Sewer Utility		
266	Administration	348	Tax Increment Financing District #1
267	Industrial Pretreatment / Sewer Lab	_	
268	Sewage Treatment	349	Tex Increment Financing District #2
270	Sewer Maintenance	351	Economic Development
273	Water Utility		•
276	Administration	354	Sales Tax
278	System Planning and Development		
280	Customer Service	355	Trolleys
282	Distribution		
284	Production and Pumping		
286	Operational Capital Replacements		
288	Storm Water Utility		Other Information
_00			
		359	Mill Levy Facts
		361	Computation of Aggregate Tax Levy Limitation
	Internal Service Funds	362	1995 Taxes Levied for 1996 - Selected Kansas Cities
		364	Annual Increase in Assessed Valuation /
			Mill Levies for Wichita Property Tax Payer
293	Data Center	<b>36</b> 5	Budget Facts
		367	Budget Law
299	Fleet and Buildings	370	Cash Basis Law
306	Telecommunications	373	Economic Indicators
311	Stationery Stores		Budgets Using Non-City Funding Sources
		374	The Wichita State University Mill Levy
316	Self İnsurance	375	Savings Incentive Program
320	Group Life	376	Wichita Housing Authority
321	Group Health	382	Federal / State Outside Funding by Department
322	Workers' Compensation	385	Citizen Participation Organization
324	General Liability:	300	Pine of a mark and a market and
324	Risk Management		Other Budget Detail
326	Safety Office	386	Capital Outlay Detail
328	Tort Management	391	"Other" Detail
020	TOTE MAINING CHICK	395	Position Inventory
		399	Pay Rates (Schedule of Standard Salary Ranges)
		402	Employee Benefits
	Trust Funds	404	Explanation of Object Codes
	Trustruma	7~	Explanation of object odds
			Financial Guidelines, Policies, and Descriptions
331	Pension Funds	407	Financial Guidelines
•		409	Capital Improvement Program Guidelines
334	Wichita Employees Retirement Plan 3	410	Description of Funds
		411	Summary of Significant Accounting Policies
335	Employees' Retirement	412	Description of Revenue Sources
340	Police and Fire Retirement	414	Glossary
342	Unemployment Claims	418	City of Wichita Organization Chart

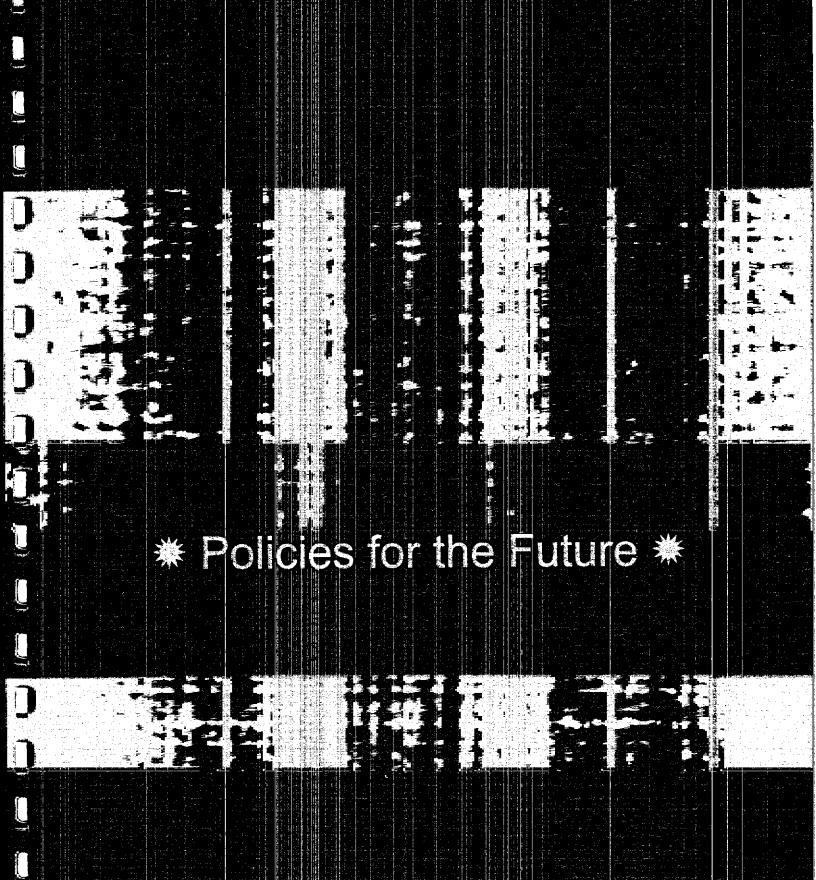
•

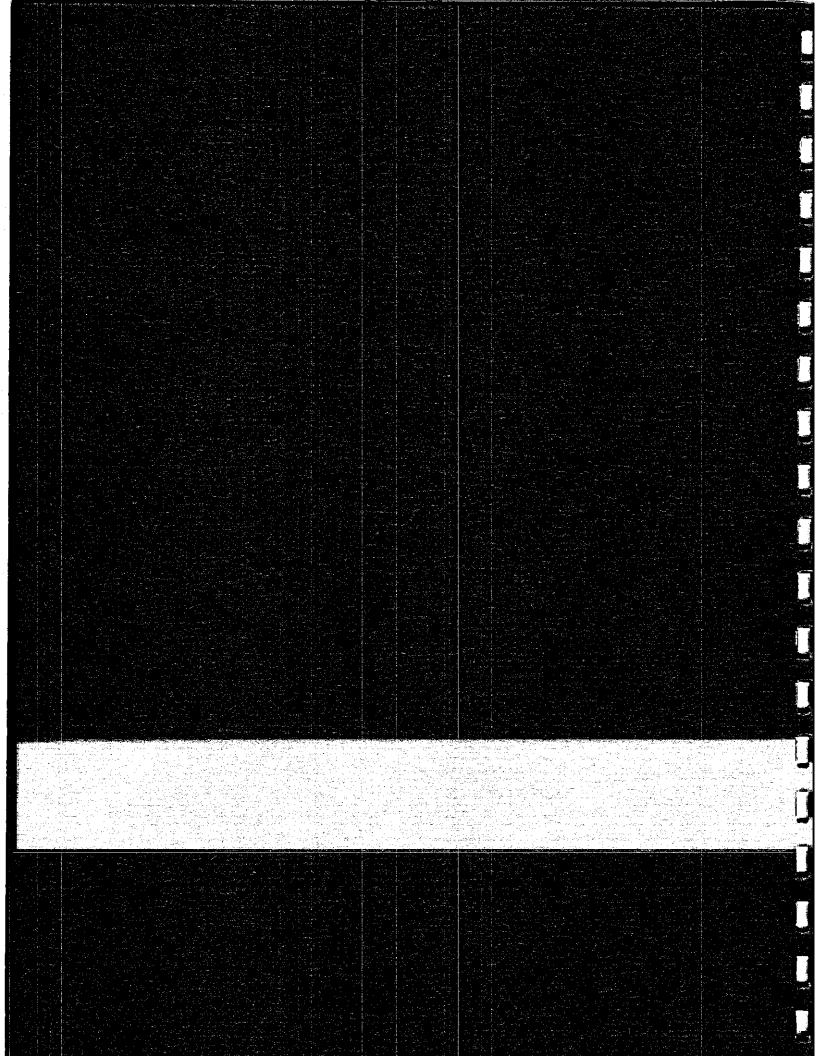
# 1998-99 WICHITA BUDGET AT A GLANCE ...

- The total 1998 adopted budget (all funds) is \$269,069,360, lower than the 1997 adopted budget of \$269,198,770. The 1999 approved budget totals \$271,067,250.
- General Fund operating expenditures of \$129,619,410 are budgeted in 1998,
   a 2.3% increase over the 1997 adopted budget.
- The 1998 adopted budget requires no property tax increase; the City's 31.2
   mill tax levy will remain unchanged.
- No water rate increase will be required in 1998 to fund operating or capital expenditures of the utility. A prevously planned increase of 5% in sewer rates is included.
- Police service enhancements include funding for 112 additional commissioned positions and 15 support positions added with the Public Safety Initiative and for 16 positions for whom federal grants will expire.
- A new northeast area Fire station will be completed this fall, with 11 new and 6
  reassigned positions, to improve fire and medical response time.
- Local funding for transit is set at 2 mills, concurrent with the continuing study
  of the transit service delivery model, and to offset lower federal grant
  subsidies.
- Additions to Municipal Court are included to improve customer service. More counter assistance will be provided, and public defender improvements are funded.
- An additional \$100,000 is allocated to expand youth recreational programs;
   recreational facilities and equipment will also be upgraded.
- Local Sales Tax revenues of \$35.8 million are projected, including \$17.9
   million used to reduce the property tax mill levy by an equivalent of 11 mills.

我然是人情以我們我也在日本人也不能 

TO THE PARTY OF TH







OFFICE OF THE CITY MANAGER CITY HALL - THIRTEENTH FLOOR 455 NORTH MAIN STREET WICHITA, KANSAS 67202-1600 (316) 268-4351 December 1, 1997

The Honorable Mayor and Members of the City Council City of Wichita Wichita, Kansas

Dear Mayor and Council Members:

During the course of the year, the Mayor and City Council are called upon to make many policy decisions which impact the City's finances. It is only in considering the total budget each year, however, that the governing body has the singular and best opportunity to deliberate the full range of program and financial policy choices in setting the future course of the City.

The budget is a statement on the public policy priorities of the future. The governing body is confronted with demands for programs and services which always exceed available resources. The challenge inherent in financial public policy is to identify what is most important. In acting on the budget, the City Council has determined what it considers most crucial for the future of the City of Wichita and the citizens it serves.

#### **BUDGET HIGHLIGHTS**

The Adopted 1998/99 Budget is complex and provides detail on a wide variety of issues. Highlights of the adopted budget are:

- ✓ No property tax increase is required to fund the 1998 Budget.
- ✓ The 1998 General Fund budget is balanced with no requirement to further draw down reserves.
- ✓ No water rate increase will be required through 1998.
- ✓ A sewer rate increase of 5% in 1998 is included to support required capital improvements.
- ✓ The Public Safety Initiative is fully funded adding 112 police officers and 15 police support personnel, as well as adding 14 positions in prosecution and court services.
- A new fire station northeast is expanding fire and medical emergency services.
- Support for neighborhood and youth programs continue, including new initiatives to refurbish neighborhood youth recreational facilities and increased annual funding for youth recreation programs, including a special focus on "at risk" youth.
- Local tax support of the Transit system is set at the two mill levy cap. While transit funding will remain constrained and future fare increases may be required, current bus services are materially sustained for 1998 and 1999.

#### **MEETING CITIZENS NEEDS - PROGRESS AND CHALLENGES**

The Adopted 1998/99 Budget encompasses the years which close out a decade, a century, a millennium. This Budget is a link which sets forth not only what the City is today, but what direction it will take into the future. Retrospectively and prospectively, the Adopted 1998/99 Budget provides an opportunity for a dialogue on community priorities.

A budget, of necessity, uses a monetary yardstick as a primary measure. Community priorities should not be measured solely by aggregate projections of revenues and expenditures. City government provides service to people. It is equally, if not more, important to explore *progress* to date and *challenges* ahead in meeting the needs of the citizens of Wichita.

#### **RESIDENT CITIZENS**

Nothing is more fundamental to municipal government than public safety. The community and City Council have articulated clearly that the future of Wichita (or any city) starts with people being and feeling safe in their homes and places of work. Annually, Wichitans call upon their public safety services 284,000 times for police-related calls and 27,000 times for fire and medical alarms.

Progress has been dramatic over the last several budgets. The City Council has acted decisively to increase the public safety presence in the community and neighborhoods. This effort has included funding for the:

- Addition of 112 police officers on the streets of Wichita with emphasis on a new kind of policing, community policing, involving officers working within neighborhoods on the specific concerns of each area of the community and supplementing the 36 traditional police patrol beats.
- Expansion of the City's neighborhood Police facilities into four substations.
- Expansion of fire services, first with a new west fire station (as well as relocation of a second west station) and now the addition of a new northeast fire station. A total of 18 fire stations provide service with 100 firefighters on duty at all times.
- Expansion of the neighborhood street lighting program to add 200 street lights in 1998 for neighborhoods with special lighting needs to provide improved safety.

Neighborhoods have more than public safety concerns. Residents are interested in clean and healthy neighborhoods as well.

**Progress** on this front is extensive in keeping with the City's stewardship responsibility to ensure a healthier populace and environment:

- Operation of a Neighborhood Court provides the means for enforcement of health, zoning and other codes.
- ➤ Health and Central Inspectors conduct 65,000 inspections annually.
- The Neighborhood Improvement Program identifies several neighborhoods each year where an intensive program of rehabilitation grants/loans and code enforcement is used to ensure a coordinated and significant impact on upgrading each neighborhood.
- ➤ The Water/Sewer Utility continues to invest substantially in treatment efforts to ensure the highest quality in drinking water and its subsequent discharge into the stream after use...Wichita is ahead of many other Kansas communities in this regard.
- Expansion of the Household Hazardous Waste program provides new facilities for greater public convenience in disposal of household toxic materials.

The City has set an international standard in financial and technological strategies for remediation of groundwater contamination with the Gilbert & Mosley project and is now undertaking a similar effort with the North Industrial Corridor project.

► Health services for 66,000 patients per year are provided at eight health facilities.

Challenges ahead include the need to solidify and sustain the progress of the last few years that has dramatically improved public safety services. This is not a certainty given the reliance on federal grant support to partially finance the efforts of the Public Safety Initiative.

Additionally, much work needs to be done to improve neighborhood and community input into governmental decision-making; the early work of the neighborhood centers/assistants, the 'community dialogue' meetings, and the citizen survey are a beginning.

The coming years also represent a challenge as the City begins to introduce home ownership in lieu of public housing and central city infill housing into the mix of opportunities for low and moderate income citizens.

#### **BUSINESS CITIZENS**

From its earliest days, Wichita has been a community that values business and entrepreneurship. As noted by the WSU Center for Economic Development and Business Research (see pages i-vi), the Wichita economy is strong — unemployment is lower than the national average. The Wichita economy is diversified, enjoying a broad mix of business types that includes a strong base of high paying manufacturing jobs.

Businesses have many of the same concerns as residents — a safe community offering good transportation, high quality of life and moderate taxes. Business citizens also have particular needs for a favorable business climate.

**Progress** in addressing the needs of our business citizen are reflected in several areas of the City's budget and services:

- The City financially supported the regional economic development activities under the WI/SE Partnership for Growth; those financial resources remain in the budget to support the emerging economic development efforts identified by the Long Range Planning Task Force.
- The City has a strong track record in offering business development incentives to encourage expansion of existing business or to attract new business; exemplifying this effort is the City's record of issuing \$3.5 billion in industrial revenue bonds, creating/retaining 26,000 jobs.
- As necessary, the City has joined with the private sector as an equity partner on special initiatives to ensure implementation of key projects upon which major segments of our employment base depend (e.g., the Downtown Convention Hotel provides an anchor for the convention/tourism industry encompassing more than 9,000 service jobs).
- ➤ A Development Assistance Center was established to provide one-stop technical assistance/ support for businesses who must comply with governmental regulation in business expansion.
- The Police Department is establishing a business crime unit to provide an expanded focus upon those criminal activities that impact the business sector in an especially adverse manner.
- The City also contributes to economic growth by re-investment of tax dollars back into the local economy; annually the City administers more than \$60 million in infrastructure construction contracts and pays out more than \$50 million to the private sector for contractual, commodity, and capital outlay goods and services.

Challenges ahead should focus on working positively to sustain the economic growth now enjoyed in our community. This will include concerted efforts to implement the goals of the Long Range Planning Task Force.

#### TRANSIT CITIZENS

Wichitans are a mobile people. More than a 300,000 vehicles travel on 1,500 miles of road and across 200 bridges, using 350 signalized intersections and 17,000 street signs to guide them. Buses and paratransit vans provide 2.1 million rides. Pedestrians are provided 150 signalized crossings. Cyclists have 29 miles of bike paths.

**Progress** in meeting the transit needs of our citizens has been extensive over the past several years and in the Adopted 1998/99 Budget:

- ➤ Construction of the Kellogg/US-54 freeway is complete from the Airport to downtown; construction is underway on the Oliver interchange; and the City is financially positioned to continue design/right-of-way/construction activities on the remainder of the freeway corridor.
- ➤ The K-96 freeway corridor around the northeast quadrant of Wichita is also completed.
- ➤ Approximately 44% (over \$400 million) of the City's CIP is transportation-related.
- > 20% of the total annual operating budget is dedicated to transportation projects and services.
- In the City's General Fund, \$15.5 million in the "Gas Tax" component is expended annually on road maintenance and repair.
- Local tax support of bus transit has increased from \$2.2 million in 1995 to \$3.2 million for 1998 as federal grant support has declined; grant and local funding is in place for the new SAM bus maintenance facility.

Challenges ahead include identifying ways to expand maintenance of an infrastructure which is growing rapidly in some areas of the city, and aging to the point that major rehabilitation is essential in other areas of the city.

It will also be critical that the community continue to examine public transit needs to determine what kind of public transit is desired and how it will be financed.

#### **YOUTH CITIZENS**

Of the 326,000 citizens of Wichita, more than 82,000 are school age youth. They are not only our children, but the City's greatest future asset.

**Progress** is nowhere better evidenced than in the simple recognition contained in the recent *Declaration of Interdependence* that a major goal of the community must be positive intervention in the lives of the community's youth, especially those "at risk" due to lack of attention and support. The City's budget of programs and services provides an increased focus on youth:

- To learn, our youth must first be and feel safe in their schools. As part of the Public Safety Initiative, Wichita police will expand their presence in the public schools to include on-site police officers in various schools carrying community policing closer to the classroom.
- To support the efforts of the *Declaration of Interdependence*, the City offers youth recreation and other programs in 128 park facilities, large and small. The City's budget includes funding to support development of a new major soccer and baseball complex northeast and continued development of the South Lakes sports complex southwest.

- In cooperation with the Recreation Alliance, the City continues to provide after school recreation for middle school youth; plans to expand this program are being evaluated for 1998-99.
- For 1997/98/99, the City budget will invest in refurbishment of existing youth recreation facilities/equipment, and expansion of youth recreation programs.
- Increasing assistance to our youth in the area of literacy, the budget also includes a supplemental appropriation to expand the Library's collection of children's books/literature.
- ➤ City government also has a long history of supporting Wichita State University. Through the mid-1960s, the University was supported as a municipal institution. After its induction into the State university system, Wichita continued to levy 1½ mills as a local tax "endowment" for the University and its students. For 1998, the City's portion of the local tax levy supporting WSU is projected at \$2.9 million, of which 32% goes into direct student aid.

Challenges ahead should focus on how the City can partner with schools, the private sector and parents in a combined effort to prepare our youth for the future. It is only through such a cooperative effort that optimum education, health and recreation services for children can be provided.

#### LEISURE CITIZENS

One important measure of a community is the quality of life in the form of leisure and cultural activities. The Wichita community is fortunate to provide many amenities for a city of its size. Park land totaling 3,700 acres is spread throughout the City and includes the outstanding downtown Riverside Park area which hosts many of the activities of the annual River Festival, the largest single gathering of people in Kansas.

The library system has an annual circulation of 1.9 million books and materials. A high quality art museum offers exhibits and programs to 180,000 patrons. Botanical gardens, historic museums, planetarium and municipal golf courses are among many other leisure pursuits available in Wichita.

**Progress** in improving the amenities for our leisure citizens are numerous in the capital and operating budgets of the City:

- ➤ Cultural and recreational facilities and programs (parks, libraries, museums, etc.) represent a tax-supported public "endowment" of \$20 million annually, or 15% of the General Fund.
- Completion of an ice skating complex offering both Olympic and hockey ice surfaces represents not only a major addition to the quality of life in Wichita but an outstanding example of a private/public partnership.
- The City has supported, with \$17 million for land acquisition and McLean Boulevard relocation expenses, the private/public efforts to realize the completion of a world-class Exploration Place (science center and children's museum) in Wichita.
- The environment is not only ecological, but visual. The City's budget continues a balanced commitment to public art and reforestation to enhance the aesthetic environment.
- > The budget includes increased financial support for the new downtown Arts Center.
- ➤ Budgetary support was increased for the new Maya Angelou branch library in northeast Wichita as part of the larger effort to revitalize the 21st Street corridor.
- The budget also increases support to the libraries by retaining staff (initially funded temporarily) and permitting expanded hours of operation, as well as funding for a new telephone system to improve customer services.
- The City's golf course system is financially positioned to support the addition of the new west side course as that project proceeds (a revision to the budget will be necessary as soon as the details of the project are firm).

➤ Century II/Expo Hall is a local tax-subsidized venue for the arts, which provides a home for symphony, theater, and other arts programs.

Challenges ahead include the need to secure increased private/public participation in support of the cultural and leisure projects/programs/services in the community. It will not be possible to achieve success without partnerships.

A major challenge for the City will be to address the recommendations of the library system study which recognizes the City has too many branch libraries offering too limited library services. To improve services to all library patrons, it is imperative the high overhead cost of providing books and material (on loan) to the public be reduced so that more of the financial resources can be invested in books and materials.

#### **EMPLOYEE CITIZENS**

City employees are a loyal, hard-working group of citizens who carry on the work of City government and, by their competence and attitude, substantially determine the level of performance and resulting reputation of City government. In return, the taxpayers of Wichita make the largest investment of their tax dollars in compensating employees.

Progress is sometimes a disputed issue during a year of union contract negotiations as both labor and management strive for a settlement providing a "fair days wage for a fair days work." Nevertheless, the City can point with pride to capable employees and a quality compensation package for its employee citizens:

- The City's goal in relations with all employee groups, union or non-union, is to ensure a salary/wage scale which is competitive in the job market and affordable to the taxpayers. Most City employees receive not only annual "general pay adjustments" to offset inflation, but also merit increases (to top of scale), except for management employees who receive only merit compensation review.
- The City offers its employees an excellent package of health, insurance and pension benefits which costs 29¢ in benefit expenses for every dollar in salary/wages; pension benefits in particular are superior to those offered other public employees in Kansas through the State KPERS pension system.
- Throughout the City budget, employee professional development constitutes an investment that exceeds \$1 million annually.
- Employee safety is a high priority for City Management and its Safety Office which regularly reviews safety in all City operations; makes extensive safety equipment purchases, and sets aside funding to address employee safety concerns as identified by a safety committee.
- The budget will invest millions of dollars in technology to improve the skill and ability of employees to carry out their professional services and responsibilities to the community.
- > Special "Wichita Innovation Teams" of employees in several City departments have been created to tap the ideas of employees on how to make their work easier, as well as more productive, efficient and customer-friendly.
- ➤ One of the largest cost items in the Adopted 1998/99 Budget is employee compensation increases.

Challenges ahead include resolution of current union contract negotiations in a manner which is fair and reasonable to employees while also ensuring taxpayers fair and reasonable tax rates. At a time of moderate inflation, employees should also expect to receive moderate wage/benefit increases.

Employees also should accept the challenge to become involved in an effort to transform city government services (see pages 19-20 of this letter). Successful cities and their employees will be those which challenge the status quo in providing services and exploring ways and means to improve services while holding down costs.

#### **TAXPAYING CITIZENS**

We are all taxpayers — homeowners, renters, businesses, young, old, rich, poor, and even those who are just visiting Wichita. Property taxes are visible at this time of the year; however, every time we purchase something, pay a utility bill or buy an admission ticket, we are also paying money to support City programs and services.

The keys to any tax system are that taxes should be only at a level necessary to finance desired programs and services, and should be fair and equitable based on some measure of ability to pay.

Progressto the taxpayer citizen is probably lower taxes. In a time of increasing demand for public services, most particularly public safety, that is not possible. The next best thing is no tax increase while City government finds ways to absorb both the impact of inflation and increases in programs and services. That is exactly the case for the Adopted 1998/99 Budget:

- A total budget of expenditures with no property tax increase, while absorbing the higher costs for public safety, employee compensation increases, and inflation.
- Wichita's tax burden has been listed in a CATO Institute study as one of the most moderate of metropolitan cities in the country.
- ➤ Considering that the Kansas Legislature lowered taxes, in part, by reducing the tax base of local governments, it can be argued that Wichita is actually participating in reducing taxes by absorbing the actions of the Kansas Legislature, and not passing the cost on in the form of a City tax increase.
- The 1998 General Fund is balanced; in addition to no property tax increase, there is no requirement for deficit spending in a drawdown cash reserves to support ongoing expenditures.
- The City budget continues to ensure tax fairness and equity in its diversity in revenue sources so that no one group of taxpayers pays a disproportionate share of taxes.
- ➤ City finances are administered pursuant to the highest professional standards of fiscal integrity. The City has received the award for excellence in financial reporting from the Government Finance Officers Association (GFOA) longer than any other government in the state, as well as the GFOA Distinguished Budget Presentation Award, and the Award for Excellence for its Investment Policy from the Municipal Treasurers Association.

Challenges ahead include finding ways to mitigate/avoid future tax increases by changing the delivery of service so as to meet needs, but also to do so efficiently. Moody's Investors Service noted in an article: "No local government can be stronger than its finances." While Wichita is fortunate in enjoying a currently strong financial position, the Moody's article further noted: "Even the best managed and least stressed governments are facing recurring structural imbalances that require fundamental changes rather than incremental adjustments."

As City Manager, one of my tasks in submitting an annual budget is to "keep the Council advised as to the financial condition and requirements of the City." In carrying out this responsibility, I am pleased to report much *progress* in addressing the needs of the citizens of Wichita with no property tax increase for the <u>fourth consecutive year</u>. The *challenges* ahead are numerous, but manageable, if there is a commitment to community, partnerships, and innovation.

#### 1997 REVISED BUDGET

The Budget includes revised estimates of current year revenues and expenditures. The procedure of revising the budget is an important element of financial management, designed to provide an updated estimate of trends in the current year and to improve budget development for the next year. In most instances, revised budgets remain within (or below) the previously adopted budget levels for each fund. Occasionally, revised estimates resulting from changing needs, or Council actions, mean an increased expenditure level.

For 1997, revised estimates of expenditures in the General Fund are \$128,451,040, higher than the adopted budget amount of \$126,695,680. The increased level of expenditures is due solely to one-time expenditures for capital maintenance, economic development investments and other non-recurring expenses. Increases in one-time expenditures are offset by increases in revenues such that the 1997 drawdown of General Fund cash reserves will be approximately \$2 million, less than the \$3.1 million previously programmed in the 1997 Adopted Budget.

Debt Service Fund revised expenditures are projected at \$63,635,220, which is lower than the adopted budget of \$63,715,680. Other budget revisions are noted by fund.

#### 1998 ADOPTED BUDGET

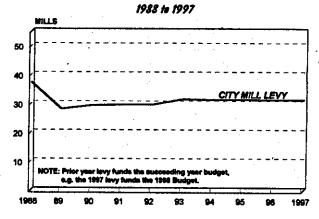
The Adopted 1998 Budget totals \$269,069,360, a slight reduction from the adopted 1997 Budget of \$269,198,770. General Fund expenditures for 1998 are \$129,619,410, a 2.3% increase over the adopted 1997 Budget of \$126,695,680.

#### MILL LEVY

Assessed valuation is the measure of property values for taxation purposes. The County's final estimate of assessed valuation is \$1,676,766,369, a projected increase of 4.5% over the previous year. Final assessed values are set (by the County) after the City's budget is adopted.

The mill levy required to finance the Adopted 1998 Budget is 31.2 mills, no change from the levy requirement for the adopted 1997 Budget. The mill levy is divided between the General Fund and Debt Service Fund as follows:

<u>Fund</u>	Levy
General Fund	21.2
Debt Service Fund	10.0
Total	31.2



On a comparative basis with the 23 other first class cities in Kansas, Wichita's mill levy remains below the 35.9 mill average. When compared with the 24 other cities within the Wichita MSA, Wichita's levy also compares favorably with the average of 37.7 mills. [Averages are based on 1996 tax levy information and may change as other cities adjust for 1997 tax levies to fund 1998 budgets.]

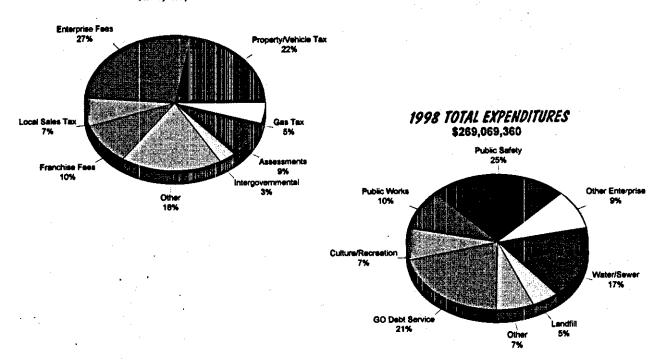
#### **TOTAL REVENUES AND EXPENDITURES** (pages 13-15)

勘价。

Budgeted revenues for 1998 of \$271,128,350 are derived from several sources (chart below). Certain major revenue categories (e.g., gas tax and special assessments) are, by law, dedicated resources and can only be used to offset specific expenses. Both years are exclusive of sales tax cash contributions to capital projects, internal services, enterprise construction and interfund transfers (eliminating double counting and co-mingling of operating and capital funds).

The City's revenue picture reflects years of effort to diversify the sources of funding for the budget. Ad valorem property taxes represent only 19% of total revenues, less than the cost of financing Public Safety services - Police, Fire and Court. The City is not overly reliant on support from federal and state monies to fund basic municipal services (except in the case of federal grant support as a principal source of funding for the Public Safety Initiative).

#### 1998 TOTAL REVENUES \$271,128,350



Adopted 1998 expenditures total \$269,069,360. Expenditures by program/service groups are summarized in the chart (above). Increases in expenditures are primarily the result of higher wage/benefit costs and landfill closure expenses, offset by reductions in debt service requirements.

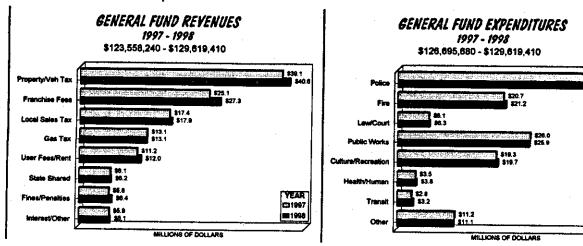
Personnel costs represent the single largest expense item, accounting for 37% of the total budget (66% of the General Fund). For every \$1 spent on salaries/wages, the City will spend 29¢ on employee pension and insurance benefits.

Debt service, at \$77.5 million or 25% of total budget, is the second largest expense item. Expenditures for debt service are declining 13%, principally due to payout of existing debt. A substantial portion of contractual expenses, 22% of total budget, represents the City's efforts to contract work to the private sector. Major expenditure highlights are discussed in the following sections of the budget letter pertaining to specific funds.

#### **GENERAL FUND** (pages 17-192)

The General Fund is the largest of the City's operational funds, accounting for nearly half of the total City budget. Public safety, public works, parks/recreation, health/human services and local tax subsidies for transit are the principal programs supported from this fund. The General Fund is one of two funds which rely upon the ad valorem property tax as a major revenue source.

Overall, 1998/99 General Fund revenues are projected to increase an average of 3.4% annually over the two year budget period. Higher growth rates in some revenues, driven by favorable local economic trends (e.g., the local sales tax), will offset lower growth in other revenues (e.g., motor vehicle tax and gas tax). State-mandated reductions in the motor vehicle tax formula are being phased-in from 1996-2000. The State has also placed a 1.4% cap on growth of gas tax and other state-shared revenues paid to cities.



Increases in expenditure levels are driven by increased labor costs from union agreements and moderate inflationary pressures in contractual and commodity expenses. Despite constrained revenues, the General Fund is balanced for 1998 at \$129,619,410 in revenues and expenditures.

YEAR

E21997

**3** 1998

The 1998 General Fund continues full support for the Public Safety Initiative which adds 112 additional police officers (plus 16 support personnel) on the streets of Wichita, as well as support for prosecution and court services. As noted in the table (below), this effort is partially supported by federal grants which peak in 1998 and decline rapidly thereafter.

# PUBLIC SAFETY INITIATIVE Financial Summary

Expenditures	<u>Positions</u>	1997	<u>1998</u>	1999	2000
Law Municipal Court Police	5 9 127	\$ 234,830 710,620 6.814.280	\$ 238,130 559,880 7.658.630	\$ 240,810 569,040 7.974,430	\$ 249,600 588,730 8.217,770
Total	141	\$7,759,730	\$8,456,640	\$8,784,280	\$9,056,100
Funding Sources Federal Grants Local Taxes		2,447,980 5,308,640	2,800,000 5,656,640	1,367,280 7,417,000	352,020 8,704,080

In addition to the Public Safety Initiative, a number of other priority needs are also addressed in the General Fund expenditures levels:

- The new northeast fire station will be completed with the first full year of operations in 1998.
   Staffing for the station involves the addition of 11 firefighters at a cost of \$489,450.
- The budget (Revised 1997) includes increased funding (\$435,000) for a major renovation of City Hall (2nd and 3rd floor) space for Municipal Court and Prosecution. The large increases in case volume and citizen traffic in court makes the current layout severely overcrowded for court participants and staff alike, as well as a safety hazard.
- Responding to the Declaration of Interdependence goals to support our youth and their future, youth recreation facilities and programs are strengthened through:
  - o renovation of recreation facilities in 1997/98 at a cost of \$301,000,
  - o recreation equipment replacement at a cost of \$50,000,
  - o expansion of youth recreation programs at a cost of \$100,000, and
  - a one-time supplemental expenditure of \$100,000 to update and expand the Library's collection of children's books and materials.
- Existing (CDBG) grant funding for homeless programs is augmented with an annual allocation of \$50,000.
- The 1998 Budget continues support of neighborhoods with two Neighborhood Assistants (one locally funded and one CDBG funded), neighborhood centers at a cost of \$100,000, and funding for an additional 200 neighborhood street lights throughout the city at an annual cost of \$20,000.
- Investing in improved customer service and maintenance needs, \$100,940 is included in the 1998 Library budget as a one-time expense to add the main and branch libraries to the City's telephone system. The Library telephone system is nearing a point where it is beyond repair. [Note: the total City telephone system replacement is \$1.1 million with the remaining \$1 million cost funded from \$700,000 in set-aside equipment replacement funds in the Telecommunications Fund and \$300,000 in one-time capital replacement funds.]
- Declining grant support and increasing costs (primarily for labor and bus replacement) are necessitating higher local tax support for transit. The 1998 increase is projected at \$425,330.
   The transit system is discussed in greater detail later in this letter under the Transit Fund.
- The City's expanding role in economic development efforts is necessitating a realignment of staff support. An Economic Development Office has been established (in Finance) and staffed by three existing positions, as well as supporting legal services for industrial revenue bond issuances and other legal matters involved in the economic development effort. To the extent that it is determined necessary to augment the Economic Development Office with marketing expertise or other staffing requirements, the City Council may consider use of a portion of the allocated \$300,000 General Fund set-aside for this purpose.

The cash reserve position of the General Fund is projected to be approximately \$7.1 million unappropriated reserve and \$11.9 million appropriated reserve by year-end (1998). This reserve provides a margin to cover shortfalls in anticipated revenues, unexpected expenditure requirements or support for future year costs without a property tax increase.

#### **TOURISM & CONVENTION** (pages 193-195)

The financial resources for this fund are derived from a 6% transient guest tax. The fund covers debt service obligations on Expo Hall and a portion of the Lawrence-Dumont Stadium renovation, as well as tourism and convention promotion programs. The financial projections related to the new convention hotel are not yet reflected in the budget. The Tourism & Convention Fund is projected to have sufficient revenues to cover debt service and program costs.

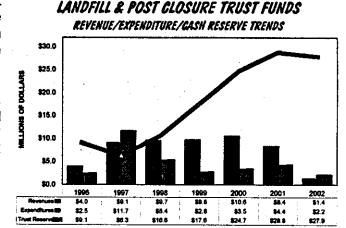
Expo Hall renovations and roof replacement expenses are scheduled in 1997-1999, at an estimated cost of \$1.7 million. These expenses will require a commitment of reserves. Therefore, this fund will not have capacity to increase funding for any tourism/convention programs.

#### LANDFILL OPERATIONS AND POST CLOSURE (pages 202-205 and 347)

Two funds are involved in financing landfill and related operations. The Landfill Fund supports normal operations of the Brooks Landfill, including inspection and monitoring of the private operator, and capital improvements to ensure that the landfill continues to meet environmental requirements. The landfill tipping fee will remain \$26 per ton; the private landfill operator receives \$5.75 per ton and the remainder covers City operating expenses and other landfill programs.

Tipping fee receipts not required for normal operations are deposited in the Landfill Post Closure Trust Fund as a reserve for future post-closure costs (after Brooks is closed in 2001). Post closure obligations will continue for thirty (30) years following Brooks closure.

The chart (right) combines information from each of the two funds: [a] annual revenues and operating costs of the Landfill Fund; and [b] growth in the Landfill Post Closure Trust Fund reserve. For 1998, the Landfill budget will support expenses to remediate leakage. Construction and operations of new household hazardous waste facilities are also included.



The Post Closure Trust Fund is projected to be sufficient to fund all post-closure maintenance expenses for the Brooks Landfill, when closed in 2001. Funding and associated tipping fees for a solid waste disposal alternative to the Brooks Landfill are not contained in the budget.

#### **CENTRAL INSPECTION** (pages 206-210)

The City Council and Wichita Area Builders Association have mutually agreed to policy parameters upon which this fund is structured. Notably, fees are to cover costs while maintaining a 3-4 month operating reserve. Representatives of the Builders Association meet regularly with City staff to review the budget status.

The primary funding source is building permit fees; a previous 10% premium on building permit fees is projected to be eliminated. Other fees are adjusted to ensure cost recovery on specialty services (e.g., contractor license fees and mobile home permits and tie down fees).

#### TRANSIT (pages 252-260)

The Transit Fund continues to be financially distressed. Farebox revenues are expected to have low growth. Federal operating grant support of the transit system has declined; this has required a major infusion of additional local tax support to keep the system solvent and operative for 1996.

Overall, the transit system could not continue to provide the same level of services. In late 1996, some transit system modifications were implemented as cost containment measures. Long-term, an entirely new transit model may indeed be required, and should be intensively studied, and include community involvement.

Short-term, it is proposed that the Council consider a plan which will address the transit situation, while positioning the City to evolve to whatever new transit system or model is devised. This midterm period will likely be for the next 3-5 years. Major elements of the mid-term plan include:

Property Tax Mill Levy Cap	Set the local property tax subsidy at the full two mill cap. This will permit the Transit Fund to cover basic operations and re-establish a (small) cash reserve over the initial years of a five year plan to cushion against losses/uncertainties.
Transit Fares	Transit fares will have to be raised again during this mid-term plan. Any fare increase should not be immediate, but later to allow the 1996 fare increase to be absorbed by public transit users.
SAM Facility	Any public transit future will likely require a maintenance facility. It is adopted that the SAM facility proceed to ensure that maintenance is in close proximity to the Transit Center. This can be done with no increase in operating costs.
Bus Routes and Services	The City should continue with all possible plans to modify or eliminate marginal routes and services, as well as implement opportunities to improve productivity and efficiency in transit operations. Each action may be marginal; cumulatively, they will make a difference financially.
Capital Project and Debt Service Requirements	The Transit Fund may not be able to finance both the cost of operations and debt service on facilities/equipment, especially as the aging bus fleet is replaced. The governing body should consider relieving the Transit Fund of debt service costs, similarly to how many other City operations (e.g., public safety, public works, museums, etc.) do not pay this cost. The impact on the Debt Service Fund would be minimal, but significant to the Transit Fund. This issue will be presented for consideration in the upcoming revisions to the Capital Improvement Program.

This short-term plan can provide the public transit system with a respite from the trauma of the last few years to allow the community to focus on the longer-term future of City transit services. This short-term plan, however, is also contingent on no further reduction in federal operating grant support.

#### WATER/SEWER (pages 262-287)

The Water Utility provides approximately 20 billion gallons of potable water to customers annually; the Sewer Utility collects and treats 14.5 billion gallons of wastewater. Both the Water and Sewer utilities operated in 1996 and 1997 with no rate increases. No water rate increase is included through 1998. A sewer rate increase of 5% is included; debt service obligations for capital improvements are the primary variable affecting the need for rate adjustments.

The adopted budget includes a one-year pilot program involving increased testing and inspection of concrete water transmission mains. If successful, this program can be extended to the entire system. It is anticipated that this effort will permit the City to avoid serious ruptures in water transmission main.

#### STORM WATER (pages 288-292)

In 1995, the City Council reduced storm water fees by 27% (from \$1.66 to \$1.21 ERU, or equivalent residential unit). For the 1996 and 1997 budgets, this resulted in some (marginal) downsizing in operations and maintenance efforts, as well as reductions in future capital project capacity.

\*\*STORM WATER UTILITY FUND\*\*

Based on the experience of the last two years, the financial condition of this fund is better than expected. Utility revenues are marginally higher. Storm water capital improvement projects (already) in progress can be completed and financed from utility revenues. Basic maintenance programs and efforts can be sustained.

It will also be possible to continue with a moderate "hot spots" efforts where critical needs in the storm water infrastructure can be targeted for special rehabilitation (the "hot

REVENUE/EXPENDITURE/CASH RESERVE TRENDS

\$12.0

\$10.0

\$2.0

\$4.0

\$2.0

Revenues III \$6.6 \$6.5 \$5.3 \$5.0 \$5.1

Expenditures III \$3.8 \$5.0 \$11.0 \$5.2 \$5.3

Reserve III \$8.9 \$9.5 \$9.5 \$3.7 \$3.5

spots" program had previously been targeted for phase-out after 1997). Further, it is now projected that the Storm Water Fund can sustain a moderate level of capital project financing, estimated at \$1.5 million per year, or a total of \$7.5 million over the next five year period. Any restoration of the larger storm water capital program (approximately an additional \$13 million) would require an increase in storm water fees or local tax subsidies.

# DATA CENTER (pages 293-298) TELECOMMUNICATIONS (pages 306-310)

The Data Center has operated as an internal service since 1988, providing computer systems support to City departments. Existing major computer systems will require upgrading or replacement over the next two years. The recently approved Management Information System (MIS) plan will guide this effort. In anticipation of system replacement costs, a replacement account was established (as old systems paid out) for the purpose of financing the cost without major rate increases to users. This replacement account will have approximately \$3.1 million by the end of 1997, which will be needed to implement the five-year plan.

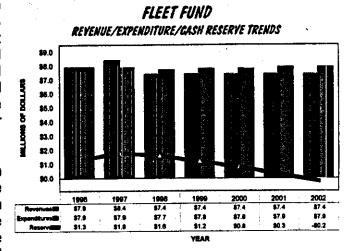
Telecommunications is managed as a subsidiary of the Data Center. The telephone system is more than twelve years old, has experienced major system failures, and has no capacity for additional service. The inadequacies of the telephone system are occasioning citizen/customer services problems in a number of areas (e.g., Water Customer Service, Health and Municipal Court). A telecommunications system study was completed in late 1996 and recommends a system replacement at a cost of \$1.1 million. An equipment replacement reserve was initiated several years ago and will have approximately \$700,000 for this system replacement. Other funds are included in this budget to fully finance a telephone system replacement.

#### **FLEET** (pages 300-305)

The Fleet Fund is the primary fiscal situs for management of the City's fleet of equipment and vehicles supporting nearly all City departments and operations. Vehicle rental rates were increased 7% in 1997, and \$1 million was transferred to the Fleet Fund from the Self-Insurance Fund (an internal service fund which had previously received a \$1 million transfer from Fleet).

The City's fleet of 1,600 has grown more than 14% since 1991. The unit cost of operations is increasing substantially. It is projected that current operations cannot be sustained through the next five years. Vehicle and equipment replacement needs are expected to exceed the annual \$2.5 million budget due to increased purchase costs and the larger fleet size.

Keeping the fund in a positive cash position will require cost reduction strategies or future vehicle rental rate increases. Cost reduction strategies will be explored first. A Vehicle Task Force has been formed to evaluate the fleet and to offer reduction ideas and



incentives to contain costs. Strategies under consideration include: fleet performance and cost effectiveness, management structure/practices, modifications in vehicle replacement schedules, reductions in the number and size of vehicles/equipment, increased privatization, peer city review and customer satisfaction.

#### SELF-INSURANCE (pages 316-329)

The Self-Insurance Fund has four components, each of which has restrictions: Group Life and Group Health, to which the City and employees contribute; and Workers' Compensation and General Liability, which are employer-only funded. The Fund is evaluated annually by an outside actuary to determine required funding and reserve levels.

The Group Health program was converted from a self-funded plan to a premium-based managed care program. The City has provided health coverage to employees through *Premier Blue* for 1996 and 1997. The City Council has approved an additional two year contract with *Premier Blue*, through 1999.

Workers' Compensation and Vehicle Liability loss experience has been very favorable. For the 1998 Budget, Worker's Compensation costs are reduced by 16% while Vehicle Liability costs are reduced 43%. Resulting rate reductions are spread throughout the various departmental operations budgets.

#### PENSION (pages 331-341)

The City maintains separate pension funds for commissioned Police & Fire (P&F) and civilian Wichita Employees' Retirement (WER) employees. The pension funds (combined) experienced another favorable year in 1996 with market value of the pension portfolios standing at \$588 million. For 1998, employer rates of contribution will be lower in both funds.

While the employer rate of contribution to the P&F Fund is declining, the actual dollar payments into the Police & Fire pensions are remaining approximately the same. This is due to the increase in number of Police Officers under the Public Safety Initiative and the additional Firefighters associated with the new northeast fire station. WER pension costs are also remaining approximately the same.

#### PENSION FUNDS Employer (City) Contribution Rates

		P&F		WER	
Employer Contribution	<u>1997</u>	1998	<u>1997</u>	1998	
Percent of Payroll Millions of Dollars	18.3% <b>\$</b> 6.5	17.5% \$6.5	9.0% <b>\$4.</b> 8	8.4% \$4.7	

Opportunities remain to improve the performance of the pension funds. A merger of the assets of the two pension funds could produce administrative cost savings of \$500,000 annually. Governing body enactment of ordinance revisions to consolidate the two pension boards would be required.

#### 1999 APPROVED BUDGET

The 1999 approved budget is \$271,067,250 in expenditures. This represents an increase of <1% from 1998 resulting primarily from increased salary, wage and benefit cost increases which are partially offset by lower expenses in the Landfill Fund. The General Fund is projected to increase in 1999 to \$135,039,280, a 4.2% increase over the 1998 Budget. The projected increase is due to higher local costs for the Public Safety Initiative as federal grant support declines and anticipated increases in employee salary, wage and benefit costs. A drawdown in cash reserves of \$2.9 million would be required to offset this cost.

#### CAPITAL IMPROVEMENT PROGRAM

The 1996-2005 Capital Improvement Program totals \$937 million over the ten-year period. Revenues to finance this program include: Property Taxes (32%), Local Sales Tax (6%), Special Assessments (15%), Grants (13%), and Enterprise

Fees (33%) from airport, water, sewer, storm water, and golf enterprises.

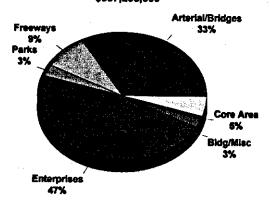
The City finances capital projects in a variety of ways: general obligation bonds/notes, revenue bonds, grants, and cash. The most significant of these are General Obligation (GO) bonds based on the full faith and credit of the City.

General Obligation bonds provide debt financing not only for property tax funded projects but for capital improvement projects where debt service payments are paid by City enterprises (e.g., Airport, Golf, etc.) and internal services (e.g., Fleet). Based on "Generally Accepted Accounting Principles" (GAAP), the debt service payments for

CAPITAL IMPROVEMENT PROGRAM

1996 - 2005 EXPENDITURES

\$937,293,000



General Obligation (GO) debt are spread either to the Debt Service Fund or the various enterprise and internal service funds as appropriate.

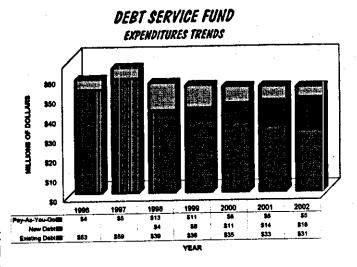
When all GO debt paid from enterprise funds, internal service funds or debt obligations with specific and restricted funding sources are netted out, there remains a group of new "GO At-Large" capital projects which rely upon property taxes and discretionary revenues in the Debt Service Fund for funding. To the extent the (approximate) 10 mill levy is reduced (or increased), the scope of adopted at-large capital projects must be reduced (or increased) as well.

#### **DEBT SERVICE FUND** (pages 221-226)

The Debt Service Fund pays expenses related to most of the City's General Obligation debt. Other City debt is paid from various funds as appropriate cost centers (e.g., Airport and Water/Sewer).

The first obligation of the Debt Service Fund is to make all debt service payments on existing City debt. Based on revenue estimates and assuming a constant property tax levy (10 mills), the remaining resources of the fund are used to assume debt obligations for new capital projects or pay cash for capital project expenses in the form of temporary notes which are retired in the same year (e.g., "pay-as-you-go" financing).

The Debt Service Fund is favorably positioned to support existing debt and finance new capital projects shown in the 1996-2005 Capital Improvement Program. It is projected that the cash reserves of the fund will be reduced from \$6.4 million in 1996 to



\$2 million by 1998. While this reduction is substantial, the target level of reserve for this fund is not-to-exceed 5%. The fund is stable as to revenues, and most expenditures are incurred late in the fiscal year.

#### RESERVES

Each of the funds in the City's budget has a separate cash balance position. Cash reserves are appropriate and necessary for a variety of reasons:

Legal Requirements	Some funds may have legal/regulatory constraints as to either minimum or maximum cash reserve levels, or a fund may have a contractual obligation governing cash balances (e.g., bond covenant).
Contingency	An unencumbered cash balance provides a resource to meet unforseen contingencies and liabilities while avoiding the necessity of taxirate increases or use of "no-fund" warrants.
Timing of Cash Inflows/Outflows	When either receipt of income or payments for contractual and other obligations are less predictable or subject to major fluctuations, a fund may need relatively higher levels of cash reserves to maintain liquidity.
Revenue Volatility	Funds relying on revenues which vary significantly due to economic or other conditions (e.g., weather) will need a higher cash balance than those relying on more stable revenues.

The cash reserve position is also a significant factor evaluated by bond rating agencies assessing the financial strength of a community. Cash reserves, both as to level (dollar and percentage) and trend (whether reserves are increasing, decreasing or stable), mirror the continued ability of a city to meet its obligations and the willingness of local elected officials to set tax rates commensurate with requirements for a balanced budget.

The classic definition of a balanced budget is when annually recurring revenues offset annually recurring expenditures. In some funds, expenditures are occurring at a higher rate than revenues, creating a budget imbalance and net reduction in cash reserves. This funding strategy is possible for a limited period of time if cash reserves are above target limits. As cash reserves decline, it will be necessary to restore a balance through expenditure reductions, increases in revenues, or both.

#### **BUDGET PROCESS**

#### **FUND STRUCTURE**

The budget document is organized to reflect the "fund" structure of the City's finances. The City does not have one budget but twenty funds, exclusive of trust funds, each of which is a legally

separate budget. Fund revenues and expenditures are totaled together in the summary pages of the budget document as a means to provide information to the public on overall trends. Budget adoption and subsequent administration is carried out on a fund-by-fund basis.

Financial projections are tailored to each fund. Estimates and patterns of revenues and expenditures will vary by fund based on each fund's circumstance. Only two funds, General Fund and Debt Service Fund, include the property tax as a direct revenue source supporting fund expenditures.

#### BUDGET FUND STRUCTURE (SELECTED FUNDS) BUDGET NTERNAL GOVERNMENTAL FUNDS ENTERPRISE FUNDS TRUST SERVICE FUNDS GENERAL FUND WATER/SEVER INSURANCE PENSION DEBT SERVICE STORM WATER FLEET TAX INCREMENT LANDFILL GOLF **DATA CENTER** CEMETERIES **INSPECTION** TELECOMM TROLLEY

#### REVENUE/EXPENDITURE FORECASTING

The City's Budget has a multi-year focus: retrospective in reviewing the prior year (1996) actual revenues and expenditures; current in revising 1997 requirements; prospective in budgeting for the next two years (1998/1999) and forecasting an additional three years (2000-2002).

Forecasting the financial future of the City is not a precise science. It requires making assumptions about the future based on a variety of factors. To the greatest extent possible, staff has sought to provide a neutral forecast which is neither too optimistic nor pessimistic.

The financial forecasting which went into the budget is the product of assembling information from multiple sources, including:

Econometric modeling of City revenues based on joint research by Finance staff and a WSU faculty member (who also serves on the State Revenue Estimating Panel),

x Input from state agencies which forecast various governmental revenues (e.g., Gas Tax).

- Local economic trends prepared by the WSU Center for Economic Development and Business Research (see pages I-vi),
- \* Private sector expertise on select revenue sources (e.g., franchise fees),
- \* Finance and other City department staff who monitor revenue/expenditure trends.

#### **BUDGET DEVELOPMENT**

The preparation of the 1998/99 Budget is the product of a team approach. Each department was first asked to submit a "base budget" which sought to hold the line on all expenditure increases except for demonstrable and mandatory increases. A Budget Review Cabinet, comprised of management representatives from various departments, was again used to work with Finance staff and the City Manager in evaluating departmental requests.

An important element of the Budget Development Guidelines was identification of opportunities for consolidation, privatization, and economies and efficiencies.

#### **BUDGET ADMINISTRATION**

The budget establishes appropriation and expenditure levels. It is quite normal for "actual" expenditures to be below "budgeted" expenditures by year-end. Organizations often anticipate a level of such expenditure savings in the budget development. This "planned savings" estimate is spread among departments at varying rates of from 1-1½% so that every (major) department accepts the responsibility/accountability for budget management.

The existence of a particular appropriation in the budget does not automatically mean funds are expended. Because of the time span between preparing the budget, subsequent adoption by the governing body and the end of the budget year, as well as rapidly changing economic factors, each expenditure is reviewed prior to any disbursement.

These expenditure review procedures assure compliance with City requirements and provide some degree of flexibility for modifying programs to meet changing needs and priorities.

#### POSITIONING CITY GOVERNMENT FOR THE NEW MILLENNIUM

The budget continues to focus on ways to reduce costs and do more with less. For 1998, departments were again asked to economize operations and absorb all but a few inflationary costs in contractual, commodities, and capital outlay accounts through the "base budget" directive.

Marginal changes in line item accounts, however, will not be sufficient to meet the challenges ahead. For 1999, for example, it is projected in the General Fund that annual expenditures will be \$2.9 million higher than revenues. This is a budget imbalance that could be accommodated for a year by drawing down cash reserves. In 2000 and beyond, however, such deficit spending for annually recurring costs cannot be sustained; nor should City government assume that tax increases will be automatically acceptable to offset increased governmental expenditures.

It is timely in 1997 to embark on organizational efforts to avoid a future of budget deficits, large tax increases, and/or declining services in 1999 and beyond. New and innovative management techniques must be developed and skillfully applied if the City is to continue to provide responsive municipal programs/services at a reasonable cost to the public. Guiding principles of this effort must include at least the following:

- ◆ Identifying Core Missions working with citizen surveys and other means of community input, the City needs to identify what public services and service levels the community desires and is willing to support taxes or fees to sustain.
- ◆ Customer Service it is imperative that City government and all employees work together and reinforce a commitment to quality service to our citizens as our customers.
- Partnerships- recognizing that City government cannot succeed alone, the City must pursue every opportunity to establish partnerships with other governments, the business sector, other community groups, neighborhoods, and even individual citizens in carrying out projects, programs and services, large and small.
- ◆ Technology exercising caution to ensure that technology remains a means to an end, City government should explore the rapidly growing array of technology options which can improve service delivery, increase productivity, and reduce operating costs.
- Privatization building on the good work of the Privatization Task Force, the City should reenergize efforts to introduce competition in the operation and pricing of government services. Competitive bidding of many services can ascertain those activities best and most economically provided by City departments and services where private companies are best able to provide a service. Quality citizen/customer service can also be economical; competition is one important way to ensure value for every tax dollar spent.
- ◆ Organizational Leadership the governing body, management staff and City employees must all participate in a total quality effort to seek strategic solutions to shape all governmental operations for the future. Current efforts in goal setting by the City Council and employee innovation teams should be continued. Other means to carry out an organizational dialogue should be identified and implemented.

In 1997, an expanded effort began and will continue into 1998. The overall objective will be to aggressively pursue transformation initiatives based on the guidelines outlined above. Led by a senior executive, this effort will also include staff resources for improved research and analytical support.

All City departments will be called upon to loan their staff time and expertise to examine how we do business and where effective change is needed so that organizational goals and challenges for the future can be met. This organization-wide project will not be easy, but with City Council support it can be successful.

#### CONCLUSION

The 1998/99 Budget was prepared under a number of guiding goals and strategies, including:

- ✓ Presenting a balanced budget requiring no property tax increase for 1998.
- ✓ Identifying resources within a balanced budget to improve services levels in neighborhoods, specifically targeting recreational programs and services for youth.

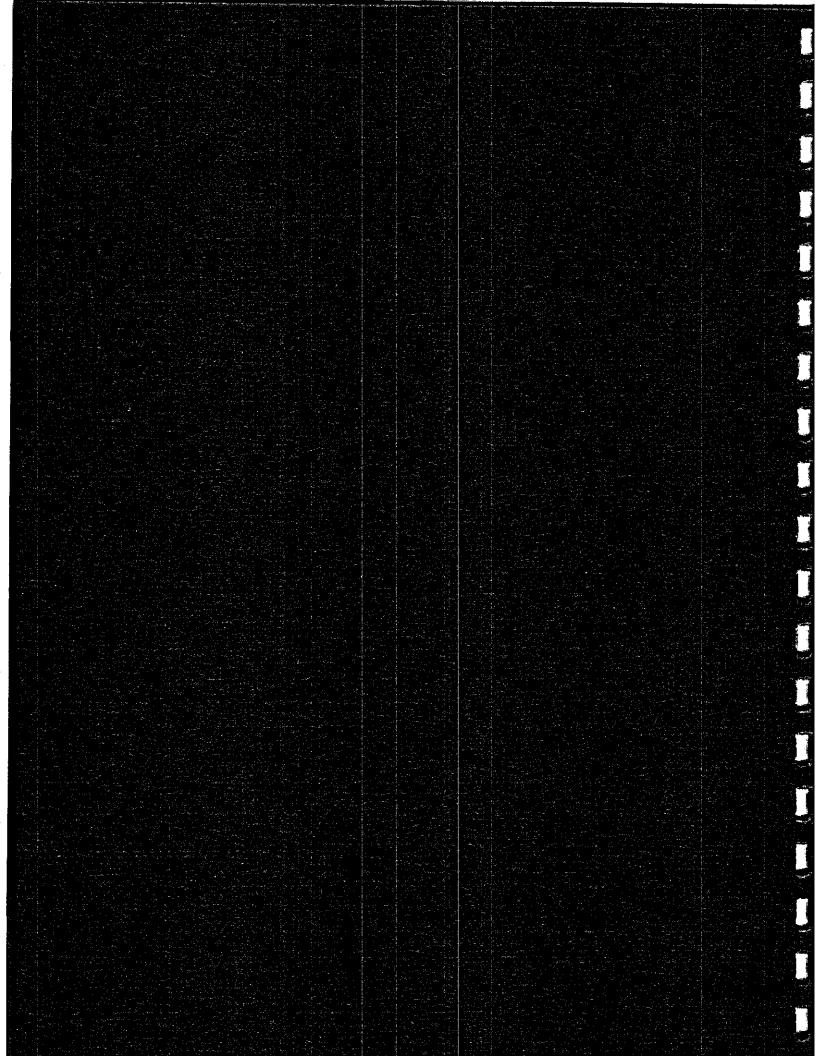
- Sustaining other City programs while containing costs through a variety of measures, so resources can be redirected to the highest priority services.
- ✓ Positioning the City to move into efforts for 1999 and beyond to minimize or avoid, if possible, any future tax increases while maintaining programs and improving customer service.

Respectfully submitted,

Chris Cherches City Manager

ACKNOWLEDGMENTS: Formulating and preparing a budget document is the result of countless hours of work by many individuals. Department heads (and the Staffs) worked diligently and are commended for their efforts. The Budget Review Cabinet, chaired by Cathy Holdeman, did an exemplary job in evaluating budget requests. Special thanks and appreciation are extended to the Finance Staff for their long hours and hard work: Ray Trail, Kelly Carpenter, Rob Raine, Toni Johnston, Mark Manning, Kirk Zoellner, Andy Hopkins, Jay Newton and Deanna Prenatt.

\* City Profile \*

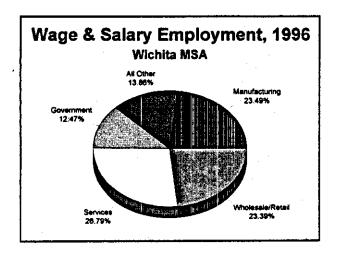


#### **Economic Characteristics**

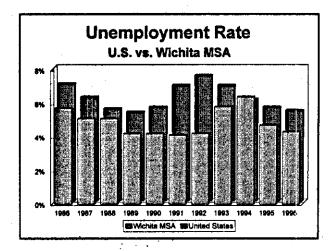
Employment. Wichita's employment includes a broad mix of business types, with a strong base of relatively high paying manufacturing jobs. The table showing the area's largest private employers cannot reveal the large number of small companies providing a wide variety of goods and services to markets around the globe. The 1994 County Business Patterns report shows over 11,000 business establishments in Sedgwick County with fewer than 100 employees.

LARGEST PRIVATE EMPLOYERS IN THE WICHITA AREA, 1996				
Full-time Company Name Employee				
Boeing Company	17,000			
Cessna Aircraft Company	7,400			
Raytheon Aircraft Company .	7,230			
Via Christi Regional Medical Center	4,191			
Learjet Inc.	2,992			
Dillon Food Stores	2,633			
Koch Industries	2,558			
Columbia Wesley Medical Center	2,080			
NationsBank	1,216			
Source: Wichita Business Journal				

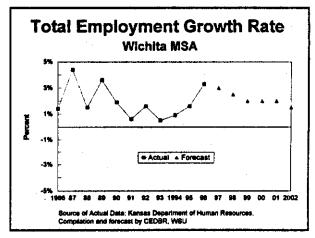
In 1996, 27% of all jobs in the Wichita MSA were in service industries and 23% were manufacturing jobs. Services account for 70,875 jobs, while manufacturing contributed 62,125 of the 264,508 total jobs.



Wichita's unemployment rate has been lower than the national average throughout the past decade.



Total employment grew 3.3% in 1996 in the Wichita MSA. Total employment is expected to continue to grow at an average annual rate of 2.2% from 1997 through 2002. The last year in which the Wichita MSA experienced a decline in total employment was in 1983, weathering a national recession and a major restructuring and downsizing of our largest single industry, aircraft manufacturing.



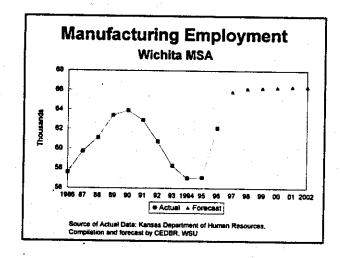
The forecast for total employment is based on the following assumptions:

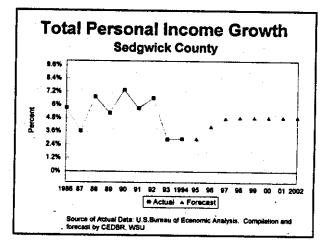
- Continued real growth of the national Gross Domestic Product in the range of 2-3% annually,
- Modest inflation with the Consumer Price Index, as currently measured, at 3% per year,
- Continued growth in international economies, and
- Growth of passenger air travel of 5.3 5.5%.

Manufacturing employment is expected to continue to grow through the year 2002, although at a slower pace than in 1996 and 1997. Wichita's

manufacturing sector includes a wide variety of producers. There were 544 manufacturing companies with fewer than 100 employees in 1994. Wichita is particularly competitive in the production

2002, total personal income is expected to grow at an average annual rate of 4.5%. If inflation remains at around 3%, real growth of personal income would average 1.6% for the period 1995-2002.





of aircraft, for both general aviation and commercial airlines. Currently, both sectors of the aviation industry are growing. Large airlines are in the process of ordering new aircraft to meet expected growth and to upgrade their fleets to more efficient and environmentally sound airplanes. A large number of new aircraft designs have been introduced, which also helps stimulate demand.

Wichita's Coleman Company is the world center of production of outdoor equipment. Chance Industries is another example of a producer meeting worldwide demand for buses, trolleys and amusement rides. Wichita's small and mid-sized manufacturing companies include a large number of flexible, high tech companies supplying industries such as medical equipment, automobile, heating and air conditioning, and construction.

Other employers in Wichita have been strengthened by the health of the U.S. economy as well as emerging international opportunities. Wichita continues to attract a large number of national retailing establishments and growth of retailing is notable along Wichita's northeast growth corridor, particularly Rock Road. In the current environment, Wichita is challenged to identify workers with necessary skills and to continue to build a community attractive to potential employees.

Personal Income. Total Personal Income for Sedgwick County had an average annual growth rate of 5.2% (1.5% in constant dollars) for the decade ending 1994 (the latest year for which data are available as of this printing). From 1995 through

There are three major reasons that total personal income is not expected to grow at historical rates. First, total personal income measures only the income of people living in Sedgwick County. While Sedgwick County will continue to be the center of population and employment in the region, the trend of increasing numbers of commuters from outside of the county to jobs within Sedgwick County is expected to continue. The income of commuters is measured in the county in which they live.

Second, international competition is likely to prevent Wichita employers from raising wages as high as might have been the case in the past during growth cycles.

The third reason relates to the second. Inflation is expected to remain more moderate than in past growth periods.

Personal income is affected by a number of factors, including social security, farm income, rental income, stocks, interest from investments and earnings of employees. The largest share is from earnings of employees. Because of the higher earnings in manufacturing employment than in total employment (\$42,494 compared to \$26,363 in 1994) these projections are dependent on growth of manufacturing employment through the year 2001.

Wichita's per capita personal income in 1994 was \$21,511, slightly below the national average of \$21,696. Wichita's per capita personal income in that year, the last year for which data were available as of this printing, was the medium among four other

major cities in the region, including Kansas City (\$22,641), Omaha (\$22,514), Tulsa (\$20,047) and Oklahoma City (\$19,031).

Increases in manufacturing employment since 1994 have likely improved Wichita's ranking, since average earnings in Wichita manufacturing jobs are higher than the national average (\$42,494, compared to \$39,281 for the U.S.). However, average earnings for all jobs in Wichita were lower than the national average in 1994 (\$26,363, compared to \$28,291). This suggests a challenge to attract high paying non-manufacturing jobs to the region, while continuing to support the strong manufacturing base. Overall, the fact that our average earnings are lower than the national average is somewhat offset by the fact that our cost of living is lower than the national average.

Retail Sales. Based on Kansas Department of Revenue receipts for state sales tax on retail sales, Sedgwick County had \$4.5 billion in taxable retail sales in 1996. This reflects a healthy growth rate of 6.1%. Retail sales are projected to grow at an average annual rate of 4.6% for the period 1997 through 2002. This forecast is based on the above forecast of employment and personal income and the assumption that Wichita will continue to attract increasing numbers of retail customers from outside the county.

	Sedgwick County Retail Sales					
Year	Annual Growth Rate (Percent)					
1995	\$206.9	\$4.22	3.07%			
1996	\$219.6	\$4.48	6.10%			
1997	\$227.1	\$4.63	3.42%			
1998	\$238.1	\$4.86	4.87%			
1999	\$249.7	\$5.10	4.88%			
2000	\$261.9	\$5.35	4.89%			
2001	\$274.8	<b>\$</b> 5.61	4.90%			
2002	\$288.2	\$5.88	4.90%			

Economic Development. Wichita offers an excellent business environment, with incentives that include property tax abatements (up to 10 year -

Source of Historical Data: Ks. Dept. Of Revenue.

Compilation and forecast by CEDBR, WSU

100%), industrial revenue bonds (IRBs), Enterprise Zones, job training funds, and venture capital.

Under the State Constitution, Kansas is a right to work state; no labor unions may attempt to collect "service fees" from workers who choose not to join the union. Only 8.4% of the Wichita MSA's private workforce is unionized compared to 11.2% of the national private sector. Only 4% of the Wichita MSA's private workforce is unionized outside the aircraft plants.

Downtown revitalization is gaining importance and momentum in Wichita. The vitality of the city's core is essential, not only to economic and tax base stability, but to quality of life for its residents. Among the riverfront and core-area public and private development projects under construction or completed since 1994 are:

- Multimedia Security Headquarters
- Wichita Boat House
- Old Town redevelopment
- State Office Building
- Ice Skating and Hockey Rink
- Exploration Place, a Science Center/Children's Museum Complex
- Hyatt Convention Center Hotel
- East Bank Water Walk
- Maple Lewis Street Bridge replacement
- McLean Boulevard realignment

Cost of Living. Even with all of these amenities, Wichita still maintains a moderate cost-of-living rate of 93.5, about 6% below the national average. In 1996, the median single-family home sales price in the Wichita MSA ranked 22nd out of 133 reporting MSAs in a survey by the National Association of Realtors. In 1996, Wichita's median home price of \$81,400 was considerably lower than the national median price of \$119,700.<sup>2</sup>

1 Source: ACCRA'a Cost	of Living Index,	4232 King
St., Alexandria, VA 22302		

Note: This report on *Economic Characteristics* was prepared by the Center for Economic Development and Business Research (CEDBR) at the request of the Department of Finance specifically for inclusion and use in the 1998/99 City Budget.

<sup>&</sup>lt;sup>2</sup> Source: National Association of Realtors.

#### **Population Characteristics**

1996 Populati	on
Wichita <sup>1</sup>	313,238
Wichita MSA <sup>2</sup>	512,965
Within 100-mile radius <sup>3</sup>	1,095,757

1 Estimated by the CEDBR, Wichita State University

<sup>2</sup> Estimated by the U.S. Bureau of the Census

<sup>3</sup> Estimated by the CEDBR, Wichita State University using 1996 county population estimates produced by the U.S. Bureau of the Census

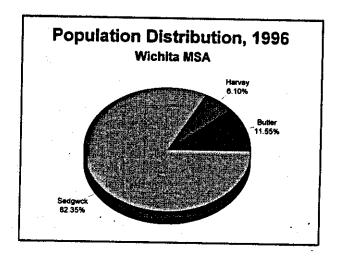
**Growth.** Wichita's population growth has been steady for the past two decades. The majority of recent growth has occurred along the far west/ northwest and east/northeast peripheries of the city, and into the unincorporated portions of the county.

Population Trends						
Year	Wichita (000's)	Percent Change	Sed Co (000's)	Percent Change		
1950	192.2		240.9			
1960	244.5	27	325.4	35		
1970	276.6	13	350.7	8		
1980	279.3	1	366.5	5		
1990	304.1	9	403.7	10		
Source:	U.S. Bureau	of the Census				

Since 1980, the City of Wichita has annexed 21.4 square miles of land into its corporate limits. The majority of annexation activity over the last several years is in response to property owner requests associated with new developments, and water and sewer service requests in the new growth areas.

In 1996, the number of new residential building permits issued for west Wichita made up 63% of the total number of permits issued for Wichita. The number of new commercial building permits for west Wichita made up 38% of the total number, whereas 70% of the value of new commercial building permits in 1996 was for central Wichita. Forty-five percent (45%) of the value of new office building permits was for northeast Wichita. However, 33% of the total number of office building permits was issued for central Wichita, while 30% was issued for west Wichita. Eighty-eight percent (88%) of new industrial building permits were for the central area of Wichita.

Geographic Distribution. The metropolitan statistical area (MSA) includes Sedgwick, Butler and Harvey counties. Sedgwick County represents the largest portion of the region's population with an estimated 422,437 residents in 1996.



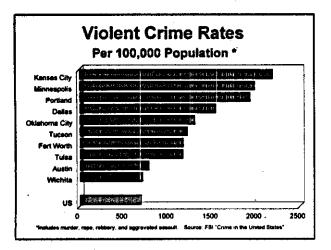
The city's population density has decreased by nearly 50% in the past few decades. Today there are approximately 2,536 persons per square mile in Wichita, compared to 4,625 per square mile in 1960 when growth within the city limits peaked. The trend of perimeter growth, and the associated increase in demand for local government services, is expected to continue for Wichita.

Composition. The racial and ethnic composition of Wichita's population is comparable to that of the nation. Current trends indicate the fastest growth rate to be among Asian/Pacific Islanders and persons of Hispanic origin.

Population by Race/Ethnic Origin, 1990 (percent of total)					
Race and Ethnic Origin Wichita U.S.					
White	82.3	80.4			
African American	11.3	12.1			
American Indian	1.2	.8			
Asian or Pacific Islander	2.6	2.9			
Hispanic Origin 5.4 8.9					
Other Race 2.7 3.8					
Source: 1990 Census of Population and Housing.					

Public Safety. National FBI statistics for 1995 show Wichita's violent crime rate to be as much as 50%

lower than cities of comparable size, including Tulsa, Forth Worth, Tucson, Minneapolis, and Portland. Wichita's violent crime rate in 1995 was 701.1 (number of offenses per 100,000 population), compared to a national rate of 684.6.2



In the first half of 1996, the FBI reported an 8% drop in its crime index for Wichita, compared with only a 3% drop nationally. A 27% decrease in motor vehicle thefts, a 12% decrease in burglaries and a 4% decrease in thefts were responsible for the drop. Efforts by local leaders to address violent crime and crime perception in the city have included the introduction of community policing, stiffer handgun regulations, enhanced surveillance of gang activities, as well as expansion and support of preventive community programs in target areas.

**Education.** Wichitans place great importance on education. In 1990, 82% of Wichita citizens aged 25 years and older had at least a high school diploma, compared to 75% in the nation overall.

The City of Wichita is served is served by eight unified school districts (USDs). The Wichita Public Schools (USD 259), the largest in the area, operates 86 schools (elementary, middle and high schools). It has experienced a steady decline in school enrollment from the 1991/92 school year to the 1995/96 school year of 2,785 students. The 1996/97 enrollment has shown a slight increase over the last year of 209 students, still leaving a decline of 2,567 for the six-year period.

Many of these students have moved into the outlying school districts causing a steady increase in enrollment in those schools. In addition to the public school districts, there are approximately 40 private schools serving preschool through high school students, as well as those needing special education.

Within its city limits, Wichita is served by eight colleges and universities, including Wichita State University, University of Kansas-School of Medicine, Friends University, Kansas Newman College, Embry Riddle Aeronautical University, Tabor College and the Wichita Technical College.

Health and Environmental Quality. Wichita is a regional medical center with three of the four largest medical institutions in Kansas. A total of 11 community hospitals and over 125 outpatient clinics are located in Wichita-Sedgwick County. Wichita is also home to the Center for Improvement of Human Functioning, an international bio-medical research and education organization specializing in nutritional medicine and preventative care.

Wichita's drinking water supply is among the highest quality in the nation. Water treatment facilities consistently achieve water quality standards that surpass state and federal guidelines for effluent discharge. In 1993, a Biosolids Treatment and Management Plan was adopted to further ensure compliance with federal regulations. Groundwater pollution, found beneath the industrial core of downtown in 1991, is currently undergoing comprehensive remediation with the City's uniquely designed, award-winning program that has enabled it to avoid costly federal Superfund designation. The same program is also in use in another industrial area of the city, allowing, for the first time, a site to be delisted from the National Priorities (Superfund) List.

For the past several years, the local public and private sectors have partnered in the federal 33/50 Program, a voluntary pollution prevention and reduction initiative by the EPA. The program's aim has been to reduce toxic emissions to land, air and water by 33% in 1992 and 50% in 1995. Twenty-five businesses and McConnell Air Force Base voluntarily pledged their commitment to the program. To date, all have met or exceeded their goals. Recently, an EPA grant allowed the City to hire one full-time person to work on continued pollution prevention efforts. The current focus is on cooperative efforts to help businesses identify effective pollution prevention programs and to form partnerships with business for implementation of such programs.

Transportation. Wichita Mid-Continent Airport, the largest in Kansas, is a combination commercial air carrier and general aviation complex, providing accommodations for all aircraft. Passenger service and associated air cargo business is available through ten airlines - American Airlines, America West, American Eagle, Comair (Delta Connection),

Atlantic Southeast Airlines (Delta Connection) Northwest, TransWorld, United, United Express, and USAir Express.

Air passengers at Mid-Continent numbered 1.4 million (inbound and outbound) in 1996 up more than 10% from 1995. Air freight shipments increased 39% between 1995 and 1996 to 79.9 million pounds.

Wichita Air F	Wichita Mid-Continent Airport Activity Air Freight Shipments (pounds)					
Year	Inbound	Outbound				
1990	21,396,000	20,172,000				
1991	19,932,000	20,184,000				
1992	27,706,000	27,892,000				
1993	29,028,000	26,148,000				
1994	31,288,000	27,584,000				
1995	31,068,000	26,422,000				
1996	42,570,000	37,332,000				

Source: Center for Economic Development and Business Research W. Frank Barton School of Business, Wichita State University

Wichita I	Wichita Mid-Continent Airport Activity Air Passengers				
Year	Inbound	Outbound			
1990	608,816	613,087			
1991	586,480	590,556			
1992	642,125	640,450			
1993	637,394	637,985			
1994	581,494	584,624			
1995	647,148	647,242			
1996	712,641	714,591			

Source: Center for Economic Development and Business Research W. Frank Barton School of Business, Wichita State University

Culture and Leisure. Recreational opportunities abound in Wichita. The city's compact size allows minimal travel time (average 30 minutes) to outlying areas with open prairie and lakes. Inside the city are more than 140 municipal parks, covering 3,600 acres. At least 160,000 trees are planted on Wichita's public grounds.

Cultural activities include art, natural and historical museums, theater, the Mid-America All-Indian Center, the Wichita Symphony, Metropolitan Ballet, an observatory, a botanical gardens, and a natural-setting zoo. Special ethnic, sports, and holiday events take place year-round, culminating in the area-wide, ten-day River Festival in May. Beginning as a City-financed centennial celebration in 1970, the River Festival has grown to draw over a million people each year and has been named one of the top 100 tourist attractions in North America. The total economic impact in 1995 was estimated to be \$17.5 million.

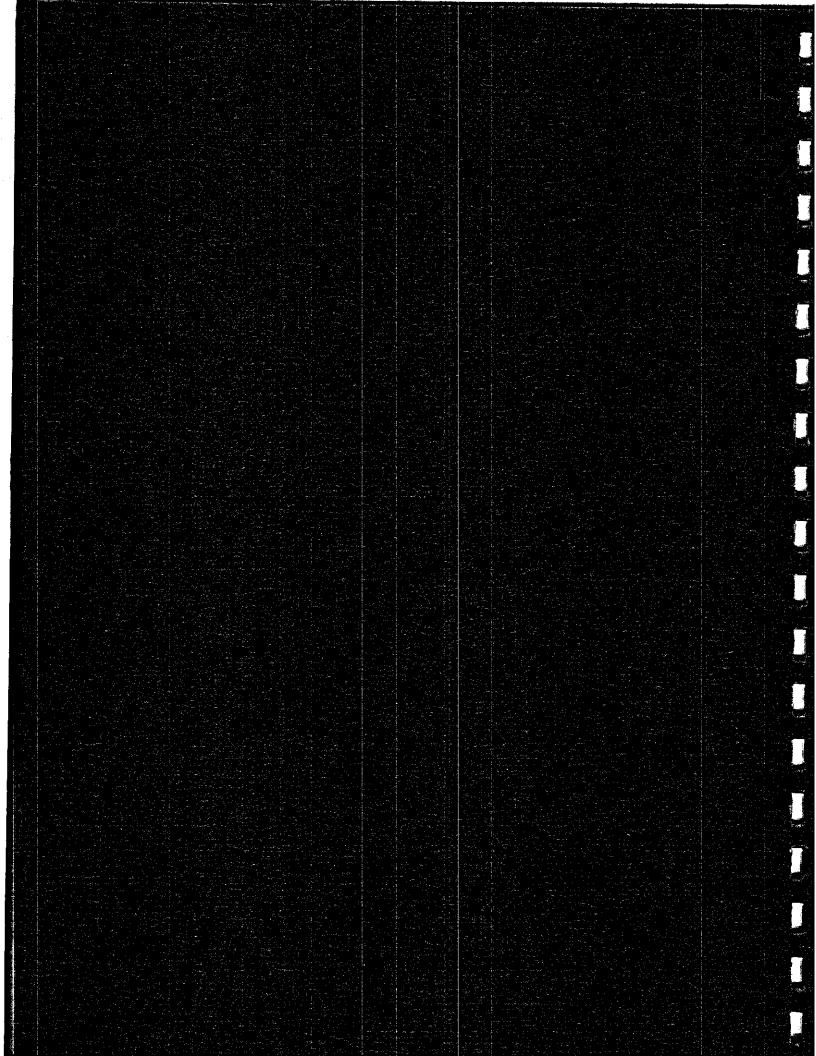
Century II is the convention headquarters downtown, while the Kansas Coliseum, just north of the city, hosts large events and national acts. Wichita is the leading convention and tourism center in Kansas, with more than \$600 million in total travel revenue annually.

Note: This report on *Population Characteristics* was prepared by the Center for Economic Development and Business Research (CEDBR) at the request of the Department of Finance specifically for inclusion and use in the 1998/99 City Budget.

<sup>&</sup>lt;sup>1</sup> Source: 1994 population from the U.S. Census Bureau. Total square miles for the city in 1994 from the Metropolitan Area Planning Department.

<sup>&</sup>lt;sup>2</sup> Source: FBI "Crime in the United States 1995." Violent crimes include murder, rape, robbery and aggravated assault.





#### City of Wichita Budget Development Calendar

#### 1998/99 ANNUAL OPERATING BUDGET

Date	Action
1997	
February 11	Budget instructions for 1998/99 operating budget sent to departments
April 1-9	Department budget submittals due in Department of Finance
May 27 - June 2	Budget Review Cabinet meets on the 1998/99 operating budget
June 9 - June 16	City Manager reviews the 1998/99 operating budget
July 8	Distribution of City Manager's Proposed 1998/99 Annual Operating Budget
July 15	Hearing on the 1998/99 operating budget
July 22	Hearing on the 1998/99 operating budget
July 29	Hearing on the 1998/99 operating budget
	City Council fixes levy and authorizes publication notice on the 1998 annual operating budget
August 1	Publication of notice of final hearing on the 1998 annual operating budget
August 5	Hearing on the 1998/99 operating budget
August 12	City Council formal hearing and adoption of the 1998 operating budget
August 25	Filing of levies and 1998 budget with Sedgwick County Clerk (K.S.A. 79-1801 and 79-2930)
September 23	Budget training for departmental staff

#### DIRECTORY

#### CITY COUNCIL MEMBERS

Bob Knight	Mayor	268-4331 455 N. Main, 67202			
Joan Cole	Vice Mayor (VI)	268-4331 455 N. Main, 67202			
George Rogers	Council Member (I)	268-4331 455 N. Main, 67202			
Sheldon Kamen	Council Member (II)	268-4331 455 N. Main, 67202			
Phil Lambke	Council Member (III)	268-4331 455 N. Main, 67202			
Bill Gale	Council Member (IV)	268-4331 455 N. Main, 67202			
Gregory M. Ferris	Council Member (V)	268-4331 455 N. Main, 67202			
	•				
CITY OFFICES	PHONE	KEYSTAFF			
City Manager	268-4351	Chris Cherches, City Manager			
Airport	946-4700	Bailis Bell, Director of Airports			
Art Museum	268-4921	Inez Wolins, Director of Art Museum			
Central Inspection	268-4461	Kurt Schroeder, Superintendant			
Data Center	268-4318	Kathy Terrebonne, Information Systems Director			
Finance	268-4434	Ray Trail, Director of Finance			
Fire	268-4451	Larry Garcia, Fire Chief			
General Government	268-4351	Cathy Holdeman, Management Services Directo			
Health	268-8401	Jack Brown, Interim Director of Health			
Human Services	268-4691	Mike Reichenberger, Interim Dir. of Human Srvcs.			
Law	268-4681	Gary Rebenstorf, Director of Law & City Attorney			
Library	262-0611	Richard Rademacher, Director of Libraries			
Municipal Court	268-4611	Roger Clark, Court Administrator			
Park	268-4361	Tim Vanatta, Director of Parks and Recreation			
Personnel	268-4531	Karen Marshall, Personnel Director			
Planning	268-4421	Marvin Krout, Director of Planning			
Police	268-4158	Mike Watson, Chief of Police			
Public Works	268-4497	Steve Lackey, Director of Public Works			
Transit	265-1450	Michael Melaniphy, General Manager			
Water and Sewer	268-4515	David Warren, Director of Water and Sewer			

# A GUIDE TO THE BUDGET PROCESS

Nearly all policies and actions of the City of Wichita are related to resource allocation. Central to the allocation process is the development of financial trends and the annual operating and capital improvement program budgets.

As the budget development calendar on the preceding page indicates, the 1998-2002 Financial Plan document has been prepared and distributed earlier this year. The document is the basis for many funding assumptions in this 1998/99 Proposed Budget document.

#### The Budget Cycle

The City of Wichita utilizes a two-year, rotating budget cycle, meaning that revenue and expenditure budgets are prepared annually, by fund, and revised for the next two calendar years. In the process that was completed in August, 1996, the City Council approved a revised expenditure plan for the 1996 budget, adopted a 1997 budget and approved a 1998 budget.

In accordance with state law, the City submitted the 1997 annual budget for certification. Also, increased expenditure authority was needed in the 1996 revised budget for several funds, so the City Council formally approved revised budgets for the recertification of these funds.

While the City was developing its annual operating budget, a parallel process was taking place with respect to the capital improvement program (CIP). Shortly after the operating budget was adopted, the CIP was presented, outlining the City's ten-year program for planned capital projects and the means of financing them.

Each year, the budget calendar follows this general plan:

January - March: Revenues are projected and trends analyzed. Financial trends are developed and presented.

March - June: Financial assumptions and budget targets are communicated to Department Directors. Early input is received from the Citizen Participation Organization. Operating and capital budgets are developed and reviewed by City Finance/Budget staff, and by the Budget Review Cabinet of senior City staff. The City Manager conducts a final review, makes final changes, and prepares the budget policy message.

July. The City Manager's recommended operating budget is presented to the City Council.

July-August. Public hearings are held weekly on the operating budget and at special meetings and workshops. City staff members respond to requests for presentations from the Citizen Participation Organization and other groups.

Mid August. Final hearing and formal adoption of the operating budget occurs in mid-August, after a 10-day notice of hearing has been published in the official newspaper. Beyond this publication, the budgeted expenditures for each fund may not be increased, although other changes may be enacted.

August 25. Certification of the operating budget (in effect, operating budgets for each fund) is made to the state of Kansas.

Throughout August. The CIP is presented and comments are received.

Late summer. The City Manager's Proposed Capital Improvement Program is distributed.

Late summer or early fall. The Capital Improvement Program is presented to the City Council. (The Capital Improvement Program process is explained in greater detail in this document, in the section titled "Debt Service Fund and Capital Projects.)

# Budget Revisions, Amendments, and Adjustments

#### Revisions

A process to revise the adopted budget is started early in the operating year and concurrently with developing the financial trends/projections and next year's operating budget. Revisions are based on the latest available information for revenue and expenditure estimates. In addition, the revisions ensure that the planned programs and service levels conform to any new City Council policies.

#### **Budget Amendments**

Under Kansas law, the City Council may amend an adopted budget during an operating year, if unforeseen circumstances create a need to increase the expenditure authority of a fund or budget. A ten-day official notice is given and a public hearing is held before the City Council.

#### **Budget Adjustments**

During the operating year, budget adjustments \$10,000 and under are made within funds administratively, as costs of carrying out programs become better known. Budget adjustments of more than \$10,000, or adjustments that change the intent of a program expenditure, are brought to the City Council for action.

## State Laws and Accounting Practice

As is evident from the foregoing, the operating budget process is governed by statutes of the state of Kansas. Among other provisions, the budget law states that cities must

prepare annual, itemized budgets,

- account for the prior, current, and ensuing years in specific ways,
- stay within the tax limits for operating and debt funds,
- · maintain only limited fund balances,
- hold a formal hearing, with appropriate publication and notice,
- complete the process and submit the budget by August 25, and
- not exceed adopted expenditure authority without approval through a formal amendment process.

The cash-basis law further provides that cities may not pay any obligation in excess of the amount of funds actually on hand in the treasury at the time for the indicated purpose.

Under state law, and according to accepted accounting practice, accounts of the City are organized by funds and groups of accounts. This means that

- each fund in fact is a budget and for accounting purposes has its own set of revenues and expenditures, which must balance.
- expenditures within each fund are limited to the specific purposes of that fund, and
- resources or revenues in excess of current expenditures are not available for expenditures in other funds.

For the statutes, as well as the Summary of Significant Accounting Policies and Description of Funds, see the "Other Information" section following the fund summaries in this document.

# Factors Influencing the Budget Development Process

The amount of available funding determines much of the budget process. Since future revenues cannot be known

for certain, the framework for the whole budget development process in effect is built upon assumptions about the City's economic and financial future.

Revenue Projections

The first step in the budget development process is for City staff to project revenues. Trends in the performance of each source are studied, and economic conditions and events which could alter the projections are considered.

By March of a new budget season, the best assumptions about many future revenue sources must be "put on the table." These become the basis of each fund's projection in the *Financial Plan*.

Among the factors affecting revenues are weather conditions (especially important for electric, gas and water utility franchise taxes), legislative proposals related to state-shared revenues (local ad valorem tax reduction fund revenues, and motor vehicle and gas taxes), and local economic conditions (influencing closely the sales tax revenue stream as well as other sources). Economic indicators used in preparing the financial projections and budget are included in the "Other Information" section of this document.

Forecasting revenues is probably one of the most difficult tasks the City has in preparing a budget. If assumptions are too optimistic, policy makers may adopt programs that will not be supported by actual revenues in the coming year. If assumptions are too pessimistic, the budget process becomes constrained by the need to reduce programs and expenditures, or to find new revenue sources, including tax increases.

The importance of revenue assumptions in the budget process is one reason assumptions are stated at the beginning of

the General Fund presentation. They not only provide a bench mark for adjustments in the actual year of operation, but allow others to challenge and improve on them as the budget is being reviewed.

#### **Prior Choices**

The budget process is shaped by many policy decisions and guidelines that have been put in place by the City Council. For example, the Council has set a revenue reserve for the General Fund of not less than 5% and not more than 10% of annual revenues. This is thought to be a prudent "savings account" for unforeseen emergencies or shortfalls caused by revenue declines.

Also, programs supported in the current operating budget plan represent Council commitments that must be continually evaluated as to whether they should be sustained, altered or reduced altogether.

Reallocations of personnel and equipment, and other modifications involving level and method of service in ongoing programs must be undertaken with sensitivity to community preferences and to minimizing disruption to all involved in producing or receiving the service.

Debt obligations assumed to pay for the City's streets and bridges, water and sewer systems, park system, and facilities are another prior choice important in the budget development process. Property tax support for debt service, as a matter of City Council policy, amounts to 10 mills, or roughly one-third of all property taxes paid by taxpaying residents in the city.

Closely related to decisions on new debt obligations are the ongoing costs assumed with new capital projects. Future costs of heating and maintaining new buildings, and keeping roads and streets

in good condition will add to the annual operating costs.

#### New Needs, Preferences, and Limitations

Finally, new needs and policy directions, as well as unexpected constraints, shape the over-all budget process. Among the most important on the agenda for the City have been public safety, and support for Community Policing.

Meeting unexpected costs of programs mandated by the federal and state governments, as well as providing for future employee compensation, continue to be critical issues. These and other policy matters are addressed in the City Manager's letter, or policy message, which focuses the City Council and citizens on the important decisions encompassed in the operating budget.

#### A GUIDE TO USING THIS 1998/99 ANNUAL BUDGET DOCUMENT

Organization

The budget document is systematically organized from front to back, and moves from the broadest perspective to the smallest detail.

The City Manager's Policy Message is the focal point of the entire document, and presents in policy format the issues facing the City along with the City Manager's recommendations for addressing these through the budget document. The Budget Process section that follows provides basic information about the process and calendar.

Summaries of Revenues and Expenditures are in the following section. Often called the City's "total operating budget," these summaries in fact are a combined presentation of many operating budgets (or legal funds) that are established as locally funded operations.

The largest section of the budget document contains fund presentations and budgets, by department (or organizational unit) within the fund. Each fund is introduced with a multi-year budget plan. Each department or unit then is introduced with Highlights of the budget for that organizational unit. Finally, the line-item budget and personal services pages give account detail for the budget plan.

The final section of the budget document contains Other Information, and provides supplementary detail for the rest of the document.

Budget and Planning Document
Altogether, several documents are
produced to be used as tools in the

financial planning and policy making process, and are available as references during the implementation of programs:

- The City of Wichita Financial Plan
  presents economic and financial
  assumptions, preliminary revenue
  projections, current -level expenditure
  estimates, and balances for five years
  into the future (generally available in
  March each calendar year).
- The Proposed Annual Budget
  contains the City Manager's detailed
  proposal to meet the City's operating
  needs for a two-year (continually
  rotating) period, along with revenue
  estimates and decision points for City
  Council action (published in July). A
  shortened version is prepared for wider
  circulation and is called the Proposed
  Annual Budget in Brief.
- The Adopted Annual Budget contains the operating expenditure limits (by fund) approved by the City Council and certified to the state of Kansas for the coming calendar year (published in November). The shortened version prepared for wider circulation is the Adopted Annual Budget in Brief.
- The Capital Improvement Program provides the ten-year program for planned capital projects and the means of financing them.

#### **Fund Structure**

The largest section of the budget document is organized according to the fund types and corresponds to the Comprehensive Annual Financial Report (CAFR). This format permits a fairly direct comparison of budget allocations and expenditures with financial reports.

In this budget document, department and other organizational unit budgets are

presented within funds, which are presented in the following order:

Governmental Funds. Governmental funds are used to account for operations that rely mostly on current assets and current liabilities.

- The General Fund finances most current operations (other than those of the self-supporting proprietary funds). General Fund operations are Police, Fire, Public Works, Park, Library, Art Museum, Law, Municipal Court, Finance, Health, Human Services, City Council, City Manager and General Government (Personnel, Management Services, and Property Management). Primary funding sources are property taxes, motor vehicle taxes, franchise taxes, state-shared revenues, and department generated user fees.
- The Tourism and Convention Fund supports tourist attractions with monies collected through the transient guest tax.
- The Special Alcohol Programs Fund receives state-shared alcohol liquor tax revenues, which are spent only for services or programs dealing with alcoholism and drug abuse prevention and education.
- The Special Parks and Recreation Fund receives state-shared alcohol liquor tax for the support of park and recreational services, programs, and facilities.
- The Landfill Fund receives income through a lease agreement with a private contractor, to support activities at refuse disposal sites and environmental management needs.

- The Central Inspection Fund utilizes permit and license fees to monitor and regulate compliance with City codes on building construction, housing maintenance, signs, and zoning.
- The Property Management
   Operations Fund utilizes rental
   revenues and other earnings from
   City-owned properties to manage and
   dispose of them.
- The State Office Building Fund uses building and garage rent payments, and parking space revenues, to manage custodial and maintenance functions of the State Office Building.
- The Debt Service Fund accounts for the payment of interest and principal on long-term general obligation (GO) debt. Sources of funding include property taxes, special assessments, sales tax, bond proceeds, interest earnings, and miscellaneous sources.

Enterprise Funds. These funds are used for government functions that are self-supporting. They belong to the group of funds called "proprietary," and are operated much like a business, with one balance sheet for all current expenses and long-term debt obligations, assets and liabilities, and depreciation. Enterprise funds are proprietary funds that provide services to the community at large, in contrast with internal service funds (another kind of proprietary fund that provides services within the City organization).

Each enterprise operation receives revenues from the sale of services or user fees. These operations generally do not receive tax support, except for Transit, which receives a subsidy from the General Fund.

The City has six enterprise funds:

- The Wichita Airport provides facilities for air transportation services for the public, business, and industry.
- The Golf Course System provides four public golf facilities that are supported by user fees.
- Transit provides inexpensive bus service through regular route services and special charter services.
- The Sewer Utility operates and maintains the sewer component of the combined Water and Sewer Department, including wastewater treatment plants.
- The Water Utility operates and maintains the water component of the combined Water and Sewer Department, providing and distributing an adequate, quality supply of water from equus beds and Cheney reservoir.
- The Storm Water Utility is responsible for construction, reconstruction, and maintenance of the city's storm water system.

Internal Service Funds. These funds provide services for City departments at cost. Like enterprise funds (which provide services externally), internal service funds belong to the "proprietary" group of funds. They are operated like a business, with one balance sheet for all current expenses and long-term obligations.

The City has five internal service funds:

 Data Center is responsible for coordination of the City's total office automation and data processing.

- Fleet and Buildings includes the equipment motor pool and central maintenance facility.
- Self-Insurance accounts for self-insurance programs of health insurance, workers' compensation, group life insurance, employee liability, property damage, and general liability.
- Telecommunications centralizes
   management of the large digital switch,
   long-distance usage, smaller telephone
   systems, and miscellaneous
   telecommunications.
- Stationery Stores provides all departments with office supplies, duplication and printing services, mail room service, photocopying, and microfilming at the most economical cost.

Trust Funds. Trust funds are used when the City is custodian of monies that are to be reserved and used for a specific purpose. The budget document presents trust funds that are expended according to the conditions of the trusts.

- The Wichita Employees' Retirement Fund provides a pension program for noncommissioned employees. The City's contribution is budgeted within the operating departments.
- The Police and Fire Retirement Fund provides a pension program for commissioned Police and Fire personnel. The City's contribution to this pension program is budgeted within the operating departments.
- The Employee Training Fund provides in-house training and workshops for all City employees and off-site training for

General Fund personnel, when such training is not offered in-house.

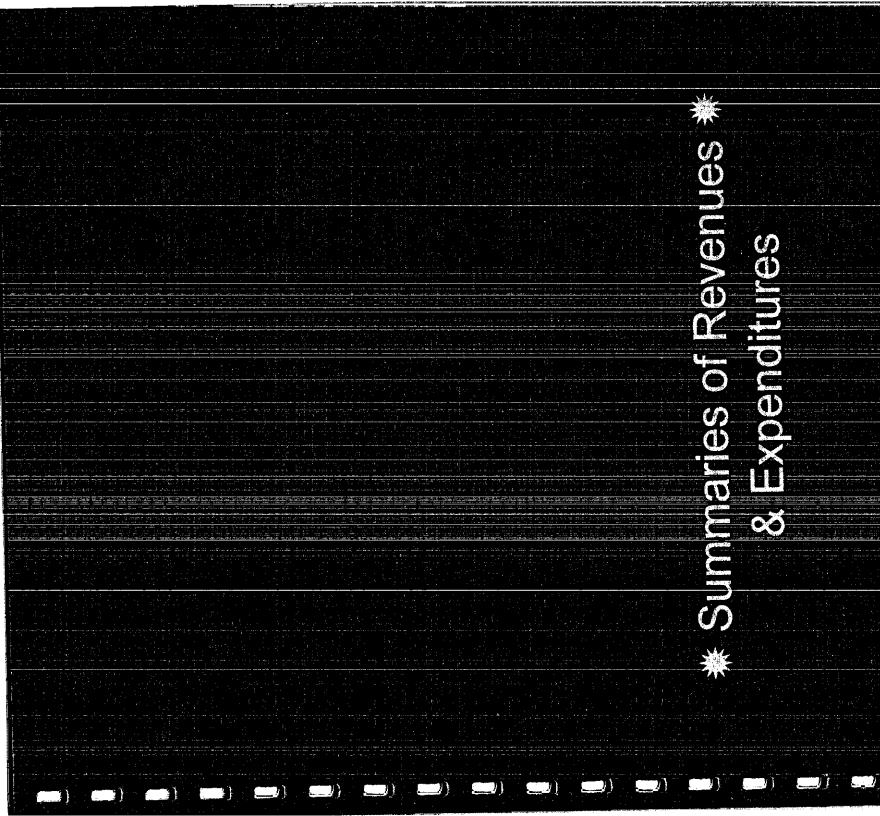
- The Cemeteries Trust Fund uses interest earnings and charges for services to maintain Highland Park and Jamestown cemeteries.
- The Environmental Management
   Trust Fund receives revenues through
   the Landfill fees for current and future
   expenditures related to environmental
   management concerns.
- The Tax Increment Financing Fund (TIF) - District #1 receives support from a property tax increment and potentially responsible parties in the Gilbert and Mosley site, to fund remediation and clean-up of groundwater contamination at the site.
- The Tax Increment Financing Fund (TIF) - District #2 receives support from a property tax increment and potentially responsible parties in the North Industrial Corridor District, to fund remediation and clean-up of groundwater contamination in the district.
- The Trolleys Trust Fund receives contributions, fares, and other revenues to provide operating and maintenance costs of this self-supporting operation.
- The Economic Development Trust
   Fund provides for the management of the City's ongoing capital financing program as well as the administration of special financing projects.
- The Wichita State University
   Management Trainee Trust Fund
   supports three Management Interns in
   full-time cooperative work
   arrangements with City departments.

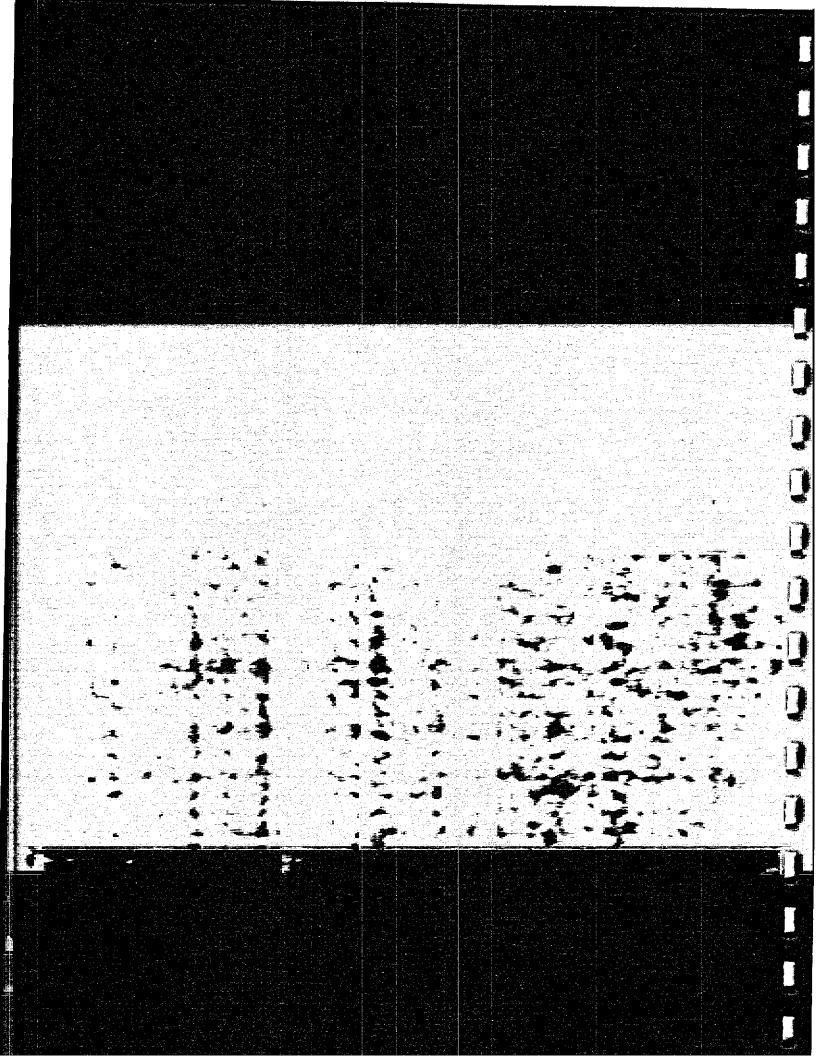
The chart on the next page provides a graphic representation of the fund structure of the City budget. Efforts have led to a consolidation of funds (for example, more than a dozen property tax-supported funds have now been consolidated into the General Fund and Debt Service Fund). Fund consolidation, along with automated data-system accounting, allows improved costing to programs (and cost recovery where appropriate) and maximizes City Council financial flexibility in policy making.

# City Budget (Fund Structure)

Governmental	Enterprise		Internal Service	Trust
General	Airport		Data Center	Employees' Retirement System
Debt Service	Golf Course System		Fleet and Buildings	Police and Fire Retirement
Tourism and Convention	Transit	<u> </u>	Telecommunications	Unemployment Claims
Special Alcohol and Drug Programs	Sewer Utility		Stationery Stores	WSU Management Trainee
Special Parks and Recreation	Water Utility		Self Insurance	Employee Training
Landfill	Storm Water Utility			Cemeteries
Central Inspection	: • •			Environmental Management
Property Management				Tax Increment Financing District #1
State Office Building		-		Tax Increment Financing District #2
				Trolleys
City of Wichita Department of Finance August 1997				Financial Projects

#### **Notes**





ALL FUNDS SUMMARY OF FINANCING SOURCES 1996 TO 1999
(Excluding Local Sales Tax Capital Improvement Fund and Enterprise Construction Funds)

SOURCES BY TYPE	CES BY TYPE 1996 199 ACTUAL ADOP		1997 REVISED	1998 ADOPTED	1999 APPROVED	
General property taxes	47,129,866	49,399,920	48,882,630	51,421,880	52,956,450	
Motor vehicle tax	9,069,210	8,135,380	8,996,570	8,494,640	7,967,240	
Local sales tax	16,747,739	17,438,150	17,307,020	17,897,890	18,721,200	
Gas tax	12,677,333	13,078,600	12,952,830	13,130,870	13,311,410	
Franchise fees	26,138,336	25,055,810	26,731,560	27,288,050	27,933,070	
Water/Sewer utility fees	48,403,952	49,242,000	48,872,000	51,510,000	53,510,000	
Other enterprise fees	22,924,994	19,492,830	20,699,460	20,593,980	21,069,780	
Internal service revenues	28,145,154	27,979,830	26,977,690	28,185,940	29,556,720	
Special assessments	27,698,301	26,400,200	26,677,780	23,731,560	22,487,820	
Operating grants / shared revenue	8,663,618	8,477,970	8,605,080	8,645,030	8,758,680	
Transient guest tax	3,294,162	3,326,090	3,360,040	3,460,840	3,564,660	
Fines and penalties	5,714,735	5,762,500	6,090,960	6,385,610	6,390,070	
Licenses and permits	3,437,846	4,275,860	4,412,730	4,294,880	4,392,040	
Interest earnings	11,277,286	11,051,962	9,701,570	10,464,390	10,438,330	
Charges for services and sales	11,774,260	11,458,140	17,426,420	18,016,150	17,933,350	
Rental income	2,020,569	2,078,930	2,036,290	2,094,920	2,154,210	
Administrative charges	2,017,347	1,950,360	1,942,360	2,509,790	2,532,290	
Other revenues and transfers in	14,248,470	18,880,440	19,957,760	17,240,240	16,771,860	
Grand total sources	301,383,178	303,484,972	311,630,750	315,366,660	320,449,180	
Interfund transactions	41,382,011	43,533,510	40,450,340	44,238,310	45,865,740	
Net annual budget uses	260,001,167	259,951,462	271,180,410	271,128,350	274,583,440	

Note: Totals exclude appropriated fund balance reserves.

#### ALL FUNDS SUMMARY

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 PROJECTED
110	Regular Salaries	74,868,664	81,276,085	80,211,295	84,200,490	97.005.400
120	Special Salaries	5,202,385				
130	Overtime	3,204,498		,	2,485,300	,,
140	Employee Benefits	25,195,167		, ,,	26,683,630	
150	Planned Savings	10,542	-2,083,086	•	-2,206,180	27,740,870 -2,243,370
Pers	sonal Services	108,481,255	113,272,426	111,240,096	116,463,480	120,796,120
210	Utilities	13,032,529	13,911,424	13,443,494	· -	
220	Communications	1,657,550	1,692,056	1,743,746	13,269,700	13,283,200
230	Transportation and Training	343,605	447,080	550,720	1,747,210	1,753,150
240	Insurance	12,493,457	13,380,150	14,177,210	522,510	536,510
250	Professional Services	13,350,685	12,350,300	17,186,960	15,311,880	16,526,290
260	Data Processing	3,128,157	3,493,420		15,671,700	13,391,240
270	Equipment Charges	6,343,847	6,615,480	3,622,950 7,003,480	3,771,460	3,750,600
280	Buildings and Grounds Charges	1,683,502	1,964,920	1,728,190	7,149,680	7,161,030
290	Other Contractuals	3,894,647	4,230,930	4,415,640	1,510,740 5,284,990	1,595,480 4,642,050
Cont	ractuals	55,927,979	58,085,760	63,872,390	64,239,870	62,639,550
310	Office Supplies	1,410,712	1,520,464	1,580,624	1 226 620	
320	Clothing and Towels	494,140	527,940	529,100	1,326,620	1,333,430
330	Chemicals	2,138,152	2,602,790	2,409,680	476,510	482,930
340	Equipment Parts	2,046,730	2,282,250	2,318,070	2,509,460	2,525,400
350	Materials	1,912,855	3,373,700	3,446,290	2,493,970	2,465,240
360	Equipment Supplies	1,920,789	2,227,800	2,258,210	3,579,460	3,406,490
370	Building Parts	408,495	512,740		2,322,840	2,349,670
380	Non-capitalizable Equipment	1,205,580	1,137,470	489,980	515,690	487,660
390	Other Commodities	913,172	886,590	1,123,350 1,000,330	1,126,360 974,540	1,122,800 992,700
Com	modities	12,450,624	15,071,744	15,155,634	15,325,450	15,166,320
410	Land	2,570		-	,	10,100,020
420	Buildings	83,399	1,054,800	500 700		
430	improvements Other Than Bidgs.	10,681	7,000	590,760	261,120	197,620
440	Office Equipment	903,654	789,290	7,000	20,700	12,400
450	Vehicular Equipment	2,453,556		990,440	763,410	705,490
460	Operating Equipment	3,646,426	2,890,670	3,206,970	2,522,750	3,194,600
Canit	•	·	1,690,340	3,559,280	2,134,440	1,751,360
510	al Outlay	7,100,286	6,432,100	8,354,450	5,702,420	5,861,470
520	Interfund Transfers	21,527,807	24,216,790	21,002,410	25,301,340	25,841,910
530	Debt Service	72,949,170	83,578,410	83,880,430	77,514,330	77,049,640
540	Other Nonoperating Expenses	6,247,001	9,102,860	14,201,380	8,087,190	7,857,560
	Invertory Accounts	2,139,317	189,820	191,170	191,390	191,640
Other		102,863,296	117,087,880	119,275,390	111,094,250	110,940,750
		286,823,439	309,949,910	317,897,960	312,825,470	315,404,210

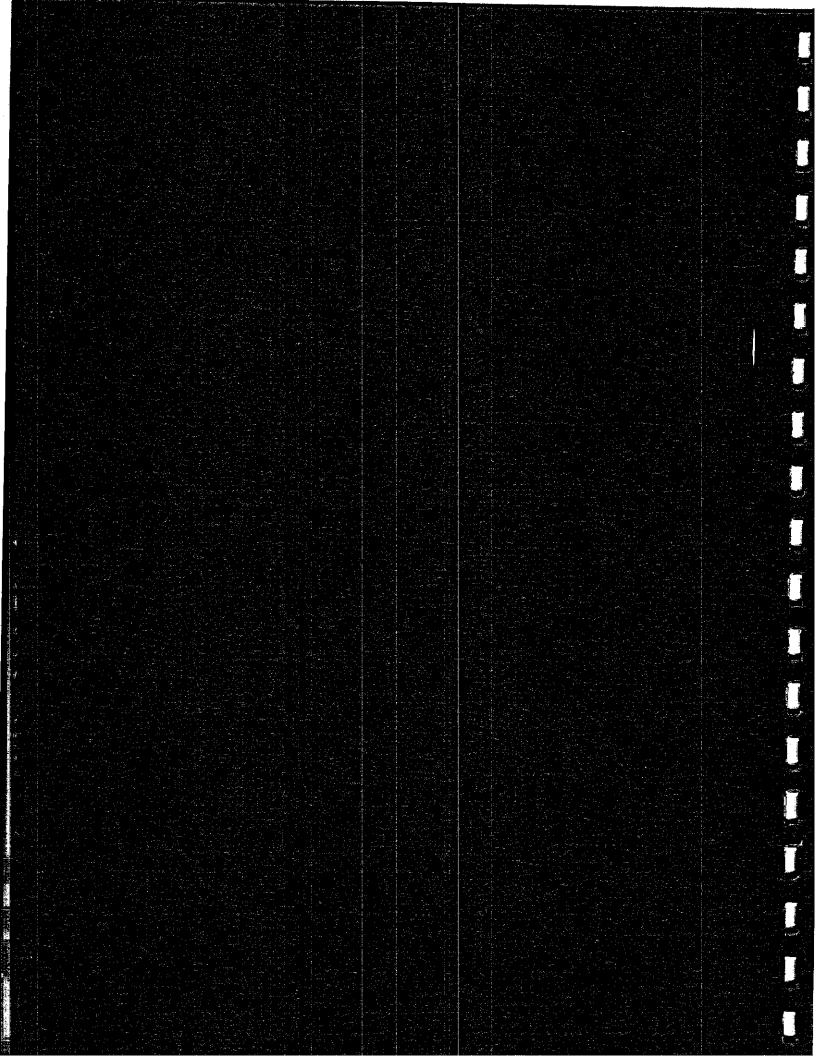
ALL FUNDS SUMMARY OF EXPENDITURES 1996 TO 1999
(Excluding Local Sales Tax Capital Improvement Fund and Enterprise Construction Funds)

EXPENDITURES BY FUND					
	1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
General Fund	122,992,523	126,695,680	128,451,040	129,619,410	135,039,280
Debt Service	57,783,005	63,715,680	63,635,220	55,813,950	54,242,000
Total tax levy funds	180,775,528	190,411,360	192,086,260	185,433,360	189,281,280
Tourism & Convention Promotion	3,038,157	3,182,270	4,069,000	3,518,490	3,609,250
Special Alcohol Programs	879,502	913,930	915,100	986,230	958,200
Special Parks & Recreation	892,140	924,260	934,500	913,950	932,230
Landfill	4,719,383	5,177,380	7,421,670	13,198,300	9,349,580
Central Inspection	3,658,013	3,943,010	3,768,560	3,978,110	4,156,600
Property Management Operations	512,427	736,010	1,431,320	811,460	760,530
State Office Building Complex	903,647	1,242,170	1,224,190	1,189,360	1,198,800
Total special revenue funds	14,603,269	16,119,030	19,764,340	24,595,900	20,965,190
Airport	11,945,169	13,424,670	12,727,570	13,081,580	12,973,620
Golf Course Operations	2,181,864	2,371,640	2,385,640	2,352,980	2,181,220
Transit	5,116,053	4,676,280	4,840,370	5,060,130	5,200,430
Sewer Utility Operations	17,353,396	19,481,550	19,245,410	20,606,470	21,868,790
Water Utility Operations	21,695,723	23,211,420	24,967,590	25,079,140	25,700,530
Storm Water Management	5,876,181	10,960,120	10,960,120	5,126,160	5,227,640
Total enterprise funds	64,168,386	74,125,680	75,126,700	71,306,460	73,152,230
Data Processing Center	3,405,468	2,890,230	3,960,440	2,964,010	2,965,140
Equipment Motor Pool	7,850,136	7,839,060	7,874,670	8,386,350	7,745,360
Telecommunications	791,338	614,890	799,980	599,950	600,230
Stationery Stores	1,337,233	1,056,100	953,760	864,120	692,070
Self Insurance	13,892,081	16,893,560	17,331,810	18,675,320	20,002,710
Total internal service funds	27,276,256	29,293,840	30,920,660	31,489,750	32,005,510
Gross expenditures	<b>2</b> 86,823,439	309,949, <b>9</b> 10	<b>317,8</b> 97, <b>9</b> 60	312,825,470	315,404,210
Interfund transactions	40,034,435	40,751,140	42,891,130	43,756,110	44,336,960
Net annual budget uses	246,789,004	269,198,770	275,006,830	269,069,360	271,067,250

Note: Totals exclude appropriated fund balance reserve.

#### **Notes**

# General Fund



GENERAL FUND OVERVIEW 1996 TO 2002

#### **GENERAL FUND**

#### Revenue Assumptions:

#### Revenues (overall) ...

- will not grow at the same rate as projected expenditures through the planning period (1998-2002). Revenues will increase an average 2.7% annually, and expenditures will increase an average 3.8% annually. Between 1993 and 1996, on an actual basis, revenues increased an average 2.1% annually and expenditures increased 4.3% annually. That trend is expected to continue.
- o are not generally sensitive to inflation. Many of those that might otherwise be "elastic" have encountered circumstances to hinder their elasticity. The KG&E franchise fee has been impacted by the approved rate reduction. The SW Bell franchise fee is now based upon number of lines rather than gross revenue. The motor vehicle tax is affected by the phasing in of the lower valuation ratio. State-shared revenues are capped at 1.4% growth annually to offset the state's property tax reduction package for schools.

#### Current property taxes ...

- o in 1998 through 2002 will grow at 3% annually, assuming no change in the taxing rate.
- o relate directly to assessed valuation, which reflects the following historical budget year growth rates: 2.07% (1993), -1.53% (1994), 2.66% (1995), 1.11% (1996), and 3.78% (1997).
- are estimated with a delinquency factor of 5.25% in 1997 and 5% in 1998 2002.

#### Other general property taxes ...

- include delinquent collections for all prior years and payments in lieu of property taxes.
- historically are 4% of current property taxes collected.
- are projected at 3.5% of estimated current property taxes collected due to the declining trend of IRB PILOT receipts.

#### Special assessments ...

- are from properties assessed under environmental/health-related nuisance ordinances and statutes.
- have varied widely in actual collections, from \$7,000 (1991) to \$155,000 (1994).
- because of the volatility are projected conservatively at \$80,000 each year.
- reflect a sharp upward peak in 1994, reflecting the City's increased efforts to clean up vacant properties.

#### Franchise fees ...

- o for utilities as a group are projected to increase at an annual underlying average rate of 2.6%.
- o assume normal climate and weather patterns.
- includes a one-time increase of \$500,000 for SW Bell, reflecting the remaining impact of the new agreement implemented in June 1996. On-going growth is estimated at 2% annually, reflecting the anticipated growth of new dwelling units.
- includes a combined 17.3% increase for the two gas utilities, which were sharply underbudgeted in 1996.
- o reflects a decrease of 3% in 1997 and of 1% in 1998 and 1999 for KG&E revenue — the net impact of growth offset by an approved rate decrease. Increases of 2.5% to 3% annually are expected in 2000 and beyond.

#### Motor vehicle property taxes ...

o in 1997 - 2000 are estimated based on the five year graduated reduction in assessed value that was approved by the State Legislature in April 1995. Beginning in 1996, the assessment ratio on motor vehicles is being reduced from 30% to 20% by the following annual increments: 1.5%, 2%, 2%, 2%, and 2.5%. As the base becomes smaller each year the incremental reduction becomes proportionally larger. In 1996 the reduction to the base is 5%. In 2000 the reduction is more than 11%. The net impact after growth is expected to be -5% (1997), -5.6% (1998), -6.2% (1999), and -9.2% (2000).

#### Local sales taxes ...

- have grown countywide an average 2.53% annually over the past three years, and 4.9% annually since initiated in 1985.
- distributions to the City of Wichita have grown an average 1.9% annually the past three years and 4.0% annually since initiated in 1985. Differences between countywide growth and the City's distribution are caused by the City's declining ratio of taxes levied.
- are projected by the WSU Center of Economic Development and Business Research (CEDBR) to grow countywide at the rate of 4.6% annually during the planning period.
- are expected to increase an average 4% annually from 1997 to 1999, and by 4.6% annually from 2000 to 2002.

#### Gas tax revenues ...

 assume a 1.4% annual growth, consistent with a cap implemented by the State Legislature.

#### State-shared revenues ...

 come primarily from state sales tax revenue, a portion of which is set aside for distribution to local governments.  assume a 1.4% annual growth, consistent with a cap implemented by the State Legislature.

#### Fines and penalties ...

- o increased 21.7% in 1996.
- are expected to increase 6.6% in 1997 as Municipal Court Task Force recommendations are completely implemented.
- will level off at an average 1.25% annual growth from 1998 to 2002.

#### Licenses and permits ...

- are expected to have very little growth unless rates are reviewed and increased.
- are budgeted to increase less than 1% annually.
- will be reviewed thoroughly during budget development to identify areas where increasing costs of enforcement and administration justify rate adjustments.

#### Current sales and services ...

- o are assumed to grow an average 1.8% annually through the planning period (1998-2002).
- assume implementation of cost-recovery increases submitted by departments are part of the annual budget submittal.

#### Rental Income ...

 is assumed to increase less than 1% annually through the planning period.

#### Administrative charges ...

 are being reviewed by an outside agency and will be revised as part of the budget development process.

#### · Transfers in ...

 were reviewed during the budget process a year ago and many items were adjusted to reflect changes in costs.

#### Interest earnings ...

- are forecast to earn at a 5.25% rate in 1997 and 5% thereafter.
- are calculated on fund balance and current fund revenue cash flow.
- assume current-year income for investment purposes is about one-fourth of all revenue.

#### **Expenditure Assumptions:**

#### Expenditures (overall) ...

- assume an underexpenditure (or savings) rate of 1%, after all other expenditure factors are considered.
- will increase at a rate greater than the rate of increase for revenues.
- o are significantly impacted by the the loss of federal grants, which currently support a large portion of the public safety initiative. Grant support peaks in 1998 and declines sharply in 1999 and beyond.

#### Personal services ...

- represent 66% of the General Fund expenditure base.
- o will grow 4.4% annually between 1997 and 2002.
- assume an annual increase for general pay adjustments.
- o assume a 10% annual increase in health insurance costs.

#### Other operating expenditures ...

- are projected to increase at an average annual rate of 2.2%, which is below the 12/31/96 CPI-U factor of 3.3%, and below the CEDBR projection of 3% for through the planning period.
- includes an annual Transit subsidy equivalent to two mills.

#### Fund Balance (December 31) ...

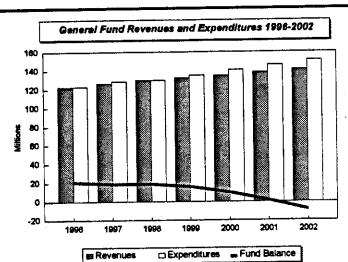
- under the revenue and expenditure assumptions above, is shown to be at 15% of annual revenues (1997 and 1998), 12% (1999), 6% (2000), -1% (2001), and -8% (2002).
- will not sustain pending initiatives and subsidies for the entire trending period.
- begins to deteriorate sharply in 1999, and is in a negative cash position in 2001.

#### MULTI-YEAR FUND OVERVIEW - GENERAL FUND

	1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999
Budgeted operating revenue:			KEVIGED	ADOPTED	APPROVED
General property taxes	32,053,063	33,606,150	22 242 740	04 004 570	
Special assessments	63,811	28,200	33,213,740	34,921,570	35,961,880
Franchise fees	26,138,336	25,055,810	80,000	80,000	80,000
Motor vehicle tax	6,363,512	5,464,820	26,731,560	27,288,050	27,933,070
Local sales tax	16,746,120	17,438,150	6,042,930 17,307,020	5,705,810	5,351,600
Gasoline tax	12,677,333	13,078,600	12,952,830	17,897,890	18,721,200
State-shared revenues	6,050,406	6,059,850	6,106,420	13,130,870	13,311,410
Fines and penalties	5,714,735	5,762,500		6,190,530	6,267,620
Licenses and permits	1,034,094	968,440	6,090,960 987,230	6,385,610	6,390,070
Current sales and services	6,142,294	6,451,010		1,000,240	1,031,180
Rental income	1,757,687	1,854,070	6,923,450	6,682,170	6,665,160
Administrative charges	2,017,347	1,950,360	1,792,190	1,839,320	1,898,610
Interest earnings	2,728,587	2,403,120	1,942,360	2,509,790	2,532,290
Other	404,934	500,000	2,718,010	2,642,770	2,645,050
Transfers in	2,525,724	2,937,160	574,500 2,947,400	376,500 2,968,290	376,500 2,956,700
Total budgeted operating revenues	122,417,983	123,558,240	126,410,600	129,619,410	132,122,340
Budgeted operating expenditures:					
Current operations	442.000.00				
Public safety initiative	117,288,251	117,827,180	118,730,890	118,599,110	120,015,700
Transit subsidy	2,809,712	5,245,700	5,746,840	5,656,640	7,319,000
Employee compensation	2,894,560	2,758,310	2,758,310	3,183,640	3,279,140
Economic development initiatives	0	864,490	0	2,180,020	4,425,440
Infrastructure maintenance	0	0	465,000	0	0
masticule mantenatice	0		750,000	0	0
Total budgeted operating expenditures	122,992,523	446 607 640			
_ ·	122,002,020	126,695,680	128,451,040	129,619,410	135,039,280
Subtotal budgeted operating revenues					
over (under) budgeted operating					
expenditures	(574,540)	(3,137,440)	(2,040,440)	0	(2,916,940)
Non-ample and a second			•		(=,= :=,= :=,
Unencumbered cash/fund balance as					
of January 1	21,542,710	19,577,500	20,968,798	18,928,358	18,928,358
Residual equity transfer	628	0	0	0	0
Total unencumbered cash/fund balance					
as of December 31					
Appropriated reserve	6,313,720	9,901,720	8,146,360	11,854,655	8,818,528
Unappropriated reserve	14,655,078	6,538,340	10,781,998	7,073,703	7,192,890
Unencumbered cash as a percentage					•
of expenditures	17.05%	12.98%	4 4 7 404	44.000	
•	11.00%	12.90%	14.74%	14.60%	11.86%
		<del> </del>			
One mill of assessed value	1,545,830		1,604,224	1,676,766	1,727,069
Increase in value of mill (%)	1.11%		3.78%	4.52%	3.00%
General Fund milt levy	21.394		21.261	24 333	
Debt Service Fund mill levy	10.049		9.986	21.232	21.232
Total mill levy	31.443		31.247	<u>9.993</u> 31.225	<u>9.993</u> 31.225
General Fund tax dollars (excluding delinquency)	31,418,380		32,401,850	22 024 050	
Debt Service Fund tax dollars (excluding delinquency)	14.757.360		15.219.290	33,821,350	34,835,990
. • • • • • • • • • • • • • • • • • • •			144 13.430	<u>15.918.170</u>	<u> 16,395,720</u>
Total tax dollars raised (excluding delinquency)	46,175,740		47,621,140	49,739,520	51,231,710

#### MULTI-YEAR FUND OVERVIEW - GENERAL FUND

2000 PROJECTED	2001 PROJECTED	2002 PROJECTED
37,040,740	38,151,960	39,296,520
80,000 28,668,540	80,000 29,591, <b>19</b> 0	80,000 30,415,410
4,858,260	4,961,690	5,067,340
19,582,370	20,483,160	21,425,390
13,497,770 6,355,370	13,686,740 6,444,350	13,878,350 6,534,570
6,469,950	6,550,820	6,632,710
1,041,490	1,051,900	1,062,420
6,785,130	6,907,260 1,936,780	7,031,590 1,956,150
1,917,600 2,555,080	2,578,080	2,601,280
2,464,990	2,110,480	1,623,940
376,500	376,500	376,500
2,956,700	2,956,700	2,956,700
134,650,490	137,867,610	140,938,870
		1
122,055,970	124,130,920	126,241,150
8,602,650	9,264,560	9,613,310
3,375,530	3,476,800	3,581,100
6,738,220 0	9,120,390	11,574,020 0
Ö	0	Ö
140,772,370	145,992,670	151,009,580
(6,121,880)	(8,125,060)	(10,070,710)
16,011,418	9,889,538	1,764,478
0	0	. : 0
2,715,161	. o	0
7,174,377	1,764,478	(8,306,232)
7.03%	1.21%	-5.50%
1,778,881	1,832,249	
3.00%	3,00%	3.00%
21.232	21.232	
9.993	9.993	
31.225	31.225	31.220
35,881,070	36,957,500	38,066,230 17,916,050



Overall, revenues are inelastic and do not fully capture the growth in the economy (as do expenditures). Receipts from the motor vehicle tax, gasoline tax, and state-shared revenue (a combined 20% of the General Fund revenue base) have become inelastic due to actions taken in the State Legislature. The City Council should work with the Legislature to avoid further actions which erode growth of local government revenue.

The Public Safety Initiative (PSI) is presently being funded largely from cash reserves and grants. Grant funding peaks in 1998, declining thereafter. Alternatives for sustaining the PSI include: securing federal legislation to support the on-going costs of new police officers; identifying additional local funding for the PSI; or making offsetting expenditure reductions elsewhere within the General Fund.

The financially distressed Transit Fund will force a comprehensive review of operations and financing methodology. The process will require time; meanwhile, there will be a likely need to increase the General Fund subsidy to the Transit Fund. The adopted budget includes a subsidy equal to 2 mills.

Personal services expenditures continue to grow at a rate two and three times as great as other expenditures, despite savings in pension contributions and workers' compensation. The City must find ways of managing this element of expense, especially as long as revenues continue to lag behind overall economic growth.

							MD

Budgeted operating revenue:	1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
General property taxes	32,053,063	22 606 460	22.242.742		
Special assessments	63,811	33,606,150	33,213,740	34,921,570	35,961,880
Franchise fees	26,138,336	28,200	80,000	80,000	80,000
Motor vehicle tax	6,363,512	25,055,810	26,731,560	27,288,050	27,933,070
Local sales tax	16,746,120	5,464,820	6,042,930	5,705,810	5,351,600
Gasoline tax	12,677,333	17,438,150	17,307,020	17,897,890	18,721,200
State-shared revenues	6,050,406	13,078,600	12,952,830	13,130,870	13,311,410
Fines and penalties	5,714,735	6,059,850	6,106,420	6,190,530	6,267,620
Licenses and permits		5,762,500	6,090,960	6,385,610	6,390,070
Current sales and services	1,034,094	968,440	987,230	1,000,240	1,031,180
Rental income	6,142,294	6,451,010	6,923,450	6,682,170	6,665,160
Administrative charges	1,757,687	1,854,070	1,792,190	1,839,320	1,898,610
Interest earnings	2,017,347	1,950,360	1,942,360	2,509,790	2,532,290
Other	2,728,587	2,403,120	2,718,010	2,642,770	2,645,050
Transfers in	404,934	500,000	574,500	376,500	376,500
	2,525,724	2,937,160	2,947,400	2,968,290	2,956,700
Total budgeted operating revenues	122,417,983	123,558,240	126,410,600	129,619,410	132,122,340
Budgeted operating expenditures:					
Current operations	447.555.654				
Public safety initiative	117,288,251	117,827,180	118,730,890	118,599,110	120,015,700
Transit subsidy	2,809,712	5,245,700	5,746,840	5,656,640	7,319,000
Employee compensation	2,894,560	2,758,310	2,758,310	3,183,640	3,279,140
Economic development initiatives	0	864,490	0	2,180,020	4,425,440
infrastructure maintenance	0	0	465,000	0	0
min asu de tule maintenance	0	0	750,000	0	Ö
Fotal budgeted operating expenditures	422 002 522	400 000 000			
	122,992,523	126,695,680	128,451,040	129,619,410	135,039,280
Subtotal budgeted operating revenues over (under) budgeted operating					
expenditures	(574,540)	(3,137,440)	(2,040,440)	0	(2,916,940)
Jnencumbered cash/fund balance as					
of January 1	21,542,710	40 577 500	-		
Residual equity transfer	628	19,577,500 0	20,968,798 0	18,928,358 0	18,928,358 0
otal unencumbered cash/fund balance s of December 31					
Appropriated reserve	A A		-		
Unappropriated reserve	6,313,720	9,901,720	8,146,360	11,854,655	8,818,528
	14,655,078	6,538,340	10,781,998	7,073,703	7,192,890
nencumbered cash as a percentage of expenditures	17 ASM	40 000/			
•	17.05%	12.98%	14.74%	14.60%	11.86%

Certified Budget % of Budget
Certified Budget % of Budget
Budgeted operating expenditures 129,619,410 Appropriated fund balance reserve 11,854,655 8.38%
i viai seranei suoget 141,474,065
Val. Val. Val. Val. Val. Val. Val. Val.
Upanpropriated fried believe 2 800 700
Unappropriated fund balance 7,073,703 5.00%

!	
	*
	- 44
The state of the s	
	:::
MULTI-YEAR FUND OVERVIEW - GENERAL FUND	:::
[[8]]] [[8]]	
	-

	1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Budgeted revenues (detail):					
Seneral property taxes:				00.004.050	94 935 000
Current property tax	31,176,061	32,401,850	32,146,230	33,821,350	34,835,990
Delinquent property tax	754,141	1,094,800	964,390	996,360	1,021,270 73,400
Payment-in-lieu tax	94,226	73,400	73,400	73,400 30,460	31,220
WHA payment-in-lieu	28,635	36,100	29,720	30,460	J1,221
Total general property taxes	32,053,063	33,606,150	33,213,740	34,921,570	35,961,880
Notor vehicle taxes	6,363,512	5,464,820	6,042,930	5,705,810	5,351,600
		28,200	80,000	80,000	80,000
Special assessments	63,811	24,200	00,000	23,300	,
Franchise fees:	: 2 056 024	4,230,900	4.240.000	4,324,800	4,411,30
Southwestern Bell Telephone	3,956,931 13,952,881	13.542.230	13,517,370	13,626,760	13,745,34
KGE Electric	3,186,522	2.450.000	3,848,380	4,002,320	4,162,410
KPL Gas Service	604,282	440.300	600,000	624,000	648,96
Peoples Natural Gas Multimedia	2,004,280	1,964,700	2,112,630	2,197,140	2,285,03
Water Utility	1,240,300	1,265,110	1,265,110	1,342,000	1,446,00
Sewer Utility	1,094,450	1,116,340	1,116,340	1,139,000	1,202,00
School Transportation Services	4,500	5,200	5,200	5,500	5,50
AT&T - fiber optic cable	79.602	26,530	26,530	26,530	26,53
Williams Telecommunications	14,588	14,500	0	0	
	26 430 336	25,055,810	26,731,560	27,288,050	27,933,07
Total franchise fees	26,138,336	•	•		18,721,20
Local sales tax	16,746,120	17,438,160	17,307,020	17,897,890	10,7 % 1,20
Intergovernmental:	2 207 855	2,316,600	2,329,820	2,351,350	2,364,77
State revenue sharing	2,297,655 884,894	895,760	900,000	918,000	936,36
Liquor tax		57,200	57,200	59,490	61,87
Bingo tax State LAVTRF	87,381 2,780,476	2,790,290	2,819,400	2,861,690	2,904,62
				A 400 800	0 907 8
Total intergovernmental	6,050,406	6,059,850	<b>6</b> ,106,420	6,190,530	6,267,62
Gasoline tax	12,677,333	13,078,600	12,952,830	13,130,870	13,311,41
Licenses and permits	1,034,094	968,440	987,230	1,000,240	1,031,18
interest earnings	2,728,587	2,403,120	2,718,010	2,642,770	2,645,0
Services and sales:					949 4
General	551,160	790,140	745,000	760,330	717,3
Library	364,976	346,120	367,090	373,810	386,07
Art Museum Park	3,095 1,702,088	0 1,789,190	0 1,713,270	0 1,966,290	1,966,7
1 WIT	-11-33	• •		•	
Gas tax activites:	i n 4 40 404	2 478 040	3,720,030	3,244,520	3,257,6
Services	3,149,134	3,176,910	3,720,030	315,150	315,1
Permits	337,764	313,950	39,910	22,070	22,2
Reimbursements	34,078	34,700	38,510	22,010	<b></b>

# MULTI-YEAR FUND OVERVIEW - GENERAL FUND

	1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Fines and penalties:					
Court costs	1,570,652	4 500 000			A Company of the Company
Court fines	1,100,243	1,566,000	1,420,000	1,420,000	1,420,000
Traffic fines		640,000	906,000	980,690	985,150
Parking fines	1,360,892 406,163	1,886,000	1,555,000	1,720,000	1,720,000
-	400,103	. 440,000	350,000	350,000	350,000
Diversion program fees:			-		
Domestic Violence	58, <b>62</b> 3	75,000	60,000	60,000	60,000
Traffic	44,252	40,000	35,000	35,000	35,000
Bad checks/petty larceny	<b>27,9</b> 60	40,000	30,000	30,000	30,000
Other	94,168	75,000	85,000	85,000	85,000
Diversion fines	216,691	85 000	407.500		
Public defender fee	241,563	85,000	197,500	197,500	197,500
Weekend Intervention program	267,166	160,000	280,000	330,000	330,000
Domestic violence deferred judgement	160,933	250,000	288,000	288,000	288,000
Warrants	•	220,000	160,000	160,000	160,000
	131,559	270,500	132,500	132,500	132,500
Probation	15,203	. 0	29,960	34,920	24.000
Other	18,667	15,000	562,000	562,000	34,920 562,000
*					
Total fines and penalties	6,714,735	5,762,500	6,090,960	6,385,610	6,380,070
Rentals:					-,,
General government	173,304	237,000	175 000		
Park/Community Facilities:	110,004	237,000	175,000	175,000	175,000
Century II	874,747	936,350	000 000		
Expo Hall	606,824	560,700	936,350	968,500	988,310
Omnisphere	102,812	120,020	560,700 120,140	576,700 119,120	612,700 122,600
		an and a second sec	,		:
Total rentals	1,767,687	1,854,070	1,792,190	1,839,320	1,898,610
Transfers in:			4		
Special Parks and Recreation Fund	892,140	924,260	024 500	***	
Water & Sewer: Engr. Overhead	135,160	135,160	934,500	913,950	932,230
Central Inspection / City Mgr.'s Ofc.	29,710	30,600	135,160	135,160	135,160
Central Inspection / Fire Positions	104,310	104,310	30,600	21,460	22,100
Convention and Tourism / Expo Hall	0	13,980	104,310 13,980	119,310	134,310
·	•	10,000	13,960	48,520	0
C&T / Comm. Mrktg. / City Council	21,000	21,000	21,000	21,000	21,000
Environmental Mgmt. / Educ. Prgm.	171,676	256,350	256,350	265,410	265,380
Environmental Mgmt. / Env. Court	20,000	20,000	20,000	20,000	20,000
Environmental Mgmt. / Recycling	83,420	73,340	73,340	74,850	75,320
Flood Control / Park mowing	315,000	300,000	300,000	300,000	300,000
Health Dept. / Building Services	172,310	167,170	167,170	450 000	4
Landfill / Park mowing	5,500	5,500	•	152,380	154,470
Neighborhood Initiative (Stat. Stores)	0	100,000	5,500 100,000	5,500	5,500
Water & Sewer / Hydrant Mechanic	35,490	35,490	35,490	100,000	100,000
Water Conservation Program	108,694	300,000	300,000	40,750 300,000	41,230
Water & Sewer / safety service fees	400 000				300,000
Reimbursed from other funds	400,000 31,314	450,000	450,000	450,000	450,000
	01,014	. 0	0	0	0
Total transfers in	A 505 to 1				
	2,525,724	2,937,160	<b>2,947,4</b> 00	2, <b>9</b> 68,290	2,956,700
Reimbursed	404,934	500,000	<b>574,500</b>	376,500	376,500

## MULTI-YEAR FUND OVERVIEW - GENERAL FUND

	1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Administrative charges:			···		000.070
Airport Fund	192,600	192,600	192,600	203,670	203,670
Central Inspection Fund	75,330	75,330	75,330	70,320	70,320
Convention and Tourism Fund	32,130	32,130	32,130	32,130	32,130
Data Center Fund	21,120	21,120	21,120	25,970	25,970
Employee Retirement Fund	17,090	19,440	19,440	13,520	13,520
Equipment motor pool	142,680	142,680	142,680	243,420	243,420
Expo Hall	15,920	15,920	15, <b>9</b> 20	27,690	27,690
Federal/state budgets	250,583	200,000	200,000	250,000	250,000
Golf Course Fund	47,280	47,280	47,280	55,680	55,680
Group life	9,580	8,450	8,450	10,820	10,820
IRS administrative services	0	50,000	50,000	266,600	289,100
Landfill Fund	10,340	10,340	10,340	8,690	8,690
Law (Tort Liability)	8.030	10,960	10,960	7,460	7,460
Transit Fund	14,910	14,910	14,910	14,910	14,910
Police & Fire Retirement Fund	14,640	18,510	18,510	11,950	11,950
Property Management operations	2,320	2,320	2,320	5,640	5,640
Risk Management	4,600	2,050	2,050	6,860	6,860
Self Insurance Fund	28,190	11,800	11,800	32,570	32,570
Sewer Utility	196,340	196,340	196,340	272,200	272,200
Special Alcohol programs	10,410	10,410	10,410	12,710	12,710
Special assessment prepayment	80,381	0	0	0	0
State Office Building	2,460	2,460	2,460	2,630	2,630
Stationery Stores Fund	39,400	39,400	39,400	30,200	30,200
Storm Water Utility	33,590	33,590	33,590	42,170	42,170
Telecommunications Fund	1,030	1,280	1,280	780	780
Water Utility	448.054	448,050	448,050	549,910	549,910
Water billing services (Express)	187,000	195,000	187,000	188,500	188,500
Wichita Housing Authority	34,949	34,950	34,950	34,950	34,950
. Workers' compensation	96,390	113,040	113,040	87,840	87,840
Total administrative charges	2,017,347	1,950,360	1,942,360	2,609,790	2,532,290
Total budgeted revenues	122,417,983	123,558,240	126,410,600	129,619,410	132,122,340

## MULTI-YEAR FUND OVERVIEW - GENERAL FUND

	1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Budgeted expenditures (detail):		<u> </u>			
Operating departments		·	t <sub>e</sub>		
City Council		•			
City Manager	277,234	291,000	290,310	295,340	299,15
General Government	445,994	491,510	420,210	507,270	512,32
	1,314,438	1,177,360	1,198,940	1,239,930	1,250,75
Finance	2,821,795	2,961,000	2,975,570	3,044,250	3,089,43
Law (excluding PSI)	1,290,565	1,286,440	1,319,510	1,316,870	
Municipal Court (excluding PSI)	3,712,938	3,838,080	3,986,870	4,161,800	1,328,620
Fire	20,713,353	20,701,440	20,849,470	21,240,430	4,237,340
Police Department (excluding PSI)	33,958,642	34,701,670	33,057,100	33,698,340	21,578,280
Public Works	8,581,219	9,222,680	9,285,380	9,196,210	34,447,540
Public Works (gas tax)	14,962,344	15,585,880	16,195,460	5,150,∠10 45,470,500	9,243,320
Public Works (Storm Drains)	1,557,500	514,500		15,479,580	15,758,840
Human Services	214,623	205,820	514,500	514,500	514,500
Health (City only)	870,205	937,830	212,290	215,190	213,560
Parks & Recreation	12,924,400	13,333,170	941,290	1,179,390	1,173,710
Library	4,723,427		13,463,740	13,457,890	13,503,000
Art Museum	1,128,659	4,814,050	4,850,670	5,048,880	4,963,850
	1,120,009	1,172,710	1,172,710	1,172,710	1,172,710
Total operating departments	109,497,336	111,235,140	110,734,020	111,768,580	113,286,920
Contributions to O'ter One to the				1 -	
Contributions to City-County departments					
Department of Community Health	2,162,834	2,356,490	2,356,490	2,356,490	2,459,760
Metropolitan Area Planning	468,833	522,370	522,370	522,370	
Flood Control	633,709	659,930	659,930	659,930	522,370 667,300
Total contributions to Ok			I I EMPIRET PRINCIPALITY	Maria de la composición	
Total contributions to City-County Funds	3,265,376	3,538,790	3,538,790	3,538,790	3,649,430
Public safety initiative					
Law	72,040	224,910	234,830	220 420	440.040
Municipal Court	738,394	722,720	710,620	238,130	142,810
Police Department	1,999,278	2,449,870	4,366,390	559,880	569,040
Other	0	1,848,200	435,000	4,858,630 0	6,607,150 0
otal public safety initiative	2,809,712	5,245,700	5,746,840	5,656,640	7,319,000
Other expenditures and transfers		•		100	
Non-Departmental	2,114,868	1,914,200	2 272 750	4 000	
Contingency	83,984	300,000	2,373,750	1,898,750	1,728,750
Employee compensation	00,554	864,490	300,000	300,000	300,000
Floodway repairs	1,000,000		0	2,180,020	4,425,440
Appropriated reserve		0	0	0	0
Other one-time expenditures	712,636	0	695,280	303,940	286,550
Tranfers	0	0	775,000	0	. 0
Transit subsidy	0.004.500				_
Tort liability	2,894,560	2,758,310	2,758,310	3,183,640	3,279,140
Property Management	614,050	614,050	614,050	614,050	614,050
Transfer to capital projects	, 0	225,000	225,000	175,000	150,000
Transier to capital projects	0	0	690,000	0	0
otal other expenditures and transfers	7 420 000				
,	7,420,099	6,676,050	8,431,390	8,655,400	10,783,930
		7			
otal budgeted expenditures					

	1996	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
NONDEPARTMENTAL:	ACTUAL	ADUP IED	III TIVEU		
Contributions and donations:					
		320,000	0	0	O
Economic development	320,000 25,000	320,000 0	, ŏ	· ŏ	•
"Flying in Formation" program	100,000	100,000	150,000	100,000	(
Downtown Development Corporation Historic Wichita Cowtown	116,200	116,200	116,200	116,200	116,200
and the second s	70.956	72,500	97,050	97,050	97,050
Memberships Wichita Boathouse	0	50,000	50,000	50,000	(
Subtotal contributions and					042 05/
donations	632,166	658,700	413,260	363,250	213,250
Transfers:					
Employee training / development	200,000	200,000	260,000	240,000	240,000
Community policing training	75,000	0	0	0	
Subtotal Transfers	275,000	200,000	260,000	240,000	240,000
Other Nondepartmental:	25,000	0	0	0	
Aaron Settlement	25,000	15,000	15,000	15,000	15,000
Bicycle programs	1,374	5,500	5,500	5,500	5,50
Board / task force support Cable TV broadcasting	62,645	70,000	70,000	70,000	70,00
Community education program	15,045	0	0	0	•
Community relations / information	73,228	115,000	115,000	115,000	115,00
Cooperative Labor Program	40,006	120,000	100,000	0	200.00
Economic Development Activities	0	0	300,000	300,000	300,00
Election expense	0	40,000	40,000	25,000	40,00 25,00
Employee recognition programs	12,265	15,000	25,000	•	•
Housing	7,922	80,000	130,000	130,000	130,00
Insurance (building / contents)	37,520	0	0	0	
Interactive video channel	0	10,000	10,000	20,000	20,00
Legislative services	4,769	20,000	20,000	20,000	20,00
Microfilming program	29,699	30,000	U	Ū	
Mowing and clean up	199,516	200,000	200,000	0	400.00
Neighborhood Initiative / Centers	299,685	100,000	100,000	100,000	100,00
Office automation	30,754	40,000	40,000	100,000	40,00
Organizational studies	0	0	115,000 0	Ö	
Other contractual services	0	75,000			•
Public Art	8,870	0	0	0	
Railroad Consultant	10,000	0	300,000	300,000	300,00
Reforestation	20 200	100,000	100,000	100,000	100,00
Research and development Safety equipment	38,298 11,327	15,000	15,000	15,000	15,00
• • •	299,789	0	0	0	
South Lakes Sports Authority Strategic planning	255,705	5,000	0	0	
Subtotal other	1,207,712	1,055,500	1,700,500	1,295,500	1,275,50
	•	4 0 4 4 0 0 0	2,373,750	1,898,750	1,728,76
Total Nondepartmental	2,114,868	1,914,200	2,313,1 <b>8</b> 0	1,000,100	.,.
	274213551445575514465555554465555555	*******************************	arrenne i e Se i angana da più i e i deler e chagh à Cesses d	,0000000000 <b>00000000000000000000000000</b>	er ann an an an air dhe chaireann an

### **Notes**

#### CITY COUNCIL

The City Council establishes policy direction for the City by enacting ordinances, laws and policies, adopting the budget, levying taxes, and appointing members to citizen advisory boards and commissions. The seven-member Council is elected on a nonpartisan basis with staggered terms of office. Six Council members are elected by district and the Mayor is elected at-large.

### **Budget Highlights**

The adopted 1998 budget shows an increase of \$4,340 over the 1997 adopted budget. The approved 1999 budget increases by \$3,810 over the 1998 budget.

- The City Council budget funds the positions of Mayor, City Council members, and two support staff.
- Personnel expenditures comprise about 78% of the budget each year.
- The budget includes a \$21,000 transfer each year from the Tourism and Convention Fund for community marketing activities.

#### **Budget Summary**

	1996	1997	1997	1998	1999
	Actual	Adopted	Revised	Adopted	Approved
Personal Services	207,636	228,850	227,120	231,340	235,150
Contractual Services	43,632	34,500	35,540	36,350	36,350
Commodities	8,430	6,650	6,650	6,650	6,650
Capital Outlay	0	0	0	0	•
Other	17,536	21,000	21,000	21,000	21,000
TOTAL	277,234	291,000	290,310	295,340	299,150

FUND DEPARTMENT 110 - GENERAL

DEPARTMENT DIVISION

01 - CITY COUNCIL

10 - CITY COUNCIL

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	170,646	174,240	174,750	176,460	470 500
120	Special Salaries	53	0	0	170,400	176,520
130	Overtime	0	. 0	0	0	. 0
140	Employee Benefits	36,937	54,610	52,370	54, <b>8</b> 80	
150	Planned Savings	0	0	02,070	54,660 0	58,630 0
Sub	total Personal Services	207,636	228,850	227,120	231,340	235,150
210	Utilities	. 0	0	0	0	0
220	Communications	9,621	11,090	11,770	11,770	11,770
230	Transportation and Training	25,472	15,000	15,000	15,810	15,810
240	Insurance	. 0	. 0	0	0,0,0	_
250	Professional Services	61	0	0	0	0
260	Data Processing	8,273	8,020	8,380	8,380	8,380
270	Equipment Charges	19	0	0	0,000	0,360
280	Buildings and Grounds Charges	- 0	Ó	0	0	0
290	Other Contractuals	186	390	390	390	390
Subt	total Contractuals	43,632	34,500	35,540	36,350	36,350
310	Office Supplies	4,618	3,200	3,200	3,200	2 000
320	Clothing and Towels	0	0	0,200	3,200	3,200
330	Chemicals	0	0	0	0	0
340	Equipment Parts	0	0	0	. 0	0
350	Materials	0	0	0	0	0
360	Equipment Supplies	0	0	o o	0	0
370	Building Parts	150	0	0	0	0
380	Non-capitalizable Equipment	0	Ô	. 0	0	0
390	Other Commodities	3,662	3,450	3,450	3,450	3,450
Subt	otal Commodities	8,430	6,650	6,650	6,650	6,650
410	Land	0	. 0	0	0	0
420	Buildings	0	0	0	0	0
430	Improvements Other Than Bidgs.	0	0	0	0	0
440	Office Equipment	0	0	0	0	Ô
450	Vehicular Equipment	. 0	0	0	0	0
460	Operating Equipment	0	• 0	0	ō	0
Subto	otal Capital Outlay	0	0	0	0	0
510	Interfund Transfers	0	0	0	0	. 0
520	Debt Service	0	0	0	Ō	ő
530	Other Nonoperating Expenses	0	. 0	0	Ö	ō
540	Inventory Accounts	17,536	21,000	21,000	21,000	21,000
Subto	tal Other	17,536	21,000	21,000	21,000	21,000
TOTA	L	277,234	291,000	290,310	295,340	299,150

FUND 110 - GENERAL
DEPARTMENT 01 - CITY COUNCIL
DIVISION 10 - CITY COUNCIL

The City Council, comprised of the Mayor and six Council members, is the legislative body of City government. It is responsible for the formulation of City policy, enactment of legislation, adoption of the budget, control of revenues and appropriation of funds, levying taxes, and appointment of members to advisory boards/commissions. The sever-member Council is elected on a nonpartisan basis and for staggered four-year terms. Six Council members are elected by District, and the Mayor is elected at-large.

POSITION TITLE	1996	1997	1998	RANGE	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Mayor Vice-Mayor City Council Members Administrative Aide II Secretary	1 1 5 1 1	1 1 5 1	1 1 5 1	625 621 616 623 619	30,020 14,260 71,250 31,720 26,290	30,360 14,410 72,050 31,720 24,650	30,360 14,410 72,050 31,720 26,290	30,360 14,410 72,050 31,720 26,290
Subtotal	9	9	9	ı	173,540	173,190	174,830	
ADD: Longevity (Staff) Accrual					700 0	700 860	740 890	
TOTAL					174,240	174,750	176,460	

## Notes

#### CITY MANAGER'S OFFICE

The City Manager is responsible for implementing the policy direction of the City Council in an efficient and responsive manner. The City Manager submits the annual budget, advises the City Council on matters affecting the City, administers and oversees City operations, and appoints and removes City personnel.

### **Budget Highlights**

The adopted 1998 budget shows an increase of \$15,760 over the 1997 adopted budget. The approved 1999 budget increases by \$5,050 over the 1998 budget.

- The responsibilities of the City Manager's Office are many and varied. Some of these responsibilities include: responding to citizen concerns, preparing agendas for City Council meetings, assisting the Council with special assignments, researching policy issues, and staffing task force efforts.
- The Assistant City Manager position is anticipated to be filled in the Fall of 1997.
- Through careful assessment of needs, data charges were reduced from \$31,800 in 1996 to \$24,040 in the 1997 Revised budget.
- Eighty-nine percent of the City Manager's Office budget are personal services costs.
- The City Manager's Office oversees the functions of Nondepartmental programs and activities.

#### **Budget Summary**

	1996	1997	1997	1998	1899
	Actual	Adopted	Revised	Adopted	Approved
Personal Services	375,262	432,810	367,380	452,520	457,570
Contractual Services	57,435	47,380	39,830	41,750	41,750
Commodities	13,297	11,320	13,000	13,000	13,000
Capital Outlay	0	0	0	0	0
Other	0	0	0	0	0
TOTAL	445,994	491,510	420,210	507,270	512,320

FUND

110 - GENERAL

DEPARTMENT

02 - CITY MANAGER

DIVISION 10 - CITY MANAGER

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	290,383	331,700	280,520	348,960	350,670
120	Special Salaries	-507	6,000	6,600	8,400	8,400
130	Overtime	0	0	0	0	0
140	Employee Benefits	85,386	95,110	80,260	95,160	98,500
150	Planned Savings	0	0	O	0	0
Subto	otal Personal Services	375,262	432,810	367,380	452,520	457,570
210	Utilities	o	. 0	o	0	0
220	Communications	7,924	7,900	8,020	8,020	8,020
230	Transportation and Training	9,288	5,800	5,800	5,800	5,800
240	Insurance	497	500	300	300	300
250	Professional Services	3,000	0	0 ;	0	0
260	Data Processing	31,800	25,120	24,040	25,960	25,960
270	Equipment Charges	2,520	3,480	660	660	660
280	Buildings and Grounds Charges	0	0	. 0	0	0
290	Other Contractuals	2,406	4,580	1,010	1,010	1,010
Subto	otal Contractuals	57,435	47,380	39,830	41,750	41,750
310	Office Supplies	12,319	10,320	12,000	12,000	12,000
320	Clothing and Towels	0	0	0	0	0
330	Chemicals	0	. 0	0	0	0
340	Equipment Parts	50	0	0	0	0
350	Materials	0	0	0	0	0
360	Equipment Supplies	0	0	0	0	0
370	Building Parts	0	0	0	0	0
380	Non-capitalizable Equipment	0	0	0	0	0
390	Other Commodities	928	1,000	1,000	1,000	1,000
Subto	otal Commodities	13,297	11,320	13,000	13,000	13,000
410	Land	0	0	. 0	0	0
420	Buildings	0	0	. 0	. 0	0
430	Improvements Other Than Bldgs.	0	0	, 0	0	0
440	Office Equipment	0	0	. 0	0	0
450	Vehicular Equipment	.0	. 0	0	. 0	0
460	Operating Equipment	<u> </u>	<u> </u>	<u> </u>	0	0
Subto	otal Capital Outlay	0	0	0	0	0
510	Interfund Transfers	0	0	0	0	0
520	Debt Service	0	0	0	0	0
530	Other Nonoperating Expenses	0	0	0	0	0
540	Inventory Accounts	0	<u>_</u>	0	0	0
Subto	tal Other	. 0	0	0	0	0
TOTA	, <del>:</del> L	445,994	491,510	420,210	507,270	512,320

FUND 110- GENERAL
DEPARTMENT 02- CITY MANAGER
DIVISION 10- CITY MANAGER

The City Manager is responsible for implementing all City policies, coordinating City departments in the effective administration of all laws and ordinances, and appointing and removing most City employees. Additionally, the City Manager prepares and submits an annual budget to the City Council and advises the Governing Body on the City's financial condition and needs. The City Manager makes recommendations to the Governing Body but has no vote.

The Assistant City Manager and Assistant to the City Manager aid in executing the responsibilities of the office and are responsible for research, special assignments, correspondence and supervising office staff. The Assistant City Manager also coordinates departmental activities with the City Manager.

POSITION TITLE	1996	1997	1998	RANGE	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
City Manager	1	1	1	000	117,080	117,080	122,930	122,930
Assistant City Manager	1	1	1	002	79,360	20,340	81,340	81,340
Assistant to the City Manager	1	1	1	114	49,530	51,270	51,270	51,270
Internal Auditor	1	0	0	113	0	. 0	0	0
Administrative Assistant	1	1	1	118	29,330	34,370	34,370	34,370
City Manager's Secretary	2	2	2	622	54,820	54,300	55,810	57,430
	_		_					
Subtotal	7	6	6		330,120	277,360	345,720	347,340
ADD: Longevity Accrual	•				1,580 0	1,560 1,600	1,630 1,610	1,700 1,630
TOTAL	7	6	6	•	331,700	280,520	348,960	350,670

FUND

110 - GENERAL

DEPARTMENT

20 - GENERAL GOVERNMENT

COMBINED DETAIL SUMMARY

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	967,180	814,200	821,430	838,280	844,690
120	Special Salaries	11,875	19,200	19,200	17,400	17,400
130	Overtime	2,474	3,000	3,000	3,000	3,000
140	Employee Benefits	176,296	198,290	206,720	217,580	228,460
150	Planned Savings	0	0	0	0	-3,200
Subt	otal Personal Services	1,157,825	1,034,690	1,050,350	1,076,260	1,090,350
210	Utilities	16,028	0	o	0	0
220	Communications	14,614	17,060	18,630	18,830	18,760
230	Transportation and Training	16,318	12,700	12,700	12,800	12,800
240	Insurance	0	0	0	0	. 0
250	Professional Services	515	100	100	100	100
260	Data Processing	70,008	79,590	82,160	82,160	83,960
270	Equipment Charges	2,128	350	2,160	650	650
280	<b>Buildings and Grounds Charges</b>	. 0	0	0	0	0
290	Other Contractuals	5,075	3,980	4,000	5,240	5,240
Subt	otal Contractuals	124,685	113,780	119,750	119,780	121,510
310	Office Supplies	31,107	28,190	27,840	27,890	27,890
320	Clothing and Towels	0	0	0	0	0
330	Chemicals	0	. 0	0	0	0
340	Equipment Parts	285	200	200	200	200
350	Materials	0	0	0	0	0.
360	Equipment Supplies	0	0	0	0	0
370	Building Parts	0	0	. 0	0	0
380	Non-capitalizable Equipment	0	0	0	0	0
390	Other Commodities	536	500	800	800	800
Subto	otal Commodities	31,928	28,890	28,840	28,890	28,890
410	Land	0	0	0	0	o
420	Buildings	0	0	0	0	0
430	Improvements Other Than Bidgs.	. 0	0	0	0	0
440	Office Equipment	0	0	0	0	0
450	Vehicular Equipment	0	0	0	0	0
460	Operating Equipment	0	0	0	0	0
Subto	otal Capital Outlay	0	0	0	0	.0
510	Interfund Transfers	0	0	o	0	0
520	Debt Service	0	0	0	0	0
530	Other Nonoperating Expenses	0	0	0	15,000	10,000
540	Inventory Accounts	0	0	0	0	0
Subto	otal Other	0	0	0	15,000	10,000
TOTA	L	1,314,438	1,177,360	1,198,940	1,239,930	1,250,750

#### **GENERAL GOVERNMENT**

General Government includes the administrative budgets of Personnel and Management Services. The Property Management budget was also included in General Government, through 1996. These offices are responsible for developing public, organizational, and legislative awareness of the City's concerns, needs, and services.

#### **Budget Highlights**

The adopted 1998 budget shows an increase of \$62,570 over the 1997 adopted budget. The approved 1999 budget increases by \$10,820 over the 1998 budget.

- Property Management administrative functions, previously allocated between a General Government component and a special revenue fund, have been merged into the special revenue fund. The special revenue fund continues to receive an annual General Fund subsidy, which will be adjusted downward incrementally each year.
- The Internal Auditor was reassigned to Management Services from the City Manager's Office, beginning in 1997.
- The Management Services division incorporates the Public Information Office and the
  Intergovernmental Relations functions; it provides oversight for several City operations, including
  Municipal Court and the Office of Central Inspection. The division also incorporates the Environmental
  Education and Internal Audit functions.

#### **Budget Summary**

	1996	1997	1997	1998	1999
	Actual	Adopted	Revised	Adopted	Approved
Personal Services	1,157,825	1,034,690	1,050,350	1,076,260	1,090,350
Contractual Services	124,685	113,780	119,750	119,780	121,510
Commodities	31,928	28,890	28,840	28,890	28,890
Capital Outlay	0	0	0	0	0
Other	0	0	0	15,000	10,000
TOTAL	1,314,438	1,177,360	1,198,940	1,239,930	1,250,750

FUND

110 - GENERAL

DEPARTMENT DIVISION

20 = GENERAL GOVERNMENT

IVISION 10 - PERSONNEL

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	580,883	599,560	608,820	624,120	628,950
120	Special Salaries	9,564	15,000	15,000	15,000	15,000
130	Overtime	2,474	3,000	3,000	3,000	3,000
140	Employee Benefits	140,059	145,410	150,140	159,370	166,930
150	Planned Savings	0	0	0	0	0
Subt	otal Personal Services	732,979	762,970	776,960	801,490	813,880
210	Utilities	0	0	. 0	0	. 0
220	Communications	11,092	11,500	11,420	11,620	11,550
230	Transportation and Training	7,031	2,450	2,450	2,550	2,550
240	Insurance	0	0	0	0	0
250	Professional Services	210	100	100	100	100
260	Data Processing	66,216	66,710	66,820	66,820	68,620
270	Equipment Charges	10	300	1,810	300	300
280	<b>Buildings and Grounds Charges</b>	0	0	0	. 0	0
290	Other Contractuals	2,892	2,190	2,210	3,450	3,450
Subt	otal Contractuals	87,450	83,250	84,810	84,840	86,570
310	Office Supplies	18,007	18,870	18,820	18,870	18,870
320	Clothing and Towels	0	0	0	0	0
330	Chemicals	0	. 0	0	0	. 0
340	Equipment Parts	<b>285</b> -	200	200	200	200
350	Materials	0	0	0	0	. 0
360	Equipment Supplies	0	0	0	0	0
370	Building Parts	0	0	0	0	. 0
380	Non-capitalizable Equipment	0	0	0	0	0
390	Other Commodities	0	0	. 0	0	0
Subto	otal Commodities	18,292	19,070	19,020	19,070	19,070
410	Land	. 0	0	. 0	0	0
420	Buildings	. 0	0	0	• 0	0
430	Improvements Other Than Bidgs.	0	0	. 0	0	0
440	Office Equipment	0	0	. 0	0	. 0
450	Vehicular Equipment	0	0	0	0	0
460	Operating Equipment	. 0	0	0	0	0
Subto	tal Capital Outlay	0	0	0	0	0
510	Interfund Transfers	0	0	0	0	0
520	Debt Service	0	0	0	0	0
530	Other Nonoperating Expenses	0	. 0	0	0	0
540	Inventory Accounts	0	0	0		0
Subto	tal Other	0	0	0	0	0
TOTA	. = L	838,721	865,290	880,790	905,400	919,520

FUND

110-GENERAL

DEPARTMENT

**20- GENERAL GOVERNMENT** 

DIVISION

10-PERSONNEL

The Personnel Division is responsible for securing and training employees for the City and maintaining a merit system of employment. Personnel administers the classification and compensation plans, personnel policies and procedures, employee programs, bargaining unit agreements, grievance investigations, personnel transactions and records, equal employment/affirmative action programs, and employee training and development.

POSITION TITLE	1996	1997	1998	RANGE	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Personnel Director	. 1	1	1	005	74,520	76,750	76,750	76,750
Personnel Technician	6	6	6	113	295,310	303,390	309,160	309,160
Affirmative Action Administr.	1	1		113	49,130	51,820	51,820	51,820
Administrative Aide II	2	2	2	623	59,440	59,430	61,190	63,200
Associate Accountant	1	1	1	623	31,720	31,720	31,720	31,720
Administrative Secretary	0	1	1	621	0	27,040	28,640	28,840
Secretary	1	0	0	619	26,290	0	0	Ó
Clerk III	1	1	- 1	617	18,550	11,010	18,830	20,220
Customer Service Clerk I	1	1	1	617	24,010	24,010	24,010	24,010
Clerk I	. 1	1	1	613	18,110	18,100	19,140	20,180
Subtotal	15	15	15	) 11	597,080	603,270	<b>621,2</b> 60	625,900
ADD: Longevity Accrual					2,480 0	2,670 2,880	2,860 0	3,050 0
Subtotal					599,560	608,820	624,120	628,950
Secretary (PT-50%)	. 1	. 1	1	619	15,000	15,000	15,000	15,000
Subtotal	1	1	1		15,000	15,000	15,000	15,000
TOTAL	16	16	16		614,560	623,820	639,120	643,950

FUND

110 - GENERAL

DEPARTMENT DIVISION

20 - GENERAL GOVERNMENT

ION 21 - MANAGEMENT SERVICES

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	150,870	214,640	212,610	214,160	215,740
120	Special Salaries	2,311	4,200	4,200	2,400	2,400
130	Overtime	0	0	0	0	0
140	Employee Benefits	36,237	52,880	56,580	58,210	61,530
150	Planned Savings	. 0	0	0	0	-3,200
Subto	otal Personal Services	189,418	271,720	273,390	274,770	276,470
210	Utilities	0	0	0	0	0
220	Communications	3,522	5,560	7,210	7,210	7,210
230	Transportation and Training	9,287	10,250	10,250	10,250	10,250
240	Insurance	. 0	.0	0	0	0
250	Professional Services	305	0	. 0	0	0
260	Data Processing	3,792	12,880	15,340	15,340	15,340
270	Equipment Charges	2,118	- 50	350	350	350
280	Buildings and Grounds Charges	. 0	0	0	0	0
290	Other Contractuals	2,183	1,790	1,790	1,790	1,790
Subto	otal Contractuals	21,207	30,530	34,940	34,940	34,940
310	Office Supplies	9,380	9,320	9,020	9,020	9,020
320	Clothing and Towels	0	0	0	0	0
330	Chemicals	0	0	0	0	0
340	Equipment Parts	0	0	0	0	0
350	Materials	0	0	0	0	0
360	Equipment Supplies	0	0	0	0	. 0
370	Building Parts	. 0	0	0	0	0
380	Non-capitalizable Equipment	0	0	,0	0	0
390	Other Commodities	536	500	800	800	800
Subto	otal Commodities	9,916	9,820	9,820	9,820	9,820
410	Land	0	0	0	0	0
420	Buildings	0	• 0	. 0	٥	0
430	Improvements Other Than Bidgs.	0	0	0 ,	. 0	0
440	Office Equipment	0	0	1. 0	. 0	
450	Vehicular Equipment	0	0	0	. 0	0
460	Operating Equipment	. 0	0	0	. <b>O</b>	0
Subto	otal Capital Outlay	0	. 0	0	0	0
510	Interfund Transfers	0	0	. 0	. 0	0
520	Debt Service	0	0	0	0	. 0
530	Other Nonoperating Expenses	. 0	0	0	15,000	10,000
540	Inventory Accounts	0	0	0	0	0
Subto	otal Other	0	0	0	15,000	10,000
TOTA	.L	220,541	312,070	318,150	334,530	331,230

FUND 110 - GENERAL

DEPARTMENT 20 - GENERAL GOVERNMENT DIVISION 21 - MANAGEMENT SERVICES

The Management Services division Incorporates the Public Information and Intergovernmental Relations functions. Management Services is also responsible for Environmental Education and Internal Audit, as well as providing oversight to several City departments, including Municipal Court and the Office of Central Inspection.

POSITION TITLE	1996	1997	1998	RANGE	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Administrative Services Director	1	1	1	005	62,500	<b>6</b> 6, <b>2</b> 50	66,250	66,250
Government Relations Officer	0	1	1	111	0	55,000	<b>5</b> 5, <b>00</b> 0	<b>5</b> 5, <b>00</b> 0
Internal Auditor	0	1	1	113	47,340	49,740	49,740	49,740
Public Information Officer	1	0	0	113	43,240	0	0	0
Intergovernmental Relations/ Environmental Education Director	1	0	0	113	42,740	0	0	0
Government Relations Assistant/ Public Information Coordinator	0	1	1	116	0	32,000	32,000	32,000
Neighborhood Assistant	1	1	1	120	26,080	24,410	24,410	24,410
Secretary	1	1	1	619	22,470	22,480	23,840	25,340
Subtotal	5	6	6	;	244,370	249,880	251,240	252,740
ADD:								
Longevity Accrual					190 0	190 1,040	380 1,040	430 1, <b>0</b> 70
LESS: Charge to Public Works (Environm	ental							
Education - 70%)					(29,920)	(38,500)	(38,500)	(38,500)
TOTAL					214,640	212,610	214,160	215,740

FUND 110 - GENERAL

DEPARTMENT 20 - GENERAL GOVERNMENT DIVISION 50 - PROPERTY MANAGEMENT

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	235,427	0	. 0	0	0
120	Special Salaries	0	0	0	0	0
130	Overtime	. 0	0	0	0	. 0
140	Employee Benefits	0	0	0	0	. 0
150	Planned Savings	0	0	0	0	. 0
Subt	otal Personal Services	235,427	0	0	0	0
210	Utilities	16,028	0	0	0	0
220	Communications	0	0	0	0	0
230	Transportation and Training	0	0	. 0	0	0
240	Insurance	0	0	0	0	0
250	Professional Services	0	0	0	0	0
260	Data Processing	0	0	0	. 0	. 0
270	Equipment Charges	0	0	0 -	0	0
280	Buildings and Grounds Charges	- 0	0	0	0	0
290	Other Contractuals	<u> </u>	0	0	0	0
Subte	otal Contractuals	16,028	0	0	. 0	• 0
310	Office Supplies	3,721	0	0	0	0
320	Clothing and Towels	0	0	. 0	0	0
330	Chemicals	0	0	0	0	0
340	Equipment Parts	0	0	0	0	0
350	Materials	0	0	0	0	0
360	Equipment Supplies	0	0	0	0	0
370	Building Parts	• 0	0	. 0	. 0	0
380	Non-capitalizable Equipment	• 0	0	0	0	0
390	Other Commodities	0	0	<u> </u>	0	0
Subto	otal Commodities	3,721	0	0	0	0
410	Land	0	0	0	0	0
420	Buildings	0	0	0	0	0
430	Improvements Other Than Bidgs.	, 0	0	0	0	0
440	Office Equipment	0	0	0	0	0
450	Vehicular Equipment	0	0	0	0	0
460	Operating Equipment	0	<u> </u>	. 0	0	0
Subto	otal Capital Outlay	0	. 0	0	0	0
510	Interfund Transfers	0	0	0	0	0
520	Debt Service	0	0	0	0	0
530 540	Other Nonoperating Expenses Inventory Accounts	0	0	0	0	0
	-		0 -	<u> </u>		0
Subto	tal Other	0	0	0	0	. 0
TOTA	L =	255,176	0	0	0	0

FUND

110 - GENERAL

DEPARTMENT 20 - GENERAL GOVERNMENT

DIVISION

10 - PERSONNEL

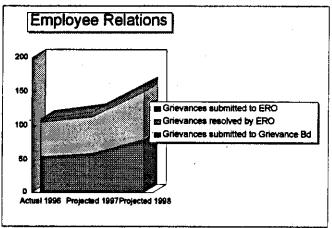
#### PERFORMANCE MEASURES

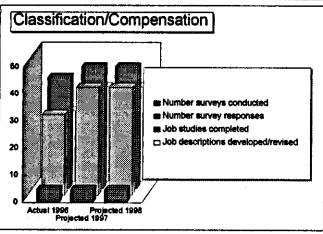
#### Mission Statement

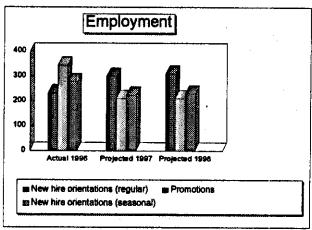
The mission of the Personnel Division is to maintain the integrity of human resource functions, promoting a basic respect for individual rights which leads to fairness and consistency in policies and procedures.

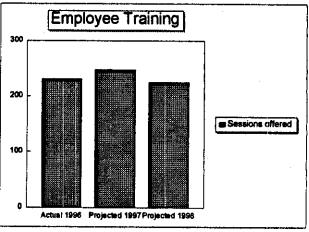
#### Selected Performance Measures

	•	Actual 1996	Projected 1997	Projected 1998
Employee relations			•	
	* Grievances submitted to ERO	55	60	80
	* Grievances resolved by ERO	50	53	70
	Grievances submitted to Grievance Board	. 5	. 7	10
Employment				
	* New hire orientations (regular)	232	300	310
	* New hire orientations (seasonal)	343	210	210
	* Promotions	278	225	230
Classification/compensation				
	* Classification/comp surveys conducted	5	5	5
•	* Classification/comp survey responses	30	40	40
	Job studies completed	41	45	45
	* Job descriptions developed/revised	26	35	35
Employee training			•	
· ·	* Sessions offered to employees	231	248	225









FUND DEPARTMENT

110 - GENERAL 03 - FINANCE

COMBINED DETAIL SUMMARY

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	1,711,853	1,803,590	1,827,870	1,869,520	1,888,070
120	Special Salaries	50,354	66,300	61,670	65,190	67,660
130	Overtime	8,823	500	500	500	500
140	Employee Benefits	420,483	451,590	443,780	452,400	473,900
150	Planned Savings	0	-31,050	-34,430	-33,890	-34,420
Subt	otal Personal Services	2,191,513	2,290,930	2,299,390	2,353,720	2,395,710
210	Utilities	· · · O	. 0	0	• •	0
220	Communications	68,823	72,720	72,970	73,720	74,340
230	Transportation and Training	4,203	9,480	10,680	10,030	10,030
240	Insurance	100	100	100	100	100
250	Professional Services	139,852	196,060	192,120	204,300	205,570
260	Data Processing	222,378	245,030	249,180	249,730	249,730
270	Equipment Charges	5,544	5,300	7,100	7,050	7,050
280	<b>Buildings and Grounds Charges</b>	. 0	0	0	. 0	0
290	Other Contractuals	77,518	29,810	31,050	30,650	30,950
Subte	otal Contractuals	518,418	558,500	563,200	575,580	577,770
310	Office Supplies	89,965	98,100	98,960	101,010	101,010
320	Clothing and Towels	0	0	0	. 0	0
330	Chemicals	0	0	0	0	0
340	Equipment Parts	2,828	1,250	1,250	1,150	1,150
350	Materials	. 0	. 0	0	0	0
360	Equipment Supplies	2,577	9,000	9,000	9,000	9,000
370	Building Parts	1,500	0	0	. 0	0
380	Non-capitalizable Equipment	2,665	2,870	3,320	3,340	4,340
390	Other Commodities	2,062	0	100	100	100
Subto	otal Commodities	101,597	111,220	112,630	114,600	115,600
410	Land	0	0	. 0	0	0
420	Buildings	0	. 0	. 0	0	0
430	Improvements Other Than Bidgs.	0	0	0	0	0
440	Office Equipment	10,267	350	350	350	350
450	Vehicular Equipment	0	0	0	0	0
460	Operating Equipment	<u> </u>	0	0	0	0
Subto	otal Capital Outlay	10,267	350	350	350	350
510	Interfund Transfers	0	0	. 0	0	0
520	Debt Service	0	0	0	0	0
530	Other Nonoperating Expenses	0	0	0	0	0
540	Inventory Accounts	0	0	0	0	0
Subto	tal Other	0	0	0	0	0
TOTA	L	2,821,795	2,961,000	2,975,570	3,044,250	3,089,430

#### **FINANCE**

The Finance Department coordinates the financial affairs of the City, as well as providing various internal services/supplies for all departments. The department contains the Director's Office, and two divisions: (1) Financial Management, consisting of Accounting, Purchasing, Risk Management/Safety and Records; and (2) Treasury, which includes Revenue Management, City Hall Express, Special Assessments and Pension. The Finance Department also administers the Internal Service Funds of Self-Insurance, Telecommunications, Data Center and Stationery Stores, as well as administering the Debt Service Fund.

#### **Budget Highlights**

The adopted 1998 budget shows an increase of \$83,250 over the 1997 adopted budget. The approved 1999 budget increases by \$45,180 over the 1998 budget.

- The Finance Department prepares and administers a \$300 million annual operating budget and a bond financed capital improvement program with principal debt outstanding of \$466 million; and is responsible for the City's investments that average \$150 million and pension funds valued at \$600 million.
- The Director's Office and Budget Office have been combined into one cost center, combining the duties of the secretarial positions for each office into one position.
- An unfilled secretarial position is reclassified to a senior budget analyst, dedicated to administration of the capital improvement program and debt service fund; bond financing will offset the position's cost.
- Wichita State University's Center for Economic Development and Business Research provides area economic statistics and research to aid in revenue and expenditure projections for planning and budgeting.
- The cost of the City's annual external audit is allocated to all funds sharing in the audit services. The Accounting Office budgets for the General Fund's share of the audit expense.
- The City-Wide Cost allocation Plan apportions General Fund administrative expenses to other funds. The Accounting Office budgets for the contractual expense of developing the plan.
- The development of a new finance computer system to further automate transactions is expected to result in greater efficiency and increased productivity.

#### **Budget Summary**

				•
1996	1997	1997	1998	<b>19</b> 99
Actual	Adopted	Revised	Adopted	Approved
2,191,480	2,290,930	2,299,390	2,353,720	2,395,710
518,426	558,500	563,200	575,580	577,770
101,576	111,220	112,630	114,600	115,600
10,263	350	350	350	350
0	0	0	0	. 0
2,821,745	2,961,000	2,975,570	3,044,250	3,089,430
	Actual 2,191,480 518,426 101,576 10,263 0	Actual Adopted  2,191,480 2,290,930 518,426 558,500 101,576 111,220 10,263 350 0 0	Actual         Adopted         Revised           2,191,480         2,290,930         2,299,390           518,426         558,500         563,200           101,576         111,220         112,630           10,263         350         350           0         0         0	Actual         Adopted         Revised         Adopted           2,191,480         2,290,930         2,299,390         2,353,720           518,426         558,500         563,200         575,580           101,576         111,220         112,630         114,600           10,263         350         350         350           0         0         0         0

FUND 110 - GENERAL DEPARTMENT 03 - FINANCE

TOTAL

DIVISION 10 - DIRECTOR'S OFFICE

ADOPTED ADOPTED ACTUAL REVISED **APPROVED** Regular Salaries 365,497 380,640 381,340 405,940 406.040 Special Salaries 3,242 2,500 2,500 2,500 2,500 Overtime **Employee Benefits** 80,954 89,610 92,180 95,130 97.680 Planned Savings -5,630 -9,010 -8,940 -9,180 Subtotal Personal Services 449,693 467,620 467,510 495,130 497.540 Utilities Communications 4.949 6,440 7.090 7.120 7,120 Transportation and Training 3,750 4,750 3,750 3,750 Insurance Professional Services 7.423 1,250 7.550 7.550 Data Processing 43,424 44.050 42,590 42,520 42,520 **Equipment Charges Buildings and Grounds Charges** Other Contractuals 1,230 Subtotal Contractuals 57,323 56,270 57,200 62,110 62.110 Office Supplies 14,330 20,610 21,520 21,700 21,700 Clothing and Towels Chemicals **Equipment Parts** Materials **Equipment Supplies Building Parts** Non-capitalizable Equipment Other Commodities **Subtotal Commodities** 15,354 20,760 21.820 22,000 22,000 Land Buildings Improvements Other Than Bidgs. Office Equipment Vehicular Equipment Operating Equipment **Subtotal Capital Outlay** Interfund Transfers **Debt Service** Other Nonoperating Expenses Inventory Accounts Subtotal Other O 

544,650

546,530

579,240

581,650

522,370

FUND 110 - GENERAL
DEPARTMENT 03 - FINANCE
DIVISION 10 - DIRECTOR'S OFFICE

The Director's responsibilities are to provide fiscal support programs and direction for all City departments, monitor all Federal, State and Local financial budgets and render advice and services as requested by the City Manager and City Council. Duties of the Director include: coordination of all accounting, external auditing, bookkeeping, billing, revenue collection and purchasing activities for the City, as well as the responsibilities of the City Clerk. Additionally, the Director is charged with the task of coordinating and supervising the preparation of the City's budget, investment policies, debt management program, retirement systems, records management, special assessment, risk management and data processing systems.

The Budget Office supervises the development and administration of the annual budgets. This office also advises the City Manager and the Director of Finance on budget and associated matters. The major activity of this section is preparing the budget between February and August, which includes responsibility for developing all preliminary information for both the governing body and the City staff, instructing all divisions and departments as to the necessary and appropriate budgetary procedures; considering and reviewing all budget proposals; implementing all revisions directed by the governing body; and publishing the adopted budget document. Other duties include the daily administration of the operating and CIP budgets, which entails reviewing personnel requisitions, capital outlay requests, budget adjustments, financial and performance studies for conformance to City policies. In addition, this specified

POSITION TITLE	1996	1997	1998	RANGE	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Director of Finance	1	1	1	002	84,390	87,760	87,760	87,760
Research & Budget Officer	1	i	1	112	54,480	60,470	50,810	50,810
Senior Budget Analyst	3	4	4	115	127,850	135,950	170,190	170,190
Budget Analyst	2	2	2	117	60,090	65,020	65,020	65,020
Administrative Secretary II	1	1	1	621	25,200	28,840	28,840	28,840
Secretary	1	0	0	619	26,290	. 0	0	0
Subtotal	9	9	9		378,300	378,040	402,620	402,620
ADD: Longevity					2,340	1,780	1,800	. 1,900
TOTAL	9	. 9	9		380,640	<b>379,82</b> 0	404,420	404,520

FUND 110 - GENERAL
DEPARTMENT 03 - FINANCE
DIVISION 11 - FINANCIAL MANAGEMENT
SECTION 02 - ACCOUNTING OFFICE
ACTIVITY 01 - GENERAL ACCOUNTING

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	414,527	422,780	437,650	443,830	448,110
120	Special Salaries	0	0	0	0	0
130	Overtime	2,174	0	. 0	0	0
140	Employee Benefits	103,470	109,700	105,370	108,830	112,880
150	Planned Savings	. 0	-7,520	-7,520	-7,430	-7,580
Subt	otal Personal Services	520,171	524,960	535,500	545,230	553,410
210	Utilities	O	0.	0	0	0
220	Communications	7,272	8,440	8,310	8,310	8,310
230	Transportation and Training	1,942	2,000	2,200	2,200	2,200
240	Insurance	0	0	. • •	0	0
250	Professional Services	71,358	78,430	74,490	78,480	79,750
260	Data Processing	58,344	75,710	80,340	81,540	81,540
270	Equipment Charges	0	150	0	0	· o
280	<b>Buildings and Grounds Charges</b>	- 0	0	0	0	0
290	Other Contractuals	18,425	8,210	8,500	8,500	8,500
Subte	otal Contractuals	157,341	172,940	173,840	179,030	180,300
310	Office Supplies	14,595	17,400	16,300	16,300	16,300
320	Clothing and Towels	. 0	0	0	0	0
330	Chemicals	0	0	0	0	0
340	Equipment Parts	451	0	0	0	0
350	Materials	. 0	0	0	0	0
360	Equipment Supplies	0	0	0	0	0
370	Building Parts	0	0	. 0	0	0
380	Non-capitalizable Equipment	563	1,580	1,880	1,880	1,880
390	Other Commodities	199	0	0	0	0
Subto	otal Commodities	15,808	18,980	18,180	18,180	18,180
410	Land	0	0	0	0	0
420	Buildings	0	0	0	0	0
430	Improvements Other Than Bidgs.	0	0	0	0	0
440	Office Equipment	3,954	350	350	350	350
450	Vehicular Equipment	0	0	0	0	0
460	Operating Equipment	0	0	. 0	0	0
Subto	otal Capital Outlay	3,954	350	350	350	350
510	Interfund Transfers	0	0	o	0	0
520	Debt Service	0	0	0	0	0
530	Other Nonoperating Expenses	Ô	0	0	0	0
540	Inventory Accounts	0	0	0	0	0
Subto	otal Other	0	. 0	0	. 0	0
TOTA	<u>=</u>	697,274	717,230	727,870	742,790	752,240

FUND 110 - GENERAL DEPARTMENT 03 - FINANCE

DIVISION 11 - FINANCIAL MANAGEMENT SECTION 02 - ACCOUNTING OFFICE

The responsibility of the Controller's Office is to direct the general accounting, auditing and payroll activities of the City. In addition, this division coordinates the debt and Capital Improvement Program, develops accounting and auditing programs, advises the Director of Finance and the City Manager on accounting and auditing matters, and provides financial statements to administrative officials. This division's goal is the continued improvement of accounting systems and financial information, to ensure internal control against waste, inefficiency and financial infidelity; and so that Interested parties are better informed about the City's financial condition and operation in a timely manner.

POSITION TITLE	1996	1997	1998	RANGE	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Assistant Director of Finance	1	1	1	005	60,300	63,320	63,320	63,320
Controller	1	1	1	800	50,400	51,910	51,910	51,910
Senior Accountant	2	2	2	115	90,680	94,750	94,750	94,750
Accountant	2	2	2	117	70,820	75,080	75,080	75,080
Associate Accountant	1	1	1	623	28,720	28,720	30,620	31,720
Account Clerk III	2	2 2	2	621	57,690	57,690	57,690	57,690
Account Clerk II	2	2	2	619	47,890	50,570	52,130	52,570
Secretary	1	1	1	619	23,450	23,450	24,900	26,290
Account Clerk I	1	1	1	617	24,010	24,010	24,010	24,010
Clerk II	1	1	1	615	18,710	18,710	19,800	20,970
Subtotal	14	14	14		472,670	488,210	494,210	498,310
ADD: Longevity LESS:					3,400	3,110	3,290	3,470
Assistant Director of Finance Charge to capital projects (5		Account	ant)		(30,150) (23,140)	(31,660) (23,970)	(31, <b>6</b> 60) (23,970)	
TOTAL	. 14	14	14		422,780	435,690	441,870	446,150

FUND

110 - GENERAL

DEPARTMENT

03 - FINANCE

DIVISION

11 - FINANCIAL MANAGEMENT

SECTION

03 - PURCHASING

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	273,641	284,920	299,540	299,720	299,900
120	Special Salaries	2,578	0	0	0	200,500
130	Overtime	4,903	0	0	0	0
140	Employee Benefits	62,754	65,070	64,660	64,070	66,020
150	Planned Savings	0	-4,760	-4,760	-4,180	-4,310
Sub	total Personal Services	343,876	345,230	359,440	359,610	361,610
210	Utilities	. 0	0	0	0	0
220	Communications	7,403	11,080	10,790	10,790	10,790
230	Transportation and Training	1,094	1,480	1,480	1,480	1,480
240	Insurance	. 0	0	0	0	0
250	Professional Services	87	0	0	0	0
260	Data Processing	35,400	36,910	36,910	36,910	36,910
270	Equipment Charges	147	300	200	200	200
280	Buildings and Grounds Charges	, 0	0	0	0	0
290	Other Contractuals	3,135	1,800	2,090	1,900	2,200
Subt	otal Contractuals	47,266	51,570	51,470	51,280	51,580
310	Office Supplies	12,401	12,840	12,840	14,040	14,040
320	Clothing and Towels	O	0	0	0	0
330	Chemicals	0	0	0	0	0
340	Equipment Parts	245	100	100	0	0
350	Materials	0	0	0	0	0
360	Equipment Supplies	0	0	0	0	0
370	Building Parts	0	0	• • • • •	0	0
380	Non-capitalizable Equipment	0	0	. 0	0	1,000
390	Other Commodities	119	0	100	100	100
Subt	otal Commodities	12,765	12,940	13,040	14,140	15,140
410	Land	0	0	0	0	.0
420	Buildings	0	0	0	0	0
430	Improvements Other Than Bidgs.	. 0	0	0	0	0
440	Office Equipment	0	0	0	0	0
450	Vehicular Equipment	. 0	0	0	0	0
460	Operating Equipment	<u> </u>	0	0	0	0
Subto	otal Capital Outlay	0	. 0	0	. 0	0
510	Interfund Transfers	0	0	0	0	0
520	Debt Service	. 0	0	0	0	0
530	Other Nonoperating Expenses	0	0	0 .	0	0
540	Inventory Accounts	O	0	0	0	0
Subto	tal Other	0	0	0	0	0
TOTA	<b>L</b> .	403,907	409,740	423,950	425,030	428,330

FUND

110 - GENERAL

DEPARTMENT

03 - FINANCE

DIVISION

11 - FINANCIAL MANAGEMENT

SECTION

03 - PURCHASING

This section serves as the City's centralized purchasing office; allowing for the highest quality merchandise for the lowest possible cost. Activities include processing requisitions and purchase orders, taking and analyzing bids, disposing of all surplus and condemned City property, and selling State right-of-way property.

POSITION TITLE	1 <b>9</b> 96	1997	1998	RANGE	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Purchasing Manager Senior Buyer Buyer Secretary Account Clerk I Clerk III	1 1 2 2 1 1	1 1 2 2 1 1	1 1 2 2 1 1		46,300 38,950 66,960 51,370 24,010 24,010	52,020 41,320 69,360 52,590 24,010	52,020 41,320 69,360 52,590 24,010 24,010	52,020 41,320 69,360 52,590 24,010 24,010
Subtotal  ADD: Longevity     Assistant Director of Finance (50)	<b>8</b> 0%)	8	8		<b>251,800</b> 3,170 30,150	<b>263,310</b> 3,230 31,660	<b>283,310</b> 3,410 31,660	<b>263,310</b> 3,590 31,660
TOTAL	8	8	8		284,920	298,200	298,380	298,560

FUND

110 - GENERAL

DEPARTMENT

03 - FINANCE

DIVISION SECTION

11 - FINANCIAL MANAGEMENT

04 - CLERK'S OFFICE

•		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	58,065	59,120	65,320	65,370	65,420
120	Special Salaries	3,553	17,660	16,910	18,010	18,010
130	Overtime	0	. 0	0	0	0,5,5
140	Employee Benefits	13,442	18,000	14,310	14,150	14,310
150	Planned Savings	0	-1,190	-1,190	-1,180	-1,160
Sub	total Personal Services	75,060	93,590	95,350	96,350	96,580
210	Utilities	·. o	0	0	. 0	0
220	Communications	1,200	1,440	1,390	1,390	1,390
230	Transportation and Training	602	0	0	350	350
240	Insurance	0	0	0	0	0
250	Professional Services	597	1,500	1,500	1,150	1,150
260	Data Processing	7,584	8,060	8,020	8,020	8,020
270	Equipment Charges	819	1,180	1,180	1,180	1,180
280	Buildings and Grounds Charges	0	0	0	0	1,100
290	Other Contractuals	2,083	3,130	2,960	2,960	2,960
Subt	otal Contractuals	12,885	15,310	15,050	15,050	15,050
310	Office Supplies	3,952	4,980	4,980	4,980	4,980
320	Clothing and Towels	0	0	0	0	4,500 0
330	Chemicals	0	0	Ö	Ŏ	0
340	Equipment Parts	0	0	o	. 0	0
350	Materials	0	0	0	0	0
360	Equipment Supplies	0	0	0	Ö	0
370	Building Parts	0	Ö	o	0	0
380	Non-capitalizable Equipment	0	0	0	o	0
390	Other Commodities	0	0	o	0	0
Subt	otal Commodities	3,952	4,980	4,980	4,980	4,980
410	Land	0	0	0	0	0
420	Buildings	. 0	0	Õ	Ö	0
430	Improvements Other Than Bidgs.	0	0	0	0	0
440	Office Equipment	. 0	0	. 0	ō	0
450	Vehicular Equipment	0	0	0	. 0	0
460	Operating Equipment	0	0	ō	. 0	0
Subto	otal Capital Outlay	0	0	0	0	0
510	Interfund Transfers	0	0	0 -	. 0	^
520	Debt Service	- 0	0	0	_	0
530	Other Nonoperating Expenses	Ö	0	0	0	0
540	Inventory Accounts	0	0	0	. 0	0
Subto	tal Other	0	0	0	. 0	0
TOTA	L =	91,897	113,880	115,380	116,380	116,610
		•	•	,	,	1 10,0 10

FUND

110 - GENERAL

DEPARTMENT

03 - FINANCE

DIVISION

11 - FINANCIAL MANAGEMENT

SECTION

04 - CLERK'S OFFICE

The Clerk's Office is responsible for acting as ex-officio clerk of the City Council, Board of Bids and Contracts, Staff Screening and Selection Committee, for preparing minutes of all meetings and performing other duties as may be assigned by the Director of Finance.

POSITION TITLE	1996	1997	1998	RANGE	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
City Clerk Secretary	1	1	1	118 619	36,370 22,370	38,390 26,290	38,390 26,290	38,390 26,290
Subtotal	2	2	2		58,740	64,680	64,680	64,680
ADD: Longevity					380	500	550	600
Secretary (PT - 75%)	1	1	1	619	17,660	16,910	18,010	18,010
TOTAL	3	3	3		76,780	82,090	83,240	83,290

FUND

110 - GENERAL

DEPARTMENT DIVISION

03 - FINANCE 12 - TREASURY

SECTION

01 - TREASURY OFFICE

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	437,284	479,730	467,900	475,030	487,160
120	Special Salaries	40,981	46,140	42,260	44,680	47,150
130	Overtime	1,374	0	0	44,555	47,150
140	Employee Benefits	119,052	129,710	125,090	127,430	138,700
150	Planned Savings	0	-9,360	-9,360	-9,490	-9,460
Sub	total Personal Services	598,691	646,220	625,890	637,650	663,550
210	Utilities	0	0	. 0	0	0
220	Communications	43,396	39,680	39,750	40,470	41,090
230	Transportation and Training	238	2,250	2,250	2,250	2,250
240	Insurance	100	100	100	100	100
250	Professional Services	60,387	111,250	111,250	113,490	113,490
260	Data Processing	47,460	51,010	48,860	48,280	48,280
270	Equipment Charges	4,368	2,910	5,320	5,320	
280	Buildings and Grounds Charges	- 0	0	0,010	0,520	5,320 0
290	Other Contractuals	50,090	12,720	13,450	13,540	13,540
Subt	otal Contractuals	206,039	219,920	220,980	223,450	224,070
310	Office Supplies	41,592	37,840	39,190	39,860	39,860
320	Clothing and Towels	0	. 0	0	· o	0
330	Chemicals	0	0	0	0	0
340	Equipment Parts	2,092	700	700	700	700
350	Materials	0	0	0	0	0
360	Equipment Supplies	2,577	9,000	9,000	9,000	9,000
370	Building Parts	1,500	0	. 0	O	. 0
380	Non-capitalizable Equipment	1,953	750	750	770	770
390	Other Commodities	884	0	, O	0	0
Subto	otal Commodities	50,598	48,290	49,640	50,330	50,330
410	Land	0	0	0	o	0
420	Buildings	0	0	0	0	0
430	Improvements Other Than Bidgs.	0	0	0	0	0
440	Office Equipment	6,313	0	0	0	. 0
450	Vehicular Equipment	0	0	0	0	· 0
460	Operating Equipment	0	0	0	O '	0
Subto	tal Capital Outlay	6,313	0	0	0	0
510	Interfund Transfers	. 0	0	0	0	0
520	Debt Service	0	0	. 0	0	. 0
530	Other Nonoperating Expenses	0	, 0	0	0	0
540	Inventory Accounts	0	0	0	0	0
Subto	tal Other	0	0	0	0	0
TOTA	=	861,641	914,430	896,510	911,430	937,950

110 - GENERAL **FUND** DEPARTMENT

03 - FINANCE

DIVISION

12 - TREASURY

SECTION

01 - TREASURY OFFICE

The Treasury Section is responsible for all revenue management and investment activities. The revenue management function includes: collection and distribution of all City revenue including vendor and payroll disbursements; development of collection procedures and systems; daily cash reports; preparation of bank deposits; and parking meter coin collections. The Express Office oversees the accounting and collection of water utility bills, municipal court and licensing. The investment function is responsible for projecting cash balances, maintaining cash positions and administering investments of all funds including pooled funds and designated funds as required.

•								
POSITION TITLE	1996	1997	1998	RANGE	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
City Treasurer	4	1	1	006	65,200	59,500	59,500	59,500
Cash Manager	,	4	4	115	37,210	39,130	39,130	39,130
Budget Analyst	- 4	1	•	117	36,950	39,390	39,390	39.390
Associate Accountant	4	1	•	623	30,690	26,250	27.840	29,600
Account Clerk III	•	4	1	621	28,840	28,840	28,840	28,840
Account Clerk II	3	з	3	619	72,790	73,130	76,090	77,920
Account Clerk i	1	1	1	617	19,650	19,650	20,910	22,150
Customer Service Clerk I	ė	8	8	617	177,930	168,240	172,760	179,950
Clerk II	1	ī	1	615	21,990	21,990	21,990	21,990
Subtotal	18	18	18		491,250	476,120	486,450	498,470
ADD: Longevity Pension Management, Secreta	ary (10%)	)	٠		1,520 0	1,390 0	1,510 2,630	1,620 2,630
LESS: Special Assessments, City Tr Pension Management, City Tr					(13,040) 0	(11,900) 0	(11,900) (5,950)	
TOTAL					479,730	465,610	472,740	484,870
Customer Service Clerk (PT-50%)	3	3	3	617	30,340	28,980	30,680	32,090
Customer Service Clerk (PT-75%)	1	1	1	617	15,800	13,280	14,000	15,060
TOTAL	22	22	22		<b>\$</b> 25, <b>8</b> 70	\$07,870	<b>\$17,42</b> 0	532,020

FUND

110 - GENERAL

DEPARTMENT DIVISION

03 - FINANCE 12 - TREASURY

SECTION

02 - SPECIAL ASSESSMENTS

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	162,839	176,400	176,120	179,630	181,440
120	Special Salaries	0	0	0	0	0
130	Overtime	372	Q	0	Ô	0
140	Employee Benefits	40,811	39,500	42,170	42,790	44,310
150	Planned Savings	Ó	-2,590	-2,590	-2,670	-2,730
Subt	otal Personal Services	204,022	213,310	215,700	219,750	223,020
210	Utilities	0	0	0	. 0	0
220	Communications	4,603	5,640	5,640	5,640	5,640
230	Transportation and Training	0	0	0	0	0,0.0
240	Insurance	0	0	0	0	0
250	Professional Services	0	4,430	3,630	3,630	3,630
260	Data Processing	30,166	29,290	32,460	32,460	32,460
270	Equipment Charges	. 0	110	110	110	110
280	<b>Buildings and Grounds Charges</b>	0	0	0	0	0
290	Other Contractuals	2,795	3,020	2,820	2,820	2,820
Subto	otal Contractuals	37,564	42,490	44,660	44,660	44,660
310	Office Supplies	3,095	4,430	4,130	4,130	4,130
320	Clothing and Towels	0	0	0	0 .	0
330	Chemicals	0	0	0	0	0
340	Equipment Parts	25	450	450	450	450
350	Materials	0	0	0	0	0
360	Equipment Supplies	0	0	. 0	0	0
370	Building Parts	0	0	0	0	0
380	Non-capitalizable Equipment	0	390	390	390	390
390	Other Commodities	0	· <b>o</b>	0	0	0
Subto	tal Commodities	3,120	5,270	4,970	4,970	4,970
410	Land	0	0	0	0	0
420	Buildings	0	0	0	. 0	0
430	Improvements Other Than Bidgs.	0	0	0	0	0
440	Office Equipment	0	0	0	0	0
450	Vehicular Equipment	0	0	0	0	0
460	Operating Equipment	.0	o	0	0	0
Subto	tal Capital Outlay	0	0	0	0	0
510	Interfund Transfers	0	0	o	0	0
520	Debt Service	0	0	0	0	. 0
530	Other Nonoperating Expenses	0	0	0	. 0	ō
540	Inventory Accounts	0	0	0	0	. 0
Subto	tal Other	0	0	0	0	0
TOTAL	=	244,706	261,070	265,330	269,380	272,650

FUND

110 - GENERAL

DEPARTMENT

03 - FINANCE

DIVISION

12 - TREASURY 02 - SPECIAL ASSESSMENTS

The Special Assessments section is responsible for maintaining files on all public improvement projects scheduled for General Obligation bond sales; scheduling and coordinating bond sales and appraisers' hearings; ownership list preparation on project benefit districts; calculation of assessments to each benefit district; preparation of ordinance levying assessments; transcript assembly on projects in each bond sale; maintaining special assessment tax records on each parcel of land having City of Wichita specials, Airport and Water Department specials, delayed and deferred specials, and city owned property; processing 30-day cash payments, miscellaneous payments, pre-paid specials, and bond interest payments; spreading specials to the tax roll; certifying specials to the County; and, reapportioning specials to all parcels which have been split, replatted or newly platted.

POSITION TITLE	1996	1997	1998	RANGE	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Special Assessment Coordinator Administrative Aide I Account Clerk II Clerk III	1 1 1 3	1 1 1 3	1 1 1 3	117 620 619 617	40,430 27,530 23,400 70,770	41,870 26,730 23,400 70,560	41,870 27,530 24,840 71,750	41,870 27,530 26,290 72,030
Subtotal	6	6	6	•	162,130	162,560	165,990	167,720
ADD: Longevity City Treasurer (20%)	:				1,230 13,040	1,290 11,900	1,370 11,900	1,450 11,900
TOTAL	6	6	6		176,400	175,750	179,260	181,070

FUND

110 - GENERAL

DEPARTMENT

04 - LAW

#### COMBINED DETAIL SUMMARY

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	938,165	1,029,070	1,069,940	1,073,630	1,008,770
120	Special Salaries	3,241	2,400	2,400	2,400	2,400
130	Overtime	0	0	0	0	0
140	Employee Benefits	208,901	242,350	241,190	241,660	233,840
150	Planned Savings	O	-13,390	-13,390	-14,230	-15,710
Sub	total Personal Services	1,150,307	1,260,430	1,300,140	1,303,460	1,229,300
210	Utilities	0	0	0	0	0
220	Communications	19,085	19,500	23,180	22,580	22,050
230	Transportation and Training	3,760	6,680	10,240	6,910	7,120
240	Insurance	50	50	50	50	50
250	Professional Services	69,928	69,700	65,070	65,700	67,970
260	Data Processing	74,414	104,920	105,160	105,570	91,930
270	Equipment Charges	717	810	990	990	990
280	Buildings and Grounds Charges	0	0	0	0	0
290	Other Contractuals	26,945	29,620	30,480	30,710	32,790
Subt	otal Contractuals	194,899	231,280	235,170	232,510	222,900
310	Office Supplies	15,605	18,890	18,280	18,280	18,480
320	Clothing and Towels	0	0	0	Ō	0
330	Chemicals	0	0	0	0	0
340	Equipment Parts	0	500	500	500	500
350	Materials	0	. 0	0	0	0
360	Equipment Supplies	95	0	0	0	0
370	Building Parts	0	250	250	250	250
380	Non-capitalizable Equipment	0	. 0	0	0	0
390	Other Commodities	0	0	0	0	Ō
Subt	otal Commodities	15,700	19,640	19,030	19,030	19,230
410	Land	0	0	0	0	o
420	Buildings	0	0	0	0	0
430	Improvements Other Than Bidgs.	. 0	0	0	0	0
440	Office Equipment	1,699	0	. 0	. 0	0
450	Vehicular Equipment	0	0	0	0	0
460	Operating Equipment	0	0	0	0	0
Subto	otal Capital Outlay	1,699	0	0	0	0
510	Interfund Transfers	0	0	0	0	0
520	Debt Service	0	0	0	0	0
530	Other Nonoperating Expenses	0	0	Ö	0	Ô
540	Inventory Accounts	0	0	0	o	0
Subto	tal Other	0	0	0	0	0
TOTA	<b>L</b>	1,362,605	1,511,350	1,554,340	1,555,000	1,471,430

#### LAW DEPARTMENT

The Law Department has three main functions: to provide legal counsel for City Council and staff, to provide legal representation for the City, and to prosecute cases in Municipal Court.

### **Budget Highlights**

The adopted 1998 budget shows an increase of \$43,650 over the 1997 adopted budget. The approved 1999 budget decreases by \$83,570 from the 1998 budget.

- The 1998 budget includes \$511,630 to fund the personnel costs of 12 Prosecutorial staff, including 8 attorneys and 4 support staff. The prosecutors handle cases involving municipal ordinance violations in three court divisions, as well as an Administrative Traffic Court, and a Neighborhood Court. The annual case load for prosecutors is approximately 16,000 trials in municipal court. In addition, 4,100 applications for diversion and deferred judgment programs are reviewed annually.
- The budget funds the continuation of three positions added in the Public Safety Initiative, including additional prosecutors in domestic violence, Neighborhood Court, and in the Administrative Traffic Court.
- To provide legal representation and support to the City Council and staff, \$791,830 is budgeted for the
  personal services costs of 13 positions. These positions annually review over 1,200 proposed contracts,
  resolve over 300 damage claims, provide City staff with approximately 500 legal opinions and respond to
  nearly 4,000 legal requests.
- The 1999 approved budget removes \$98,490 and two positions for case review added to the Law
  Department in 1996 as part of the Public Safety Initiative. These positions were added in an effort to
  reduce Police Officer overtime expenditures by eliminating unnecessary officer appearances in
  Municipal Court. The program will be scrutinized in 1998 to determine whether or not the cost of the
  program can be justified from savings in Police overtime and court prosecution efficiencies.

#### **Budget Summary**

	<b>19</b> 96	1997	1997	1998	<b>19</b> 99
	Actual	Adopted	Revised	Adopted	Approved
Personal Services	1,150,307	1,260,430	1,300,140	1,303,460	1,229,300
Contractual Services	194,899	231,280	235,170	232,510	222,900
Commodities	15,700	19,640	19,030	19,030	19,230
Capital Outlay	1,699	0	0	0	0
Other	0	0	0	.0	0
TOTAL	1,362,605	1,511,350	1,554,340	1,555,000	1,471,430

FUND 110 - GENERAL

DEPARTMENT 04 - LAW

DIVISION 10 - CITY ATTORNEY'S OFFICE

SECTION 01 - LAW ADMINISTRATION

٠		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	882,862	867,300	896,510	898,340	900,380
120	Special Salaries	3,241	2,400	2,400	2,400	2,400
130	Overtime	0	0	0	0	0
140	Employee Benefits	196,087	202,130	202,140	202,290	208,480
150	Planned Savings	0	-11,370	-11,370	-12,180	-13,340
Subt	otal Personal Services	1,082,190	1,060,460	1,089,680	1,090,850	1,097,920
210	Utilities	0	0	0	0	0
220	Communications	19,085	18,200	21,860	21,260	21,260
230	Transportation and Training	3,760	6,240	10,140	6,240	6,240
240	Insurance	50	50	50	50	50
250	Professional Services	69,928	69,700	65,070	65,700	67,970
260	Data Processing	72,096	84,460	84,870	84,870	84,870
270	Equipment Charges	717	810	990	990	990
280	Buildings and Grounds Charges	- 0	0	0	. 0	0
290	Other Contractuals	25,940	28,080	29,020	29,080	31,290
Subte	otal Contractuals	191,576	207,540	212,000	208,190	212,670
310	Office Supplies	15,005	17,690	17,080	17,080	17,280
320	Clothing and Towels	0	0	0	0	0
330	Chemicals	0	0	0	. 0	0
340	Equipment Parts	0	500	500	500	500
350	Materials	0	0	0	0	0
360	Equipment Supplies	95	0	0	. 0	0
370	Building Parts	0	250	250	250	250
380	Non-capitalizable Equipment	0	0	0	0	0
390	Other Commodities	0	0	0	0	0
Subto	otal Commodities	15,100	18,440	17,830	17,830	18,030
410	Land	0	0	0	0	0
420	Buildings	0	. 0	0 .	. • •	0
430	Improvements Other Than Bidgs.	0	. 0	0	0	. 0
440	Office Equipment	1,699	0	• 0	. 0	0
450	Vehicular Equipment	. 0	0	0	0	0
460	Operating Equipment	0	0	0	0	0
Subto	otal Capital Outlay	1,699	0	0	0	. 0
510	Interfund Transfers	. 0	0	0	o	0
520	Debt Service	0	0	0	0	0
530	Other Nonoperating Expenses	0	. 0	0	0	0
540	Inventory Accounts	0	. 0	0	0	0
Subto	tal Other	0	0	0	. 0	0
TOTA	<b>L</b>	1,290,565	1,286,440	1,319,510	1,316,870	1,328,620

FUND

110-GENERAL

DEPARTMENT

04-LAW

DIVISION

10-CITY ATTORNEY'S OFFICE

SECTION

01-LAW ADMINISTRATION

The Law Department represents the City in legal actions brought against the City or initiated by the City, including prosecution in Municipal Court. The department investigates and makes recommendations on claims filed against the City and provides legal counsel to the City Council, City Manager, city departments, utilities and commissions. Other responsibilities include drafting and approving ordinances and other legal instruments, and rendering legal opinions as requested. The City Attorney is also charged with administering a domestic violence deferred prosecution program and diversion programs for DUI, petit larceny and speeding defendants.

POSITION TITLE	1996	1997	1998	RANGE	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Director of Law & City Attorney	1	1	1	001	83,180	85,680	85,680	85,680
First Attorney	1	- 1	1	004	73,210	73,210	73,210	73,210
Senior Attorney	2	2	2	005	132,120	132,120	132,120	132,120
Attorney III	4	4	4	111	212,720	232,910	232,910	232,910
Attorney II	1	1	1	112	52,070	54,810	54,810	54,810
Attorney i	3	3	3	115	108,150	112,330	112,330	112,330
Attorney I (DV)	1	1	1	115	33,400	38,140	38,140	38,140
Diversion Program Coordinator	1	1	1	118	35,840	37,650	37,650	37,650
Administrative Secretary	1	1	1	621	28,840	28,840	28,840	28,840
Legal Secretary	4	4	4	620	110,120	110,120	110,120	110,120
Secretary	2	2	2	619	47,410	46,260	47,650	49,060
Subtotal	21	21	21		917,060	952,070	<b>9</b> 53,460	<del>9</del> 54,870
ADD: Longevity					4,490	4,770	5,210	5,840
Subtotal					921,550	<b>95</b> 6,840	<b>95</b> 8, <b>6</b> 70	960,710
LESS: Bond projects		:			(54,250)	(57,830)	(57,830)	(57,830)
TOTAL					867,300	899,010	900,840	902,880

FUND

110 - GENERAL

DEPARTMENT

04 - LAW

DIVISION

10 - CITY ATTORNEY'S OFFICE

SECTION

03 - PUBLIC SAFETY INITIATIVE

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	55,303	161,770	173,430	175,290	108,390
120	Special Salaries	0	0	0	0	0
130	Overtime	0	0	. 0	0	0
140	Employee Benefits	12,814	40,220	39,050	39,370	25,360
150	Planned Savings	0	-2,020	-2,020	-2,050	-2,370
Subt	otal Personal Services	68,117	199,970	210,460	212,610	131,380
210	Utilities	. 0	. 0	. 0	0	. 0
220	Communications	0	1,300	1,320	1,320	790
230	Transportation and Training	0	440	100	670	880
240	Insurance	0	0	0	0	0
250	Professional Services	0	0	0	0	. 0
260	Data Processing	2,318	20,460	20,290	20,700	7,060
270	Equipment Charges	0	0	Ó	0	0
280	<b>Buildings and Grounds Charges</b>	0	0	. 0	0	0
290	Other Contractuals	1,005	1,540	1,460	1,630	1,500
Subt	otal Contractuals	3,323	23,740	23,170	24,320	10,230
310	Office Supplies	600	1,200	1,200	1,200	1,200
320	Clothing and Towels	0	0	0	0	. 0
330	Chemicals	0	0	0	0	0
340	Equipment Parts	0	0	0	0	0
350	Materiais	0	0	0	0	0
360	Equipment Supplies	0	0	0	0	0
370	Building Parts	0	0	. 0	0	0
380	Non-capitalizable Equipment	0	.0	0	0	0
390	Other Commodities	0	0	0	0	0
Subto	otal Commodities	600	1,200	1,200	1,200	1,200
410	Land	0	0	0 -	0	0
420	Buildings	.0	0	0	0	0
430	Improvements Other Than Bldgs.	0	0	. 0	0	0
440	Office Equipment	0	0	0	0	0
450	Vehicular Equipment	0	0	0	0	0
460	Operating Equipment	0	<u> </u>	0	0	0
Subto	tal Capital Outlay	0	0	0	0	0
510	Interfund Transfers	o	0	0	0	0
520	Debt Service	0	0	0	0	0
530 540	Other Nonoperating Expenses Inventory Accounts	0	0	0	0	0
	tal Other			0		0
-uDi0			0	0	0	0
TOTA		72,040	224,910	234,830	238,130	142,810

FUND

110-GENERAL

DEPARTMENT

04-LAW

DIVISION

10-CITY ATTORNEY'S OFFICE

SECTION

03-PUBLIC SAFETY INITIATIVE

The Council included in the 1996 adopted budget funding for the Public Safety Initiative, financing enhancements in the Police, Court and Law departments. Five positions have been added to Law: a case review team (Attorney I and Administrative Aide), an additional Domestic Violence Prosecutor, a Neighborhood Court Prosecutor and a Traffic Court Prosecutor.

POSITION TITLE	1996	1997	1998	RANGE	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Attorney I Attorney I (DV) Attorney I (NC) Administrative Aide II	2 1 1 1	2 1 1 1	2 1 1 1	115 115 115 623	66,810 34,310 34,410 26,240	71,590 36,830 36,290 28,380	71,590 36,830 36,290 30,220	35,270 36,830 36,290 0
Subtotal	5	5	6		161,770	173,090	174,930	108,390
ADD: Longevity					0	340	<b>3</b> 60	0
TOTAL					161,770	173,430	175,290	108,390

FUND

110 - GENERAL

DEPARTMENT

05 - MUNICIPAL COURT

COMBINED DETAIL SUMMARY

÷		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	1,925,699	2,293,660	2,184,490	2,303,360	2,347,280
120	Special Salaries	106,138	87,860	96,610	105,990	107,250
130	Overtime	86,011	16,200	16,200	16,200	16,200
140	Employee Benefits	577,120	647,200	706,140	754,720	790,480
150	Planned Savings	0	-44,890	-70,890	-46,130	-51,650
Subi	total Personal Services	2,694,968	3,000,030	2,932,550	3,134,140	3,209,560
210	Utilities	0	0	0	0	0
220	Communications	61,835	58,750	76,910	77,870	80,140
230	Transportation and Training	3,460	19,180	17,170	7,170	7,810
240	Insurance	. 0	300	0	0	0
250	Professional Services	582,047	578,680	761,650	776,230	786,000
260	Data Processing	429,600	434,480	445,160	457,980	457,980
270	Equipment Charges	39,170	58,620	52,760	52,710	46,740
280	Buildings and Grounds Charges	0	0	0	. 0	0
290	Other Contractuals	3,249	6,300	6,190	6,480	6,530
Subt	otal Contractuals	1,119,361	1,156,310	1,359,840	1,378,440	1,385,200
310	Office Supplies	131,116	259,970	303,910	155,110	156,980
320	Clothing and Towels	770	1,080	2,290	2,510	2,960
330	Chemicals	0	220	220	220	220
340	Equipment Parts	40	50,030	50,030	30	40
350	Materials	0	0	0	0	0
360	Equipment Supplies	270	. 0	0	0	0
370	Building Parts	4,050	100	100	100	100
380	Non-capitalizable Equipment	3,415	640	640	640	650
390	Other Commodities	1,031	9,000	13,960	19,100	19,280
Subto	otal Commodities	140,692	321,040	371,150	177,710	180,230
410	Land	0	0	0	o	0
420	Buildings	1,710	0	0	o	o
430	improvements Other Than Bidgs.	0	0	0	0	0
440	Office Equipment	56,786	3,420	3,420	1,390	1,390
450	Vehicular Equipment	50	0	0	0	0
460	Operating Equipment	16,085	0	530	0	0
Subto	tal Capital Outlay	74,631	3,420	3,950	1,390	1,390
510	Interfund Transfers	421,680	0	0	0	_
520	Debt Service	0	0	0	0	0
530	Other Nonoperating Expenses	0	80,000	30,000	•	U 20.000
540	Inventory Accounts	0	0	30,000	30,000 0	30, <b>0</b> 00 0
Subto	tal Other	421,680	80,000	30,000	30,000	30,000
TOTA	L .	4,451,332	4,560,800	4,697,490	4,721,680	4,806,380

#### MUNICIPAL COURT

The Municipal Court includes: the Court Clerk Division which processes transactions related to court and traffic bureau records and collections; the Probation Division which assists judges in defendant evaluation and prisoner and parolee monitoring; the Warrant Office which serves and processes Municipal Court warrants; and the Public Safety Initiative (PSI) which includes specific enhancements added by the Council in 1996 and 1997.

#### **Budget Highlights**

The adopted 1998 budget shows an increase of \$160,880 over the 1997 adopted budget. The approved 1999 budget increases by \$84,700 over the 1998 budget.

- The 1998 budget includes \$2,376,720 to fund the operation of three court divisions and appropriate support staff. These courtrooms hear approximately 46,000 cases annually, including 28,000 traffic cases. Support staff process 140,000 traffic and parking tickets and 35,000 warrants annually.
- A total of \$263,600 is included in 1998 to fund public defenders for indigent defendants. These costs are offset by a \$4 cost on cases filed and an estimated \$100,000 in revenue from the contributions from defendants. It is estimated that 5,000 clients will be served by the public defenders.
- The Probation Office, staffed with 5 support staff and 9 Probation Officers, is budgeted in 1998 at \$626,590. Two positions are charged to Alcohol and Drug Abuse grant funds. The Probation Office will conduct over 3,000 pre-sentence investigations and maintains 20,000 contacts with probationers.
- The budget includes \$566,040 to fund the Warrant Office, including 9 warrant officers and 3 support staff. In addition to spending 1,500 hours in video court and transporting 5,500 prisoners annually, the Warrant Office will process 4,500 defendants and make another 25,000 contacts with defendants.
- Public Safety Initiative improvements are funded in the 1998 budget. These improvements include \$107,910, with two positions to staff the Administrative Traffic Court, three positions and \$252,860 for the Neighborhood Court, and \$113,940 for two additional full-time and four part-time employees. In addition, the 1997 budget includes \$283,680 for software and hardware improvements.
- To improve customer service, two additional Customer Service Clerk positions are added (\$74,690 in 1998). These positions will reduce waiting times for persons conducting business at City Hall and for handling phone inquiries. In is proposed that the cost of these positions be recovered through an increase in the inattentive driving fine.

#### **Budget Summary**

	1996	<b>19</b> 97	1997	<b>19</b> 98	1999
	Actual	Adopted	Revised	Adopted	Approved
Personal Services	2,694,968	3,000,030	2,932,550	3,134,140	3,209,560
Contractual Services	1,119,361	1,156,310	1,359,840	1,378,440	1,385,200
Commodities	140,692	321,040	371,150	177,710	180,230
Capital Outlay	74,631	3,420	3,950	1,390	1,390
Other	421,680	80,000	30,000	30,000	30,000
TOTAL	4,451,332	4,560,800	4,697,490	4,721,680	4,806,380

FUND

110 - GENERAL

DEPARTMENT DIVISION

05 - MUNICIPAL COURT

10 - CLERK

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	1,055,162	1,141,240	1,263,480	1,291,690	1,311,360
120	Special Salaries	79,820	35,900	51,860	57,180	58,440
130	Overtime	60,800	10,000	10,000	10,000	10,000
140	Employee Benefits	323,740	325,660	417,180	433,310	452,840
150	Planned Savings	0	-21,910	-47,910	-22,700	-26,460
Subf	otal Personal Services	1,519,522	1,490,890	1,694,610	1,769,480	1,806,180
210	Utilities	0	0	0	o	0
220	Communications	38,960	31,810	50,370	50,040	50,040
230	Transportation and Training	2,830	6,920	2,630	2,630	2,650
240	Insurance	0	300	. 0	0	0
250	Professional Services	263,217	224,680	380,990	429,320	436,270
260	Data Processing	299,950	298,650	298,650	298,650	298,650
270	Equipment Charges	32,750	43,050	36,550	36,650	36,650
280	Buildings and Grounds Charges	- 0	0	. 0	0	0
290	Other Contractuals	3,000	3,690	3,870	3,870	3,870
Subt	otal Contractuals	640,707	609,100	773,060	821,160	828,130
310	Office Supplies	86,570	106,040	99,630	100,320	99,930
320	Clothing and Towels	480	630	630	180	630
330	Chemicals	. 0	0	0	0	0
340	Equipment Parts	0	0	0	0	0
350	Materials	0	0	0	0	0
360	Equipment Supplies	0	0	. 0	. 0	0
370	Building Parts	1,800	100	100	100	100
380	Non-capitalizable Equipment	0	. 0	0	. 0	0
390	Other Commodities	89	9,000	9,000	9,180	9,360
Subte	otal Commodities	88,939	115,770	109,360	109,780	110,020
410	Land	. 0	0	0	0	0
420	Buildings	. 0	0	0	0	0
430	Improvements Other Than Bidgs.	0	0	0	0	0
440	Office Equipment	<b>50</b> 0	520	520	520	520
450	Vehicular Equipment	0	. 0	0	0	0
460	Operating Equipment	0	0	0	0	0
Subto	otal Capital Outlay	500	520	520	520	520
510	Interfund Transfers	0	0	0	0.	0
520	Debt Service	0	0	0	ō	0
530	Other Nonoperating Expenses	0	0	0	0	0
540	Inventory Accounts	0	o	0	o	ő
Subto	otal Other	0	0	0	. 0	0
TOTA	L	2,249,668	2,216,280	2,577,550	2,700,940	2,744,850

FUND

110-GENERAL

DEPARTMENT

05- MUNICIPAL COURT

DIVISION

10-CLERK

The Municipal Court Clerk maintains a record system of misdemeanor cases, tickets, and case dispositions processed by the Court, the Parole Office, and the Traffic Bureau. The Court provides the State law enforcement agencies, the City, and other courts with all required records or reports. In addition, the Municipal Court conducts domestic violence court sessions and programs for public defenders, expungement, DUI diversions, and a violation compact with the State.

POSITION TITLE	1996	1997	1998	RANGE	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Municipal Court Judge	3	3	3	006	195,060	202,560	202,560	202,560
Municipal Court Administrator/Clerk	1	1	1	007	53,050	66,230	66,230	66,230
Municipal Court Supervisor	0	1	1	114	0	36,640	36,640	36,640
Administrative Assistant to the Dir.	1	1	1	116	47,520	32,000	32,000	32,000
Administrative Supervisor	1	0	0	116	33,680	O	. 0	0
Administrative Aide III	0	2	2	120	_ 0	59,240	59,240	59,240
Administrative Aide II	1	0	0	623	31,720	0	0	0
Account Clerk III	1	1	1	621	28,840	28,290	28,840	28,840
Administrative Secretary	1	1	1	621	28,840	28,840	28,840	28,840
Administrative Aide I	2	1	1	620	53,320	27,530	27,530	27,530
Customer Service Clerk !I	1	2	2	619	26,290	50,660	52,260	52,570
Secretary	1	1	1	61 <del>9</del>	26,290	26,290	26,290	26,290
Docket Clerk	0	7	7	618	0	162,920	166,830	170,970
Docket Clerk (DV)	0	1	1	618	0	25,120	25,120	25,120
Docket Clerk (ADSAP)	0	1	1	618	0	19,050	20,340	21,700
Clerk III	7	0	0	617	163,450	0	0	0
Clerk III (DV)	1	0	0	617	24,020	0	0	0
Clerk III (ADSAP)	1	0	0	617	21,280	0	0	0
Customer Service Clerk I	11	15	15	617	253,830	327,960	338,410	347,230
Clerk II	8	9	9	615	165,100	175,150	186,370	192,290
Subtotal	41	47	47		1,152,290	1,268,480	1,297,500	1,318,050
ADD: Longevity					5,380	6,250	6.730	7,210
Administrative Premium Pay					2,400	2,400	2,400	2,400
Shift Differential					4,850	7,800	7,800	7,800
LESS: Charge to ADSAP					(21,280)	(19,050)	(20,340)	(21,700)
Subtotal					1,143,640	1,265,880	1,294,090	1,313,760
Judge (Pro-tempore)	20	20	20	006	33,500	33,500	33,500	33,500
Customer Service Clerk I (50%)	0	2	2		0	15,960	21,280	22,540
Subtotal	20	22	22		33,500	48,460	54,780	56,040
TOTAL	61	69	69		1,177,140	1,315,340	1,348,870	1,369,800

FUND

110 - GENERAL

DEPARTMENT DIVISION

05 - MUNICIPAL COURT 20 - PROBATION OFFICE

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	406,280	449,760	360,680	371,130	380,280
120	Special Salaries	4,147	16,800	16,810	16,810	16,810
130	Overtime	11,127	6,200	6,200	6,200	6,200
140	Employee Benefits	112,660	117,100	109,220	112,280	117,470
150	Planned Savings	0	-10,180	-10,180	-10,630	-10,860
Subt	otal Personal Services	534,214	579,680	482,730	495,790	509,900
210	Utilities	0	0	. 0	0	0
220	Communications	7,248	8,040	8,110	8,180	8,180
230	Transportation and Training	490	2,260	2,260	2,260	2,860
240	Insurance	0		0	0	0
250	Professional Services	231,550	202,570	268,100	269,160	270,420
260	Data Processing	51,350	54,110	54,110	54,110	54,110
270	Equipment Charges	540	1,500	1,500	1,300	1,300
280	Buildings and Grounds Charges	0	0	0	0	0
290	Other Contractuals	10	2,050	2,050	2,050	2,090
Subt	otal Contractuals	291,188	270,530	336,130	337,060	338,960
310	Office Supplies	14,316	21,250	21,250	21,460	22,980
320	Clothing and Towels	0	0	0	0	0
330	Chemicals	0	0	0	. 0	0
340	Equipment Parts	40	30	30	30	40
350	Materials	0	0	0	0	0
360	Equipment Supplies	80	0	0	0	. 0
370	Building Parts	0	0	0	0	0
380	Non-capitalizable Equipment	0	0	0	· O	0
390	Other Commodities	940	0	4,960	9,920	9,920
Subto	otal Commodities	15,376	21,280	26,240	31,410	32,940
410	Land	0	0	0	0	0
420	Buildings	. 0	0	0	0 ,	0
430	Improvements Other Than Bidgs.	0	0	. 0	0	0
440	Office Equipment	0	1,210	1,210	560	560
450	Vehicular Equipment	0	0	0	0	0
460	Operating Equipment	498	0	530	0	0
Subto	otal Capital Outlay	498	1,210	1,740	560	560
510	Interfund Transfers	0	0	0,	0	0
520	Debt Service	0	0	0	0	0
530	Other Nonoperating Expenses	0	30,000	30,000	30,000	30,000
540	Inventory Accounts	. 0	0	. 0	0	0
Subto	tal Other	0	30,000	30,000	30,000	30,000
TOTA	<b>L</b>	841,276	902,700	876,840	894,820	912,360

**FUND** 

110-GENERAL

DEPARTMENT

05- MUNICIPAL COURT

DIVISION

20-PROBATION OFFICE

The Probation and Parole program is directed toward all problems encountered by the Municipal Court judges. The office monitors offenders and attempts to educate and rehabilitate parolees. In addition, this office assists the judges by conducting presentence investigations, which provide guidelines for rendering appropriate sentences and granting probation. This helps to reduce the incidence of crime and discourages repeat offenders. The Probation Office was granted a license and is certified by the State to perform evaluations and referrals and to conduct the Alcohol Instruction School (AIS) on DUI offenders, as required by law.

POSITION TITLE	1996	1997	1998	RANGE	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Municipal Court Supervisor	Ó	1	1	114	0	51,290	51,290	51,290
Probation Office Supervisor	1	0	0	114	48,980	0	0	0
Assistant Probation Supervisor	- 1	0	0	116	43,260	0	0	0
Probation Officer	7	7	7	625	237,890	230,850	236,170	240,140
Probation Officer (ADSAP)	1	1	1	625	34,950	34,950	34,950	34,950
Probation Officer (WIP)	1	0	0	625	34,950	0	0	0
Secretary	1	1	1	619	26,290	20,490	22,030	23,370
Clerk III	0	2	2	617	0	38,440	40,860	43,430
Clerk II	3	1	1	615	55,350	16,760	17,830	19,000
Clerk II (ADSAP)	1	1	1	615	19,080	17,190	18,420	19,500
Subtotal	16	14	14		500,750	409,970	421,550	431,680
ADD: Longevity Shift Differential					2,720 320	1,680 1,170	1,780 1,170	1,880 1,170
LESS: Charge to Alcohol and Drug Action Project (ADSAP)	Safety				(54,030)	(52,140)	(53,370)	(54,450)
Subtotal					449,760	360,680	371,130	380,280
Outreach Worker (WIP) (Limited)	4	4	4	613	16,800	16,810	16,810	16,810
Subtotal	4	4	4		16,800	16,810	16,810	16,810
TOTAL	20	18	18		466,560	377,490	<b>387,94</b> 0	397,090

FUND

110 - GENERAL

DEPARTMENT DIVISION

05 - MUNICIPAL COURT

30 - WARRANT OFFICE

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	396,651	479,020	334,750	361,170	367,940
120	Special Salaries	40	0	0	0	0-c, ,540 O
130	Overtime	12,640	0	0	0	0
140	Employee Benefits	116,350	144,150	103,120	109,940	114,970
150	Planned Savings	0	-8,800	-8,800	-8,800	-9,000
Subt	otal Personal Services	525,681	614,370	429,070	462,310	473,910
210	Utilities	0	0	0	0	0
220	Communications	12,857	15,800	15,350	16,040	18,280
230	Transportation and Training	0	0	0	0	0
240	Insurance	0	0	0	0	. 0
250	Professional Services	220	0	0	0	0
260	Data Processing	71,390	71,880	71,880	71,880	71,880
270	Equipment Charges	4,450	7,490	5,350	5,400	5,430
280	<b>Buildings and Grounds Charges</b>	0	0	0	0	0
290	Other Contractuals	200	560	270	560	570
Subte	otal Contractuals	89,117	95,730	92,850	93,880	96,160
310	Office Supplies	4,775	6,000	6,350	6,350	6,550
320	Clothing and Towels	290	450	1,660	2,330	2,330
330	Chemicals	0	220	220	220	220
340	Equipment Parts	. 0	0	0	0	0
350	Materials	0	0	0	0.	0
360	Equipment Supplies	190	0	0	0	0
370	Building Parts	0	0	0	0	0
380	Non-capitalizable Equipment	1,629	640	640	640	650
390	Other Commodities	2	0	0	0	0
Subto	otal Commodities	6,886	7,310	8,870	9,540	9,750
410	Land	0	O	0	. 0	0
420	Buildings	0	. 0	0	. 0	0
430	Improvements Other Than Bidgs.	0	0	0	0	0
440	Office Equipment	260	1,690	1,690	310	310
450	Vehicular Equipment	50	0	0	0	0
460	Operating Equipment	0	0	0	0	0
Subto	tal Capital Outlay	310	1,690	1,690	310	310
510	Interfund Transfers	0	0	0	0	0
520	Debt Service	0	0	0	0	0
530	Other Nonoperating Expenses	0	0	0	0	0
540	Inventory Accounts	0	0	0	. 0	. 0
Subto	tal Other	0	0	0	0	0
TOTA	= L	621,994	719,100	532,480	566,040	580,130

FUND

110-GENERAL

DEPARTMENT

05- MUNICIPAL COURT

DIVISION

30-WARRANT OFFICE

The Warrant Office serves all outstanding warrants and subpoenas issued by the Municipal Court. The warrants range from traffic violations to criminal offenses. This office was previously located within the Police Department.

POSITION TITLE	1996	1997	1998	RANGE	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Municipal Court Supervisor	0	1	1	114	0	47,130	47,130	47,130
Warrant Officer	. 0	8	8	623	0	221,780	239,770	243,780
Service Officer II	3	0	0	623	240,590	0	0	0
Administrative Aide I	:1	1	1	620	22,330	21,440	23,060	24,470
Customer Service Clerk II	1	0	0	619	26,290	0	0	0
Customer Service Clerk I	7	2	2	617	155,430	37,740	44,410	45,620
Clerk II	· . <b>1</b>	0	. 0	615	21,990	0	0	0
Subtotal	18	12	12		466,630	328,090	354,370	361,000
ADD: Longevity Shift Differential					2,830 9,560	2,420 4,240	2,560 4,240	2,700 4,240
Subtotal	:		÷		12,390	6,660	6,800	6,940
	:							
TOTAL	18	12	12		479,020	334,750	361,170	367,940

FUND

110 - GENERAL

DEPARTMENT

05 - MUNICIPAL COURT

DIVISION

40 - PUBLIC SAFETY INITIATIVE

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	67,606	223,640	225,580	279,370	287,700
120	Special Salaries	22,131	35,160	27,940	32,000	32,000
130	Overtime	1,444	0	0	0	0
140	Employee Benefits	24,370	60,290	76,620	99,190	105,200
150	Planned Savings	0	-4,000	-4,000	-4,000	-5,330
Subt	total Personal Services	115,551	315,090	326,140	406,560	419,570
210	Utilities	0	0	0	0	0
220	Communications	2,770	3,100	3,080	3,610	3,640
230	Transportation and Training	140	10,000	12,280	2,280	2,300
240	Insurance	0	0	. 0	0	0
250	Professional Services	<b>87,0</b> 60	151,430	112,560	77,750	79,310
260	Data Processing	6,910	9,840	20,520	33,340	33,340
270	Equipment Charges	1,430	6,580	9,360	9,360	3,360
280	Buildings and Grounds Charges	- 0	0	0	0	0
290	Other Contractuals	39	0	0	0	0
Subt	otal Contractuals	98,349	180,950	157,800	126,340	121,950
310	Office Supplies	25,455	126,680	176,680	26,980	27,520
320	Clothing and Towels	0	. 0	0	0	0
330	Chemicals	0	0	0	0	0
340	Equipment Parts	0	50,000	50,000	0	. 0
350	Materials	0	0 -	0	0	0
360	Equipment Supplies	0	0	0	0	0
370	Building Parts	2,250	0	0	0	0
380	Non-capitalizable Equipment	1,786	0	0	0	0
390	Other Commodities	0	0	0	0	0
Subto	otal Commodities	29,491	176,680	226,680	26,980	27,520
410	Land	0	0 ·	0	0	0
420	Buildings	1,710	0	0	0	0
430	improvements Other Than Bidgs.	, <b>o</b>	• 0	0	0	0
440	Office Equipment	56,026	0 .	0	0	0
450	Vehicular Equipment	, 0	. 0	0	0	0
460	Operating Equipment	15,587	. 0	0	0	0
Subto	otal Capital Outlay	73,323	0	0	0	0
510	Interfund Transfers	421,680	· 0	. 0	. 0	0
520	Debt Service	0	0	0	0	0
530	Other Nonoperating Expenses	O	50,000	0	0	0
540	Inventory Accounts	0	0		0	0
Subto	tal Other	421,680	50,000	0	0	0
TOTA	<b>L</b>	738,394	722,720	710,620	559,880	569,040

FUND

110-GENERAL

DEPARTMENT

05- MUNICIPAL COURT

DIVISION

40-PUBLIC SAFETY INITIATIVE

The Public Safety Initiative accounts for the various improvements to the Municipal Court. These enhancements include an administrative traffic court (two positions), and an environmental (neighborhood) court (three positions). Two additional Customer Service Clerks are added in 1998, to improve customer service.

POSITION TITLE	1996	1997	1998	RANGE	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Admin. Hearing Officer	:	1	1	006	44,000	44,000	44,000	44,000
Municipal Court Judge (CCP)	1	i i	i	006	65,060	67,010	67,010	67,010
Probation Officer (CCP)	1	1	1	625	28,830	28,830	30,610	32,580
Administrative Aide II	1	1	1	623	0	30,930	31,720	31,720
Docket Clerk	0	1	1	618	0	19,050	20,340	21,700
Docket Clerk (CCP)	0	1	1	618	0	21,070	22,340	23,690
Clerk III	0	0	0	617	17,360	0	0	. 0
Clerk III (CCP)	1	0	0	617	20,080	0	0	45.000
Customer Service Clerk I	0	0	2	617	0	0	42,560	45,090 40,930
Clerk II	1	1	. 1	615	16,330	12,650	18,730	19,830
								295 820
Subtotal	5	7	9		191,660	223,540	277,310	285,620
ADD: Languiste	:				260	260	280	300
ADD: Longevity Shift Differential					0	1,780	1,780	1,780
Subtotal ·	:				191,920	225,580	279,370	287,700
	:							
Administrative Aide II	0	0	0		31,720	0 27,940	0 32,000	
Clerk II (PT-50% / LTD)	. 4	4	4	615	35,160	21,540	J2,000	92,900
Subtotal	4	4	4		66,880	27,940	32,000	32,000
TOTAL	9	11	13	i	258,800	253,520	311,370	319,700

FUND DEPARTMENT 110 - GENERAL 07 - FIRE

### COMBINED DETAIL SUMMARY

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	13,369,972	13,786,100	13,765,100	14,150,460	44070.000
120	Special Salaries	132,179	152,750	151,520		14,273,200
130	Overtime	1,039,881	1,034,320	1,084,110	151,520	151,520
140	Employee Benefits	4,775,274	4,372,710	4,325,390	1,117,210	1,123,300
150	Planned Savings	0	-175,080	-177,880	4,440,870 -177,880	4,606,200 -177,880
Sut	total Personal Services	19,317,306	19,170,800	19,148,240	19,682,180	
210	Utilities	044.054			10,002,100	19,976,340
220	Communications	211,054	239,360	242,360	242,360	243,220
230	Transportation and Training	48,450	48,150	46,160	46,190	46,320
240	Insurance	4,857	4,700	8,030	8,420	8,560
250	Professional Services	100,490	100,990	75,330	75,330	75,330
260	Data Processing	25,610	43,650	49,550	37,700	37,990
270	Equipment Charges	27,168	27,170	49,260	49,260	49,260
280	Buildings and Grounds Charges	293,881	304,560	379,400	358,530	359,000
290	Other Contractuals	31,718	44,740	44,740	45,780	48,780
		2,933	5,710	5,710	5,880	5,860
Sub	total Contractuals	746,161	819,030	900,540	869,450	874,320
310	Office Supplies	52,188	29,060	33,060	30,530	31,180
320	Clothing and Towels	72,850	102,800	112,970	97,750	
330	Chemicals	1,173	1,500	1,500	1,500	102,120
340	Equipment Parts	206,513	216,790	257,490	240,680	1,500
350	Materials	5,708	3,000	3,000	3,000	237,880
360	Equipment Supplies	114,951	126,850	139,860	142,870	3,080
370	Building Parts	23,500	24,480	24,480	24,960	157,540
380	Non-capitalizable Equipment	144,112	85,380	87,130	·	25,480
390	Other Commodities	21,278	33,630	49,200	87,930 34,090	88,400 35,230
Subt	otal Commodities	642,273	623,490	708,690	663,310	682,410
410	Land	0	0	0	•	
420	Buildings	946	0	Ö	0	0
430	Improvements Other Than Bidgs.	0	0	0	900	620
440	Office Equipment	5,428	0	0	7.440	0
450	Vehicular Equipment	0	40,000	40,000	7,410	8,010
460	Operating Equipment	1,239	17,000	17,000	0 17,180	16,400 20,180
Subto	otal Capital Outlay	7,613	57,000	57,000	25,490	45,210
510	Interfund Transfers	0	. 0			, ~,
520	Debt Service	0		35,000	- 0	0
530	Other Nonoperating Expenses	0	0	0	0	. 0
540	Inventory Accounts	0	31,120 0	. 0	0 .	·· 0
Subto	tal Other	0	31,120	35,000		0
				33,000	0	0
TOTA	L	20,713,353	20,701,440	20,849,470	21,240,430	21,578,280

#### FIRE

The Wichita Fire Department (WFD) was formed in 1872 and serves the approximately 318,000 citizens of Wichita. The service area encompasses the 129 square miles within the limits of the City of Wichita. The WFD has both a pro-active and re-active focus. The Department attempts to reduce fire injuries and property damage by holding public education programs and by enforcing the fire code. The re-active component includes responding to all emergency alarms as quickly as possible.

### **Budget Highlights**

The adopted 1998 budget shows an increase of \$538,990 over the 1997 adopted budget. The approved 1999 budget increases by \$337,850 over the 1998 budget.

- The Fire Department has approximately 100 firefighters on duty, staffing 17 fire stations throughout the City, twenty-four hours per day. The personal services cost of this coverage in 1998 is \$16,886,220. Generally, there are two pieces of fire equipment staffed at each station 24-hours per day. These personnel respond to around 27,000 alarms annually, including approximately 2,500 fire alarms and 17,000 medical alarms. On average, a fire crew arrives on scene in 4 minutes and contains a fire to the room of origin 90% of the time.
- The budget includes \$315,340 for five positions that investigate fires and arrest arson suspects. The
  investigators investigate approximately 300 fires annually, with 100 of those being incendiary fires.
   Arrests are made in at least 25% of the cases, with a conviction rate of 100%.
- The Department attempts to prevent fires by enforcing fire codes and conducting public education.

  Fourteen employees perform this function, at a cost of \$776,040. Annually, this staff will conduct 400 education programs, inspect 700 hospitals, day cares, schools and churches, review 400 sets of building plans, test and certify 700 sprinkler and halon systems, and inspect 700 clubs and tavems.
- With the completion of the new northeast station, there will be 18 fire stations in Wichita, as well as a training office and a maintenance facility. Fire stations are strategically located to allow fire staff to provide the fastest possible response time to City residents. The cost of operating and maintaining these facilities in 1998 (including utilities) is \$318,410.
- The new station in northeast Wichita will be completed late this year. To fund the additional 11 firefighters needed to staff this station, \$241,980 is included in 1997, and \$489,450 in 1998.
- The 1997 and 1998 budgets include \$50,000 to purchase a total of 25 new Automatic External
  Defibrillators. This will allow two devices (instead of one) to be located at each station which will result
  in a higher survival rate for heart attack victims.

#### **Budget Summary**

	1996 Actual	1997 Adopted	1997 Revised	1998 Adopted	1999 Approved
Personal Services	19,317,306	19,170,800	19,148,240	19,682,180	19,976,340
Contractual Services	746,161	819,030	900,540	869,450	874,320
Commodities	642,273	623,490	708,690	663,310	682,410
Capital Outlay	7,613	57,000	57,000	25,490	45,210
Other	0	31,120	35,000	0	(
TOTAL	20,713,353	20,701,440	20,849,470	21,240,430	21,578,28

FUND DEPARTMENT

110 - GENERAL 07 - FIRE

DIVISION

10 - ADMINISTRATION

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	794,246	735,580	756,320	756 770	757.00
120	Special Salaries	3,066	2,930	2,600	756,770	757,200
130	Overtime	7,176	4,500	4,500	2,600	2,600
140	Employee Benefits	249,241	212,810	206,350	4,640	4,640
150	Planned Savings	0	-15,660	-15,660	207,720 -15,660	214,290 -15,660
Sub	total Personal Services	1,053,729	940,160	954,110	956,070	963,070
210	Utilities	211,054	239,360	242,360	242,360	
220	Communications	48,320	48,030	45,840	45,870	243,220
230	Transportation and Training	3,766	2,600	5,930		45,980
240	Insurance	100,490	100,990	75,330	6,320	6,400
250	Professional Services	140	0	12,000	75,330	75,330
260	Data Processing	27,168	27,170	49,260	150	150
270	Equipment Charges	20,022	12,000	12,000	49,260 13,000	49,260
280	<b>Buildings and Grounds Charges</b>	30,365	44,740	44,740	12,000 45,780	12,000
290	Other Contractuals	905	1,090	1,090	1,230	48,780 1,120
Subt	otal Contractuals	442,230	475,980	488,550	478,300	482,240
310	Office Supplies	47,221	27,500	31,500	27,970	29 600
320	Clothing and Towels	0	1,550	3,350	3,350	28,600
330	Chemicals	1,113	1,500	1,500	1,500	3,430
340	Equipment Parts	34,754	29,500	33,500	30,010	1,500
350	Materials	5,642	3,000	3,000	3,000	31,100
360	Equipment Supplies	3,720	4,000	4,000	4,500	3,080
370	Building Parts	22,870	24,480	24,480	4,960 24,960	4,680
380	Non-capitalizable Equipment	8,606	13,440	13,440	· ·	25,480
390	Other Commodities	13,940	26,950	26,950	13,540 27,210	13,650 28,330
Subto	otal Commodities	137,866	131,920	141,720	136,040	139,850
410	Land	0	0	0	0	
420	Buildings	946	0	. 0	900	0
430	Improvements Other Than Bidgs.	0	0	0	0	620
440	Office Equipment	5,428	0	. 0	1,800	0
450	Vehicular Equipment	0	0	0	0	2,400
460	Operating Equipment	1,239	o	o	1,800	0 2,200
Subto	tal Capital Outlay	7,613	0	0	4,500	5,220
510	Interfund Transfers	o	0	35,000	0	_
20	Debt Service	0	0	0		0
30	Other Nonoperating Expenses	O	31,120	0	0	0
40	Inventory Accounts	0	0	ō	0	0
ubto	tal Other	0	31,120	35,000	0	0
OTAL	• •	1,641,438	1,579,180	1,619,380	1,574,910	1,590,380

FUND

110-GENERAL

DEPARTMENT

07-FIRE

DIVISION

10-ADMINISTRATION

The Fire Administration Division provides the direct staff support required for efficient operation of the entire fire service. The Research, Data and Records Section maintains and prepares all correspondence, typing, filing, reports, records and research projects. The Vehicle and Buildings Maintenance Section services, maintains and repairs all department buildings and associated equipment, such as roofs, heating and cooling systems, electrical systems, furniture, fire hydrants and landscaping. The Training Section prepares and administers training programs to operations personnel from recruit training to specialized fire fighting skills.

	:				1997	1997	1998	1999
POSITION TITLE	1996	1997	1998	RANGE	ADOPTED	REVISED	ADOPTED	APPROVED
Fire Chief	1	1	1	003	80,230	83,030	83,030	83,030
Chief Fire Safety and Training	1	1	1	831	48,610	50,060	50,060	50,060
Chief - Administrative Services	1	1	1	831	48,610	50,060	50,060	50,060
Chief of Support Services	1	1	1	831	48,610	50,060	50,060	50,060
Fire Medical Training Officer	1	1	1	827	38,270	40,800	40,800	40,800
Fire Operations Training Instructor	3	3	3	827	119,010	127,410	127,430	127,430
Coordinator of Fire and Medical	:							*
Rescue Services	- 1	1	1	827	41,760	44,370	44,370	44,370
Mechanic Supervisor		1	1	624	31,720	33,280	33,280	33,280
Mechanic III	3	3	3	623	96,720	95,150	95,150	95,150
Account Clerk III	1	1	1	621	28,840	28,840	28,840	28,840
Administrative Secretary	1	1	1	621	28,840	28,840	28,840	28,840
Maintenance Mechanic	1	1	1	621	28,840	28,840	28,840	28,840
Administrative Aide I	3	3	3	620	82,580	82,590	82,590	82,590
			45			<b></b>	740.000	***
Subtotal	19	19	19		722,640	743,330	743,350	743,350
ADD: Longevity	:				9,020	8,930	9,360	9,790
EMT Pay					720	860	860	860
Standby Pay					3,200	3,200	3,200	3,200
TOTAL	19	19	19		735,580	756,320	756,770	757,200

FUND

110 - GENERAL

DEPARTMENT

07 - FIRE

DIVISION

20 - OPERATIONS

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	11,947,867	12,410,150	12,360,220	12,741,860	12,861,170
120	Special Salaries	124,253	143,630	143,310	143,310	143,310
130	Overtime	1,032,445	1,023,170	1,072,960	1,105,720	1,111,810
140	Employee Benefits	4,314,803	3,955,780	3,933,830	4,047,740	4,200,850
150	Planned Savings	· · O	-150,350	-153,150	-153,150	-153,150
Subt	otal Personal Services	17,419,368	17,382,380	17,357,170	17,885,480	18,163,990
210	Utilities	o	0	o	0	0
220	Communications	130	0	0	0	0
230	Transportation and Training	1,091	2,100	2,100	2,100	2,160
240	Insurançe	0	0	0	0	0
250	Professional Services	23,875	42,700	36,600	36,600	36,860
260	Data Processing	0	0 .	0	0	0
270	Equipment Charges	273,859	292,560	367,400	346,530	347,000
280	Buildings and Grounds Charges	-1,353	0	. 0	0	0
290	Other Contractuals	576	2,000	2,000	2,000	2,000
Subt	otal Contractuals	300,884	339,360	408,100	387,230	388,020
310	Office Supplies	2,240	0	0	0	0
320	Clothing and Towels	72,350	100,750	109,120	93,900	98,190
330	Chemicals	60	0	0	0	0
340	Equipment Parts	171,759	187,240	223,940	210,620	206,730
350	Materials	66	0	0	0	. 0
360	Equipment Supplies	111,080	122,750	135,760	138,270	152,740
370	Building Parts	618	O	. 0	0	0
380	Non-capitalizable Equipment	135,333	70,440	72,190	72,890	73,250
390	Other Commodities	6,855	6,250	21,820	6,450	6,450
Subte	otal Commodities	500,361	487,430	562,830	522,130	537,360
410	Land	0	0	0	, 0	0
420	Buildings	0	0	0	0	0
430	Improvements Other Than Bidgs.	0 '	0	0	0	0
440	Office Equipment	0	0	0	5,610	5,610
450	Vehicular Equipment	0	40,000	40,000	0	16,400
460	Operating Equipment	0	17,000	17,000	14,400	17,000
Subto	otal Capital Outlay	0	57,000	57,000	20,010	39,010
510	Interfund Transfers	0	0 -	0	0	0
520	Debt Service	0	. 0	0	0	0
530	Other Nonoperating Expenses	0	0	0	0	. 0
540	Inventory Accounts	0	0	0	0	0
Subto	otal Other	0	0	0	. 0	0
TOTA	L ·	18,220,613	18,266,170	18,385,100	18,814,850	19,128,380

FUND 110 DEPARTMENT 07 DIVISION 20

110-GENERAL

07-FIRE

20- OPERATIONS

The Fire Operations Division is directly charged with major goals of the Department — protection of life and property through fire extinguishment, rescue activities and salvage work. Additional emergency services, including first aid, rescue, resuscitation and underwater recovery, are also provided to the community. The division also maintains aggressive recruiting and advanced fire training programs. These programs allow the division to maintain a high level of skill as well as familiarity and competency with new techniques and equipment. Throughout the year the various Companies inspect commercial buildings in their response area. The purpose of the inspection is fire prevention and to familiarize the firefighters with the individual buildings. During the months of April, May and June, the Companies contact domiciles offering free home inspections. Members of the division also inspect all fire hydrants in the City at least once per year. The division operates 19 front-line pumpers, 2 ladder trucks, 5 aerial service trucks, 1 heavy rescue vehicle, 3 rescue vehicles, 14 squad trucks, 2 aerial platforms, 2 emergency air vehicles, 1 water tanker pumper, 1 command vehicle and 7 reserve pumpers from 17 stations throughout the City.

POSITION TITLE	1996	1997	1998	RANGE	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Deputy Fire Chief - Operations Fire Battalion Chief Fire Captain Fire Investigator I Fire Lieutenant Firefighter	1 11 57 3 69 212	1 11 60 3 66 212	1 11 60 3 66 212	006 829 827 824 892 891	61,440 489,940 2,297,060 112,590 2,430,850 6,910,910	61,440 499,180 2,401,540 112,590 2,417,360 6,772,610	61,440 499,220 2,485,200 114,900 2,466,300 7,013,850	61,440 499,220 2,485,200 115,980 2,489,850 7,103,080
Subtotal	353	353	353		12,302,790	12,264,720	12,640,910	12,754,770
ADD: Longevity Holiday Pay EMT Pay Acting Officer Standby Pay					97,580 599,110 8,150 28,900 1,630	90,430 651,960 3,440 28,900 1,630	95,880 672,080 3,440 28,900 1,630	101,330 678,170 3,440 28,900 1,630
TOTAL	353	353	353		13,038,160	13,041,080	13,442,840	13,568,240

FUND

110 - GENERAL

DEPARTMENT

07 - FIRE

DIVISION

30 - PREVENTION

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	627,859	640,370	648,560	651,830	654,830
120	Special Salaries	4,860	6,190	5,610	5,610	5,610
130	Overtime	260	6,650	6,650	6,850	6,850
140	Employee Benefits	211,230	204,120	185,210	185,410	191,060
150	Planned Savings	. 0	-9,070	-9,070	-9,070	-9,070
Sub	total Personal Services	844,209	848,260	836,960	840,630	849,280
210	Utilities	0	0	0	0	. 0
220	Communications	o o	120	320	320	340
230	Transportation and Training	0	0	0	0	0
240	Insurance	. 0	0	0	Ō	0
250	Professional Services	1,595	950	950	950	980
260	Data Processing	0	0 -	0	0	0
270	Equipment Charges	0	0	0 .	0	0
280	Buildings and Grounds Charges	0	0	0	0	0
290	Other Contractuals	1,452	2,620	2,620	2,650	2,740
Subt	otal Contractuals	3,047	3,690	3,890	3,920	4,060
310	Office Supplies	2,727	1,560	1,560	2,560	2,580
320	Clothing and Towels	500	500	500	500	2,560 500
330	Chemicals	0	0	0	0	0
340	Equipment Parts	0	50	50	50	50
350	Materials	0	0	0	0	0
360	Equipment Supplies	151	100	100	100	120
370	Building Parts	12	0	0	0	0
380	Non-capitalizabie Equipment	173	1,500	1,500	1,500	1,500
390	Other Commodities	483	430	430	430	450
Subto	otal Commodities	4,046	4,140	4,140	5,140	5,200
410	Land	o	0	0	0	0
420	Bulldings	. 0	0	. 0	0	0
430	Improvements Other Than Bidgs.	0	0	0	0	0
440	Office Equipment	0	0	0	0	0
450	Vehicular Equipment	0	0	0	.0	0
460	Operating Equipment	0	. 0	0	980	980
Subto	tal Capital Outlay	. 0	0	0	980	980
510	Interfund Transfers	0	0	0	0	0
520	Debt Service	0	0	0	0	0
530	Other Nonoperating Expenses	0	0	0	0	. 0
540	Inventory Accounts	0	0	0	0	0
Subto	tal Other	0	0	0	0	. 0
TOTA	L =	851,302	856,090	844,990	850,670	859,520

**FUND** DEPARTMENT 110-GENERAL 07-FIRE

30-PREVENTION DIVISION

Responsibilities of the Fire Prevention Division are divided into the following four functional areas: Investigation — Investigation and determination of causes of all building fires, suspicious fires, fires that cause serious injury or death and all asphyxiation or near asphyxiation cases. Inspection — Inspection of property, inspection and issuance of permits for liquefied petroleum and flammable liquid installations, condemnation of unsafe buildings, complaint processing and fire code enforcement. Public Education — Training of command officers to make technical inspections, public education regarding fire safety through local media, personal presentations, demonstrations, and films with additional safety promotion during Fire Prevention Week. Training of fire brigades for industry, hospitals, schools, nursing homes, hotels; also instruction of classes for baby sitters. Building Plans Examiner — Examination of construction plans for all new approved plans, monitoring construction to insure compliance with approved plans, performing final inspection of completed new construction, also performing special inspections of existing buildings when remodeling plans are submitted for approval.

POSITION TITLE	1996	1997	1998	RANGE	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED	
Fire Marshal	1	1	1	007	61,430	61,430	61,430	61,430	
Chief Fire Inspector	1	1	1	829	44,780	43,460	43,460	43,460	
Chief Fire Investigator	1	1	1	829	43,290	45,270	45,270	45,270	
Chief Fire Prevention Training Inst.	1	1	1	829	43,460	45,890	45,890	45,890	
Fire Prevention Inspector II	1	1	1	827	39,640	41,790	41,790	41,790	
Fire Investigator II	1	1	1	827	39,560	41,790	41,790	41,790	
Fire Prevention Training Instructor !	1	1	1	827	38,420	41,380	41,380	41,380	
Fire Protection Systems Specialist	1	1	1	827	40,570	37,930	37,930	37,930	
Fire Prevention Plans Examiner	1	. 1	1	827	40,570	38,670	38,670	38,670	
Fire Prevention Training Instructor I	2	2	2	824	<b>75,060</b>	75,060	76,610	77,310	
Fire Prevention Inspector I	3	3	3	824	108,370	111,490	112,850	114,790	
Administrative Aide II	1	1	1	623	31,720	31,720	31,720	31,720	
Secretary	1	1	1	619	26,290	26,290	26,290	26,290	
Subtotal	. 16	16	16		633,160	642,170	645,080	647,720	
ADD: Longevity					6,170	5,330	5,690	6,050	
Acting Pay					1,710	1,710	1,710	1,710	
Shift Differential					430	430	430	430	
Standby Pay					620	630	630	630	
TOTAL	16	16	16		642,090	650,270	653,540	656,540	

FUND 110 - GENERAL DEPARTMENT 07 - FIRE PERFORMANCE MEASURES

#### Mission Statement

The Wichita Fire Department is responsible to minimize the loss of life and property resulting from fires, medical emergencies and other disasters through prevention, education, fire suppression, medical services, and other related emergency and non-emergency activities. The department actively participates in the community, provides role models and mentors, and strives to effectively and efficiently utilize all the resources available to provide service deemed "excellent" by the citizens of Wichita.

#### Selected Performance Measures

Reduce the response time for apparatus on all city emergencies.

\* Avg. response time for all alarms

" Avg. response time for all alarm: in minutes

4.22 4.00 3.70

Projected 1998

Maintain or reduce the dollar amount of property loss due to accidental fire.

\* Accidental residential fire loss \* Accidental commercial fire loss 

 2,700,799
 2,160,639
 2,160,639

 4,545,895
 3,636,716
 3,636,716

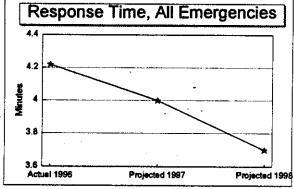
Projected 1997

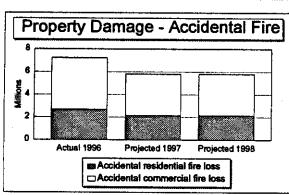
Actual 1996

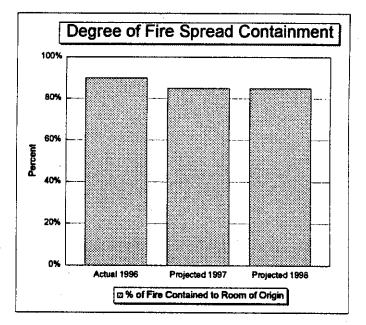
Minimize the amount of fire spread on fires not extinguished upon arrival.

 Percent contained to room of origin

90% 85% 85%







### Notes

 $\Phi_{C_n}(F)$ 

FUND

110 - GENERAL

DEPARTMENT

08 - POLICE

COMBINED DETAIL SUMMARY

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	21,929,415	23,224,720	23,101,900	23,920,940	24,301,700
120	Special Salaries	77,188	69,080	79,970	80,180	80,180
130	Overtime	969,447	688,080	688,150	687,580	786,150
140	Employee Benefits	7,349,544	7,115,930	6,952,120	7,237,400	7,539,130
150	Planned Savings	0	-446,640	-465,840	-558,910	-537,810
Subto	otal Personal Services	30,325,594	30,651,170	30,356,300	31,367,190	32,169,350
210	Utilities	92,646	87,670	97,480	97,550	98,010
220	Communications	144,538	169,450	156,290	153,370	155,120
230	Transportation and Training	5,355	38,630	37,380	30,090	31,610
240	Insurance	287,008	323,000	165,570	162,870	162,870
250	Professional Services	168,060	96,820	106,260	91,040	91,550
260	Data Processing	586,179	605,170	637,530	637,530	637,530
270	Equipment Charges	1,730,069	1,975,590	2,408,800	2,531,230	2,532,950
280	<b>Buildings and Grounds Charges</b>	30 <sub>7</sub> 294	37,000	39,540	40,190	42,520
290	Other Contractuals	25,554	26,180	24,410	25,090	25,560
Subto	otal Contractuals	3,069,703	3,359,510	3,673,260	3,768,960	3,777,720
310	Office Supplies	211,702	214,050	212,250	206,960	211,840
320	Clothing and Towels	301,139	294,390	280,630	243,070	243,080
330	Chemicals	6,714	5,650	7,250	7,250	7,550
340	Equipment Parts	48,389	63,780	63,580	87,860	66,330
350	Materials	620	0	0	0	0
360	Equipment Supplies	14,632	17,880	18,000	18,240	18,400
370	Building Parts	395	270	:360	360	360
380	Non-capitalizable Equipment	45,602	16,080	17,800	11,610	10,400
390	Other Commodities	120,563	157,410	167,380	178,980	187,720
Subto	tal Commodities	749,756	769,510	767,250	754,330	745,680
410	Land	, 0	0	0	0	0
420	Buildings	0	3,800	106,880	0	0
430	Improvements Other Than Bidgs.	1,770	0	0	0	0
440	Office Equipment	181,338	4,430	143,140	2,460	24,690
450	Vehicular Equipment	580,666	700	365,000	0	0
460	Operating Equipment	163,655	22,400	73,610	22,410	23,210
Subto	tal Capital Outlay	927,429	31,330	688,630	24,870	47,900
510	Interfund Transfers	885,438	2,307,900	1,905,930	2,609,500	4,281,920
520	Debt Service	0	0	0	0	0
530	Other Nonoperating Expenses	. 0	0	O	0	0
540	Inventory Accounts	0	32,120	32,120	32,120	32,120
Subto	tal Other	885,438	2,340,020	1,938,050	2,641,620	4,314,040
TOTA	<b>L</b> .	35,957,920	37,151,540	37,423,490	38,556,970	41,054,690

#### POLICE DEPARTMENT

The Police Department is responsible for protecting life and property from criminal activities and for motor vehicle safety. Primary activities are: enforcement of State and City laws; crime investigation and criminal apprehension; traffic law enforcement and accident reduction.

#### **Budget Highlights**

The adopted 1998 budget shows an increase of \$1,405,430 over the 1997 adopted budget. The approved 1999 budget increases by \$2,497,720 over the 1998 budget.

- The 1998 budget includes funding for 626 commissioned law enforcement personnel. In 1998, with the Public Safety Initiative completely implemented, 112 new law enforcement positions will have been added
- A total of 141 commissioned positions will be financed, for varying durations during 1997, with \$3.3 million in federal grant dollars. With the anticipated expiration of grants, the positions funded will drop to 125 in 1998, 88 in 1999, 42 in 2000, and none in 2001. Without grant funding extensions, the General Fund must absorb these positions. The cost of absorbing these positions and providing grant matches is budgeted at \$3.2 million in 1998 and \$5.0 million in 1999.
- With the Public Safety Initiative, all of the 36 patrol beats in Wichita have an assigned community police
  officer. The average response time (to all calls) has decreased to approximately 9 minutes. For
  emergency calls, the average response time is 5 minutes or less.
- Several internal position changes are incorporated in the budget. A new photo processor is budgeted through the Savings Incentive Program. This equipment will develop film faster and at less cost, allowing the deletion of one Photo Technician position (\$30,740 in 1998). A background investigation Detective is deleted (\$53,540 in 1998), with the end of the supplemental hiring associated with the Public Safety Initiative. A Clerk position is deleted (\$28,170 in 1998), concurrent with building modifications that will improve service to citizens while reducing overlapping clerical costs. Finally, a reorganization of the Laboratory supervision allows the deletion of the Laboratory Director position (\$50,560 in 1998).
- To improve service to downtown visitors and merchants, the parking enforcement duties of eight Parking Control Checkers will be focused on downtown Wichita. Four positions have been deleted (\$102,330 in 1998).

#### **Budget Summary**

	<b>19</b> 96	1997	<b>19</b> 97	1998	1999
	Actual	Adopted	Revised	Adopted	Approved
Personal Services	30,325,594	30,651,170	30,356,300	31,367,190	32,169,350
Contractual Services	3,069,703	3,359,510	3,673,260	3,768,960	3,777,720
Commodities	749,756	769,510	767,250	754,330	745,680
Capital Outlay	927,429	31,330	688,630	24,870	47,900
Other	885,438	2,340,020	1,838,050	2,641,620	4,314,040
TOTAL	35,957,920	<b>37,151,54</b> 0	37,423,490	38,556,970	41,054,690

FUND

110 - GENERAL

DEPARTMENT

08 - POLICE

DIVISION

01 - FIELD SERVICES

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	11,185,452	11,706,940	11,328,790	11,565,140	11,753,900
120	Special Salaries	24,713	24,820	29,160	29,160	29,160
130	Overtime	572,324	455,260	454,450	454,450	508,940
140	Employee Benefits	3,888,774	3,630,130	3,451,090	3,521,740	3,667,930
150	Planned Savings	0	-271,000	-271,000	-325,960	-303,980
Subt	otal Personal Services	15,671,263	15,546,150	14,992,490	15,244,530	15,655,950
210	Utilities	34,731	37,760	37,500	37,590	37,590
220	Communications	17,141	18,540	17,210	17,210	17,390
230	Transportation and Training	<b>4</b> 80	1,100	6 <sup>15</sup>	0	0
240	Insurance	99,240	99,240	47,350	47,350	47,350
250	Professional Services	546	0	· · · · · · · · · · · · · · · · · · ·	0	0
260	Data Processing	<b>85</b> ,156	85,150	85,400	85,400	85,400
270	Equipment Charges	1,019,593	1,095,130	1,123,350	1,123,350	1,123,650
280	<b>Buildings and Grounds Charges</b>	24,281	28,140	32,580	32,980	35,110
290	Other Contractuals	1,815	2,070	1,730	1,730	1,730
Subt	otal Contractuals	1,282,983	1,367,130	1,345,120	1,345,610	1,348,220
310	Office Supplies	25,752	25,090	26,920	26,820	27,950
320	Clothing and Towels	24,283	1,460	1,470	1,470	1,470
330	Chemicals	. 0	0	0	. 0	. 0
340	Equipment Parts	42	0	0	0	0
350	Materials	294	0	. 0	0	0
360	Equipment Supplies	442	600	600	600	650
370	Building Parts	207	0	0	. 0	0
380	Non-capitalizable Equipment	5,995	4,910	4,730	4,830	4,830
390	Other Commodities	1,660	8,400	7,410	7,350	7,910
Subt	otal Commodities	58,675	40,460	41,130	41,070	42,810
410	Land	. 0	0	0	0	o
420	Buildings	0	3,800	0	0	0
430	Improvements Other Than Bidgs.	1,770	0	0	0	0
440	Office Equipment	53,960	0	0	0	0
450	Vehicular Equipment	. 0	0	` o	0	0
460	Operating Equipment	101,457	0	0	; · · · · · : ; <b>0</b>	0
Subto	otal Capital Outlay	157,187	3,800	0	0	0
510	Interfund Transfers	320,270	839,350	8,060	0	0
520	Debt Service	0	0	0	0	0
530	Other Nonoperating Expenses	0	0	0 :	0	0
540	Inventory Accounts	0	0	0	0	0
Subto	tal Other	320,270	839,350	8,060	0	0
TOTA	L	17,490,378	17,796,890	16,386,800	16,631,210	17,046,980

FUND

110-GENERAL

DEPARTMENT

08-POLICE

DIVISION

01-FIELD SERVICES

The Field Services Division is organized into four sections. Each of the four sections (Patrol East, Patrol West, Patrol North and Patrol South) is responsible for delivering services to a designated quadrant of the city. Each section is operated from a substation, providing for more rapid response to emergency calls and for better citizen access to police services. In delivering patrol services, each patrol section maintains a community policing philosophy. Each patrol section is comprised of nine police beats that are assigned a team of seven officers (two patrol officers on each shift and a community officer). The team is responsible for working with the community to identify and solve problems on the beat.

POSITION TITLE	1998	1997	1998	RANGE	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Deputy Police Chief Police Captain Police Lieutenant Police Sergeant Police Officer	1 4 23 22 262	1 4 15 30 261	1 4 15 30 261	006 114 727 725 723	52,500 183,400 980,750 896,050 8,798,630	52,650 194,430 679,790 1,202,810 8,437,440	52,650 194,430 679,790 1,226,400 8,635,750	52,650 194,430 679,790 1,243,400 8,792,030
Station Clerk Secretary Clerk II	16 1 2	16 1 2	16 1 2	620 619 615	408,030 26,290 43,970	417,860 26,360 44,100	430,730 26,360 44,100	444,630 26,360 44,100
Subtotal	331	330	330		11,389,620	11,055,440	11,290,210	11,477,390
ADD: Longevity Education Pay Shift Differential					42,630 80,990 193,700	31,060 75,600 166,690	32,640 75,600 166,690	34,220 75,600 166,690
TOTAL	331	330	330	***	11,706,940	11,328,790	11,565,140	11,753,900

FUND 110 - GENERAL
DEPARTMENT 08 - POLICE

DIVISION 02 - INVESTIGATIONS

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	4,756,066	5,052,460	5,122,640	5,305,630	5,396,860
120	Special Salaries	39,871	36,000	39,760	39,760	39,760
130	Overtime	149,370	131,650	131,820	131,740	131,820
140	Employee Benefits	1,593,216	1,530,550	1,524,550	1,581,550	1,648,220
150	Planned Savings	0	-76,410	-76,410	-96,340	-102,560
Subto	otal Personal Services	6,538,523	6,674,250	6,742,360	6,962,340	7,114,100
210	Utilities	17,295	14,250	18,420	18,100	18,160
220	Communications	68,195	74,910	75,510	76,440	77,550
230	Transportation and Training	1,325	5,800	5,890	5,910	5,950
240	Insurance	52,180	51,160	21,070	24,850	24,850
250	Professional Services	67,245	57,210	48,830	51,710	52,210
260	Data Processing	209,247	229,590	240,860	240,860	240,860
270	Equipment Charges	183,507	198,390	151,100	151,390	152,610
280	Buildings and Grounds Charges	1,239	270	90	240	240
290	Other Contractuals	10,601	8,080	7,690	8,420	8,750
Subto	otal Contractuals	610,834	639,660	569,460	577,920	581,180
310	Office Supplies	29,111	30,330	34,760	36,240	37,670
320	Clothing and Towels	124	680	680	680	690
330	Chemicals	6,714	5,100	6,700	6,700	7,000
340	Equipment Parts	180	2,380	500	790	900
350	Materials	0	0	0	0	0
360	Equipment Supplies	802	1,410	1,240	1,480	1,580
370	Building Parts	148	0	0	0	. 0
380	Non-capitalizable Equipment	1,225	570	2,500	1,100	1,100
390	Other Commodities	37,787	54,850	47,650	52,050	52,770
Subto	otal Commodities	76,091	95,320	94,030	99,040	101,710
410	Land	0	0	0	0	0
420	Buildings	0	0	0	0	0
430	Improvements Other Than Bidgs.	. 0	0	0	0	. 0
440	Office Equipment	350	0	1,770	0	0
450	Vehicular Equipment	0	0	0	. 0	0
460	Operating Equipment	0	0	0	0	0
Subto	tal Capital Outlay	350	0	1,770	0	0
510	Interfund Transfers	0	0	0	. 0	. 0
520	Debt Service	0	Ö	0	0	0
530	Other Nonoperating Expenses	0	0	0	0	0
540	Inventory Accounts	0	32,120	32,120	32,120	32,120
Subto	tai Other	0	32,120	32,120	32,120	32,120
TOTA	: <b>L</b>	7,225,798	7,441,350	7,439,740	7,671,420	7,829,110

FUND

110-GENERAL

DEPARTMENT

08-POLICE

DIVISION

02-INVESTIGATIONS

The Investigations Division consists of four sections: Crimes Against Persons, Crimes Against Property, Special Investigations, and Technical Services. The Crimes Against Persons section focuses on murder, rape, robbery, assault, domestic violence and child abuse. The Crimes Against Property Section investigates burglary, auto theft, forgery, fraud, embezzlement and larceny. Special Investigations personnel conduct both covert and overt investigations of drug, alcohol, prostitution and gang related crime. The Technical Services section is responsible for collecting evidence at crime scenes, conducting laboratory analyses on evidence and storing evidence.

POSITION TITLE	1996	1997	1998	RANGE	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Deputy Police Chief	1	1	1	006	51,000	51,140	51,140	51,140
Police Captain	3	3	3	114	136,420	144,760	144,760	144,760
Administrative Supervisor	1	0	0	116	43,260	0	. 0	0
Police Lieutenant	10	10	10	727	426,410	453,200	453,200	453,200
Forensic Examiner	2	2	2	117	68,120	48,770	70,890	70,890
Administrative Assistant	1	1	1	118	33,200	35,320	35,320	35,320
Crime Scene Supervisor	2	3	3	626	73,410	103,600	105,590	107,710
Police Sergeant	1	1	1	725	40,740	42,450	43,150	44,150
Police Detective	75	80	80	724	2,886,510	3,012,500	3,114,730	3,172,420
Police Officer	11	12	12	723	368,960	369,760	409,840	416,130
Crime Scene Investigator	12	11	11	714	358,210	325,100	342,500	359,520
Service Officer II	1	1	1	623	29,130	18,090	24,880	26,740
Property Clerk	1	1	1	621	28,840	28,920	28,920	28,920
Administrative Aide I	1	1	1	620	27,530	27,610	27,610	27,610
Service Officer I	4	4	4	620	107,130	106,560	109,340	110,410
Secretary	2	2	2	619	52,570	52,720	52,720	52,720
Photographer	1	1	1	619	26,290	26,360	26,360	26,360
Photo Technician I	1	1	0	615	20,240	20,230	0	0
Clerk II	8	8	8	615	165,640	162,520	169,930	172,430
Subtotal	138	143	142	2	4,943,810	5,029,610	5,210,880	5,300,430
ADD: Longevity	•				39,930	34.420	36,140	37.820
Education Pay					39,480	34,440	34,440	34,440
Shift Differential					29,440	24,170	24,170	24,170
TOTAL	138	143	142		5,052,460	5,122,640	5,305,630	5,396,860

FUND

110 - GENERAL

DEPARTMENT

08 - POLICE

DIVISION

03 - SUPPORT SERVICES

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	5,659,121	6,018,870	5,997,250	6,112,940	6,199,490
120	Special Salaries	12,092	8,260	10,520	10,240	10,240
130	Overtime	195,322	101,170	101,880	101,390	145,390
140	Employee Benefits	1,775,613	1,826,370	1,772,360	1,829,110	1,903,960
150	Planned Savings	0	-99,230	-118,430	-136,610	-131,270
Subto	tal Personal Services	7,642,148	7,855,440	7,763,580	7,917,070	8,127,810
210	Utilities	40,620	35,660	41,560	41,860	42,260
220	Communications	47,447	49,110	48,280	49,540	50,000
230	Transportation and Training	3,550	6,730	6,490	5,680	7,160
240	Insurance	135,588	129,240	62,310	56,080	56,080
250	Professional Services	58,926	39,610	39,330	39,330	39,340
260	Data Processing	275,156	269,740	275,440	275,440	275,440
270	Equipment Charges	407,059	427,470	406,640	394,650	394,850
280	Buildings and Grounds Charges	4,774	8,590	6,870	6,970	7,170
290	Other Contractuals	12,985	16,030	14,990	14,940	15,080
Subto	tal Contractuals	986,105	982,180	901,910	884,490	887,380
310	Office Supplies	153,129	143,180	141,810	143,900	146,220
320	Clothing and Towels	216,506	262,550	204,260	204,260	204,260
330	Chemicals	0	550	550	550	550
340	Equipment Parts	48,027	61,400	63,080	87,070	65,430
350	Materials	51	0	0	0	0
360	Equipment Supplies	12,996	15,870	16,160	16,160	16,170
370	Building Parts	40	270	360	360	360
380	Non-capitalizable Equipment	29,998	4,000	4,030	5,680	4,470
390	Other Commodities	60,800	91,180	90,120	92,020	94,390
Subto	tal Commodities	521,547	579,000	520,370	550,000	531,850
410	Land	0	. 0	0	0	0
420	Buildings	0	0	0	0	0
430	Improvements Other Than Bidgs.	. 0	0	0	0	0
440	Office Equipment	12,256	4,430	3,870	2,460	1,200
450	Vehicular Equipment	0	700	0	0	0
460	Operating Equipment	38,592	22,400	21,550	22,410	23,210
Subtof	tal Capital Outlay	50,848	27,530	25,420	24,870	24,410
510	Interfund Transfers	41,818	19,280	19,280	19,280	0
520	Debt Service	0	0	0	0	0
530	Other Nonoperating Expenses	0	0	0	0	0
540	Inventory Accounts	0	0	0	0	. 0
Subtot	al Other	41,818	19,280	19,280	19,280	0

FUND

110- GENERAL

DEPARTMENT

08-POLICE

DIVISION

03-SUPPORT SERVICES

The Support Services Division provides 24 hour administrative support including: case management, case/criminal history data entry and retrieval, planning and research, developmental evaluation, financial administration and personnel training. Division personnel also provide accident investigations, parking control, traffic enforcement, DUI enforcement, helicopter patrol, crime prevention services, Neighborhood Watch coordination, Drug Abuse Resistance Education (DARE) and police/school liaison services.

POSITION TITLE	1996	1997	1998	RANGE	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Police Chief	1	1	1	002	72,000	76,000	76,000	76,000
Deputy Police Chief	1	1	1	006	51,000	51,140	51,140	51,140
Police Captain	4	4	4	114	138,090	191,290	191,290	191,290
Administrative Supervisor	1	1	1	116	38,380	40,750	40,750	40,750
Police Lieutenant	9	9	9	727	382,090	406,720	407,860	407,860
Forensic Examiner	1	1	1	117	38,050	40,320	40,320	40,320
Administrative Assistant	7	7	7	118	249,170	262,820	262,820	262,820
Administrative Aide III	1	1	1	120	33,000	34,270	34,270	34,270
Information System Coordinator	2	2	2	120	66,000	60,470	60,470	60,470
Police Sergeant	4	4	4	725	162,960	168,170	170, <del>94</del> 0	174,890
Police Detective	4	4	3	724	154,430	136,950	119,310	122,070
Police Officer	46	45	45	723	1,603,880	1,599,300	1,620,400	1,633,720
Traffic Safety Officer	19	19	19	711	553,170	536,990	549,620	557,050
Helicopter Mechanic	1	1	1	624	33,290	24,670	29,320	31,190
Administrative Aide II	1	1	1	623	29,400	29,550	31,560	31,800
Associate Accountant	1	1	1	623	31,720	31,810	31,810	31,810
Service Officer II	1	1	1	623	31,710	31,800	31,800	31,800
SPIDER Dispatcher	9	9	9	621	252,050	242,310	255,480	258,910
Senior Storekeeper	1	1	1	621	23,680	23,750	25,270	26,860
Administrative Secretary	1	1	1	621	28,840	28,920	28, <del>9</del> 20	28,920
Account Clerk III	1	1	. 1	621	26,130	26,740	28,500	28,920
Administrative Aide I	6	6	6	620	158,480	166,950	166,950	166,950
Service Officer I	9	9	9	620	227,810	220,210	232,330	238,780
Account Clerk II	1	1	1	619	24,960	20,400	22,010	23,350
Secretary	2	2	2	619	52,570	52,720	52,720	52,720
Clerk III	27	27	27	617	609,690	593,410	612,890	627,950
Maintenance Worker	. 1	1	1	617	24,010	24,080	24,080	24,080
Customer Service Clerk I	1	1	1.1	617	24,010	26,360	26,360	26,360
Parking Control Checker	12	8	8	615	200,280	169,800	171,610	17:2,860
Clerk II	29	29	29	615	559,120	544,010	579,770	605,170
Subtotal	204	199	198		5,879,970	5,862,680	5,976,570	6,061,080
ADD: Longevity					42,390	36,340	38,140	40,180
Education Pay					12,600	12,600	12,600	12,600
Shift Differential					74,310	76,030	76,030	76,030
Hazard Duty Pay					9,600	9,600	9,600	9,600
TOTAL	204	199	198		6,018,870	5,997,250	6,112,940	6,199,490

FUND

110 - GENERAL

DEPARTMENT

08 - POLICE

DIVISION

04 - PUBLIC SAFETY INITIATIVE

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	328,776	446,450	653,220	937,230	951,450
<b>120</b>	Special Salaries	512	0	530	1,020	1,020
130	Overtime	52,431	0	0	0	1,020
140	Employee Benefits	91,941	128,880	204,120	305,000	319,020
150	Planned Savings	0	0	0	0	0.0,020
Subt	otal Personal Services	473,660	575,330	857,870	1,243,250	1,271,490
210	Utilities	0	0	0	0	0
220	Communications	11,755	26,890	15,290	10,180	10,180
230	Transportation and Training	. 0	25,000	25,000	18,500	18,500
240	Insurance	0	43,360	34,840	34,590	34,590
250	Professional Services	41,343	0	18,100	0	0
260	Data Processing	16,620	20,690	35,830	35,830	35,830
270	Equipment Charges	119,910	254,600	727,710	861,840	861,840
280	Buildings and Grounds Charges	. 0	0	0	0	0
290	Other Contractuals	153	0	0	0	0
Subt	otal Contractuals	189,781	370,540	856,770	960,940	960,940
310	Office Supplies	3,710	15,450	8,760	0	. 0
320	Clothing and Towels	60,226	29,700	74,220	36,660	36,660
330	Chemicals	0	0	0	0	. 0
340	Equipment Parts	140	0	. 0	0	. 0
350	Materials	275	0	0	0	0
360	Equipment Supplies	392	0	.0	. 0	0
370	Building Parts	0	0	0	0	. 0
380	Non-capitalizable Equipment	8,384	6,600	6,540	0	0
390	Other Commodities	20,316	2,980	22,200	27,560	32,650
Subto	otal Commodities	93,443	54,730	111,720	64,220	69,310
410	Land	0	0	0	o	0
420	Buildings	0	0	106,880	. 0	0
430	Improvements Other Than Bidgs.	0	0	0	. 0	0
440	Office Equipment	114,772	0	137,500	0	23,490
450	Vehicular Equipment	580,666	0	365,000	0	0
460	Operating Equipment	23,606	0	52,060	0	0
Subto	tal Capital Outlay	719,044	0	661,440	0	23,490
510	Interfund Transfers	523,350	1,449,270	1,878,590	2,590,220	4,281,920
520	Debt Service	0	. 0	. 0	0	0
530	Other Nonoperating Expenses	. 0	0	0	0	0
540	Inventory Accounts	0	· 0	0	0	0
Subto	tal Other	523,350	1,449,270	1,878,590	2,590,220	4,281,920
TOTA	: <b>L</b>	1,999,278	2,449,870	4,366,390	4,858,630	6,607,150

**FUND** DEPARTMENT 110-GENERAL

08-POLICE

DIVISION

04- PUBLIC SAFETY INITIATIVE

The Public Safety Initiative involves a transition from the limited community policing target area concept to a city-wide community policing concept through the establishment of teams of seven officers on each of the 36 police beats. These teams will assess the problems within the beat and work together with the community to develop and implement solutions to those problems. The Public Safety Initiative will focus on: (1) a reduction in crime; (2) high quality customer service; (3) effective follow-up investigations; and (4) accountability at all levels within the Police Department. A significant number of new positions are added in the Public Safety Initiative to reorganize field services, increase investigative capacity and improve support functions.

POSITION TITLE	1996	1997	1998	RANGE	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Police Captain	1	0	0	114	7,300	0	0	0
Chemist	3	3	3	117	118,060	123,270	123,270	123,270
Administrative Assistant	2	3	3	118	88,750	81,790	98,250	98,250
Planning Analyst	1	1	1	119	30,640	26,720	26,720	26,720
Police Lieutenant - COPS Universal	4	0	0	727	170,570	0	0	0
Police Sergeant - COPS Universal	19	0,	0	725	763,120	0	. 0	0
Police Detective - COPS Universal	12	0	0	724	414,810	. 0	0	0
Police Officer - COPS Universal	34	0	0	723	779,540	. 0	٥	0
Service Officer II	1	1	1	623	27,400	19,830	27,450	29,180
SPIDER Dispatcher	1	1	1	621	28,840	19,130	26,690	. 27,540
Management Intern	1	.0	0	601	12,500	0	0	0
Photo Technician II	1	1	1	617	24,010	24,080	24,080	24,080
Clerk II	5	5	5	615	81,700	102,320	102,900	106,310
Subtotal	85	15	15		2,547,240	397,140	429,360	435,350
Subtotal	63	10	15		2,041,240	351,140	720,300	400,000
ADD: Longevity					1,920	2,100	2,180	2,300
Shift Differential					0	1,170	1,170	
LESS: COPS Universal Grant	69	0	0	•	(2,102,710)	0	0	0
TOTAL	16	15	15		446,450	400,410	432,710	438,820
IVIAL	10	10			<del></del>	-70,710		

FUND DEPARTMENT 858 - POLICE FEDERAL AND STATE GRANTS

08 - POLICE

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	2,380,544	0	3,854,746	4,120,180	4,201,290
120	Special Salaries	4,609	0	8,710	8,460	8,460
130	Overtime	177,295	0	259,479	0	-, 10
140	Employee Benefits	771,451	0	1,262,587	1,361,920	1,426,780
150	Planned Savings	0	o	0	0	(
Subt	otal Personal Services	3,333,899	0	5,385,522	5,490,560	5,636,530
210	Utilities	. 0	. 0	0	o	(
220	Communications	2,377	. 0	21,155	0	C
230	Transportation and Training	86,970	0 .	15,589	0	c
240	Insurance	11,070	0	45,000	0	c
250	Professional Services	36,614	0	78,000	0	C
260	Data Processing	240	0	600	0	C
270	Equipment Charges	71,978	0	35,000	0	O
280	Buildings and Grounds Charges	0	0	0	0	
290	Other Contractuals	162	0	4,000	0	
Subto	otal Contractuals	209,411	0	199,344	0	0
310	Office Supplies	48,811	0	33,275	0	
320	Clothing and Towels	1,223	0	577	0	. 0
330	Chemicals	0	0	0	0	0
340	Equipment Parts	2,790	0	23	0	0
350	Materials	0	0	0	,0	0
360	Equipment Supplies	0	O	. 0	0	0
370	Building Parts	0	0	0	0	. 0
380	Non-capitalizable Equipment	9,870	0	1,293	0	0
390	Other Commodities	0	0	10,000	0	0
Subto	tal Commodities	62,694	0	45,168	0	0
\$10 \$20	Land	0	0	0	0	0
120 130	Buildings	0	. 0	0	0	0
140	Improvements Other Than Bidgs.	0	0	. 0	0	0
150	Office Equipment	230,902	0	520,939	0	0
160	Vehicular Equipment	0	. 0	0	0	0
	Operating Equipment	9,178	<u> </u>	-853	<u> </u>	0
	tal Capital Outlay	240,080	0	520,086	0	0
10 20	Interfund Transfers	0	0	192,860	0	0
20 30	Debt Service	. 0	0	0	0	0
	Other Nonoperating Expenses	0	0	74,640	0	0
40	Inventory Accounts	O	0	0	0	. 0
ubto	tal Other		0	267,500	. 0	0
OTAI		3,846,084	0	6,417,620		

FUND 858 - POLICE FEDERAL AND STATE GRANTS
DEPARTMENT 08 - POLICE

FEDERAL AND STATE GRANT BUDGETS

The City of Wichita receives law enforcement financial support through grants from the Federal and State governments. Following are descriptions of the current grants being received:

Police Hiring Supplement Program - Received under Title I of the Omnibus Crime Control and Safe Streets Act of 1968, Wichita and Sedgwick County received the grant as a consortium. The City is using the grant to help establish community policing city-wide. The grant will expire in October 1997.

COPS Universal Program - Received in phases, this grant funds commissioned positions for three years. Grant funds begin expiring in 1999.

Comprehensive Communities Program - Commencing on June 1, 1995, the Comprehensive Communities Program is being received by Police and two other departments. The Police component will be directed toward establishing community policing city-wide through the addition of personnel, enhanced equipment and training.

COPS AHEAD - Received under Federal legislation generally termed as the "Crime Bill," the COPS AHEAD grant is being used to help establish community policing city-wide through the addition of commissioned officers. The grant will expire in April 1998.

POSITION TITLE	1996	1997	1998	RANGE	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Police Officer-D.A.R.E.	3	0	0	723	0	0	o	0
Police Officer-Hiring Supp.	10	10	10	723	278,670	279,290	289,000	293,180
Police Sergeant-Comp. Comm.	1	1	1	725	34,660	40,820	41,490	42,440
Police Officer-Comp. Comm.	5	. 5	5	723	148,080	137,650	142,650	144,500
Clerk II-Comp. Comm.	1	1	1	615	17,190	19,270	19.590	20,720
Police Officer-COPS AHEAD	13	13	13	723	369,820	357,890	370,890	375,700
Police Lieutenant - COPS Universal	0	5	5	727	0	217,690	226,560	226,560
Police Sergeant - COPS Universal	0	19	19	725	0	401,610	417,170	425,110
Police Detective - COPS Universal	0	18	18	724	0	599,930	692,530	698,890
Police Officer - COPS Universal	0	70	70	723	0	1,943,620	2,334,800	2,396,460
Subtotal	33	142	142		<b>848,42</b> 0	3, <del>9</del> 97,770	4,534,680	4,623,560
ADD: Longevity				,	780	6,450	6,570	6,910
Education Pay					. 0	8,400	8,400	8,400
Shift Differential					16,640	75,050	<b>75,05</b> 0	75,050
LESS: Estimated Grant Funds								
Police Hiring S	upplemei	ntal Grad	nt		0	(161,610)	Ō	0
Comprehensive	e Commi	unities G	irant		0	(155,290)	. 0	0
COPS AHEAD	Grant				0	(493,640)	(131,080)	0
COPS Universi	ai				0	(2,447,980)	(2,800,000)	(1,367,280)
Subtotal				1	0	(3,258,520)	(2,931,080)	(1,367,280)
TOTAL	33	142	142		865,840	829,150	1,693,620	3,346,640

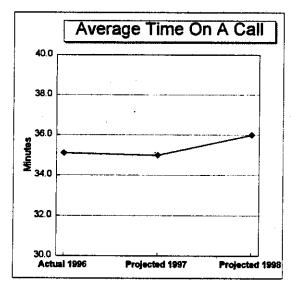
FUND 110 - GENERAL DEPARTMENT 08 - POLICE PERFORMANCE MEASURES

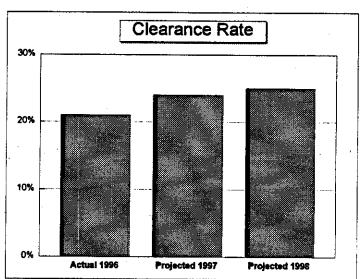
#### Mission Statement

The Police Department is responsible for protecting life and property from criminal activities and for motor vehicle safety. Primary activities are: enforcement of State and City laws; crime investigation and criminal apprehension; traffic laws enforcement and accident reduction.

#### Selected Performance Measures

	Actual 1996	Projected 1997	Projected 1998
Maximize the effectiveness of the patrol function by increasing personnel productivity.			
* Average time on a call	35.1	35.0	36.0
Provide quality follow-up investigation of Index Crimes. * Total clearance rate	21%	24%	25%
Maintain a strict interdiction program against the illegal distribution of illicit drugs.			
* Total drug arrests	3,894	3,094	3,186
Provide quality educational programs, commensurate with all Kansas law enforcement educational requirements.			
* Staff-hours used for in-service training	35,829	44,555	45,891





### LIBRARY

The Wichita Public Library provides the citizens of Wichita with books, periodicals, recordings, framed pictures, and films. The library system is comprised of a central library, two district libraries, and nine branch libraries located throughout the city. In addition to traditional library services, the system also provides limited Internet access, special reference services and materials, children's programs, and talking books for the blind.

### **Budget Highlights**

The adopted 1998 budget shows an increase of \$234,830 over the 1997 adopted budget. The approved 1999 budget decreases \$85,030 from the 1998 budget.

- Total circulation in 1997 is projected at 1,867,370.
- The Wichita Public Library began offering free Internet access in early 1997. Public Internet access is available through seventeen workstations located at Central, Rockwell, Westlink, Seneca, Marina Lakes, and Northeast.
- The 1998 budget includes \$100,940 in one-time capital costs for the purchase of a new telephone system for the libraries. The new system replaces an aging system hampered by insufficient capacity and increasing repair costs, and which is no longer able to provide quality service delivery to library patrons.
- Four (4) part-time positions (\$31,000 annually) approved by the City Council in April, 1997, are included for 1998. The positions address the new Northeast branch, security concerns, and workload demand at other branch facilities.
- In addition to the library system's 1998 budget allocation, \$229,540 is budgeted in Public Works for salaries and other expenditures associated with building and grounds maintenance.
- Sources of funding for the department's 1998 budget are as follows: (1) revenues from fines, penalties, and equipment rentals -7.2%; and (2) the City's General Fund 92.8%. The library system is also supported by federal, state, and local grants (\$520,000), and by the Wichita Public Library Foundation (approximately \$90,000 annually).
- To address the future of the municipal library system, a comprehensive report was prepared in 1993.
  The report recommended enhancements in library resources, reduction in branch libraries, and
  expansion of regional/district facilities. Ongoing budget constraints recommend the concentration of
  resources in fewer facilities. Many of the existing branch facilities are underutilized, and so should be
  evaluated in view of circulation declines and increases in costs.

### **Budget Summary**

		1997	1998	1 <b>9</b> 99
Actual	Adopted	Revised	Adopted	Approved
3,326,313	3,370,650	3,395,310	3,464,330	3,503,410
671,196	698,840	734,460	741,240	746,700
703,498	714,200	690,520	707,580	702,940
13,400	21,520	21,540	25,950	10,800
9,020	8,840	8,840	109,780	0
	671,196 703,498 13,400	671,196 698,840 703,498 714,200 13,400 21,520 9,020 8,840	671,196       698,840       734,460         703,498       714,200       690,520         13,400       21,520       21,540         9,020       8,840       8,840	671,196       698,840       734,460       741,240         703,498       714,200       690,520       707,580         13,400       21,520       21,540       25,950         9,020       8,840       8,840       109,780

FUND DEPARTMENT 111 - GENERAL 10 - LIBRARY

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	2,336,540	2,423,450	2,457,980	2,488,110	2,502,600
120	Special Salaries	349,310	328,290	326,450	338,720	338,720
130	Overtime	0	0	0	0	0
140	Employee Benefits	640,464	668,060	662,030	689,510	713,940
150	Planned Savings	0	-49,150	-51,150	-52,010	-51,850
Subto	otal Personal Services	3,326,313	3,370,650	3,395,310	3,464,330	3,503,410
210	Utilities	287,409	295,190	293,480	293,480	293,480
220	Communications	74,759	79,140	94,750	95,500	96,250
230	Transportation and Training	3,746	3,190	3,210	2,990	3,810
240	Insurance	19,498	19,600	22,100	22,100	22,100
250	Professional Services	39,590	42,230	56,870	56,870	56,870
260	Data Processing	71,881	88,690	87,750	100,560	103,450
270	Equipment Charges	8,427	12,060	9,830	8,330	8,330
280	<b>Buildings and Grounds Charges</b>	113,084	114,310	114,340	113,430	114,430
290	Other Contractuals	52,803	44,430	52,130	47,980	47,980
Subto	otal Contractuals	671,196	698,840	734,460	741,240	746,700
310	Office Supplies	71,603	74,260	70,870	72,290	72,530
320	Clothing and Towels	14	20	. 20	20	20
330	Chemicals	0	0	0	0	0
340	Equipment Parts	416	360	360	360	360
350	Materials	0	0	0	0	0
360	Equipment Supplies	2,699	2,700	2,800	2,800	2,800
370	Building Parts	0	0	0	0	0
380	Non-capitalizable Equipment	628,766	636,860	616,470	632,110	627,230
390	Other Commodities	0	0	0	0	0
Subto	tal Commodities	703,498	714,200	690,520	707,580	702,940
410	Land	0	0	. 0	0	0
420	Buildings	10,280	0	0	0	0
430	Improvements Other Than Bidgs.	0	0	0	0	0
440	Office Equipment	3,120	21,520	21,540	25,950	10,800
450	Vehicular Equipment	0	0	0	0	0
460	Operating Equipment	0	0	0	0	0
Subto	tal Capital Outlay	13,400	21,520	21,540	25,950	10,800
510	Interfund Transfers	9,020	8,840	8,840	109,780	0
520	Debt Service	0	0	• • •	Ó	0
530	Other Nonoperating Expenses	0	. 0	0	0	0
540	Inventory Accounts	0	0	0	0	0
Subto	tal Other	9,020	8,840	8,840	109,780	. 0
	•					

FUND 111 - GENERAL DEPARTMENT 10 - LIBRARY

The Library provides the citizens of Wichita with books, periodicals, recordings, framed pictures, films, reference materials, children's programs, and talking books for the blind. The Wichita Public Library consists of a main, two district, and nine branch libraries located across the city.

	4000	4007	1998	RANGE	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
POSITION TITLE	1996	1997	1988	KANGE	ADOPTED	KEAISED	ADOPTED	APPROVED
		4		60.4	04.650	04.000	94.000	P4 000
Director of Libraries	1 5	1 5	1 5	004 114	81,650 224,970	84,060 227,910	84,060 227,910	84,060 227,910
Library Services Coordinator	2	3	3	116	79.170	123,650	123.650	123.650
Senior Librarian Library Specialist	5	4	4	118	169,570	130,700	138.380	138,380
Administrative Assistant	2	3	3	118	70,780	108,810	108,810	108,810
Librarian	12	12	12	119	360,090	378,150	378,150	378,150
Information Sys. Coordinator	1	1	1	120	33,000	34,180	34,180	34,180
Administrative Aide III	1	Ö	Ö	120	33,000	0	0	်ဝ
Administrative Aide II	1	1	1	623	31,720	31,720	31,720	31,720
Library Assistant V	11	11	11	622	332,040	332,110	332,630	332,630
Library Assistant IV	9	9	9	621	254,490	256,680	258,240	258,240
Account Clerk II	1	1	1	619	26,290	26,290	26,290	26,290
Library Assistant III	6	6	6	619	156,410	150,400	153,170	154,520
Custodial Worker II	1	1	1	617	24,010	24,010	24,010	24,010
Equipment Operator I	1	1	1	617	24,010	24,010	24,010	24,010
Library Assistant II	12	12	12	617	267,360	265,670	275,800	282,400
Account Clerk I	1	1	1		24,010	24,010	24,010	24,010
Switchboard Operator II	1	1	1	616	22,970	22,970	22,970	22,970
Library Assistant I	4	4	4	615	<b>85,050</b>	80,690	83,010	85,350
Clerk II	2	2	2	615	39,910	38,570	39,640	40,700
Clerk I	3	3	3	613	56,190	54,840	56,980	58,100
Subtotal	82	82	82		2,396,690	<b>2,419,43</b> 0	2,447,620	2,460,090
ADD: Longevity	1	•			24,710	22,800	24,030	25,270
Shift differential					2,050	2,050	2,050	2,050
								i i
Subtotal				·	2,423,450	2,444,280	2,473,700	2,487,410
Seasonal & Part-Time							•	-
Lib. Asst. III (PT-50%)	1	1	1	619	12,270	12,330	12,330	12,330
Customer Service Clerk I (PT-50%)	1	1	1	617	10,190	10,040	10,040	10,040
Account Clerk I (PT-50%)	0	4	4	617	0	20,380	31,740	31,740
Lib. Asst. I (PT-50%)	. 6	6	6	615	65,630	65,300	65,300	65,300
Clerk I (PT-50%)	21	19	19	613	176,640	163,410	164,690	164,690
Clerical Aide (PŤ-50%)	10	- 9	9	611	64,550	59,830	59,830	59,830
Library Aide (PT-50%)	5	5	5	606	31,630	28,520	29,520	29,520
Reduced hours savings					(35,020)	(35,980)	(37,350)	(37,350)
	4.5		4.6				980 480	900 400
Subtotal	44	45	45		325,890	323,830	336,100	336,100
TOTAL	126	127	127		2,749,340	2,768,110	2,809,800	2,823,510

FUND 111 - GENERAL DEPARTMENT 10 - LIBRARY

PERFORMANCE MEASURES

#### Mission Statement

The Wichita Public Library is a community focused system which actively provides access to the resources, services and facilities necessary to meet the informational, educational and leisure needs of adults and children in the community within the library system's human and financial resources.

#### Selected Performance Measures

Increase circulation of library materials and overall efficiency of library operations.

- Total circulation \* Cost per circulation
- Maintain a current inventory of library materials by adding new materials

and deleting old materials.

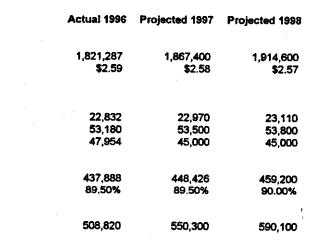
New titles added New volumes added Volumes deleted

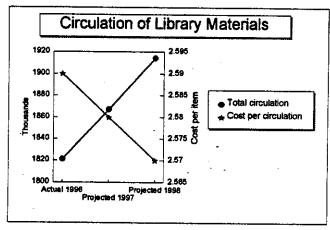
Answer reference requests received from library patrons.

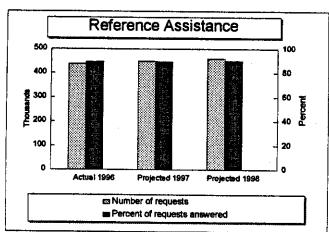
- Reference assistance requests
- Percent of requests answered

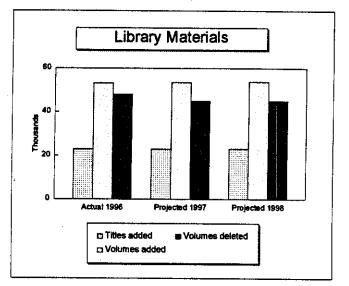
Improve public use of the downtown central library facility.

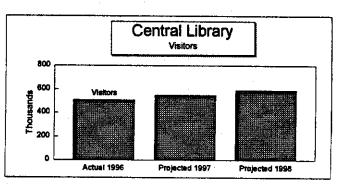
\* Number of visitors











#### **ART MUSEUM**

100

The Wichita Art Museum cares for and exhibits the more than 7,000 works in the permanent art collection, including the Murdock collection of American art; traveling exhibitions provide additional art appreciation and education opportunities. The museum's professional staff work with volunteers to present educational programs that include class visits, tours of exhibits and the production of educational materials. Volunteers contribute to the Museum as board members, by conducting tours, and raising funds to supplement City support.

### **Budget Highlights**

The 1998 and 1999 budgets maintain the General Fund support of \$1,172,710 which was established as the Museum's funding cap in the 1997 adopted budget.

- In 1996, over 180,000 people participated in Museum activities by touring the museum, or attending an
  off-site event or outreach program.
- General Fund support provides for the care and conservation of the permanent art collection and for maintenance of the facility.
- Contingency is appropriated for conservation of the permanent collection.
- In addition to the Art Museum budget, \$64,270 is budgeted in Public Works for building and grounds maintenance.
- The Accountant position is partially supported by the Art Museum Foundation budget, reflecting the
  position's accounting and bookkeeping responsibilities for that organization.
- Three private organizations currently exist with fundraising capabilities. The Wichita Art Museum Board is appointed by the City Council and is the administrative board responsible for the operation of the Museum. The Art Museum Foundation was established by, and is accountable to, the Art Museum Board. The Friends of the Wichita Art Museum was established to provide fundraising and support to the Museum.

#### **Budget Summary**

	1996	1997	1997	<b>19</b> 98	<b>19</b> 99
	Actual	Adopted	Revised	Adopted	Approved
Personal Services	690,136	721,190	720,940	738,840	755,980
Contractual Services	375,264	371,400	351,140	364,000	360,310
Commodities	60,421	40,940	53,410	46,670	35,140
Capital Outlay	2,821	0	10,730	11,770	260
Other	0	39,180	36,490	11,430	21,020
TOTAL	1,128,642	1,172,710	1,172,710	1,172,710	1,172,710

FUND DEPARTMENT

111 - GENERAL 11 - ART MUSEUM

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	535,350	565,190	570,510	583,940	E04 E00
120	Special Salaries	2,400	6,400	6,100	6,100	594,560
130	Overtime	10,533	1,980	1,980	1,980	6,100
140	Employee Benefits	141,860	147,620	142,350		1,980
150	Planned Savings	0	0	142,330	146,820 0	153,340 0
Sub	total Personal Services	690,143	721,190	720,940	738,840	755,980
210	Utilities	224,315	247,770	215,640	215,640	
220	Communications	26,314	20,810	20,410	the state of the s	215,640
230	Transportation and Training	4,690	1,840		20,280	20,380
240	Insurance	38,491	41,990	2,700	2,890	2,890
250	Professional Services	10,962	5,520	41,860	41,860	41,860
260	Data Processing	9,047	•	5,520	21,550	19,410
270	Equipment Charges	9,047 4,451	9,070	9,560	9,560	10,160
280	Buildings and Grounds Charges		5,390	5,410	5,410	5,410
290	Other Contractuals	26,393	26,630	27,070	27,070	27,070
		30,606	12,380	22,970	19,740	17,490
	otal Contractuals	375,269	371,400	351,140	364,000	360,310
310	Office Supplies	45,216	24,640	32,150	28,470	17,100
320	Clothing and Towels	0	0	0	0	0
330	Chemicals	0	0	0	0	Ö
340	Equipment Parts	2,299	1,860	2,110	2,210	2,410
350	Materials	187	800	200	800	800
360	Equipment Supplies	396	480	480	480	480
370	Building Parts	389	500	500	500	500
380	Non-capitalizable Equipment	1,151	800	1,500	1,500	800
390	Other Commodities	10,789	11,860	16,470	12,710	13,050
Subt	otal Commodities	60,427	40,940	53,410	46,670	35,140
410	Land .	0	0	0	0	. 0
420	Buildings	. 0	0	0	0	0
430	Improvements Other Than Bidgs.	0	0	0	0	0
440	Office Equipment	474	0	10,030	11.770	260
450	Vehicular Equipment	0	0	0	0 :	200
460	Operating Equipment	2,346	0	700	o	. 0
Subto	otal Capital Outlay	2,820	0	10,730	11,770	260
510	Interfund Transfers	0	. 0	0	•	<u>:</u>
520	Debt Service	. 0	0	0	0	. 0
530	Other Nonoperating Expenses	. 0	39,180	36,490	44.420	0
540	Inventory Accounts	o	0	30,490	11,430 0	21,020 0
Subto	tal Other	0	39,180	36,490	11,430	21,020
	· 					- 1,023
TOTA	L	1,128,659	1,172,710	1,172,710	1,172,710	1,172,710

FUND 111 - GENERAL DEPARTMENT 11 - ART MUSEUM

The Wichita Art Museum contributes to the cultural vitality of life in Wichita with high quality permanent and changing exhibitions, educational programs and cultural activities appealing to diverse audiences, both locally and regionally. Selections from the permanent collection of more than 7,000 art works are exhibited continuously. Museum professional staff work closely with volunteers to present a vigorous educational program. More than 13,000 school children each year benefit from classroom visits, tours of exhibits and educational materials. Many volunteers contribute to the Museum by providing policy leadership as board members, conducting tours, raising funds to supplement City support, and working directly with professional staff to serve the public.

	. :				1997	1997	1998	1999
POSITION TITLE	1996	1997	1998	RANGE	ADOPTED	REVISED	ADOPTED	APPROVED
Art Museum Director	1	1	1	004	78,750	80,870	80,870	80,870
Chief Curator	1	1	1	009	50,990	52,540	52,540	52,540
Education Administrator	1	1	1	115	33,400	35,060	35,060	<b>3</b> 5, <b>0</b> 60
Accountant	1	1	1	117	35,060	37,210	37,210	37,210
Registrar	1	1	1	119	34,530	36,350	36,350	36,350
Administrative Aide III	]	1	1	120	33,000	33,960	33,960	33,960
Administrative Aide II Preparator	1	1	1	623 623	27,910 34,730	27,200	28,920	30,850
Security Officer	4	1	1	621	31,720 27,160	31,720 27,040	31,720 28,080	31,720
Administrative Secretary	1	1	1	621	28,840	28,840	28,840	28,840 28,840
Photographer	•	i	1	619	23,560	23,560	25,030	26,290
Maintenance Specialist	4	ċ	Ö	619	20,000	20,500	20,000	. 20,230
Guard	1	Ĭ	Ĭ	617	23,530	23,220	24,010	24.010
Custodial Guard	4	4	4	615	78,200	79,670	85,430	89,660
Custodial Worker I	2	2	2	615	34,380	34,250	36,670	38,870
Clerk I	1	1	1	613	20,180	20,180	20,180	20,180
			4.5					
Subtotal	20	19	19		561,210	571,670	584,870	595,250
ADD: Longevity .	- 1				2,810	2,950	3,190	3,430
Shift differential LESS: 25% of Accountant					1,170	1,170	1,170	1,170
LESS: 20% of Accountant	:				(8,770)	(9,300)	(9,300)	(9,300)
Subtotal					565,190	566,490	579,930	590,550
Seasonal & Part-Time								-
Custodial Guard (PT-50%)	1	O	0	615	. 0	0	0	0
Clerical Aide (PT-25%)	1	1	1	611	4,000	3,700	3,700	3,700
Subtotal	2	1	1		4,000	3,700	3,700	3,700
Privately Funded Positions	1							•
ADD: 25% of Accountant					8,770	9,300	9,300	9,300
Program Development Coordinate		1	1	116	45,000	45,000	45,000	45,000
Administrative Assistant	2	2	2	118	56,190	60,990	60,990	60,990
Administrative Aide III	1	1	1	120	24,300	25,540	25,540	25,540
Clerk II	1.	1	1	615	18,100	6,830	16,760	17,830
Event Worker !	1.	7	1	615	20,370	20,370	21,630	21,990
Subtotal	6	6	6		172,730	168,030	179,220	180,650
LESS: Private funding	:				(172,730)	(168,030)	(179,220)	(180,650)
TOTAL	28	26	26		569,190	<b>570,19</b> 0	583,630	594,250
					filt critics : secretified of contributions conscious		***********	

FUND 111 - GENERAL DEPARTMENT 11 - ART MUSEUM

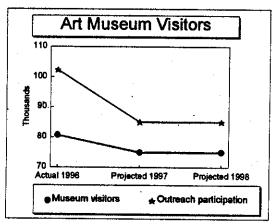
#### PERFORMANCE MEASURES

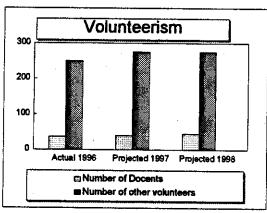
#### Mission Statement

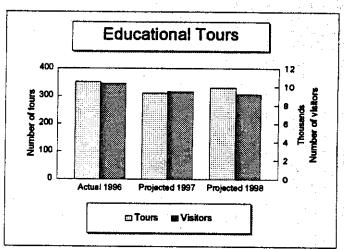
The Wichita Art Museum serves Wichita, the surrounding region and the Great Plains. Its mission is to collect, preserve and exhibit American art, and educate the public about America's artistic heritage and evolving cultural identity.

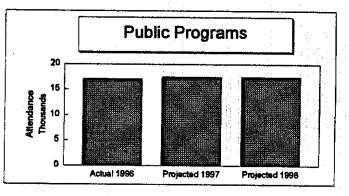
#### Selected Performance Measures

Selected Let tottligitce Wied2file2	and the second second		
	Actual 1996	Projected 1997	Projected 1998
Present collections and programming to the broadest range of audiences.			v v v v v v v v v v v v v v v v v v v
<ul><li>* Total museum visitors</li><li>* Total outreach participation</li></ul>	80,698 102,274	75,000 85,000	75,000 85,000
Provide educational tours and programming for elementary, middle and bachool students and adults	nigh		
* Number of tours	351	310	330
* Number of visitors	10,355	9,500	9,200
Develop community involvement in Museum through Docent tours and volunteerism			
* Number of Docents	37	40	45
* Number of museum volunteers	250	275	275
Present informational and educational programming	•		
Number of public programs	171	175	175
* Attendance at public programs	15,252	15,250	15,250
• • • • • • • • • • • • • • • • • • • •	. ~,=~+	10,200	10,200









Notes

FUND

110 - GENERAL

DEPARTMENT

12 - HUMAN SERVICES

#### COMBINED DETAIL SUMMARY

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	156,701	149,890	155,150	155,220	155,300
120	Special Salaries	277	980	980	980	980
130	Overtime	0	0	. 0	0	0
140	Employee Benefits	45,089	42,370	40,910	41,020	42,160
150	Planned Savings	0	0	0	0	0
Subt	otal Personal Services	202,067	193,240	197,040	197,220	198,440
210	Utilities	0	0	0	• 0	0
220	Communications	2,338	2,200	2,220	2,270	2,280
230	Transportation and Training	91	<del>6</del> 50	790	940	940
240	Insurance	0	0	·. 0	0	0
250	Professional Services	129	60	60	120	60
260	Data Processing	2,942	6,080	8,440	8,440	8,440
270	Equipment Charges	0	60	60	60	60
280	Buildings and Grounds Charges		0	0	0	0
290	Other Contractuals	177	370	400	400	400
Subt	otal Contractuals	5,677	9,420	11,970	12,230	12,180
310	Office Supplies	3,167	3,160	2,930	3,240	2,940
320	Clothing and Towels	0	• 0	0	0	0
330	Chemicals	0	0	0	0	0
340	Equipment Parts	222	0	0	0	0
350	Materials	0	0	0 _	0	0
360	Equipment Supplies	0	0	0	0	0
370	Building Parts	300	.0	0	0	0
380	Non-capitalizable Equipment	0	0	0	0	0
390	Other Commodities		<u> </u>	<u> </u>	0	0
Subto	otal Commodities	3,689	3,160	2,930	3,240	2,940
410	Land	0	0	. 0	0	0
420	Buildings	0	0	0	0	0
430	Improvements Other Than Bidgs.	0	. 0	0	0	. 0
440	Office Equipment	3,190	0	350	2,500	0
450	Vehicular Equipment	0	0	0	0	0
460	Operating Equipment	0	<u> </u>	0	<u> </u>	0
Subto	otal Capital Outlay	3,190	0	350	2,500	. 0
510	Interfund Transfers	0	. 0	0	o	0
520	Debt Service	0	0	0	0	0
530	Other Nonoperating Expenses	0	0	0	0	0
540	Inventory Accounts	0	. 0	0	0	0
Subto	otal Other	0	0	0	0	0
TOTA	L.	214,623	205,820	212,290	215,190	213,560

### **HUMAN SERVICES**

The Human Services Department assists citizens in achieving self-sufficiency through job training and placement, support services and self-help opportunities. The department also works to improve the quality of life for those who cannot work because of age, family, or health reasons. An integrated social services delivery system is provided by this department including housing services, job placement and training, energy savings (weatherization) and civil rights and services.

### **Budget Highlights**

The adopted 1998 budget shows an increase of \$9,370 over the 1997 adopted budget. The approved 1999 budget decreases by \$1,630 from the 1998 budget.

- The mission of the Civil Rights and Services Division is to protect citizens' civil rights by investigating and attempting to resolve discrimination complaints. In 1996, 14 discrimination cases were filed and 23 pending cases were closed or settled.
- Through the JTPA program, the Human Services Department seeks to open avenues for employment
  for those with limited employment opportunities through training and placement enhancement.
  Approximately 350 citizens per year participate in the program; of these, 57% are female, 37% are
  minorities, and 37% are concurrently receiving benefits through the Aid to Families with Dependent
  Children (AFDC) program.
- During the fiscal year ended June 30, 1996, the HOME program processed 300 applications for home ownership assistance and assisted 164 households in completing homeownership training.
- A portion (15%) of the Housing Services Division's administrative costs are supported by the General Fund. The remaining costs are paid from Federal grants.
- The City's General Fund fully supports the Civil Rights and Services function. In addition, other
  Department functions (excluding the HOME program) receive 2% funding support from the General
  Fund, with most of the remainder paid by Federal grants.
- The nature of some of the services currently provided locally by the Human Services Department may afford opportunities for consolidation with other entities providing similar services. In light of increasing constraints on the budget, City staff are currently exploring these opportunities.

### **Budget Summary**

	1996	1997	1997	1998	1999
	Actual	Adopted	Revised	Adopted	Approved
	•	* - 1. * - 1.			
Personal Services	202,067	193,240	197,040	197,220	198,440
Contractual Services	5,677	9,420	11,970	12,230	12,180
Commodities	3,689	3,160	2,930	3,240	2,940
Capital Outlay	3,190	0	350	2,500	11 12 12 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
Other		0	0	0	0
			<i>n</i> .		
TOTAL	214,623	205,820	212,290	215,190	213,560

FUND

110 - GENERAL

DEPARTMENT

12 - HUMAN SERVICES

DIVISION

06 - CIVIL RIGHTS AND SERVICES

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	149,213	142,950	147,430	147,500	147,580
120	Special Salaries	277	590	590	590	590
130	Overtime	0	0	0	0	. 0
140	Employee Benefits	42,899	40,210	38,720	38,810	39,880
150	Planned Savings	. 0	0	0	0	. 0
Subto	otal Personal Services	192,389	183,750	186,740	186,900	188,050
210	Utilities	· o	0	0	0	0
220	Communications	2,338	2,150	2,110	2,160	2,170
230	Transportation and Training	91	0	400	550	550
240	Insurance	0	0	0	0	0
250	Professional Services	129	60	60	120	60
260	Data Processing	2,942	5,700	5,570	5,570	5,570
270	Equipment Charges	. 0	0	0	Ö	. 0
280	Buildings and Grounds Charges	0	0	0	0	0
290	Other Contractuals	177	370	400	400	400
Subto	otal Contractuals	5,677	8,280	8,540	8,800	8,750
310	Office Supplies	3,064	2,950	2,770	3,080	2,780
320	Ciothing and Towels	0	0	0	0	o
330	Chemicals	0	0	0	0	0
340	Equipment Parts	222	0	0	. 0	. 0
350	Materials	0	0	0	0	0
360	Equipment Supplies	0	0	0	0	0
370	Building Parts	300	0	0	0	0
380	Non-capitalizable Equipment	0	0	0	0	0
390 <sup>*</sup>	Other Commodities	0	0	0	0	0
Subto	otal Commodities	3,586	2,950	2,770	3,080	2,780
410	Land	0	0	. 0	0	0
420	Buildings	0	0	•	0	0
430	Improvements Other Than Bidgs.	0	0	0	0	0
440	Office Equipment	3,190	0	350	2,500	0
450	Vehicular Equipment	0	0	0	0	0
460	Operating Equipment	0	0	0	0	0
Subto	tal Capital Outlay	3,190	0	350	2,500	0
510	Interfund Transfers	0	0	. 0	0	0
520	Debt Service	0	0	0	0	0
530	Other Nonoperating Expenses	0	0	0	0	0
540	Inventory Accounts	0	0	. 0	0	0
Subto	tal Other	0	0	0	0	0
TOTA	<u>.</u>	204,842	194,980	198,400	201,280	199,580

**FUND** 

110-GENERAL

DEPARTMENT

12-HUMAN SERVICES

DIVISION

06 - CIVIL RIGHTS AND SERVICES

The function of the Civil Rights and Services Division is to investigate and resolve citizens' discrimination complaints in employment, housing and public accommodations; to administer the City's EEO/AA contract compliance program; to coordinate City activities for affirmatively furthering fair housing; to take complaints related to the Americans with Disabilities Act; to certify minority business enterprises for participation in the City's CDBG construction contracts; and to provide administrative support to the Civil Rights and Services Board, the Commission on the Status of People with Disabilities, and the Commission on the Status of Women.

POSITION TITLE	1996	1997	1998	RANGE	1997 ADOPTED	1 <b>9</b> 97 REVISED	1998 ADOPTED	1999 APPROVED
Director - CRS Administrative Assistant	1 2	1 2	1 2	008 118	59,900 74,510	59,900 78,120	59,900 78,120	59,900 78,120
Subtotal	3	3	3		134,410			138,620
ADD: Longevity Accrual Auto allowance Human Svcs. Dir. (10%)					1,290 0 590 7,250	1,290 550 590 7,570	1,360 550 590 7,570	1,440 550 590 7,570
TOTAL	3	3	3		143,540	148,020	148,090	148,170

FUND

110 - GENERAL

DEPARTMENT DIVISION

12 - HUMAN SERVICES 69 - HOUSING SERVICES

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	7,488	6,940	7,720	7,720	7,720
120	Special Salaries	. 0	390	390	390	390
130	Overtime	0	0	0	O	0
140	Employee Benefits	2,190	2,160	2,190	2,210	2,280
150	Planned Savings	0	0	0	0	0
Subt	otal Personal Services	9,678	9,490	10,300	10,320	10,390
210	Utilities	0	0	0	0	0
220	Communications	. 0	50	110	110	110
230	Transportation and Training	0	650	390	390	390
240	Insurance	0	0	. 0	0	0
250	Professional Services	0	0	0	0	0
260	Data Processing	0	380	2,870	2,870	2,870
270	Equipment Charges	0	60	60	60	60
280	Buildings and Grounds Charges	, 0	0	0	0 - 1	0
290	Other Contractuals	0	0	0	0	.0
Subto	otal Contractuals	0	1,140	3,430	3,430	3,430
310	Office Supplies	103	210	160	160	160
320	Clothing and Towels	0	0 -	0	0	0
330	Chemicals	0	0	0	0	0
340	Equipment Parts	0	0	0	0	0
350	Materials	0	0	0	0	0
360	Equipment Supplies	0	0	0	0	0
370	Building Parts	0	0	0	0	Ó
380	Non-capitalizable Equipment	. 0	0	0	0	0
390	Other Commodities	0	0	0	0	0
Subto	tal Commodities	103	210	160	160	160
410	Land	0	0	0	o	. 0
420	Buildings	0	0	. 0	0	0
430	Improvements Other Than Bidgs.	0	0	0	. 0	0
440	Office Equipment	0	0	0	0	0
450	Vehicular Equipment	0	0	0	0	0
460	Operating Equipment	0	0	0	0	0
Subto	tal Capital Outlay	0	0	0	0	0
510	Interfund Transfers	0		. 0	0	0
520	Debt Service	0	. 0	0	0	0
530 540	Other Nonoperating Expenses Inventory Accounts	0	0	0	0	0
	tal Other					0
3 <b>41110</b>	iai Julei	0	0	. 0	0	0
TOTA	<u> </u>	9,781	10,840	13,890	13,910	13,980

FUND 110 - GENERAL
DEPARTMENT 12 - HUMAN SERVICES
DIVISION 09 - HOUSING SERVICES

This program administers the establishment and maintenance of an ongoing affordable housing strategy for the City, and is designed to provide home mortgage financing information and application assistance services to low and moderate income households in administering the City's Home Ownership Program. Work in this division is directed by the Director of Human Services; however, the employee also works on special projects for the City Manager.

The Housing Specialist assembles and maintains information on all Federal and State legislation that affects the funding and financing for low and moderate income housing; prepares applications for Federal, State, and local funds for the rehabilitation and construction of homes for low and moderate income households; confers with lending institutions, State and Federal agencies on the development of financing for low and moderate income housing; develops a home ownership opportunities program for low and moderate income families; and tracks regional and national market/ industry trends, regulatory changes, relevant tax regulations, and other factors influencing banking practices with respect to new home construction and home rehabilitation lending.

POSITION TITLE	1996	1997	1998	RANGE	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Housing Specialist	1	1	. 1	115	46,290	51,290	51,290	51,290
Subtotal	1	1	1		46,290	<b>51,29</b> 0	51,290	51,290
ADD: Accrual Auto allowance					0 390	30 390	30 390	30 390
LESS: Charge to Federal Grants					(39,350)	(43,600)	(43,600)	(43 600)
TOTAL	1	1	1		7,330	8,110	8,110	8,110

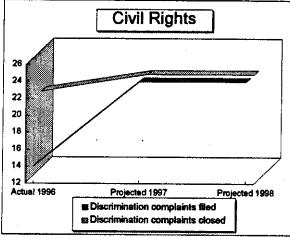
FUND 110 - GENERAL
DEPARTMENT 12 - HUMAN SERVICES
PERFORMANCE MEASURES

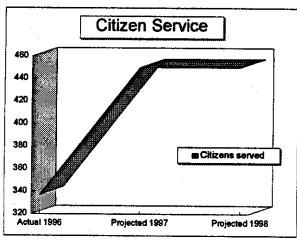
#### Mission Statement

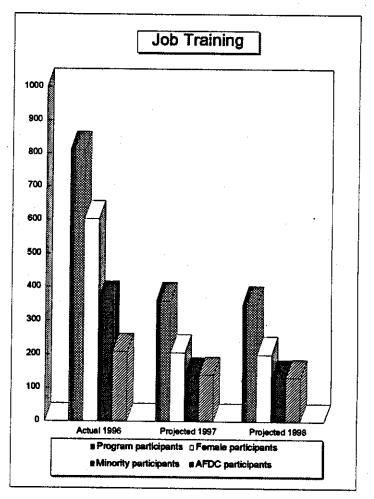
The mission of the Human Services Department is to promote self-sufficiency through the provision of job training and employment; improve the quality of life for those who, due to age, health or family, cannot work; provide safe, decent, affordable and sanitary housing for low-income persons; and investigate complaints of discrimination.

#### Selected Performance Measures

	Actual 1996	Projected 1997	Projected 1998
Protect citizens' civil rights by investigating and attempting			
to resolve discrimination complaints.			
* Number of complaints filed	14	24	24
* Number of complaints closed	22	24	24
<ul> <li>Citizens counseled, assisted or referred</li> </ul>	337	450	450
Open avenues for employment for those with limited employment			
opportunities through training and placement enhancement.			
* Number of program participants	810	360	350
* Number of female participants	603	205	200
* Number of minority participants	363	137	130
* Number of AFDC participants	208	139	132







## Notes

FUND

110/112 - GENERAL

DEPARTMENT 13 - PUBLIC WORKS

COMBINED DETAIL SUMMARY

210 220 230 240 250 260 270 280 290	Regular Salaries Special Salaries Overtime Employee Benefits Planned Savings al Personal Services Utilities Communications Transportation and Training Insurance Professional Services Data Processing Equipment Charges Buildings and Grounds Charges Other Contractuals	6,556,130 317,111 137,032 1,987,322 0 8,997,595 4,538,504 66,074 11,065 142,220 5,000,563 97,968 1,750,182 731,749 189,917	6,721,600 261,010 99,300 2,187,860 -189,020 9,080,750 4,767,580 70,250 19,080 178,190 4,617,490 108,440 1,829,120 764,580	6,772,080 309,900 99,300 2,106,870 -192,280 <b>9,095,870</b> 4,703,430 68,940 18,360 147,570 5,129,030 116,180 1,674,910	7,017,060 311,090 105,540 2,197,960 -189,080 <b>9,442,570</b> 4,517,400 72,520 63,780 147,570 4,684,690 128,530 1,713,200	7,161,990 314,880 105,540 2,299,730 -192,970  9,689,170 4,477,580 72,420 64,920 147,570 4,799,070 128,650
130 140 150 <b>Subtot</b> : 210 220 230 240 250 260 270 280 290	Overtime Employee Benefits Planned Savings al Personal Services  Utilities Communications Transportation and Training Insurance Professional Services Data Processing Equipment Charges Buildings and Grounds Charges Other Contractuals	137,032 1,987,322 0 8,997,595 4,538,504 66,074 11,065 142,220 5,000,563 97,968 1,750,182 731,749	261,010 99,300 2,187,860 -189,020 9,080,750 4,767,580 70,250 19,080 178,190 4,617,490 108,440 1,829,120 764,580	309,900 99,300 2,106,870 -192,280 9,095,870 4,703,430 68,940 18,360 147,570 5,129,030 116,180 1,674,910	311,090 105,540 2,197,960 -189,080 <b>9,442,570</b> 4,517,400 72,520 63,780 147,570 4,684,690 128,530	314,880 105,540 2,299,730 -192,970 <b>9,689,170</b> 4,477,580 72,420 64,920 147,570 4,799,070 128,650
140 150 Subtota 210 220 230 240 250 260 270 280 290	Employee Benefits Planned Savings al Personal Services  Utilities Communications Transportation and Training Insurance Professional Services Data Processing Equipment Charges Buildings and Grounds Charges Other Contractuals	1,987,322 0 8,997,595 4,538,504 66,074 11,065 142,220 5,000,563 97,968 1,750,182 731,749	99,300 2,187,860 -189,020  9,080,750  4,767,580 70,250 19,080 178,190 4,617,490 108,440 1,829,120 764,580	99,300 2,106,870 -192,280  9,095,870  4,703,430 68,940 18,360 147,570 5,129,030 116,180 1,674,910	105,540 2,197,960 -189,080 <b>9,442,570</b> 4,517,400 72,520 63,780 147,570 4,684,690 128,530	105,540 2,299,730 -192,970 <b>9,689,170</b> 4,477,580 72,420 64,920 147,570 4,799,070 128,650
150 Subtot: 210 220 230 240 250 260 270 280 290	Planned Savings al Personal Services  Utilities Communications Transportation and Training Insurance Professional Services Data Processing Equipment Charges Buildings and Grounds Charges Other Contractuals	1,987,322 0 8,997,595 4,538,504 66,074 11,065 142,220 5,000,563 97,968 1,750,182 731,749	2,187,860 -189,020 9,080,750 4,767,580 70,250 19,060 178,190 4,617,490 108,440 1,829,120 764,580	2,106,870 -192,280 <b>9,095,870</b> 4,703,430 68,940 18,360 147,570 5,129,030 116,180 1,674,910	2,197,960 -189,080 <b>9,442,570</b> 4,517,400 72,520 63,780 147,570 4,684,690 128,530	2,299,730 -192,970 <b>9,689,170</b> 4,477,580 72,420 64,920 147,570 4,799,070 128,650
210 220 230 240 250 260 270 280 290	Utilities Communications Transportation and Training Insurance Professional Services Data Processing Equipment Charges Buildings and Grounds Charges Other Contractuals	8,997,595 4,538,504 66,074 11,065 142,220 5,000,563 97,968 1,750,182 731,749	-189,020 9,080,750 4,767,580 70,250 19,080 178,190 4,617,490 108,440 1,829,120 764,580	9,095,870 4,703,430 68,940 18,360 147,570 5,129,030 116,180 1,674,910	-189,080 9,442,570 4,517,400 72,520 63,780 147,570 4,684,690 128,530	-192,970 9,689,170 4,477,580 72,420 64,920 147,570 4,799,070 128,650
210 220 230 240 250 260 270 280 290	Utilities Communications Transportation and Training Insurance Professional Services Data Processing Equipment Charges Buildings and Grounds Charges Other Contractuals	4,538,504 66,074 11,065 142,220 5,000,563 97,968 1,750,182 731,749	4,767,580 70,250 19,080 178,190 4,617,490 108,440 1,829,120 764,580	4,703,430 68,940 18,360 147,570 5,129,030 116,180 1,674,910	4,517,400 72,520 63,780 147,570 4,684,690 128,530	4,477,580 72,420 64,920 147,570 4,799,070 128,650
220 230 240 250 260 270 280 290	Communications Transportation and Training Insurance Professional Services Data Processing Equipment Charges Buildings and Grounds Charges Other Contractuals	66,074 11,065 142,220 5,000,563 97,968 1,750,182 731,749	70,250 19,080 178,190 4,617,490 108,440 1,829,120 764,580	68,940 18,360 147,570 5,129,030 116,180 1,674,910	72,520 63,780 147,570 4,684,690 128,530	72,420 64,920 147,570 4,799,070 128,650
230 240 250 260 270 280 290	Transportation and Training Insurance Professional Services Data Processing Equipment Charges Buildings and Grounds Charges Other Contractuals	11,065 142,220 5,000,563 97,968 1,750,182 731,749	70,250 19,080 178,190 4,617,490 108,440 1,829,120 764,580	68,940 18,360 147,570 5,129,030 116,180 1,674,910	72,520 63,780 147,570 4,684,690 128,530	72,420 64,920 147,570 4,799,070 128,650
240 250 260 270 280 290	Insurance Professional Services Data Processing Equipment Charges Buildings and Grounds Charges Other Contractuals	142,220 5,000,563 97,968 1,750,182 731,749	19,080 178,190 4,617,490 108,440 1,829,120 764,580	18,360 147,570 5,129,030 116,180 1,674,910	63,780 147,570 4,684,690 128,530	64,920 147,570 4,799,070 128,650
250 260 270 280 290	Professional Services Data Processing Equipment Charges Buildings and Grounds Charges Other Contractuals	5,000,563 97,968 1,750,182 731,749	178,190 4,617,490 108,440 1,829,120 764,580	147,570 5,129,030 116,180 1,674,910	147,570 4,684,690 128,530	147,570 4,799,070 128,650
260 270 280 290	Data Processing Equipment Charges Buildings and Grounds Charges Other Contractuals	97,968 1,750,182 731,749	4,617,490 108,440 1,829,120 764,580	5,129,030 116,180 1,674,910	4,684,690 128,530	4,799,070 128,650
270 280 290	Equipment Charges Buildings and Grounds Charges Other Contractuals	1,750,182 731,749	108,440 1,829,120 764,580	116,180 1,674,910	128,530	128,650
280 290	Buildings and Grounds Charges Other Contractuals	1,750,182 731,749	1,829,120 764,580	1,674,910		•
290	Other Contractuals	731,749	764,580		11.10.00	1 / 20 03/0
		189,917		509,740	501,750	1,720,930 504,780
Subtota	al Contractuals		469,210	469,340	479,600	470,400
		12,528,242	12,823,940	12,837,500	12,309,040	12,386,320
310	Office Supplies	103,367	144,330	147,780	132,780	132,380
320	Clothing and Towels	6,752	1,760	5,760	7,670	6,760
330	Chemicals	24,354	21,450	26,450	31,450	31,450
340	Equipment Parts	81,498	136,950	136,650	137,910	137,890
350	Materials	1,159,483	1,886,930	1,860,290	1,785,260	1,802,350
360	Equipment Supplies	40,638	78,550	78,650	78,850	81,700
370	Building Parts	151,983	203,210	208,760	233,730	201,220
380	Non-capitalizable Equipment	32,908	56,280	61,730	59,190	60,340
390	Other Commodities	54,403	63,700	106,660	107,370	108,370
Subtota	l Commodities	1,655,385	2,593,160	2,632,730	2,574,210	2,562,460
410	Land	0	0	0	0	0
420	Buildings	0	0	0	15,000	0
<b>430</b> !	Improvements Other Than Bidgs.	6,385	7,000	7,000	9,700	12.400
440 (	Office Equipment	45,922	15,000	69,310	32,430	10,480
450 \	Vehicular Equipment	16,190	7,500	32,500	12,000	0
460 (	Operating Equipment	165,454	148,750	431,620	195,810	273,640
Subtotal	i Capital Outlay	233,951	178,250	540,430	264,940	296,520
510	interfund Transfers	128,390	67,690	167,690	67,690	67,690
520 C	Debt Service	0	0	. 0	0	0
530 (	Other Nonoperating Expenses	0	64,770	206,620	17,340	ō
540 li	nventory Accounts	0	0	0	0	0
Subtotal	Other	128,390	132,460	374,310	85,030	67,690
TOTAL	, , , , , , , , , , , , , , , , , , ,	23,543,563	24,808,560	25,480,840	24,675,790	25,002,160

### **PUBLIC WORKS**

The Public Works Department is responsible for the design, construction, maintenance and cleaning of the City's streets, roads, sidewalks and traffic control devices; maintenance and custodial services for City buildings; and the natural resource conservation office. In addition, Public Works oversees the majority of capital improvement projects.

### **Budget Highlights**

The adopted 1998 budget shows a decrease of \$132,770 from the 1997 adopted budget. The approved 1999 budget increases \$326,370 over the 1998 budget.

- Public Works is responsible for maintaining Wichita's 1,433 miles of paved and 96 miles of unpaved streets, 200 bridges, 350 signalized intersections, 150 pedestrian/school signals and 17,000 traffic signs.
- Maintenance and custodial services are provided for over 200 City-owned buildings and facilities.
- Contracts totaling more than \$60 million for the construction of streets, water lines, sanitary sewers and storm water sewers were administered in 1996.
- A private contractor provided the custodial maintenance at park buildings and facilities through 1996.
   The contract was rebid for 1997 and Building Services was the successful bidder. The 1997 Revised budget reflects this service being provided by City employees, with the addition of 9 full-time and 7 part-time employees.
- Software for monitoring the City's inventory of traffic signals, signs and maintenance costs is expected
  to be a valuable tool in determining the most cost effective maintenance programs and in documenting
  the actual condition of traffic control devices.
- A portable rock crusher to recycle stockpiled concrete and asphalt is projected to save \$50,000 annually for the production of rock and gravel used in street maintenance.
- A Design Engineer replaces an Engineering Technician II position, for planning, initiating and coordinating capital improvement projects in all areas of the City.
- An additional Engineering Aide II will be responsible for construction inspection of the increasing number of water line rehabilitation and installation projects.

### **Budget Summary**

	1996	1997	1997	1998	1999
	Actual	Adopted	Revised	Adopted	Approved
Personal Services	8,997,595	9,080,750	9,095,870	9,442,570	9,689,170
Contractual Services	12,528,242	12,823,940	12,837,500	12,309,040	12,386,320
Commodities	1,655,385	2,593,160	2,632,730	2,574,210	2,562,460
Capital Outlay	233,951	178,250	540,430	264,940	296,520
Other	128,390	132,460	374,310	85,030	67,690
TOTAL	23,543,563	24,808,560	25,480,840	24,675,790	25,002,160

FUND

110 - GENERAL

DEPARTMENT DIVISION

13 - PUBLIC WORKS 10 - ADMINISTRATION

SECTION

01 - ADMINISTRATION

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	38,079	32,450	39,260	43,770	43,790
120	Special Salaries	506	2,400	430	490	45,790 490
130	Overtime	0	0	0	750	490
140	Employee Benefits	12,399	14,900	8,790	9,830	
150	Planned Savings	0	-740	-4,000	-850	10,040 -780
Subf	total Personal Services	50,984	49,010	44,480	53,240	53,540
210	Utilities	0	0		0	0
220	Communications	1,962	2,260	2,150	2,150	2,150
230	Transportation and Training	1,831	3,080	3,080	3,080	3,080
240	Insurance	0	Ó	0	0,000	0,000
250	Professional Services	462	430	530	530	530
260	Data Processing	14,568	14,570	14,690	14,930	15,050
270	Equipment Charges	104	580	500	500	500
280	<b>Buildings and Grounds Charges</b>	0	0	. 0	0	0
290	Other Contractuals	275	290	290	290	290
Subt	otal Contractuals	19,202	21,210	21,240	21,480	21,600
310	Office Supplies	1,692	2,490	2,490	2,490	2,490
320	Clothing and Towels	0	0	0	0	_,
330	Chemicals	0	0	0	0	0
340	Equipment Parts	0	0	0	0	ō
350	Materials	0	0	0	0	ó
360	Equipment Supplies	0	0	0	0	0
370	Building Parts	0	0	0	0	ŏ
380	Nón-capitalizable Equipment	0	. 0	. 0	Ō	. 0
390	Other Commodities	0	50	50	50	50
Subto	otal Commodities	1,692	2,540	2,540	2,540	2,540
410	Land	o	0	0	0	
420	Buildings	. 0	0	0	0	0
430	Improvements Other Than Bidgs.	0	0	0	0	0
440	Office Equipment	349	0	6,400	6,400	0
450	Vehicular Equipment	0	0	0	0	0
460	Operating Equipment	0	0	0	0	0
Subto	tal Capital Outlay	349	0	6,400	6,400	0
510	Interfund Transfers	0	. 0	o	o	0
520	Debt Service	0	0	0	0	0
530	Other Nonoperating Expenses	0	0	0	0	Ô
540	Inventory Accounts	0	0	0	0	ō
Subto	tal Other	0	0	, 0	0	0
TOTA	<u>=</u> L	72,227	72,760	74,660	83,660	77,680

FUND
DEPARTMENT
DIVISION

110-GENERAL

13-PUBLIC WORKS

10-ADMINISTRATION

Public Works Administration directs and supports the activities of the Engineering, Maintenance, and Fleet & Buildings Divisions. Other responsibilities include: department personnel and payroll functions; recovering compensation for damage to traffic signals, signs, and other City property under the control of the department; and administration of the department's EEO / Affirmative Action Program.

POSITION TITLE 199	96	1997	1998	RANGE	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Director of Public Works	1	1	1	002	88,140	91,400	91,400	91,400
Assistant to the Director	1	1	1	115	45,750	47,930	47,930	47,930
Administrative Aide II	1	- 1	1	623	31,720	31,720	31,720	31,720
Administrative Secretary	1	1	1	621	28,840	28,840	28,840	28,840
Subtotal	4	4	4		194,450	199,890	199,890	199,890
ADD: Longevity		-	-		1,820	1,820	1,920	2,020
Subtotal					1 <del>96</del> ,270	201,710	201,810	201, <del>9</del> 10
LESS: Charges								
Fleet & Bldgs./Fleet Maintenance					(26,280)	(26,570)	(26,170)	(26,180)
Maintenance/Flood Control					(5,890)	(5,950)	(6,760)	(6,770)
Maintenance/Landfill					(910)	(910)	(890)	(900)
Engineering/Construction					(40,770)	(41,220)	(40,610)	(40,630)
Maintenance/Street Maintenance					(39,640)	(40,090)	(39,500)	(39,520)
Maintenance/Traffic Control					(14,040)	(14,190)	(13,550)	(13,550)
Storm Water Utility					(19,260)	(19,470)	(16,720)	(16,740)
Maintenance/Street Cleaning					(12,690)	(12,840)	(12,630)	(12,640)
Fleet & Bidgs./State Office Building					(1,360)	(1,370)	(1,350)	(1,340)
TOTAL	4	4	4		35,430	39,100	43,630	43,640

FUND

110 - GENERAL

DEPARTMENT DIVISION

13 - PUBLIC WORKS

10 - ADMINISTRATION

SECTION

02 - NATURAL RESOURCE CONSERVATION

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	129,644	124,790	136,990	137,030	137,080
120	Special Salaries	1,474	0	0	107,000	
130	Overtime	. 0	0	0	ő	0
140	Employee Benefits	33,307	32,130	31,750	31,480	32,090
150	Planned Savings	0	-6,880	-6,880	-7,780	-7,590
Sub	total Personal Services	164,425	150,040	161,860	160,730	161,580
210	Utilities	5	0	. 0	. 0	0
220	Communications	5,680	3,880	4,320	4,320	4,320
230	Transportation and Training	1,278	7,150	7,400	7,400	7,400
240	Insurance	0	0	0	0	7,400
250	Professional Services	1,038	5,000	5,000	5,000	
260	Data Processing	4,224	4,540	4,540	4,540	5,000
270	Equipment Charges	1,661	2,500	2,500	2,500	4,540
280	Buildings and Grounds Charges	0	0	0	2,500	2,500
290	Other Contractuals	199,747	438,790	439,280	439,280	0 439,280
Sub	total Contractuals	213,633	461,860	463,040	463,040	463,040
310	Office Supplies	32,077	65,850	56,250	56,250	56,250
320	Clothing and Towels	0	0	0	0	00,200
330	Chemicals	, 0	490	490	490	490
340	Equipment Parts	389	1,200	1,200	1,200	1,200
350	Materials	0	0	. 0	0	0
360	Equipment Supplies	0	0	0	0	. 0
370	Building Parts	150	0	. 0	0	0
380	Non-capitalizable Equipment	364	4,300	4,300	4,300	4,300
390	Other Commodities	3,528	4,600	4,600	4,600	4,600
Subt	otal Commodities	36,508	76,440	66,840	66,840	66,840
410	Land	0	. 0	0	0	O
420	Buildings	0	0	0	0	0
430	Improvements Other Than Bidgs.	0	0	0 -	0 .	0
440	Office Equipment	5,025	4,000	4,000	4,000	. 0
450	Vehicular Equipment	0	0	. 0	0	o
460	Operating Equipment	0	0	0	. 0	0
Subto	otal Capital Outlay	5,025	4,000	4,000	4,000	0
510	interfund Transfers	0	0	0	0	0
520	Debt Service	0	0	0	0	0
530	Other Nonoperating Expenses	0	. 0	0	n	. 0
540	Inventory Accounts	0	0	ō	o	0
Subto	tal Other	0	0	0	0	0
TOTA	=	419,591	692,340	695,740	694,610	691,460

FUND 110- GENERAL FUND
DEPARTMENT 13- PUBLIC WORKS

DIVISION 10-ADMINISTRATION

SECTION 02-NATURAL RESOURCE CONSERVATION

The Natural Resource Conservation Section is responsible for directing energy and water conservation activities and solid waste/recycling program. The section leads the City's efforts to reduce the use of critical resources; natural resources used for packaging, energy use reductions through greater efficiencies in facility equipment and decreased water consumption. Educational activities targeting industry and the general public are incorporated in the program.

POSITION TITLE	1 <b>99</b> 6	1997	1998	RANGE	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Resource Director	1	1	1	112	56,700	58,720	58,720	58,720
Intergovernmental Relations/ Environmental Education Director Resource Analyst	1	0	0 1	113 117	0 37,470	0 38,460	0 38,460	0 38,460
Subtotal	3	2	2		<b>9</b> 4,170	97,180	97,180	97,180
ADD: Longevity					700	700	740	790
Subtotal					94,870	97,880	97,920	97,970
ADD: Charge from General Govern (Management Services)	nment				29,920	38,500	38,500	38,500
Subtotal					124,790	136,380	136,420	136,470
Equipment Operator III (Waste flow study)	6	0	. 0	620	. 0	0	0	0
Labor Supervisor II (Waste flow study)	1	0	0	622	0	0	. 0	. 0
Subtotal	7	0	0		. 0	0	0	. 0
TOTAL	10	2	2		124,790	136,380	136,420	136,470

## **Notes**

FUND 110 - GENERAL

DEPARTMENT 13 - PUBLIC WORKS
DIVISION 20 - ENGINEERING
SECTION 03 - DESIGN REVIEW

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	0	3,100	3,100	3,100	3,100
120	Special Salaries	0	0	. 0	0	0
130	Overtime	0	0	0	0	0
140	Employee Benefits	0	670	620	600	600
150	Planned Savings	0	-230	-230	-230	-230
Subt	otal Personal Services	0	3,540	3,490	3,470	3,470
210	Utilities	0	0	O	0	0
220	Communications	0	O	0	. 0	0
230	Transportation and Training	0	0	0	0	0
240	Insurance	0	0	0	0	0
250	Professional Services	806	18,880	18,880	18, <b>8</b> 80	18,880
260	Data Processing	. 0	0	0	0	0
270	Equipment Charges	,0	0	. 0	0	0
280	Buildings and Grounds Charges	0	0	0	0	0
290	Other Contractuals	0	0	0	0	0
Subto	otal Contractuals	806	18,880	18,880	18,880	18,880
310	Office Supplies	0	0	0	0	O
320	Clothing and Towels	0	0	0	0	0
330	Chemicals	0	0	0	. 0	. 0
340	Equipment Parts	0	0	0	0	0
350	Materials	0	0	0	0	0
360	Equipment Supplies	0	0	0	0	0
370	Building Parts	0	0	0	0	0
380	Non-capitalizable Equipment	0	0	0	0	0
390	Other Commodities	0	0	0	0	0
Subto	otal Commodities	0	0	0	. 0	0
410	Land	0	. 0	0	0	0
420	Buildings	0	. 0	0	0	• 0
430	Improvements Other Than Bidgs.	0	0	0	0	0
440	Office Equipment	8,899	0	. 0	0	0
450 460	Vehicular Equipment Operating Equipment	0	0	0	0	0
Subto	rtal Capital Outlay	8,899	0	0	0	
510	Interfund Transfers	9,430	0	0	•	^
520	Debt Service	÷,430 · 0	0		0	0
530	Other Nonoperating Expenses		_	0	Ü	0
540	Inventory Accounts	0	0	0	. 0	0
Subto	tal Other	9,430	0	0	0	0
TOTA	<b>=</b>	19,135	22,420	22,370	22,350	22,350

FUND

110 - GENERAL

DEPARTMENT

13 - PUBLIC WORKS

DIVISION

30 - FLEET AND BUILDINGS

SECTION

01 - BUILDING SERVICES

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	1,622,747	1,680,600	1,824,120	1,891,670	1,946,470
120	Special Salaries	51,680	70,160	106,040	108,650	112,440
130	Overtime	18,237	19,300	19,300	25,540	25,540
140	Employee Benefits	530,165	555,660	580,700	610,450	639,400
150	Planned Savings	0	-38,080	-38,080	-39,250	-42,690
Subt	otal Personal Services	2,222,829	2,287,640	2,492,080	2,597,060	2,681,160
210	Utilities	624,140	690,940	645,890	636,000	625,760
220	Communications	7,992	8,440	8,680	12,260	12,160
230	Transportation and Training	1,936	3,300	2,330	45,640	46,780
240	Insurance	32,890	70,410	64,350	64,350	64,350
250	Professional Services	65,459	45,640	51,460	54,440	57,440
260	Data Processing	1,118	5,700	5,700	5,700	5,700
270	Equipment Charges	73,496	81,680	90,030	90,080	91,000
280	<b>Buildings and Grounds Charges</b>	454,661	506,920	251,800	243,810	246,720
290	Other Contractuals	1,471	1,420	1,170	1,230	1,330
Subte	otal Contractuals	1,263,163	1,414,450	1,121,410	1,153,510	1,151,240
310	Office Supplies	4,476	4,550	4,550	5,150	4,750
320	Clothing and Towels	226	600	600	2,510	1,600
330	Chemicals	0	0	0	0	0
340	Equipment Parts	321	0	0	100	50
350	Materials	238	0	0	230	100
360	Equipment Supplies	13,916	17,150	17,250	17,250	20,100
370	Building Parts	150,780	199,210	204,760	229,730	197,220
380	Non-capitalizable Equipment	3,967	2,500	5,390	2,650	3,800
390	Other Commodities	45,720	46,500	77,750	78,460	79,460
Subto	otal Commodities	219,644	270,510	310,300	336,080	307,080
410	Land	0	o	0	. 0	. 0
420	Buildings	0	. 0	0	0	. 0
430	Improvements Other Than Bidgs.	0	0	0	. 0	0
440	Office Equipment	4,508	6,400	39,280	4,600	6,980
450	Vehicular Equipment	0	0	0	0	0
460	Operating Equipment	33,359	18,300	20,840	4,490	34,000
Subto	tal Capital Outlay	37,867	24,700	60,120	9,090	40,980
510	Interfund Transfers	0	· <b>o</b>	100,000	0	0
520	Debt Service	0	0	0	0	0
530	Other Nonoperating Expenses	0	0	0	0	0
540	Inventory Accounts	0	0	0	.0	0
Subto	tal Other	0	0	100,000	0	0
ΓΟΤΑ	± L	3,743,503	3,997,300	4,083,910	4,095,740	4,180,460

FUND 110-GENERAL
DEPARTMENT 13-PUBLIC WORKS
DIVISION 30-FLEET AND BUILDINGS
SECTION 01-BUILDING SERVICES

Building Services provides custodial services, repair and maintenance for many City buildings including City Hall, Central Maintenance Facility, Mid-America Al-Indian Center, Library, Art Museum, Wichita/Sedgwick County Historical Museum, Century II, Expo Hall, Day Care Center, Omnisphere, City/County Health, Lawrence-Dumont Stadium, Park Department buildings and miscellaneous facilities as acquired by the City. Work activities include maintenance of chilliers, electrical and control systems, roof and major structural repairs, pumps, lamps, carpentry, flooring, carpets, snow and ice removal.

POSITION TITLE	1996	1997	1998	RANGE	1997 ADOPTED	1997 REVISED	1998 ADOPTED	· 1999 APPROVED
Facility Maintenance Supv.	1	1	1	114	49,530	51,290	51,290	51,290
Equipment Supervisor-Bidgs.	1	1	1	117	40,430	41,870	41,870	41,870
Administrative Assistant	1.	1	1	118	31,570	34,350	34,350	34,350
Maintenance Coordinator	1	1	1	118	37,780	39,130	39,130	39,130
Electrical Technician	1	1	1	627	38,570	38,570	38,570	38,570
General Supervisor II	1	. 1	2	624	33,290	33,290	66,580	66,580
Electrician Îl	2	2	2	623	60,980	60,980	62,960	63,440
Heating/Cooling Mechanic	3	3	3	623	89,240	89,240	90,960	92,700
Labor Supervisor II	2	2	2	622	60,480	60,480	60,480	60,480
Maintenance Mechanic Supv.	1.	1	1	622	30,240	20,140	23,230	25,060
Electrician I	1.	1	1	621	23,230	22,410	24,120	25,620
Maintenance Mechanic	12	12	12	621	336,490	330,440	337,550	341,230
Labor Supervisor	2	2	2	621	57,690	57,690	57,690	57,690
Maintenance Specialist	1	1	1	619	26,290	25,780	26,290	26,290
Maintenance Worker	13	13	13	617	301,400	306,400	308,960	311,260
Custodial Worker II	6	6	6	617	147,750	144,080	144,080	144,080
Clerk III	1	1	1	617	18,310	22,540	23,560	24,010
Custodial Worker I	11,	12	. 12	615	234,980	251,500	258,600	294,300
Building Attendant	5	13	13	609	78,280	187,730	197,910	206,350
					4 444 544	4 647 646	4 888 488	4 044 900
Subtotal	66	75	76		1,698,530	1,817,910	1,888,180	1,944,300
ADD: Longevity					14,440	13,800	15,620	16,860
Shift Differential					21,070	21,070	21,070	21,070
Clothing allowance					2,660	2,660	2,660	2,660
Subtotal					1,734,700	1,855,440	1,927,530	1,984,890
ADD: Fleet and Vehicle Maintenan	ice :	ē			80,080	83,130	83,130	83,130
LESS: Central Maintenance Facility					(77,440)	(65,980)	(69,820)	. (71,680)
Employee Turnover .				•	(54,150)	(54,540)		
Subtotal				•	1,683,190 .	1,818,050	1,885,190	1,939,010
Maintenance Worker (PT-50%)	2	2	2	617	19,380	17,710	17,710	17,710
Custodial Worker I (PT-50%)	ï	1	1	615	10,990	10,990	10,990	10,990
Building Attendant (PT-50%)	5	9	9	609	37,200	61,850	64,450	68,250
Building Attendant (Seas. 8 months)	0	3	3	410	0	12,890	12,890	12,890
,								
Subtotal	8	15	15		67,570	103,440	106,040	109,840
TOTAL	74	90	91	٠	1,750,760	1,921,490	1,991,230	2,048,850
NOTE: DISTRIBUTION OF BUILDIN	SEKV ب	ICES A	MOES		774,210	829,580	843,940	855,100
Building Services - City Hall	!				246,700	251,170	253,220	253,820
Century II Maintenance	!				28,470		28,560	
Expo Hall Maintenance		,			,	28,560		28,570 36,540
Indian Center Maintenance	:				36,250	36,070	36,510 44,890	
Art Museum Maintenance	!				28,780	14,880	14,890	14,910
Library Maintenance	:				160,250	130,590	135,810 7,080	138,630
Historical Museum					6,970 6,970	6,770 6,770	7,080	7,100
Lawrence-Dumont Stadium					6,970	6,770		7,100 93,720
Community Health	-				93,500	93,670 533,430		
Park Maintenance	:				368,660	523,430	537,160	580,070
Cooperative Labor					0	0	33,290	33,290
TOTAL BUILDING SERVICES	:			123	1,750,760	1,921,490	1,991,230	2,048,850

FUND

110 - GENERAL

DEPARTMENT DIVISION

13 - PUBLIC WORKS 40 - MAINTENANCE

SECTION

11 - STREET LIGHTING

•		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	3,533	9,200	11,360	11 760	44 700
120	Special Salaries	375	0,200	11,500	11,760	11,760
130	Overtime	19	0	0	0	0
140	Employee Benefits	930	2,940	3,450	~	0
150	Planned Savings	0	0	0	3,580 0	3,710 0
Sub	total Personal Services	4,857	12,140	14,810	15,340	15,470
210	Utilities	3,265,941	3,425,420	3,393,590	3,246,130	
220	Communications	0	0	0,000,000	0,240,130	3,217,560
230	Transportation and Training	0	. 0	0	0	Ū
240	insurance	0	Ō	0	U	0
250	Professional Services	85,742	15,250	15,250	45.050	0
260	Data Processing	0	0	13,230	15,350	15,350
270	Equipment Charges	0	0	0	0	0
280	Buildings and Grounds Charges	Ō	0	. 0	0	0
290	Other Contractuals	11	ō	Ö	0	. 0
Subt	otal Contractuals	3,351,694	3,440,670	3,408,840	3,261,480	3,232,910
310	Office Supplies	48	0	o		_
320	Clothing and Towels	0	0	0	0	0
330	Chemicals	0	0	0	, U	0
340	Equipment Parts	5,127	11,150	11,150	U 44.350	0
350	Materials	6,559	6,700	6,700	11,350	11,380
360	Equipment Supplies	0	0	0,700	6,820	6,820
370	Building Parts	38	Ô	0	0	0
380	Non-capitalizable Equipment	0	0	0	. 0	0
390	Other Commodities	0	o ·	0	0	0
Subto	otal Commodities	11,772	17,850	17,850	18,170	18,200
410	Land	0	0	0	0	•
420	Buildings	. 0	0	0	0	0
430	Improvements Other Than Bidgs.	0	. 0	0	. 0	0
440	Office Equipment	0	0	0	. 0	. 0
450	Vehicular Equipment	0	0	. 0	0	0
460	Operating Equipment	0	0	Ŏ	0	0
Subto	tal Capital Outlay	0	0	0	0	0
10	Interfund Transfers	O	0	. 0	0	_
20	Debt Service	ō	Ó	n	0	. 0
30	Other Nonoperating Expenses	0	Ö	n	, ,	0
40	Inventory Accounts	.0	ō	0	, O	0
iubtot	tal Other	0	0		0	0
OTAL	=	3,368,323	3,470,660	3,441,500	3,294,990	

FUND

110 - GENERAL

DEPARTMENT

13 - PUBLIC WORKS

SECTION

- CAPITAL INVESTMENT MAINTENANCE PROGRAM

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	22,305	0	0	0	• 0
120	Special Salaries	31,739	0	0	0	0
130	Overtime	4,629	0	0	. 0	0
140	Employee Benefits	7,127	0	0	0	0
150	Planned Savings	0	0	0	0	0
Subte	otal Personal Services	65,800	0	0	0	0
210	Utilities	0	0 ,	, o	0	. 0
220	Communications	368	0	0	0	0
230	Transportation and Training	0	0	0	. 0	. 0
240	Insurance	O	. 0	0	0	. 0
250	Professional Services	891,662	967,200	967,100	999,900	999,900
260	Data Processing	0	0	0	0	0
270	Equipment Charges	0	0	0	0	0
280	Buildings and Grounds Charges	0	0	0	0	0
290	Other Contractuals	298	0	0	0	0
Subto	otal Contractuals	892,328	967,200	967,100	999,900	999,900
310	Office Supplies	312	0	100	100	100
320	Clothing and Towels	0	0	0	0	0
330	Chemicals	0	0	0	0	0
340	Equipment Parts	. 0	0	0	0	0
350	Materials	0	0	0	0	0
360	Equipment Supplies	. 0	0	0	. 0	0
370	Building Parts	0	0	0	0	0
380	Non-capitalizable Equipment	0	0	0	0	0
390	Other Commodities		0	0	0	0
Subto	otal Commodities	312	0	100	100	100
410	Land	0	0	0	0	0
420	Buildings	0	0	0	0	0
430	improvements Other Than Bidgs.	. 0	0	0	0	. 0
440	Office Equipment	0	0	0	0	0
450 460	Vehicular Equipment Operating Equipment	. 0	0	0	0	0
	tal Capital Outlay		0			
	,	^	•		•	•
510 520	Interfund Transfers Debt Service	. 0	0	0	. 0	0
520 530		0	0	0	0	0
530 540	Other Nonoperating Expenses Inventory Accounts	0	0	0	0	0
Subto	tal Other	0	0	0	0	0
TOTA		958,440	967,200	967,200	1,000,000	1,000,000

FUND DEPARTMENT DIVISION 112 - GENERAL

13 - PUBLIC WORKS

20 - ENGINEERING

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	1,416,580	1,369,840	1,319,290	1,344,890	1 381 330
120	Special Salaries	11,670	38,600	40,110	38,630	1,361,230
130	Overtime	7,723	0	0	00,000	38,630 0
140	Employee Benefits	328,663	407,960	365,230	376,860	391,890
150	Planned Savings	0	-21,420	-21,420	-21,710	-21,560
Sub	total Personal Services	1,764,636	1,794,980	1,703,210	1,738,670	1,770,190
210	Utilities	0	. 0	0	0	0
220	Communications	29,001	35,340	33,460	33,460	33,460
230	Transportation and Training	3,298	2,800	2,800	4,910	4,910
240	Insurance	10,630	10,680	10,680	10,680	10,680
250	Professional Services	1,329,938	1,175,500	1,677,620	1,171,000	1,194,300
260	Data Processing	60,162	64,330	71,950	84,060	84,060
270	Equipment Charges	68,592	77,910	104,330	104,330	104,330
280	Buildings and Grounds Charges	20,090	19,810	20,090	20,090	20,210
290	Other Contractuals	9,504	9,930	10,680	10,680	10,680
Subt	otal Contractuals	1,531,215	1,396,300	1,931,610	1,439,210	1,462,630
310	Office Supplies	50,310	61,710	48,710	58,810	58,810
320	Clothing and Towels	287	200	200	200	200
330	Chemicals	15	80	80	80	80
340	Equipment Parts	220	3,020	2,720	3,020	3,020
350	Materials	18,886	16,000	16,000	16,250	16,250
360	Equipment Supplies	2,519	2,120	2,120	2,320	2,320
370	Building Parts	150	0	0	0	2,320
380	Non-capitalizable Equipment	3,570	6,080	6,380	6.580	6,580
390	Other Commodities	2,766	3,400	3,400	3,400	3,400
Subto	otal Commodities	78,722	92,610	79,610	90,660	90,660
410	Land	0	o	0	o	. 0
420	Buildings	. 0	0	0	0	. 0
430	Improvements Other Than Bidgs.	0	0	0	0	. 0
440	Office Equipment	3,292	1,000	4,030	11,430	Ö
450	Vehicular Equipment	. 0	0	0	0	Ö
460	Operating Equipment	o	14,700	12,000	9,100	19,830
Subto	tal Capital Outlay	3,292	15,700	16,030	20,530	19,830
510	Interfund Transfers	118,960	0	0	0	
520	Debt Service	0	0	0	0	
530	Other Nonoperating Expenses	o	37,480	168,860	0	0
540	Inventory Accounts	0	0	0	0	0
Subto	tal Other	118,960	37,480	168,860	0	0
TOTA	L	3,496,825	3,337,070	3,899,320	3,289,070	3,343,310

FUND DEPARTMENT 112-GENERAL

DEPARTMENT DIVISION

13-PUBLIC WORKS 20-ENGINEERING

Engineering is responsible for planning, overseeing, designing and administrating construction of streets, sewers, storm drains and drainage projects. Division functions include project preplanning and initiation, design review, right-of-way & utility coordination, estimating, contracts administration, project financing and engineering advice to City departments. The division also issues permits for street cuts, driveways and sidewalks, and performs inspections of the contractors' work.

POSITION TITLE	1996	1997	1998	RANGE	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
City Engineer	1	1	1	005	75,480	77,740	77,740	77,740
Assistant City Engineer	1	1	.1	007	60,690	62,210	62,210	62,210
Traffic Engineer	1	1	1	007	62,630	64,190	64,190	64,190
Design Engineer	Ó	Ò	1	007	0	0	56,660	56,660
Construction Engineer	1	1	1	008	61,470	63,250	63,250	63,250
Area Engineer	2	Ž	2	112	113,400	113,860	113,860	113,860
Special Projects Coordinator	1.	1	1	112	56,700	58,720	58,720	58,720
Special Projects Engineer	1	1	1	112	55,730	58,720	58,720	58,720
Contract Maint. Engineer	1	1	1	113	52,990	40,400	45,670	45,670
Subdivision Engineer	1	1	1	113	52,990	54,880	54,880	54,880
Associate Traffic Engineer	1	1	1	113	52,990	50,030	39,200	39,200
Civil Engineer	3	3	3	114	132,390	138,830	138,830	138,830
Administrative Supervisor	1	1	1	116	43,260	44,800	44,800	44,800
Engineer	6	6	6	116	234,230	236,280	236,280	236,280
Right-of-Way & Utility Coord.	1	1	1	117	40,430	41,500	41,500	41,500
Administrative Assistant	3	3	3	118	113,350	117,380	117,380	117,380
Administrative Aide III	Ö	1	1	120	0	30,060	30,060	30,060
Engineering Technician II	8	8	7	626	286,240	278,960	254,280	255,460
Engineering Technician I	6	5	5	624	199,710	166,420	166,420	166,420
Street Inspection Supervisor	1	1	1	624	32,630	33,290	33,290	33,290
Street Inspector	3	3	3	623	92,360	90.940	93,260	95,150
Engineering Aide III	14	14	14		428,460	403,610	419,830	427,670
Administrative Aide II	3	3	3	623	91,550	81,660	87,610	90,580
Senior Traffic Investigator	1	1	1	620	28,840	28,840	28,840	28.840
Administrative Aide	2	2	2	620	55,060	44,030	49,280	50.860
Engineering Aide II	15	15	16	620	406,350	348,330	393,720	404,610
Account Clerk II	- 1	1	1	619	26,290	23,240	24,650	25,530
Secretary	2	2	ż	619	52,390	46,520	47,110	48,600
Engineering Aide I	5	5	5	618	109,770	101,180	106,630	112,890
Subtotal	86	86	87		3,018,380	2,899,870	3,008,870	3,043,850
ADD: Longevity					29,690	24,120	25,420	26,710
Subtotal					3,048,070	2,923,990	3,034,290	3,070,560
ADD: Public Works Administration					40,770	41,220	40,610	40,630
LESS: Construction Projects					(1,660,110)	(1.594.850)	(1,677,660)	(1,697,150)
Street Maintenance					(5,850)	(5,850)	(5,850)	(5,850)
Street Lighting					(9,200)	(11,360)	(11,760)	(11,760)
Employee turnover					(43,840)	(39,150)	(40,030)	(40,490)
Subtotal					1,369,840	1,314,000	1,339,600	1,355,940
Coop Ed./EAll (seas 3 mo.)	6	6 2	6	620	30,080	31,870	31,870	31,870
Mechanical Equip. Operator	2	2	2	415	8,520	6,760	6,760	6,760
(seasonal 3-6 months)				30	ide, angle de la relation de la rela	4		
Subtotal					38,600	38,630	38,630	38,630
TOTAL	94	94	95		1,408,440	1,352,630	1,378,230	1,394,570

FUND DEPARTMENT

110/112 - GENERAL

13 - PUBLIC WORKS

#### PERFORMANCE MEASURES

#### Mission Statement

The Engineering Division assures timely, cost-effective design and construction of street, drainage, sanitary sewer and water distribution infrastructure improvements; and monitors compliance with street use ordinances by issuing permits and licenses.

#### Selected Performance Measures

Actual 1996 Projected 1997 Projected 1997 Initiate and administer contracts for the design of infrastructure improvements.

and administer contracts for the design of infrastructure improvements.

\* Number of design projects 227 224 235 
\* Value of design contracts \$3,200,000 \$3,700,000

Initiate and administer contracts for the construction of infrastructure improvements.

Number of construction contractsValue of construction contracts

237 250 260 \$40,500,000 \$62,300,000 \$80,000,000

Issue and monitor compliance with right-of-way permits and licenses.

Number of permits/licenses issued
 Revenue from permits/licenses issued

8,189 8,100 8,100 404,470 442,615 466,000

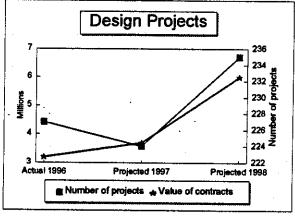
Monitor traffic patterns and street usage to reduce number of traffic investigations.

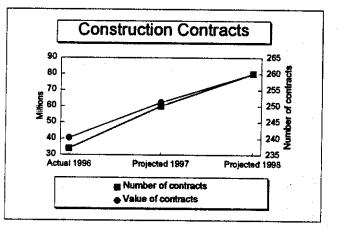
\* Number of investigations

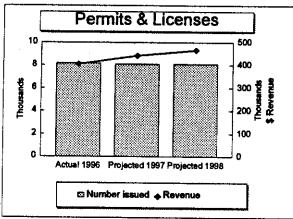
2,734

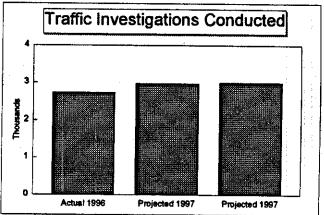
2,975

3,000









FUND

112 - GENERAL

DEPARTMENT DIVISION 13 - PUBLIC WORKS 40 - MAINTENANCE

SECTION

04 - SNOW AND ICE REMOVAL

er en		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	1,623	0	. 0	0	c
120	Special Salaries	0	0	. 0	0	C
13Ò	Overtime	32,131	30,000	30,000	30,000	30,000
140	Employee Benefits	8,957	6,380	5,050	4,870	4,870
150	Planned Savings	0	0	0	0	
Subto	otal Personal Services	42,711	36,380	35,050	34,870	34,870
210	Utilities	49	1,490	1,490	1,490	1,490
220	Communications	2,537	3,500	3,500	3,500	3,500
230	Transportation and Training	. 0	0	. 0	•	
240	Insurance	16,750	16,750	19,940	19,940	19,940
250	Professional Services	270	2,450	2,450	2,450	2,450
260	Data Processing	. 0	0	0	0	
270	Equipment Charges	74,976	83,470	70,890	70,890	70,890
280	Buildings and Grounds Charges	. 0	0	0	0	C
290	Other Contractuals	195	120	120	120	120
Subto	otal Contractuals	94,777	107,780	98,390	98,390	98,390
310	Office Supplies	496	60	310	310	310
320	Clothing and Towels	20	0	0	0	
330	Chemicals	22,589	19,380	19,380	19,380	19,380
340	Equipment Parts	132	5,000	5,000	5,600	5,600
350	Materials	101,101	31,740	31,740	31,740	31,740
360	Equipment Supplies	731	9,750	9,750	9,750	9,750
370	Building Parts	0	0	. 0	0	(
380	Non-capitalizable Equipment	.0	9,170	9,170	9,170	9,170
390	Other Commodities	287	3,450	3,450	3,450	3,45
Subto	otal Commodities	125,356	78,550	.78,800	79,400	79,400
410	Land	0	0	0	0	•
420	Buildings	0	F 0	0	0	(
130	Improvements Other Than Bidgs.	. 0	0	0	. 0	(
440	Office Equipment	0	0	0	0	(
450	Vehicular Equipment	0	0	0	0	į.
460	Operating Equipment	22,652	0	0	20,000	37,34
Subto	otal Capital Outlay	22,652	0	0	20,000	37,340
510	Interfund Transfers	0	0	Ô	. 0	
520	Debt Service	0	0	0	0	•
530	Other Nonoperating Expenses	0	27,290	37,760	17,340	*
540	Inventory Accounts	0	0	0	0	
Subto	otal Other	0	27,290	37,760	17,340	(
TOTA	N .	285,496	250,000	250,000	250,000	250,000

FUND

112 - GENERAL

DEPARTMENT DIVISION

13 - PUBLIC WORKS 40 - MAINTENANCE

SECTION

05 - TRAFFIC CONTROL MAINTENANCE

	•	1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	758,204	777,620	771,400	707.400	
120	Special Salaries	30,146	59,020	64,220	787,120	795,950
130	Overtime	16,677	10,000	10,000	64,220	64,220
140	Employee Benefits	233,624	241,910	238,270	10,000	10,000
150	Planned Savings	0	-23,640	-23,640	245,000 -25,070	252,070 -25,610
Sub	total Personal Services	1,038,651	1,064,910	1,060,250	1,081,270	1,096,630
210	Utilities	601,732	594,440			
220	Communications	8,147	8,580	607,880	579,200	578,190
230	Transportation and Training	0	0,000	8,620	8,620	8,620
240	Insurance	15,130		0	0	0
250	Professional Services	4,805	15,130	7,970	7,970	7,970
260	Data Processing		8,130	11,730	8,130	8,130
270	Equipment Charges	1,896	2,520	2,520	2,520	2,520
280	Buildings and Grounds Charges	169,160	171,780	154,290	154,290	154,290
290	Other Contractuals	79,140	79,140	79,140	79,140	79,140
Subt	otal Contractuals	841	10,550	9,650	9,850	10,550
		880,851	890,270	881,800	849,720	849,410
310	Office Supplies	2,987	1,940	27,640	1,940	1.040
320	Clothing and Towels	1,339	470	470	470	1,940
330	Chemicals	115	1,500	1,500	1,500	470
340	Equipment Parts	10,936	63,280	63,280		1,500
350	Materials	312,439	251,660	251,660	63,280	63,280
360	Equipment Supplies	5,399	14,520	14,520	272,610	282,440
370	Building Parts	11	0	14,320	14,520	14,520
380	Non-capitalizable Equipment	3,022	2,530	-	0	0
390	Other Commodities	766	600	2,530 600	2,530 600	2,530 600
Subto	tal Commodities	337,014	336,500	362,200	357,450	367,280
410	Land	0	•			307,200
420	Buildings	o o	. 0	0	0	0
430	improvements Other Than Bidgs.	6,385	_	0	0	0
440	Office Equipment	493	7,000	7,000	9,700	12,400
450	Vehicular Equipment		2,800	8,200	2,800	3,500
460	Operating Equipment	0	7,500	7,500	0	. 0
	_	26,619	29,500	26,130	28,580	36,330
	tal Capital Outlay	33,497	46,800	48,830	41,080	52,230
510	interfund Transfers	. 0	67,690	67,690	67,690	67,690
520	Debt Service	. 0	0	0	0,030	
530	Other Nonoperating Expenses	0	0	0		0
540	Inventory Accounts	0	0	0	0	. 0
Subtot	al Other	0	67,690	67,690	67,690	67,690
**********	=					
TOTAL	•	2,290,013	2,406,170	2,420,770	2,397,210	2,433,240

FUND

112-GENERAL

DEPARTMENT

13-PUBLIC WORKS

DIVISION SECTION 40 - MAINTENANCE 05 - TRAFFIC CONTROL MAINTENANCE

The Traffic Section is responsible for installing and maintaining traffic control devices: traffic signals, traffic signs, street name signs, pavement markings and parking meters. They are responsible for preventative maintenance and emergency repairs on a 24-hour, seven-day basis, including holidays.

POSITION TITLE	1996	1997	1998	RANGE	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Traffic Maintenance Supv.	1	1	1	117	40,430	41,870	41,870	41,870
Signal Supervisor	1	1	1	117	35,010	39,900	39,900	39,900
Electronics Technician III	1	1	1	627	38,570	38,570	38,570	38,570 36,740
Signal Technician	1	1	1	626	36,710	36,710	36,710	36,710 204,480
Signal Electrician	6	6	6	625	209,670	200,660	202,480 30,240	30,240
Maintenance Mechanic Supv.	1	1	1	622 621	30,240	30,240 28,840	28,840	28,840
Sign Painter	1	1	1	621	28,840 0	20,040	20,040	20,040
Maintenance Mechanic	1	1	. 1	621 621	28,840	28,840	28.840	28,840
Labor Supervisor I	1	1	i	620	27,530	27.530	27,530	27.530
Equipment Operator III Traffic Signal Mechanic	1 A	4	4	619	99,290	102,380	105,020	105,150
Equipment Operator I	2	2	. 2	617	48,030	37,300	42,690	44,100
Maintenance Worker	5	5	5	617	106,850	102,240	108,200	113,270
Subtotal	26	25	25		<b>73</b> 0,010	<b>715,08</b> 0	730,890	739,500
ADD: Longevity					6,530	6,510	6,900	7,320
Standby Pay					1,350	1,350	1,350	1,350
Clothing Allowance					1,820	1,820	1,820	1,820
Shift Differential					1,390	1,390	1,390	1,390
Subtotal	1				741,100	726,150	742,350	751,380
ADD: Charges-Street Maintenance			•		24,960	25.680	25,680	25,680
Charges-Public Works Admir	nistration				14,040	14,190	13,550	13,550
Charges-Street Cleaning					31,710	32,190	32,810	32,870
LESS: Construction Projects					(7,000)	(7,000)	(7,000)	
Employee turnover					(25,050)	(21,450)	(21,930)	(22,190)
Subtotal				*	779,760	769,760	785,460	794,290
Mechanical Equipment Operator (seasonal-6 months)	10	10	10	415	57,200	62,400	62,400	62,400
TOTAL	36	35	35		836,960	832,160	847,860	856,690

FUND

112 - GENERAL

DEPARTMENT DIVISION

13 - PUBLIC WORKS 40 - MAINTENANCE

SECTION

06 - STREET AND ROAD MAINTENANCE/CONTRACTED MAINTENANCE

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	1,928,456	2,057,120	2,002,290	2 440 470	0.470.400
120	Special Salaries	175,449	54,900	59,890	2,119,470	2,179,430
130	Overtime	49,650	30,000	30,000	59,890	59,890
140	Employee Benefits	628,899	697,410	662,460	30,000	30,000
150	Planned Savings	0	-82,660	-82,660	686,580 -78,400	725,800 -78,220
Sub	total Personal Services	2,782,454	2,756,770	2,671,980	2,817,540	2,916,900
210	Utilities	43,079	51,290	51,290	51,290	
220	Communications	9,264	7,090	7,050	7,050	51,290
230	Transportation and Training	2,717	2,750	2,750	•	7,050
240	Insurance	50,090	50,090	29,950	2,750	2,750
250	Professional Services	2,618,444	2,377,870	2,377,870	29,950	29,950
260	Data Processing	11,838	12,980	12,980	2,407,870	2,495,950
270	Equipment Charges	884,114	969,500	811,330	12,980	12,980
280	Buildings and Grounds Charges	107,758	94,750	94,750	849,570	856,380
290	Other Contractuals	-25,065	5,310	5,350	94,750 15,350	94,750 5,350
Subf	total Contractuals	3,702,239	3,571,630	3,393,320	3,471,560	3,556,450
310	Office Supplies	10,064	6,540	6,540	6,540	6,540
320	Clothing and Towels	4,166	0	4,000	4,000	4,000
330	Chemicals	1,438	. 0	5,000	10,000	10,000
340	Equipment Parts	9,088	8,040	8,040	8,040	8,040
350	Materials	700,925	1,575,890	1,544,510	1,446,180	1,451,050
360	Equipment Supplies	15,797	30,780	30,780	30,780	30,780
370 ·	Building Parts	853	4,000	4,000	4,000	•
380	Non-capitalizable Equipment	21,493	22,780	29,780	29,780	4,000
390	Other Commodities	-873	3,760	14,760	14,760	29,780 14,760
Subt	otal Commodities	762,951	1,651,790	1,647,410	1,554,080	1,558,950
410	Land	o	0	0	0	0
420	Buildings	0	0	0	15,000	. 0
430	improvements Other Than Bidgs.	0	0	. 0	0	0
440	Office Equipment	23,356	. 0	6,600	ŏ	0
450	Vehicular Equipment	16,190	0	25,000	12,000	. 0
460	Operating Equipment	76,450	83,250	• 369,650	122,640	130,540
Subto	otal Capital Outlay	115,996	83,250	401,250	149,640	130,540
510	Interfund Transfers	0	0	0	0	
520	Debt Service	0	0	Ö	0	U
530	Other Nonoperating Expenses	0	o o	o	_	0
540	inventory Accounts	0	o	0	0	0 . 0
Subto	tal Other	0	0	0	0	. 0
TOTA	L =	7,363,640	8,063,440	<b>8,113,9</b> 60	7,992,820	8,162,840

FUND 112-GENERAL
DEPARTMENT 13-PUBLIC WORKS
DIVISION 40-MAINTENANCE

SECTION 06-STREET AND ROAD MAINTENANCE/CONTRACTED MAINTENANCE

The Street Maintenance Section is responsible for the repair, maintenance and resurfacing of all streets, alleys, vehicular bridges, pedestrian bridges, street right-of-ways, ditches and sidewalks. Crews and equipment are dispatched from the Central Maintenance Facility, Northeast Substation and West Substation.

During winter storms, the section is responsible for control of snow and ice to maintain safe travel on City streets. This responsibility includes plowing and removal of snow, spreading sand and de-icing materials on streets, and the clearing of downtown sidewalks. The assistance of other City personnel and private contractors are enlisted as needed depending on the severity and longevity of the storm.

POSITION TITLE	1996	1997	1998	RANGE	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Maintenance Engineer	1	1	1	006	70,750	72,520	72,520	72,520
Ass't, Maintenance Engineer	1	. 1	. 1	112	56,700	58,720	58,720	58,720
Street Maintenance Supv.	1	1	1	116	42,490	44,800	44,800	44,800
Pavement Maintenance Admin.	1	1	1	116	43,260	44,800	44,800	44,800
Administrative Assistant	1	1	1	118	37,780	39,130	39,130	39,130
Engineering Technician II	1	1	1	626	36,710	36,710	36,710	36,710
General Supervisor II	2	2	2	624	66,570	66,570	66,570 31,720	66,570 31,720
Engineering Aide III	1	1	1	623	31,100	31,720 29,990	31,720	31,720
Administrative Aide II	1	1	1	623	31,010	29,990 204,670	206,500	208.070
Labor Supervisor II	7	7	7	622	204,460 28,840	28,500	28,840	28,840
Maintenance Mechanic	1	1	1	621 621	∠6,6 <del>4</del> 0 0	7,010	21,610	23,080
Labor Supervisor I	0		13		354,650	347,900	352,780	354,650
Equipment Operator III	13 20	20	20		506,980	460,100	479,980	•
Equipment Operator II	30	31	20 31	617	603,510	574,910	636,720	671,280
Equipment Operator ! Laborer !	2	31	3		37,470	43,180	56,660	
Subtotal	83	86	86		2,152,280	2,091,230	2,209,780	2,271,530
					16.980	13,120	14,030	14,940
ADD: Longevity					5,320	5,320	5,320	5,320
Clothing allowance Shift Differential					2,250	2,250	2,250	2,250
Subtotal	·	•		•	2,176,830	2,111,920	2,231,380	2,294,040
ADD: Fasiancian					5,850	5.850	5.850	5,850
ADD: Engineering Charges - PW Administration	n				39,640	40,090	39,500	39,520
LESS:								
Street Cleaning					(21,710)	(22,330)	(22,330)	
Landfill					(48,620)	(50,330)	(50,330)	
Traffic Control Maintenance					(24,960)	(25,680)	(25,680	
Employee turnover					(65,240)	(61,190)	(63,460)	) (65, <b>100</b> )
Subtotal		4			<b>2,061,79</b> 0	1,998,330	2,114,930	2,175,970
Mechanical Equip. Operator			•					
(seasonal 4 months)	1	1	1	415	3,820	4,160	4,160	4,160
Mechanical Equip. Operator (seasonal 6 months)	8	8	8	415	45,760	49,920	49,920	49,920
Subtotal	9	9	9	<b>.</b>	49,580	54,080	54,080	54,080
TOTAL	92	95	95		2,111,370	2.052,410	2,169,010	2,230,050

FUND

110/112 - GENERAL

DEPARTMENT

13 - PUBLIC WORKS

SECTION

06 - STREET AND ROAD MAINTENANCE/CONTRACTED MAINTENANCE

#### PERFORMANCE MEASURES

#### Mission Statement

The Street Maintenance Division provides timely, cost-effective maintenance and repair of streets, bridges and alleys with routine maintenance performed by City crews, in addition to contracted street maintenance projects.

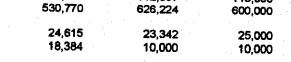
#### Selected Performance Measures

Maintain the overall condition and safe travel on City streets with routine temporary and permanent street repairs

and and harmanone adder topalls.	4.0	4	
* Permanent asphalt repairs (square yards)	18,562	20.000	20,000
* Permanent concrete repairs (square yards)	16,729	20,000	20,000
* Temporary pavement repairs (blocks)	35,498	30,000	30,000
* Crack seal asphalt/concrete (lineal feet)	1,234,325	2,000,000	2,000,000
Improve the overall condition of City streets with an enhanced contract			-
preventative maintenance program.			•
· · · · · · · · · · · · · · · · · · ·			
" Pavement overlays ( square yards)	163,695	112.597	115 000
Asphalt repairs  * Pavement overlays ( square yards)	163,695	112,597	115,000

Actual 1996

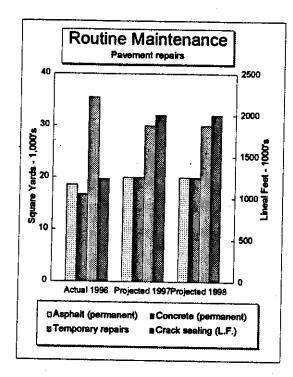
\* Asphalt surface sealing (square yards) Concrete repairs Pavement (square yards) Curb and gutter (lineal feet)

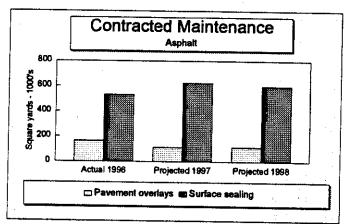


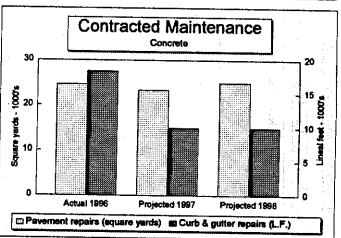
Projected 1997

Projected 1998

115,000







## ® Notes

FUND DEPARTMENT 112 - GENERAL

DEPARTMENT DIVISION 13 - PUBLIC WORKS 40 - MAINTENANCE

SECTION

07 - STREET CLEANING

111,112,23,3						
		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	634,959	666,880	664,270	678,250	683,180
120	Special Salaries	14,072	35,930	39,210	39,210	39,210
130	Overtime	7,966	10,000	10,000	10,000	10,000
140	Employee Benefits	203,251	227,900	210,550	228,710	239,260
150	Planned Savings	0	-15,370	-15,370	-15,790	-16,290
Subf	otal Personal Services	860,248	925,340	908,660	940,380	955,360
210	Utilities	3,558	4,000	3,290	3,290	3,290
220	Communications	1,123	1,160	1,160	1,160	1,160
230	Transportation and Training	5	0	0	0	0
240	Insurance	16,730	15,130	14,680	14,680	14,680
250	Professional Services	1,937	1,140	1,140	1,140	1,140
260	Data Processing	4,162	3,800	3,800	3,800	3,800
270	Equipment Charges	478,079	441,700	441,040	441,040	441,040
280	Buildings and Grounds Charges	70,100	63,960	63,960	63,960	63,960
290	Other Contractuals	2,640	2,800	2,800	2,800	2,800
Subt	otal Contractuals	578,334	533,690	531,870	531,870	531,870
310	Office Supplies	905	1,190	1,190	1,190	1,190
320	Clothing and Towels	714	490	490	490	490
330	Chemicals	197	0	. 0	0	0
340	Equipment Parts	55,285	45,260	45,260	45,320	45,320
350	Materials	19,335	4,940	9,680	11,430	13,950
360	Equipment Supplies	2,276	4,230	4,230	4,230	4,230
370	Building Parts	1	0	0	0	0
380	Non-capitalizable Equipment	492	8,920	4,180	4,180	4,180
390	Other Commodities	2,209	1,340	2,050	2,050	2,050
Subto	otal Commodities	81,414	66,370	67,080	68,890	71,410
410	Land	0	0	0	o	. 0
420	Buildings	0	0	0	0	0
430	improvements Other Than Bidgs.	0	0	0 -	0	0
440	Office Equipment	0	800	800	3,200	0
450	Vehicular Equipment	. 0	0	0 -	. 0	0
460	Operating Equipment	6,374	3,000	3,000	11,000	15,600
Subto	tal Capital Outlay	6,374	3,800	3,800	14,200	15,600
510	Interfund Transfers	o	0	0	. 0	0
520	Debt Service	0	0	0	0	0
530	Other Nonoperating Expenses	0	0	0	0	0
540	Inventory Accounts	0	0	0	0	0
Subto	tal Other	0	0	0	0	0
TOTAI		1,526,370	1,529,200	1,511,410	1,555,340	1,574,240

FUND 112- GENERAL
DEPARTMENT 13- PUBLIC WORKS
DIVISION 40- MAINTENANCE
SECTION 07- STREET CLEANING

The Street Cleaning Section is responsible for the cleanliness of streets and right-of-ways. Mechanical sweepers are used to clean residential, collector and outlying arterial streets during the daytime, core area and high traffic arterials at night. Litter and trash is picked up manually on medians and along major thoroughfares, and core area receptacles are regularly emptied.

During winter storms, this section has primary responsibility for the control of snow and ice to maintain safe travel on city streets. This responsibility includes plowing and removal of snow, spreading sand and de-icing materials, and clearing downtown sidewalks. The assistance of other City personnel and private contractors are enlisted as needed due to the severity and longevity of the storms.

POSITION TITLE	1996	1997	1998	RANGE	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Street Services Supervisor	1	1	1	116	43,260	44,800	44,800	44,800
General Supervisor II	1	1	1	624	33,290	33,290	33,290	33,290
Administrative Aide II	1	1	1	623	30,540	29,670	31,560	31,720
Labor Supervisor II	1	1	1	622	30,240	30,240	30,240	30,240
Labor Supervisor !	1	1	1	621	28,840	28,840	28,840	28,840
Equipment Operator III	11	11	11	620	293,170	298,410	303,070	303,930
Equipment Operator II	5	5	5	619	131,120	130,300	131,440	131,440
Equipment Operator I	3	3	3	617	70,030	65,120	67,710	70,080
Laborer	1	. 1	1	616	19,200	12,750	17,910	19,250
Subtotal	25	25	25		679,690	<b>673,42</b> 0	688,860	693,590
ADD: Longevity					7,830	7,610	8,080	8,540
Shift Differential (3rd)					7,700	7,700	7,700	7,700
Clothing Allowance					1,610	1,610	1,610	1,610
Subtotal					696,830	<b>890,34</b> 0	<b>70</b> 6,250	711,440
ADD: Street Maintenance					21,710	22,330	22,330	22,330
Public Works Administration					12,690	12,840	12,630	12,640
LESS: Charges-Traffic Control					(31,710)	(32,190)	(32,810)	
Charges-Landfill					(10,080)	(9,790)	(10,410)	, , ,
Employee turnover				:	(21,670)	(20,710)	(21,190)	(21,340)
Subtotai				•	667,770	<b>8</b> 82, <b>8</b> 20	676,800	681,730
Mechanical Equipment Op. (seasonal 6 months)	6	6	6	415	34,320	37,440	37,440	37,440
Subtotal	6	6	6		34,320	37,440	37,440	37,440
TOTAL	31	31	31		702,090	700,260	714,240	719,170

110/112 - GENERAL FUND

DEPARTMENT 13 - PUBLIC WORKS

SECTION **05 - TRAFFIC CONTROL MAINTENANCE** 

SECTION 07 - STREET CLEANING

#### PERFORMANCE MEASURES

#### Mission Statement

The Street Services Division is responsible for the cleanliness of street right-of-ways and for the installation and maintenance of traffic control devices including signals, street signs and pavement markings.

#### Selected Performance Measures

Enhance right-of-way cleanliness with mechanical sweeping of residential	Actual 1996	Projected 1997	Projected 1998
arterial and central business district streets.	•		

\* Number of miles swept 53,548 53,600 53,600 increase traffic signal efficiency and reduce number of emergency repairs with preventative maintenance. **Emergency repairs** 

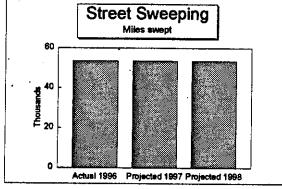
Emergency repairs 2,263 2,300 2,300 \* Labor hours 2,539 2,300 2,300

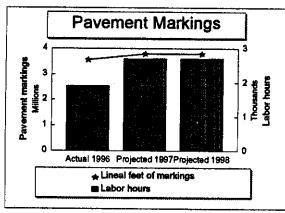
Maintain pavement markings with no more than 25% worn off.

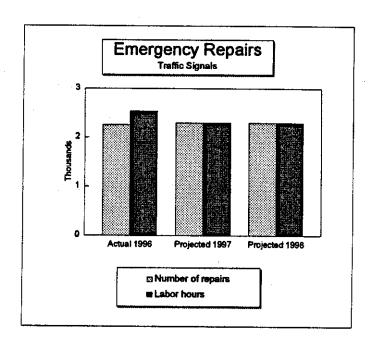
<ul> <li>Lineal feet of markings replaced</li> <li>Labor hours</li> <li>Lineal feet per labor hour</li> </ul>	3,573,080	3,800,000	3,800,000
	1,902	2,700	2,700
	1,879	1,407	1,407
pdate traffic flow maps.			

Up









### CITY-COUNTY FLOOD CONTROL

City-County Flood Control provides flood prevention services (inspection, operation, and maintenance) for the Wichita-Valley Center Flood Control Project in accordance with standards established by the Corps of Engineers. This program is administered through the Public Works Department and is funded equally by the City of Wichita and Sedgwick County.

### **Budget Highlights**

The 1998 budget maintains the 1997 adopted budget of \$1,319,850, in compliance with the County's target budget of \$659,920. The 1999 budget increases \$14,750 over the 1998 budget.

- The levees and channels of the Wichita-Valley Center Flood Control Project span more than 100 miles and require maintenance, repair and monitoring to insure protection from floods.
- Flooding in 1993 and 1995 caused damage to portions of the floodway. The City and County shared additional funding of \$4 million to repair the highest priorities of the damaged areas. Those repairs are complete. Additional repairs have been identified and are addressed in the proposed operating budget.
- Mowing of the floodway is contracted to the Park Department. A revised mowing program reduces the frequency of mowing the floodways.
- Two ALERT transmitting stations are budgeted to allow remote monitoring of water conditions in the floodway.

#### **Budget Summary**

	1996	1997	1997	1998	1999
	Actual	Adopted	Revised	Adopted	Approved
Personal Services	590,940	598,690	602,360	622,290	644,570
Contractual Services	361,850	389,610	380,060	376,660	376,660
Commodities	20,100	25,750	89,430	65,170	65,170
Capital Outlay	0	5,800	5,800	9,000	6,000
Other	315,000	300,000	242,200	246,730	242,200
	er dit. History (History ) Carlo Harris (History )				
SUBTOTAL	1,287,890	1,319,850	1,319,850	1,319,850	1,334,600
Less: County	(634,332)	(659,920)	(659,920)	(659,920)	(667,300
Other Revenue	(19,249)	6	0	0	
TOTAL	634,309	659,930	659,930	659,930	667,300

FUND

701 - CITY-COUNTY FLOOD CONTROL

DEPARTMENT DIVISION

13 - PUBLIC WORKS 40 - MAINTENANCE

SECTION

08 - CITY-COUNTY FLOOD CONTROL

		1998 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	424,726	442,000	449,780	464 540	455
120	Special Salaries	596	910	980	464,510	477,980
130	Overtime	19,477	5,000	10,000	990	990
140	Employee Benefits	146,141	150,780	141,600	10,000	10,000
150	Planned Savings	0	0	141,800	146,790 0	155,600
Sub	total Personal Services	590,940	598,690	602,360	622,290	644,570
210	Utilities	860	3,240	3,240	3 240	
220	Communications	2,406	2,740	2,740	3,240	3,240
230	Transportation and Training	678	740	740	2,740	2,740
240	Insurance	13,390	13,390	8,860	740	740
250	Professional Services	12,925	9,900	13,300	8,860	8,860
260	Data Processing	0	0,555	13,300	9,900	9,900
270	Equipment Charges	292,444	320,370	311,950	0	0
280	Buildings and Grounds Charges	14,130	14,130	14,130	311,950	311,950
290	Other Contractuals	25,017	25,100	25,100	14,130 25,100	14,130 25,100
Sub	total Contractuals	361,850	389,610	380,060	376,660	376,660
310	Office Supplies	1,531	1,370	1,670	1,670	
320	Clothing and Towels	140	2,660	1,780	1,780	1,670
330	Chemicals	152	0	0	1,780	1,780
340	Equipment Parts	235	500	500	500	0
350	Materials	3,821	5,000	69,260		500
360	Equipment Supplies	12,620	13,350	13,350	45,000 13,350	45,000
370	Building Parts	26	1,050	1,050	1,050	13,350
380	Non-capitalizable Equipment	665	850	850	850	1,050
390	Other Commodities	910	970	970	970	850 970
Subt	otal Commodities	20,100	25,750	89,430	65,170	65,170
410	Land	0	0	0	0	
420	Buildings	0	0	0	. 0	0
430	Improvements Other Than Bidgs.	0	. 0	0	0	0
440	Office Equipment	0	0	ō	0	0
450	Vehicular Equipment	• 0	Ō	o	_	0
460	Operating Equipment	0	5,800	5,800	9,000	0 6,000
Subto	otal Capital Outlay	0	5,800	5,800	9,000	6,000
510	Interfund Transfers	315,000	300,000	242,200	242,200	
520	Debt Service	0	0	0	242,200	242,200
530	Other Nonoperating Expenses	0	0	. 0	4,530	Û
540	Inventory Accounts	0	0	0	4,530 0	0
Subto	tal Other	315,000	300,000	242,200	246,730	242,200
TOTA	<b>L</b> :	1,287,890	1,319,850	1,319,850	1,319,850	1,334,600

FUND

701 - CITY-COUNTY FLOOD CONTROL

DEPARTMENT DIVISION

13-PUBLIC WORKS 40-MAINTENANCE

SECTION

08-CITY-COUNTY FLOOD CONTROL

The Flood Control Section is responsible for maintaining the Wichita-Valley Center Flood Control Project, including the Floodway, Big and Little Arkansas Rivers, and major streams and creeks within the project limits.

POSITION TITLE	1 <b>99</b> 6	1997	· 1998	RANGE	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Flood Control/Landfill Supv.	i	1	1	116	43,260	44,800	44,800	44,800
General Supervisor II	1	1	1	624	33,290	33,290	33,290	33,290
Administrative Aide II	1	1	1	623	31,720	31,720	31,720	31,720
Engineering Aide III	1	1	1	623	31,720	31,720	31,720	31,720
Labor Supervisor II	1-	1	1	622	30,240	30,240	30,240	30,240
Equipment Operator III	7	7	7	620	192,710	192,240	192,710	192,710
Equipment Operator I	3	3	. 3	617	66,330	72,040	72,040	72,040
Subtotal	15	15	15		429,270	436,050	436,520	436,520
ADD: Longevity Clothing Allowance					5,540 910	5,790 910	6,150 910	6,520 910
Subtotal					435,720	442,750	443,580	443,950
ADD: Public Works Admin.					5,890	5,950	6,760	6,770
Subtotal .	· · · · · · · · · · · · · · · · · · ·				441,610	448,700	450,340	450,720
	į		•					
Employee compensation	•				1,300	0	13,100	26,190
Total	15	15	15	·	442,910	448,700	463,440	476,910

1997

1997

1998

4.100

2,400

6,500

0

152,380

30,500

182,880

4,181,680

6.450

6.450

154,470

20,500

174,970

4,353,810

0

0

0

1999

FUND

450

460

510

520

530

540

TOTAL

Subtotal Other

Vehicular Equipment

Operating Equipment

Interfund Transfers

**Inventory Accounts** 

Other Nonoperating Expenses

**Subtotal Capital Outlay** 

**Debt Service** 

702 - CITY-COUNTY HEALTH

1996

DEPARTMENT 14 - HEALTH

COMBINED DETAIL SUMMARY

**ACTUAL ADOPTED** REVISED ADOPTED **APPROVED** 110 Regular Salaries 2,206,929 2,498,000 2,409,780 2,482,660 2,499,660 120 Special Salaries 9,258 7.540 8,250 9,000 9,000 130 Overtime 17.312 4,000 5,000 5,000 5.000 140 **Employee Benefits** 616,115 707,390 650,540 751,540 860,820 150 **Planned Savings** 0 -43,810 -58.590 -77,200 -43,590 Subtotal Personal Services 2,849,614 3,173,120 3,014,980 3,171,000 3,330,890 210 Utilities 82,480 78,090 84.710 84,710 84,710 220 Communications 104,158 124,670 109,030 106,130 106,230 230 Transportation and Training 4.794 9,270 9,420 9,670 9.670 240 Insurance 68,194 73,790 69,200 71,500 73,800 250 **Professional Services** 44,074 74,190 126,030 52,350 59.050 260 Data Processing 30,454 40,090 76,230 83,970 83,970 270 **Equipment Charges** 128,660 140,080 128,810 133,350 133,350 280 **Buildings and Grounds Charges** 87,275 92,350 88,310 88,310 88,310 290 Other Contractuals 10,699 13,950 10,850 11,870 11.900 Subtotal Contractuals 560,788 646,480 702,590 641,860 650,990 310 Office Supplies 70.101 62,560 60,370 62,180 62,430 320 Clothing and Towels 3,389 2,730 2,670 3,210 3,220 330 Chemicals 28,780 31,200 34,670 41,660 50,230 340 **Equipment Parts** 2,236 4.950 4.260 4,660 4,260 350 **Materials** 0 n 0 n 360 **Equipment Supplies** 6.873 4,550 5,650 5,450 6.010 370 **Building Parts** 0 0 0 O 380 Non-capitalizable Equipment 6,733 5,480 5,600 5,730 5,730 **Other Commodities** 390 53,363 57,160 54,930 56,550 58,630 **Subtotal Commodities** 171.475 168,630 168,150 179,440 190.510 410 Land 0 0 0 0 0 420 Buildings 0 0 5,000 0 0 430 Improvements Other Than Bidgs. 0 O 0 0 440 Office Equipment 104,725 11,580 92,590

8,000

19,580

182,670

182,670

4,190,480

0

0

0

6,000

103,590

162,170

182,670

4.171.980

20,500

0

10,401

115,126

172,310

172,310

3,869,313

٥

0

0

### CITY-COUNTY COMMUNITY HEALTH

The Health Department is responsible for creating and maintaining a healthy environment for all County residents. Programs include: health clinics; immunizations; child care licensing; food service and facility inspection; regulation of solid waste collection; air and water quality; vector control; hazardous waste control; and public health education. Community Health is a City-County Department funded 60% by the City and 40% by the County (excluding Animal Control, Tobacco Sales Regulation, Swimming Pool Inspections and Private Lot Mowing/Clean-up).

### **Budget Highlights**

The adopted 1998 budget shows a decrease of \$8,800 from the 1997 adopted budget. The approved 1999 budget increases by \$172,130 from the 1998 budget.

- The Personal Health Division provides services to approximately 66,000 clients per year. Services
  provided include immunizations; treatment services at the Health Department as well as seven outlying
  health stations; child care licensure services; in-home and clinic services associated with maternal and
  infant care; and public outreach presentations.
- One of the core missions of the Environmental Health Division is to reduce public health nuisances
  resulting from violations of City and County environmental codes. Currently, the division brings
  approximately 5,500 premises into compliance with environmental codes.
- Another duty of the Environmental Health Division is to inspect private water well systems and septic tank systems throughout the County. Approximately 2,200 water wells and 450 on-site sewage systems are inspected annually.
- Substantial reductions in 1997 and 1998 were required as a result of the County's freeze on its share of
  the budget. Strategies employed to meet this target include reductions in the personal services budget
  (seen primarily in benefits) and a reduction in contracted expenditures for facility maintenance.
- Health Department activities are supported by approximately \$3.9 million in State and Federal grants.
   These funds are supplemented by approximately \$850,000 collected through clinic fees.

#### **Budget Summary**

	1996	1997	1997	<b>19</b> 98	<b>19</b> 99
	Actual	Adopted	Revised	Adopted	Approved
Personal Services	2,849,614	3,173,120	3,014,980	3,171,000	3,330,890
Contractual Services	560,788	646,480	702,590	641,860	650,990
Commodities	171,475	168,630	168,150	179,440	190,510
Capital Outlay	115,126	19,580	103,590	6,500	6,450
Other	172,310	182,670	182,670	182,880	174,970
SUBTOTAL	3,869,313	4,190,480	4,171,980	4,181,680	4,353,810
Less: County	(1,440,946)	(1,570,990)	(1,570,990)	(1,570,990)	(1,639,850)
Other Revenue	(265,533)	(263,000)	(244,500)	(254,200)	(254,200)
TOTAL	2,162,834	2,356,490	2,356,490	2,356,490	2,459,760

FUND

702 - CITY-COUNTY HEALTH

DEPARTMENT

14 - HEALTH

DIVISION 11 - ADMINISTRATION

-		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	471,984	496,390	456,250	506,420	E00.03
120	Special Salaries	5,206	2,400	2,400	2,400	508,03
130	Overtime	7,227	0	2, 100	2,400	2,40
140	Employee Benefits	135,121	142,470	133,890	156,440	474.00
150	Planned Savings	0	-4,380	-6,600	-9,400	174,620 -4,360
Sub	total Personal Services	619,538	636,880	585,940	655,860	680,690
210	Utilities	76,501	71,940	78,460		•
220	Communications	76,987	87,750	70,260	78,460	78,460
230	Transportation and Training	1,884	2,150		69,860	69,860
240	Insurance	66,194	71,790	2,300	2,450	2,450
250	Professional Services	11,481	12,450	67,200	69,500	71,800
260	Data Processing	30,454	40,090	67,600	14,180	15,250
270	Equipment Charges	119,741	130,090	76,230	83,970	83,970
280	Buildings and Grounds Charges	2,261	2,500	119,120	122,620	122,620
290	Other Contractuals	3,446	8,050	2,500 2,940	2,500 3,960	2,500
Subt	otal Contractuals	388,949	426,810	486,610	447,500	4,020 450,930
310	Office Supplies	40,342	36,890			70,000
320	Clothing and Towels	1,040	420	34,730	33,420	<b>3</b> 3,420
330	Chemicals	25,299		720	720	720
340	Equipment Parts	1,632	27,500	31,070	38,060	46,630
350	Materials	1,002	3,960	3,960	3,960	3,960
360	Equipment Supplies	742	0	0	. 0	0
370°	Building Parts		0	300	300	300
180	Non-capitalizable Equipment	0	0	0	0	. 0
90 <sup>*</sup>	Other Commodities	. 1,393 7,500	950 6,600	1,150	940	940
Subto	tal Commodities	77,948	76,320	7,100 <b>7</b> 9,030	7,100	7,100
110	Land	·	-		84,500	93,070
20	Buildings	0	0	0	0	. 0
30	Improvements Other Than Bidgs.	0	0	0 .	. 0	0
40	Office Equipment	0	0	. 0	0	0
50	Vehicular Equipment	38,681	830	0	0	0
60	Operating Equipment	0	0	0	0	0
		8,887	2,500	6,000	0	0
	tal Capital Outlay	47,568	3,330	6,000	0	0
10	Interfund Transfers	172,310	162,170	162,170	152,380	454 496
20	Debt Service	0	0			154,470
10	Other Nonoperating Expenses	0	0	0	0	. 0
10	Inventory Accounts	0	o	0	0	0
ıbtot	al Other	172,310	162,170	162,170	152,380	154,470
OTAL		-				10-7,410
		1,306,313	1,305,510	1,319,750		

FUND 702 - CITY-COUNTY HEALTH
DEPARTMENT 14 - HEALTH

DEPARTMENT 14 - HEALTH
DIVISION 11 - ADMINISTRATION

The Administration Division of the Community Health Department is responsible for: financial control of the department's locally funded programs and grant programs funded by the State and Federal governments; program coordination and evaluation of all services offered by the department; the development of future health facilities and plans for the utilization of present facilities; and the development and review of all current or proposed contractual arrangements for the provision of health services at the main clinic, outlying health stations and in the field.

POSITION TITLE	1996	1997	1998	RANGE	1897 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Director of Community Health	1	1	1	. 002	100,570	56,950	100,580	100,580
Laboratory Director	1	1	1	113	52,310	54,880	54,880	54,880
Health Education Supervisor	1	1	1	113	52,180	54,880	54,880	54,880
Assistant to the Director  Dental Health Education	1.	1	1	115	44,620	47,110	47,110	47,110
Supervisor	1	1	1	117	40,430	35,890	35,890	35,890
Public Educator	2	2	2	120	50,670	53,210	53,210	53,210
Account Clerk III	7	- 7	1	621	28,840	28,840	28,840	28,840
Administrative Secretary	i	•	•	621	28,840	28,840	28,840	28,840
Account Clerk II	2	ż	2	619	52,570	52,570	52,570	52,570
Secretary	7	7	- 1	619	22,390	16,890	23,230	24,650
Clerk II	i	i	1	615	21,990	21,990	21,990	21,990
Subtotal	13	13	13		495,410	452,050	502,020	<b>5</b> 03, <b>44</b> 0
ADD: Longevity				•	2,620	2,280	. 2,480	2,670
Accrual					0	1,920	1,920	1,920
Auto allowance					2,400	2,400	2,400	2,400
Subtotal					6,020	6,600	6,800	6,990
TOTAL	- 13	13	13		500,430	458,650	508,820	510,430

FUND

702 - CITY-COUNTY HEALTH

DEPARTMENT 14 - HEALTH

DIVISION

21 - ENVIRONMENTAL HEALTH

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	807,812	893,000	990 000		
120		634	2,400	889,930	907,690	919,120
130	* · · · · · · · · · · · · · · · · · · ·	5,014	4,000	2,400	2,400	2,400
140	Employee Benefits	230,910	249,480	5,000	5,000	5,000
150	Planned Savings .	0	-13,140	245,420 -18,310	280,320 -24,840	320,510 -13,080
Sub	ototal Personal Services	1,044,370	1,135,740	1,124,440	1,170,570	
210	Utilities	639		·		1,233,950
220	Communications	20,295	1,000	1,000	1,000	1,000
230	Transportation and Training	1,201	29,430	31,930	29,430	29,430
240	Insurance	1,201	2,500	2,500	2,500	2,500
250	Professional Services	5,703	0	0	0	. 0
260	Data Processing	5,705 0	10,910	7,910	8,310	7,910
270	Equipment Charges	550	0	0	0	0
280	Buildings and Grounds Charges	. 550	1,430	1,130	1,130	1,130
290	Other Contractuals	2,680	0	0	0	. 0
Sub	total Contractuals		4,300	6,300	6,300	6,300
		31,068	49,570	50,770	48,670	48,270
310	Office Supplies	10,517	8,250	7,600	9,200	0.000
320	Clothing and Towels	1,260	790	890	890	9,000
330	Chemicals	3,283	3,700	3,600	3,600	890
340	Equipment Parts	410	640	0	400	3,600
350	Materials	0	0	Ö	400	0
360	Equipment Supplies	3,927	2,600	2,800	2,600	0
370	Building Parts	0	0	0		3,000
380	Non-capitalizable Equipment	1,842	0	200	0 400	0
390	Other Commodities	3,012	4,100	3,100	3,640	400 3,170
Subto	otal Commodities	24,251	20,080	18,190	20,730	20,060
410	Land	0	0			25,000
420	Buildings	ō	•	0	0	0
430	Improvements Other Than Bidgs.	Ö	0	5,000	0	0
440	Office Equipment	11,254	-	0	. 0	0
450	Vehicular Equipment	0	10,750	92,590	4,100	6,450
460	Operating Equipment	ō	0 4,500	0	0 0	0
Subto	tal Capital Outlay	11,254	15,250	97,590		
510	Interfund Transfers			e1,0 <del>0</del> 0	4,100	6,450
520	Debt Service	0	20,500	0	0	0
530	Other Nonoperating Expenses	0	0	0	0	O
540	Inventory Accounts	0	0	20,500	30,500	20,500
Subtot	tal Other		. 0	0	<u>_</u>	0
			20,500	20,500	30,500	20,500
TOTAL	=	1,110,943	1,241,140	1,311,490	1,274,570	1,329,230

FUND

702 - CITY-COUNTY HEALTH

DEPARTMENT

14 - HEALTH

DIVISION

21 - ENVIRONMENTAL HEALTH

The Environmental Health Division of the Health Department is responsible for enforcing the environmental codes of the City and County and department policy as approved by both governing bodies. Enforcement activities include licensing, inspecting food establishments, adult and child care homes, animal maintenance situations, and mobile home parks; ameliorating premise problems caused by the accumulation of junk; and removing abandoned vehicles. The division is also responsible for enforcing the laws and policies of the United States Environmental Agency and the State laws pertaining to air, water and sewage pollution.

POSITION TITLE	1996	1997	1998	RANGE	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Environmental Health	_			007	ea 240	66,090	66,090	66,090
Director	1	1	7	007	63,240	00,090	00,090	00,00
Environmental Services		_	_	440	07.490	102,650	102,650	102,650
Supervisor	2	. 2	2	112	97,480			201,540
Public Health Sanitarian II	5	5	5	117	192,550	201,540	201,540	
Associate Planner	1	1	1	117	39,760	41,780	41,780	41,780
Environmental Quality Specialist	1	1	1	118	29,700	35,000	35,000	35,000
Public Health Sanitarian I	10	10	10	623	281,030	280,840	294,180	303,170
Radio Dispatcher	1	1.	1	<del>6</del> 21	28,840	28,840	28,840	28,840
Equipment Operator II	1	1	- 1	619	26,290	26,290	26,290	26,290
Secretary	1	1	1	619	24,970	24,650	25,780	26,290
Customer Service Clerk II	3	3	3	619	74,560	73,740	76,630	78,170
Subtotal	26	26	26		<b>8</b> 58,420	881,420	<b>898,78</b> 0	909,820
ADD: Longevity					4,570	5,130	5,470	5,810
Accrual					0	3,380	3,440	3,490
Auto aliowance					2,400	2,400	2,400	2,400
					4,000	3,000	3,000	3,000
Overtime Court appearance					0	2,000	2,000	2,000
Subtotal		,	•		10,970	15,910	16,310	16,700
TOTAL	26	26	26		\$69,390	897,330	915,090	926,520

FUND DEPARTMENT

702 - CITY-COUNTY HEALTH

14 - HEALTH

DIVISION

31 - PERSONAL HEALTH

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	g	927,133	1,108,610	1 063 600	·	
120		3,418	2,740	1,063,600	1,068,550	1,072,510
130		5,071	2,1-0	3,450	4,200	4,200
140		250,084	315,440	0	0	0
150	Planned Savings	0	-26,290	271,230 -33,680	314,780 -42,960	365,690
Sul	ototal Personal Services	1,185,706	1,400,500	1,304,600	1,344,570	-26,150
210	Utilities	5,340	5,150			1,416,250
220	Communications	6,876	7,490	5,250	5,250	5,250
230	Transportation and Training	1,709		6,840	6,840	6,940
240	Insurance	2,000	4,620	4,620	4,720	4,720
250	Professional Services	26,890	2,000	2,000	2,000	2,000
260	Data Processing	20,090	50,830	50,520	29,860	35,890
270	Equipment Charges	<b>8,369</b>	0	0	0 ,	0
280	Buildings and Grounds Charges	85,014	8,560	8,560	9,600	9,600
290	Other Contractuals	4,573	89,850	85,810	85,810	85,810
Sub	total Contractuals		1,600	1,610	1,610	1,580
310		140,771	170,100	165,210	145,690	151,790
	Office Supplies	19,242	17,420	18,040	10 Eeo	<u> </u>
320	Clothing and Towels	1,089	1,520	1,060	19,560	20,010
330	Chemicals	198	0	0.000	1,600	1,610
340	Equipment Parts	194	350	300	0	0
350	Materials	0	0	0	300	300
360	Equipment Supplies	2,204	1,950	2,550	0	. 0
370	Building Parts	0	0	•	2,550	2,710
380	Non-capitalizable Equipment	3,498	4,530	4.350	. 0	0
390	Other Commodities	42,851	46,460	4,250 44,730	4,390 45,810	4,390
Subto	otal Commodities	69,276	72,230	70,930	74,210	48,360
410	Land	0			74,210	77,380
420	Buildings		0	0	0	0
430	Improvements Other Than Bidgs.	0	0	0 .	0	0
440	Office Equipment	E 4 700	0	0 : ,	0	0
450	Vehicular Equipment	54,790	0	0	0	. 0
460	Operating Equipment	0 1,514	0 1,000	0	1 <sub>4</sub> i v <b>Ö</b>	. 0
Subto	tal Capital Outlay	56,304			2,400	0
510	Interfund Transfers	00,004	1,000	0	2,400	0
520	Debt Service	0	0	0	O	
530		0	0	0	Ô	0
540	Other Nonoperating Expenses	0	0	0	Õ	0
	Inventory Accounts	0	0	0	Ō	0
Subtot	al Other	0	0			
TOTA:	- Andrew Control of the Control of t					0
TOTAL		1,452,057	1,643,830	1,540,740	1,566,870	1,645,420

FUND 702 - CITY-COUNTY HEALTH

DEPARTMENT 14 - HEALTH

DIVISION 31 - PERSONAL HEALTH

The Personal Health Services Division of the Health Department provides direct health services to the public either by home visits to single family units or by a wide range of clinic services. The clinics are generally directed by consulting physicians. They provide for the control of communicable disease through immunization and venereal disease programs. An epidemiology unit gives direction and consultation for all communicable disease work. In addition, the division provides nurse consultation for private, parochial and county public schools; and child care licensure.

POSITION TITLE	1996	1997	1998	RANGE	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Personal Health Services	.*	•					٠	
Director	1	1	1	007	55,280	55,280	55,280	<b>5</b> 5,280
Field Services Supervisor	1	1	1	112	52,930	55,880	55,880	55,880
Clinic Services Supervisor	1	-1	1	113	45,980	49,050	49,050	49,050
Community Health Nurse III	5	5	5	115	223,190	208,450	208,450	208,450
Nurse Clinician	2	2	2	117	82,670	83,190	83,190	83,190
Community Health Nurse II	. 3	3	3	117	115,510	110,400	110,400	110,400
Community Health Nurse I	11	11	11	119	328,630	341,570	341,570	341,570
Administrative Aide I	2	2	2	620	55,060	55,060	55,060	55,060
Secretary	2	2	2	619	51,000	50,940	51,820	52,570
Clerk ii	4	4	4	615	82,180	81,030	84,250	86,730
Subtotal	32	32	32	•	1,092,430	1,090,850	1,094,950	1,098,180
ADD: Longevity					4,730	5,110	5,470	5,770
Accrual	-				Ó	4,020	4,040	4,050
Clothing allowance					2,740	3,600	4,200	4,200
CDBG: Nurse Clinician				-	13,390	13,710	13,710	13,710
CDBG: Clerk II (2)					14,000	7,070	7,540	7,960
LESS: Charge to Family Planning					(42,560)	(44,900)	(44,900)	(44,900)
Charge to Maternal & Infant Car	е .				(11,500)	(12,260)	(12,260)	(12,260)
Subtotal					(19,200)	(23,650)	(22,200)	(21,470)
TOTAL	32	32	32		1,073,230	1.067.200	1.072.760	1,076,710

FUND 702 - CITY-COUNTY HEALTH DEPARTMENT 14 - HEALTH

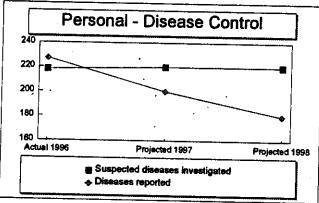
PERFORMANCE MEASURES

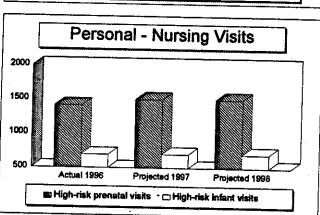
#### Mission Statement

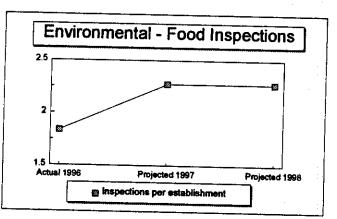
The mission of the Health Department is to protect the citizens of Wichita-Sedgwick County from excessive morbidity and mortality by preventing the spread of disease, encouraging a healthful lifestyle and providing a safe environment.

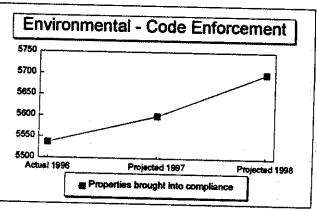
#### Selected Performance Measures

		: · · · · · · · · · · · · · · · · · · ·	
	Actual 1996	Projected 1997	Projected 1998
Provide surveillance and control of communicable diseases.		•	
<ul> <li>Number of suspected diseases investigated</li> </ul>		100	
* Number of reported diseases	218	220	220
realised of reported diseases	227	200	180
Monitor high-risk pregnancies and newborn infants to provide assessment education regarding parenting, nutrition, accident prevention and immunization.	and tion		
" Number of nursing visits to high-risk infants	691	700	·
* Number of high-risk prenatal visits		700	700
	1,409	1,500	1,500
Reduce the incidence of food-borne illness and enhance aesthetic conditions in food establishments.			
* Number of licensed food establishments			
* Food establishment inspections	2,178	2,200	2,200
* Inspections per food establishment	3,997	5,000	5,000
mopositions per root establishment	1.84	2.27	2.27
Reduce public health nuisances resulting from violations of City/County environmental codes.			
* Properties brought into compliance	5,537	5,600	5,700









## Notes

FUND DEPARTMENT

110 - GENERAL

14 - HEALTH

COMBINED DETAIL SUMMARY

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	463,884	515,200	515,250	563,300	E7E 740
120	Special Salaries	13,224	17,400	16,870	55,200	575,710 55,800
130	Overtime	17,892	9,400	9,400	10,400	55,890
140	Employee Benefits	147,880	164,570	153,760	173,320	10,400
150	Planned Savings	. 0	0	0	0	181,810 -30,000
Sub	total Personal Services	642,880	706,570	695,280	802,220	793,810
210	Utilities	51,035	55,620	55,720	56,100	EC 600
220	Communications	6,608	6,930	6,230	7,730	56,900
230	Transportation and Training	0	0	0,200	7,730	8,030
240	Insurance	6,260	6,260	6,260	6,260	0
250	Professional Services	23,925	25,320	25,320		6,260
260	Data Processing	3,060	3,060	800	26,820	26,820
270	Equipment Charges	28,687	29,440	47,800	0	0
280	<b>Buildings and Grounds Charges</b>	2,857	800	2,000	55,690 2,200	55,690
290	Other Contractuals	832	740	740	75,590	2,900 76,660
Subt	otal Contractuals	123,264	128,170	144,870	230,390	233,260
310	Office Supplies	6,840	10,910	7.040	· · ·	* :
320	Clothing and Towels	1,182	1,600	7,010	8,900	9,300
330	Chemicals	2,454	3,300	1,600	1,600	1,600
340	Equipment Parts	3,563	· ·	2,500	0	0
350	Materials	0,303	3,000	3,200	3,300	3,300
360	Equipment Supplies	6,405	0 3,500	0	0	. 0
370	Building Parts	0,400	3, <del>500</del> 900	5,360	6,000	6,200
380	Non-capitalizable Equipment	5,441		500	500	500
390	Other Commodities	13,691	1,050 16,730	2,050 13,820	2,850 22,430	3,110 24,120
Subto	otal Commodities	39,576	40,990	36,040	45,580	48,130
410	Land	0	0		, <sup>1</sup>	
420	Buildings	1,719	0	0	0	- O
430	Improvements Other Than Bidgs.	2,130	0	. 0	0 .	0
440	Office Equipment	3,603	0	0	0	0
450	Vehicular Equipment	3,003 N	6,900	9,900	12,600	12,600
460	Operating Equipment	7,283	6,200	6,200	0 3,500	0 3,000
Subto	tal Capital Outlay	14,735	13,100	16,100	16,100	15,600
510	Interfund Transfers	49,750	49,000	40.000		
520	Debt Service	0	49,000	49,000	49,000	49,000
530	Other Nonoperating Expenses	0	0		0	0
540	Inventory Accounts	,0	0	0	36,100 0	33,910 0
Subtot	al Other	49,750	49,000	49,000	85,100	82,910
TOTAL	<b>=</b>	870,205	937,830	941,290	1,179,390	1,173,710

#### LOCAL HEALTH PROGRAMS

The Health Department operates several programs to enforce City codes. The Swimming Pool Inspection program is responsible for enforcing the City's private swimming pool ordinances. Animal Control is responsible for providing animal shelter services and enforcing leash laws to reduce the threat of human injury and rabies transmission from animal bites. The Tobacco Sales Regulation program provides for enforcement of tobacco product sales through point-of-sale permits and educational programs regarding the use of tobacco products. The Private Lot Mowing and Clean-up program provides for nuisance abatement in the form of weed mowing and removal of trash and other debris from vacant lots throughout the City.

### **Budget Highlights**

The adopted 1998 budget shows an increase of \$241,560 over the 1997 adopted budget. The approved 1999 budget decreases by \$5,680 from the 1998 budget.

- Environmental Health staff respond to approximately 30,000 requests for animal control services per year. In addition, the Wichita Animal Shelter houses approximately 13,000 animals annually.
- The approved 1998 and 1999 budgets show an increase of \$200,000 which reflects the transfer of the Lot Mowing/Clean-up function from the Nondepartmental budget to the Local Health budget. Because this change represents an administrative transfer only, it results in no net budget increase.
- Other expenditures for 1997-99 include debt service payments (\$49,000 annually) on two incinerators at the Animal Shelter. In 1998 and 1999, other expenditures also include contingency amounts for Private Lot Mowing and Clean-up, to be transferred into operating accounts as necessary.
- Dog license and related revenues are projected to generate \$565,500 per year. Food establishment permits are estimated to produce \$22,000 annually. Solid waste hauler licenses are expected to produce \$29,500 annually, and spa and swimming pool licenses are projected to generate \$20,000 per year.
- The Tobacco Sales Regulation program is funded through permit sales to tobacco vendors. Revenues from such sales are currently estimated at \$52,000 annually; a grant will fund the remaining costs of the program.

### **Budget Summary**

Adopted 0 706,570	<b>Revised</b> 695,280	Adopted 802,220	Approved
0 706,570	695.280	902 220	
0 706,570	695.280	חכר כחם	
		602,220	793,810
4 128,170	144,870	230,390	233,260
6 40,990	36,040	45,580	48,130
5 13,100	16,100	16,100	15,600
0 49,000	49,000	85,100	82,910
			1,173,710
	6 40,990 5 13,100	6     40,990     36,040       5     13,100     16,100       0     49,000     49,000	6     40,990     36,040     45,580       5     13,100     16,100     16,100       0     49,000     49,000     85,100

FUND DEPARTMENT

110 - GENERAL 14 - HEALTH

DEPARTMEN DIVISION

21 - ENVIRONMENTAL HEALTH

SECTION 05 - ANIMAL CONTROL

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1899 APPROVED
110	Regular Salaries	446,680	488,060	490,660	504,510	515,230
120	, -p	9,666	9,640	8,670	19,960	20,650
130	Overtime	17,129	8,400	8,400	9,400	9,400
140	Employee Benefits	142,235	154,160	146,630	152,490	160,040
150	Planned Savings	0	0	0	0	-30,000
Sub	ototal Personal Services	615,710	660,260	654,360	686,360	675,320
210	Utilities	51,035	55,620	55,720	56,100	EE 000
220	Communications	6,273	6,170	5,870	7,370	56,900 7,670
230	Transportation and Training	0	0	0	0,5,7	7,670
240	Insurance	6,260	6,260	6,260	6,260	6,260
250	Professional Services	23,762	25,320	25,320	26,820	26,820
260	Data Processing	3,060	3,060	800	20,020	20,820
270	Equipment Charges	25,650	26,230	42,790	43,050	43,050
280	Buildings and Grounds Charges	2,857	800	2,000	2,200	2,900
290	Other Contractuals	832	740	<b>74</b> 0	690	740
Sub	total Contractuals	119,729	124,200	139,500	142,490	144,340
310	Office Supplies	4,527	4,800	4,400	4,660	4,960
320	Clothing and Towels	1,182	1,600	1,600	1,600	• '
330	Chemicals	2,441	3,300	2,500	0.,000	1,600 0
340	Equipment Parts	3,563	3,000	3,200	3,300	3,300
350	Materials	0	. 0	0	0,000	3,300 0
360	Equipment Supplies	6,405	3,500	5,360	6,000	6,200
370	Building Parts	0	900	500	500	500
380	Non-capitalizable Equipment	5,267	1,050	2,050	2,250	2,510
390	Other Commodities	12,738	16,280	13,280	17,490	19,180
Subt	otal Commodities	36,123	34,430	32,890	35,800	38,250
410	Land	. 0	0	0	0	0
420	Buildings	1,719	0	0	0	0
430	Improvements Other Than Bidgs.	2,130	. 0	0	. 0	0
440	Office Equipment	1,523	4,500	4,500	7,800	7,200
450	Vehicular Equipment	. 0	0	0	0	0
460	Operating Equipment	7,283	6,200	6,200	3,500	3,000
Subt	otal Capital Outlay	12,655	10,700	10,700	11,300	10,200
510	Interfund Transfers	49,750	49,000	49,000	49,000	#0.000
520	Debt Service	0	0	0	49,000 · 0	49,000
530	Other Nonoperating Expenses	0	. 0	0	0	Ü
540	Inventory Accounts	0	0	Ö	0	0
Subto	otal Other	49,750	49,000	49,000	49,000	49,000
TOTA	L =	833,967	878,590	886,450	924,950	917,110

FUND 110 - GENERAL DEPARTMENT 14 - HEALTH

DIVISION 21 - ENVIRONMENTAL HEALTH

SECTION 05 - ANIMAL CONTROL

The Animal Control Division is responsible for both field activities and the Animal Shelter. Field Services works to reduce the risk of human injury and the threat of rabies from animal bites, and eliminating animal nuisance situations. In addition, Field Services investigates animal bites, enforces vaccination/dog permit requirements and corrects leash law violations. All of these activities are carried out through the use of public contact, warnings, summonses and the pick up of unidentifiable animals. The Animal Shelter serves as a humane holding area for rabies-suspect animals and identifiable pets found free-ranging in neighborhoods in violation of the leash law. The Shelter also provides a public adoption program requiring rabies vaccination and licensing.

POSITION TITLE	1996	1997	1998	RANGE	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Animal Control Field						44.000	44 030	44 920
Supervisor	1	1	- 1	117	40,430	41,830	41,830	41,830
Animal Control Shelter						94 700	24 700	31,720
Supervisor	1	1	1	623	31,720	31,720	31,720	201,910
Animal Control Officer II	7	.7	7	621	196,340	199,260	201,070	
Animal Control Officer I	9	9	9	619	214,740	211,100	222,900	232,550
	18	18	18		483,230	483,910	497,520	508,010
Subtotal	10	10	10		400,500	400,010	,	•
4.55	:				2,330	2,330	2,520	2,710
ADD: Longevity					2,500	2,500	2,500	2,500
Shift differential					2,000	1,920	1,970	2,010
Accrual					2,000	2,000	3,000	3,000
Overtime				•	5,400	5.400	5,400	5,400
Court appearance Holiday pay	:				1,000	1,000	1,000	1,000
					13,230	15,150	16,390	16,820
Subtotal					,	*		
Animal Control Officer I (PT - 40%)	:1	1	1	619	9,640	8,670	8,670	8,670
Animal Control Officer I (PT - 50%)	o	ò	1	619	. 0	0	11,290	11,980
					<b>9,64</b> 0	8,670	19,960	20,650
Subtotal	1	1	2		2,040	5,570	,5,500	
TOTAL	19	19	20		606,100	507,730	533,870	<b>5</b> 45,280

FUND DEPARTMENT 110 - GENERAL

DIVISION

14 - HEALTH 21 - ENVIRONMENTAL HEALTH

SECTION

04 - POOLS / TOBACCO / MOWING AND CLEAN-UP

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	17,204	27,140	24,590	£9.700	
120	Special Salaries	3,558	7,760	8,200	58,790 35,240	60,480
130	Overtime	763	1,000	1,000		35,240
140	Employee Benefits	5,645	10,410	7,130	1,000 20,830	1,000
150	Planned Savings	0	. 0	0	20,650	21,770 0
Sub	total Personal Services	27,170	46,310	40,920	115,860	118,490
210	Utilities	. 0	0			110,450
220	Communications	335	760	0	0	; O
230	Transportation and Training	0	,00	360	360	360
240	Insurance	0	0	• 0	0	0
250	Professional Services	163	0	0	0	0
260	Data Processing	.00	0	0	0	O
270	Equipment Charges	3,037	3,210	0	0	0
280	Buildings and Grounds Charges	0	0	5,010 0	12,640	12,640
290	Other Contractuals	Ō	ō	0	74,000	0
Subt	otal Contractuals	2.525			74,900	75,920
		3,535	3,970	5,370	87,900	88,920
310	Office Supplies	2,313	6,110	2,610	4,240	4,340
320	Clothing and Towels	0	0	0	0	4,340
330	Chemicals	13	0	0	0	0
340	Equipment Parts	0	0	0	0	Ö
350	Materials	0	0	0	0 .	0
360	Equipment Supplies	0	0	0	Ô	0
370	Building Parts	0	Ö	0	0	. 0
380	Non-capitalizable Equipment	174	0	0	600	600
390	Other Commodities	953	450	540	4,940	4,940
Subto	otal Commodities	3,453	6,560	3,150	9,780	9,880
410	Land	0	. 0	0	0	
420	Buildings	0	0	o	0	. 0
430	Improvements Other Than Bidgs.	0	0	0	0	0
440	Office Equipment	2,080	2,400	5,400	4,800	0 5 400
450	Vehicular Equipment	0	0	0	0	5,400
460	Operating Equipment	0	0	0	0	0
Subto	tal Capital Outlay	2,080	2,400	5,400	4,800	5,400
510	interfund Transfers	0		· _	•	-,
520	Debt Service	. 0	0	0	0	0
530	Other Nonoperating Expenses	0	0	0	0	0
540	Inventory Accounts	0	0	0	36,100	33,910
Subtot	tal Other			0	o	0
		0	0	0	36,100	33,910
TOTAL		36,238	59,240	54,840	254,440	256,600

FUND 110 - GENERAL DEPARTMENT 14 - HEALTH

DIVISION 21 - ENVIRONMENTAL HEALTH

SECTION -POOLS / TOBACCO / LOT MOWING AND CLEAN-UP

The Swimming Pool Inspections program ensures the enforcement of codes regulating pools. In addition, the program is responsible for enforcing the \$100 license fee for commercial, apartment and condominium swimming pool facilities. The program is administered through the Health Department, but is completely funded from the General Fund.

The Tobacco Sales Regulation program enforces the City codes regarding the sale of tobacco products through retail establishments and vending machines.

The Private Lot Mowing and Clean-up program provides for nuisance abatement in the form of weed mowing and removal of trash and other unsightly debris from vacant lots throughout the City.

POSITION TITLE 199	)6	1997	1998	RANGE	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Public Health Sanitarian I Account Clerk II	1	2 0	2		24,870 26,290	56,180 0	58,090 0	59,760 0
Subtotal	2	2	2	!	<b>51,16</b> 0	66,180	58,090	59,760
ADD: Longevity Accrual Auto allowance Court appearance					140 0 0 1,000	310 350 200 1,000	340 360 200 1,000	360 360 200 1,000
LESS: Charge to Private Lot Mowing & C	: lean	нир			(40,830)	(59,290)	(59,320)	(59,340)
Subtotal	:				(39,690)	(57,430)	(67,420)	(57,420)
Community Service Record Clerk (seasonal - 3 months)	7	7	7	414	20,160	35,040	35,040	35,040
Subtotal	7	.7	7	•	20,160	35,040	36,040	<b>3</b> 5, <b>0</b> 40
TOTAL	•	•	8	)	31,630	33,790	35,710	37,380

#### **Notes**

#### **CITY-COUNTY PLANNING DEPARTMENT**

The Planning Department provides policy support to the Metropolitan Area Planning Commission, the City Council, and the County Commission on planning issues. Activities include long-range planning, zoning/platting, Tri-County Planning Assistance, and the Transportation Work Program. The department is funded equally by the City of Wichita and Sedgwick County.

### **Budget Highlights**

The adopted 1998 budget shows an increase of \$30,160 over the 1997 adopted budget. The approved 1999 budget remains unchanged from the 1998 budget.

- The Planning Department handled 537 new cases in 1996, investing 4,768 professional staff hours and averaging 9.22 hours per case.
- Aerial photographic flyover-mapping is included in the 1997 budget. This mapping was originally budgeted in 1998, but was shifted to coincide with photographic flyover-mapping being contracted by the Water & Sewer Department. Cost savings amounting to \$6,000 below the original price are realized.
- The budget includes funding for Planning's participation in the City's new automated development tracking (ADT) system.
- \$18,000 is provided in the 1998 budget for update of the City's Comprehensive Plan. These monies will
  be used to support survey work and community workshops. Update of the Plan will be performed by inhouse staff.
- Revenues from fees and other sources contribute an estimated \$218,300 in each budget year.

### **Budget Summary**

	<b>19</b> 96	1997	1997	1998	1999
	Actual	Adopted	Revised	Adopted	Approved
			•		•
Personal Services	1,033,336	1,095,750	1,074,770	1,093,780	1,112,980
Contractual Services	82,052	84,810	107,550	115,740	97,740
Commodities	42,274	52,320	52,320	52,320	52,320
Capital Outlay	3,434	0	2,500	1,200	
Other	0	0	25,900	0	
SUBTOTAL	1,161,097	1,232,880	1,263,040	1,263,040	1,263,040
Less: County	474,579	522,370	522,370	522,370	522,370
Other Revenue	211,939	188,140	218,300	218,300	218,300
TOTAL	474,579	522,370	522,370	522,370	522,370

FUND DEPARTMENT

703 - CITY-COUNTY PLANNING

DEPARTMENT 15 - METROPOLITAN AREA PLANNING

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	803,626	862,030	856,930	877,010	883,280
120	Special Salaries	1,720	6,000	6,000	6,000	6,000
130	Overtime	9,138	. 0	0	0	0,555
140	Employee Benefits	218,852	227,720	211,840	220,650	233,350
150	Planned Savings	0	0	0	-9,880	-9,650
Subt	otal Personal Services	1,033,336	1,095,750	1,074,770	1,093,780	1,112,980
210	Utilities	0	0	0	. 0	·. O
220	Communications	23,212	21,120	20,920	20,920	20,920
230	Transportation and Training	3,099	8,180	8,180	8,170	8,170
240	Insurance	. 0	0	0	0	0
250	Professional Services	4,991	1,800	20,540	19,800	1,800
260	Data Processing	37,704	40,530	44,800	53,740	53,740
270	Equipment Charges	2,800	1,550	1,550	1,550	1,550
280	<b>Buildings and Grounds Charges</b>	247	0	0	0	. 0
290	Other Contractuals	9,999	11,630	11,560	11,560	11,560
Subt	otal Contractuals	82,052	84,810	107,550	115,740	97,740
310	Office Supplies	38,611	48,620	48,620	48,620	48,620
320	Clothing and Towels	0	0	0	. 0	0
330	Chemicals	0	0	0	0	0
340	Equipment Parts	657	300	300	300	300
350	Materials	0	0	0	0	0
360	Equipment Supplies	553	1,000	1,000	1,000	1,000
370	Building Parts	0	0	0	0	0
380	Non-capitalizable Equipment	446	1,300	1,300	1,300	1,300
390	Other Commodities	2,007	1,100	1,100	1,100	1,100
Subto	otal Commodities	42,274	52,320	52,320	52,320	52,320
410	Land	o	0	0	0	. 0
420	Buildings	0	0	0	0 -	. 0
430	Improvements Other Than Bidgs.	0	0	0	0	0
440	Office Equipment	3,434	. 0	2,500	1,200	ō
450	Vehicular Equipment	0	0	0	0	ō
460	Operating Equipment	0	0	0	Ō	o
Subto	otal Capital Outlay	3,434	0	2,500	1,200	0
510	Interfund Transfers	0	0	7,270	0	· 0
520	Debt Service	0	0	0	0	o
530	Other Nonoperating Expenses	0	0	18,630	0	0
540	Inventory Accounts	0	0	0	ō	0
Subto	tal Other	0	. 0	25,900	. 0	0
TOTA	L	1,161,097	1,232,880	1,263,040	1,263,040	1,263,040

FUND DEPARTMENT 703- CITY-COUNTY PLANNING

15- METROPOLITAN AREA PLANNING

The Metropolitan Area Planning Department's primary goals are to develop, maintain and implement a comprehensive plan and to assist the Metropolitan Area Planning Commission, City Council, and County Commission in formulating policies and making decisions that further the orderly growth of the metropolitan area. In the achievement of these goals, the Planning Department provides technical assistance to the governing bodies and their appointed boards in the following areas:

Land Use Studies
Policy Research
Information Systems &
Data Service
Road & Highway Systems

Update Codes & Regulations Zoning & Subdivision Review Environmental Assistance Airport Systems Planning Transit Planning Community Facility Planning A Planning Assistance A Planning Historic Preservation Annexation Review

POSITION TITLE	1996	1997	1998	RANGE	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Director of Planning	1	1	1	002	86,510	89,140	89,140	89,140
Current Plans Supervisor	1	1	1	005	54,540	54,540	54,540	54,540
Transportation Supervisor	1	. 1	1	007	62,740	62,740	62,740	62,740
Land Use Supervisor	1	1	1	800	46,590	46,590	46,590	46.590
Principal Planner	1	1	1	113	52,990	53,780	45,890	45,890
Senior Planner	4	. 4	4	115	166,500	169,780	170,550	170,550
Assistant to the Director	.1	1	1	115	34,620	37,790	37,790	37,790
Associate Planner	2	2	2	117	59,620	62,340	62,340	62,340
Planning Aide III	4	4	4	623	120,260	120,320	123,960	126,880
Administrative Secretary	1	1	1	621	28,840	28,840	28,840	28,840
Administrative Aide I	1	1	1	620	27,530	27,530	27,530	27.530
Secretary	3	3	3	619	74,580	74,250	72,830	75,660
Subtotal	21	21	21		815,320	<b>827,64</b> 0	822,740	828,490
ADD: Longevity			•		4.490	4.880	5,010	5,330
25% Principal Planner					12,470	14,440	11,760	11,760
Accrual		:			0	3,150	0	0
LESS: 50% Associate Planner		:			(14,590)	(15,110)	(15,110)	(15,110)
20% Associate Planner					` 0	(6,420)	(6,420)	(6,420)
Subtotal		!			817,690	828,580	<b>8</b> 17,980	824,050
Intern (2), (seasonal 10 wks)	2	2	2		6,000	6,000	6,000	6,000
Subtotal	2	· 2	2		823,690	•	•	
Employee compensation	•		•		•	834,580	<b>823,9</b> 80	830,050
Employee compensation		!			44,340	28,350	59,030	59,230
TOTAL	23	23	23		868,030	862,930	883,010	\$89,280

FUND 703 - CITY-COUNTY PLANNING DEPARTMENT 15 - METROPOLITAN AREA PLANNING

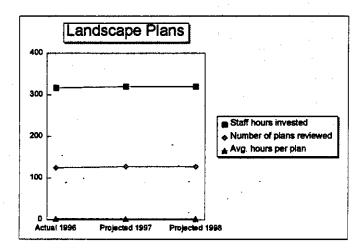
#### PERFORMANCE MEASURES

#### Mission Statement

The mission of the Metropolitan Area Planning Department is to provide sound information, advice, and support to the City and County's elected and appointed officials, as well as the public, in the areas of Current Plans, Transportation Planning, and Land Use Plans/Research.

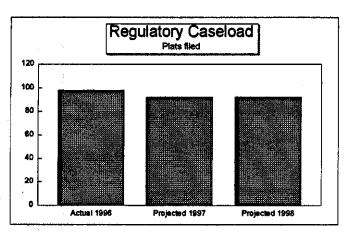
#### Selected Performance Measures

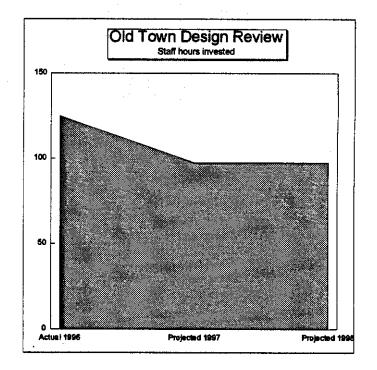
	Actual 1996	Projected 1997	Projected 1998
Carefully research, analyze and process landscaping cases within		•	•
specified minimum time requirements.		and the second	
* Number of landscape plans reviewed	125	128	128
* Professional staff hours invested	317	320	320
* Average hours per landscape plan	2.5	2.5	2.5
Coordinate Old Town design review.			
* Old Town applications filed	59	46	46
* Professional staff hours invested	125	97.5	97.5
Carefully research, analyze and process regulatory cases		:	



Number of plats filed

\* Professional staff hours invested





98

92

10

### Notes

FUND DEPARTMENT

111 - GENERAL

DEPARTMENT 17 - PARK

#### COMBINED DETAIL SUMMARY

: .		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	5,634,452	5,943,540	5,802,070	5,912,490	5,937,540
120	Special Salaries	1,405,520	1,207,160	1,167,220	1,255,230	1,253,310
130	Overtime	75,662	28,000	33,500	33,500	33,500
140	Employee Benefits	1,937,369	2,110,680	2,060,030	2,120,370	2,197,920
150	Planned Savings	0	-234,320	-237,140	-240,580	-240,580
Subt	otal Personal Services	9,053,003	9,055,060	8,825,680	9,081,010	9,181,690
210	Utilities	1,595,514	1,605,750	1,597,010	1,627,710	1,644,950
220	Communications	73,651	52,590	60,810	60,630	61,800
230	Transportation and Training	30,196	9,270	10,280	18,480	18,460
240	insurance	167,340	168,750	126,140	125,650	125,650
250	Professional Services	86,136	59,900	202,910	187,520	186,120
260	Data Processing	35,912	35,400	67,780	76,090	78,620
270	Equipment Charges	1,019,026	1,098,630	887,030	901,710	908,320
280	Buildings and Grounds Charges	87,094	102,990	103,110	100,110	100,110
290	Other Contractuals	84,706	87,890	76,620	97,370	96,980
Subt	otal Contractuals	3,179,576	3,221,170	3,131,690	3,195,270	3,221,010
310	Office Supplies	60,160	86,830	72,310	43,590	44,090
320	Clothing and Towels	10,573	10,270	12,090	12,070	14,340
330	Chemicals	73,771	82,920	87,910	85,520	87,550
340	Equipment Parts	69,000	100,100	126,410	127,460	128,580
350	Materials	35,744	52,400	54,900	52,450	55,850
360	Equipment Supplies	45,121	50,720	47,630	47,600	48,090
370	Building Parts	11,342	14,610	13,690	13,100	13,100
380	Non-capitalizable Equipment	44,060	57,100	56,690	55,730	54,780
390	Other Commodities	180,803	150,240	126,830	130,860	146,630
Subte	otal Commodities	530,574	605,190	598,460	568,380	593,010
410	Land	0	O <sub>.</sub>	0	0	. 0
420	Buildings	. 0	0	100,000	0	0
430	Improvements Other Than Bidgs.	396	0	0	. 0	0
440	Office Equipment	32,502	0	0	2,000	16,100
450	Vehicular Equipment	0	0 .	0	0	0
460	Operating Equipment	60,421	155,870	145,670	152,590	74,510
Subto	otal Capital Outlay	93,319	155,870	245,670	154,590	90,610
510	Interfund Transfers	0	19,180	284,190	19,180	38,160
520	Debt Service	0	0	0	0	0
530	Other Nonoperating Expenses	0	200,000	300,000	361,190	300,000
540	Inventory Accounts	67,928	76,700	78,050	78,270	78,520
Subto	otal Other	67,928	295,880	662,240	458,640	416,680
TOTA	L	12,924,400	13,333,170	13,463,740	13,457,890	13,503,000

### PARK AND RECREATION DEPARTMENT

The Park and Recreation Department is responsible for providing recreational opportunities for all residents of the community, maintaining the landscaping at parks and most other City-owned property, and operating the Century II/Expo Hall complex, Lawrence-Dumont Stadium, and the Omnisphere Science Center. Recreation is provided through the maintenance of numerous parks, operating recreation centers, and offering recreation programs. The department also assists with Botanica operations and operates four municipal golf courses. The golf course system is funded entirely through greens (user) fees.

### **Budget Highlights**

The adopted 1998 budget shows an increase of \$124,720 over the 1997 adopted budget. The approved 1999 budget increases \$45,110 over the 1998 budget.

- The Park and Recreation Department supports over 3,700 acres of parks and greenways, 10 recreation centers, 14 swimming pools, an art center, and numerous youth-based activities and athletics programs.
- Beginning in 1998, \$100,000 is provided annually for additional part-time staffing to support programming for "at risk" youth at recreation centers. In addition, \$50,000 is provided in 1998 for the purchase of equipment at the recreation centers.
- A new management information system (MIS) for the department has been implemented. The MIS is
  expected to improve the efficiency of daily operations, particularly those tied to fee-based recreation
  activities. A position within the department was transferred to the Data Center to support the system.
- A Tree Maintenance Worker Aide is deleted (in 1999) in the Landscape & Forestry Division as part of a Savings Incentive Program proposal. Savings will be applied towards the purchase of a second aerial lift truck, which will improve tree trimming efficiency.
- The General Fund subsidy for Botanica is capped at \$250,000. Beginning in 1998, the City will no longer receive a \$15,000 share of Botanica admission receipts.
- Nine (9) seasonal positions in Landscape & Forestry and four (4) positions in Recreation are deleted and replaced with temporary agency personnel to eliminate application, screening, and benefits costs.
- The budget includes \$12,000 for the purchase of a video security system at Expo Hall and Century II.

#### **Budget Summary**

	:				
	1996	1997	1997	1998	1999
	Actual	Adopted	Revised	Adopted	Approved
Personal Services	9,053,003	9,055,060	8,825,680	9,081,010	9,181,690
Contractual Services	3,179,576	3,221,170	3,131,690	3,195,270	3,221,010
Commodities	530,574	605,190	598,460	568,380	593,010
Capital Outlay	93,319	155,870	245,670	154,590	90,610
Other	67,928	295,880	662,240	458,640	416,680
TOTAL	12,924,400	13,333,170	13,463,740	13,457,890	13,503,000

FUND

111 - GENERAL

DEPARTMENT

17 - PARK

DIVISION

10 - ADMINISTRATION

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	282,411	282,930	296,990	285,170	284,720
120	Special Salaries	1,949	2,400	2,400	2,400	2,400
130	Overtime	96	0	0	0	a
140	Employee Benefits	85,398	86,190	87,730	92,990	95,940
150	Planned Savings	0	-4,070	-6,890	-6,850	-6,960
Subt	otal Personal Services	369,855	367,450	380,230	373,710	376,100
210	Utilities	0	0	0	0	0
220	Communications	4,040	3,630	3,970	3,970	3,970
230	Transportation and Training	914	980	2,070	2,070	2,070
240	Insurance	320	420	280	280	280
250	Professional Services	881	820	820	820	820
260	Data Processing	10,344	10,350	12,240	12,240	12,240
270	Equipment Charges	5,670	6,010	6,140	6,170	6,170
280	Buildings and Grounds Charges	0	. 0	. 0	0	0
290	Other Contractuals	1,007	1,200	1,370	1,490	1,430
Subt	otal Contractuals	23,175	23,410	26,890	27,040	26,980
310	Office Supplies	3,453	3,380	3,380	3,380	3,380
320	Clothing and Towels	0	0	0	0	0
330	Chemicals	0	0	0	0	0
340	Equipment Parts	0	0	0	0	0
350	Materials	0	0	0	0	0
360	Equipment Supplies	0	0	. 0	0	0
370	Building Parts	0	0	0	0	0
380	Non-capitalizable Equipment	195	0	0	0	0
390	Other Commodities	30	280	100	100	100
Subto	otal Commodities	3,678	3,660	3,480	3,480	3,480
410	Land	0	0	. 0	0	. 0
420	Buildings	0	0	0	0	0
430	Improvements Other Than Bidgs.	0 .	0	. 0	0	0
440	Office Equipment	0	. • 0	. О	0	0
450	Vehicular Equipment	0	0	0	0	0
460	Operating Equipment	. 0	o	0	. 0	0
Subto	otal Capital Outlay	0	. 0	0	0	0
510	Interfund Transfers	0	. 0	0	0	0
520	Debt Service	0	0	0	0	. 0
530	Other Nonoperating Expenses	0	0	0	· 0	0
540	Inventory Accounts	0	Ō	0	. 0	ō
Subto	otal Other	0	0	0	0	0
TOTA		200 202	204.500	440.000	46.4.664	400 500
TOTA	L	396,707	394,520	410,600	404,230	406,560

FUND DEPARTMENT

111 - GENERAL

17 - PARK

DIVISION

10 - ADMINISTRATION

The Administration Division coordinates activities among the various divisions, supervises the receipt and disbursement of funds, and distributes charges to the various activities. The division prepares and submits the annual departmental budget.

POSITION TITLE	1996	1997	1998	RANGE	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Director of Parks and Recreation	1	. 1	1	003	80,460	83,280	83,280	83,280
Landscape Architect Administrative Assistant to	.1	1	1	115	32,700	35,590	35,590	35,590
the Director	1	1	1	116	43,260	44,800	44,800	44,800
Accountant	1	1	1	117	40,430	41,870	29,910	29,910
Account Clerk III	1	1	1	621	28,840	28,840	28,840	28,840
Administrative Secretary	1	1	1	621	28,840	28,840	28,840	28,840
Administrative Aide I	1	1	1	620	25,570	27,530	27,530	27.530
Secretary	1	1	1	619	26,290	26,290	26,290	26,290
Account Clerk I	1	1	. 1	617	24,010	24,010	24,010	24,010
Subtotal	9	9	9		330,400	341,050	329,090	329,090
ADD: Longevity					2,090	2,180	2,320	1,870
Subtotal					332,490	343,230	331,410	330,960
LESS: Charges Golf Course System					(49,560)	(46.240)		
					(45,560)	(46,240)	(46,240)	(46,240)
TOTAL					282,930	296,890	285,170	284,720

FUND 111 - GENERAL

DEPARTMENT 17 - PARK

DIVISION 20 - LANDSCAPE AND FORESTRY

SECTION 01 - BASIC SERVICES

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	1,452,403	1,509,040	1,504,350	1,523,340	1,507,280
120	Special Salaries	35,689	83,360	29,800	33,310	29,800
130	Overtime	8,555	5,000	5,000	5,000	5,000
140	Employee Benefits	470,924	490,940	477,580	487,920	495,270
150	Planned Savings	<b>0</b>	-25,230	-25,230	-25,310	-24,710
Subt	otal Personal Services	1,967,571	2,063,110	1,991,500	2,024,260	2,012,640
210	Utilities	49,173	1,500	1,500	1,500	1,500
220	Communications	4,553	4,350	4,350	4,350	4,420
230	Transportation and Training	1,271	0	0	200	180
240	Insurance	15,010	15,010	6,610	6,610	6,610
250	Professional Services	5,016	1,170	100,130	100,130	100,230
260	Data Processing	1,896	<del>1</del> ,910	1,910	1,910	1,910
270	Equipment Charges	183,113	200,360	214,460	218,960	218,990
280	Buildings and Grounds Charges	17,915	17,990	17,990	17,990	17,990
290	Other Contractuals	473	430	430	430	450
Subte	otal Contractuals	278,420	242,720	347,380	352,080	352,280
310	Office Supplies	3,855	2,480	2,480	3,080	2,500
320	Clothing and Towels	<b>94</b> 6	1,150	1,150	1,150	1,200
330	Chemicals	5,150	3,200	3,200	3,500	3,560
340	Equipment Parts	14,581	12,940	12,940	11, <del>44</del> 0	12,380
350	Materials	2,374	1,920	1,920	1,920	2,070
360	Equipment Supplies	11, <b>7</b> 64	11,690	11,690	9,590	9,680
370°	Building Parts	62	100	100	100	100
380	Non-capitalizable Equipment	3,082	2,490	2,490	2,310	2,190
390	Other Commodities	27,456	30,330	22,330	19,050	29,760
Subte	otal Commodities	69,269	66,300	58,300	52,140	<b>63,44</b> 0
410	Land	0	0	0	0	<b>'</b> Ο
420	Buildings	0	0	0	0	0
430	Improvements Other Than Bidgs.	0	. 0	0	0	. 0
440	Office Equipment	2,809	0	0	2,000	0
450	Vehicular Equipment	0	0	0	. 0	0
460	Operating Equipment	15,405	22,290	22,290	20,000	23,850
Subto	otal Capital Outlay	18,214	22,290	22,290	22,000	23,850
510	Interfund Transfers	0	19,180	19,180	19,180	38,160
520	Debt Service	0	0	0	0	0
530	Other Nonoperating Expenses	0	0	0	0	0
540	Inventory Accounts	0 .	o	0	0	0
Subto	otal Other	0	19,180	19,180	19,180	38,160
TOTA	Ļ	2,333,474	2,413,600	2,438,650	2,469,660	2,490,370

FUND 111 - GI

111 - GENERAL

DEPARTMENT

17 - PARK

DIVISION

20 - LANDSCAPE AND FORESTRY

SECTION

01 - BASIC SERVICES

POSITION TITLE	1996	1997	1998	RANGE	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Superintendent of Landscape								
and Forestry	1	1	1	800	<b>5</b> 9,270	60,750	60,750	60,750
Arborist	1	1	1	116	35,610	38,570	38,570	38,570
Landscape Supervisor	1	1	· 1	116	43,260	44,800	44,800	44,800
Tree Maintenance General								,
Supervisor	1	1	1	624	33,280	33,280	33,280	33,280
Tree Maintenance Inspector	2	2	2	623	63,430	63,430	63,430	63,430
Tree Maintenance Supervisor Tree Maintenance Equipment	4	4	4	623	126,870	126,870	126,870	126,870
Supervisor	1	1	1	622	30,240	30,240	30,240	30,240
Mechanic II Tree Maintenance Worker II	1	1	1	622	30,240	30,240	30,240	30,240
Secretary	10	10	10	621	277,940	281,170	284,330	284,330
Equipment Operator II	1	1	1	619	26,290	26,290	26,290	26,290
Gardening Supervisor I	3	3	3	619	78,860	78,860	78,860	78,860
Tree Maintenance Worker I	2 6	2	2	619	52,570	52,570	52,570	52,570
Gardener II	1	6 1	6	619	153,970	147,920	151,520	151,520
Gardener I	6	5	1	618	25,120	25,120	25,120	25,120
Gardener I (PT-50%)	1	1	5 1	617	112,940	109,230	113,050	113,050
Equipment Operator I	4	4	4	617 647	10,040	9,150	9,770	9,770
Tree Maint, Worker Aide	4	3	3	617	93,040	92,140	94,290	94,290
Laborer	1	1	1	616 616	62,550 22,380	60,950 17,770	64,590 19,040	47,590 19,040
Wichita Wild Program:								·
Naturalist	1	1	1	116	43,260	44,800	44,800	44,800
Public Educator	2	2	2	120	66,000	68,350	68,350	68,350
Animal Display Attendant	1	1	1	619	26,290	26,290	26,290	26,290
Subtotal	-55	53	53	127	1,473,450	1,468,790	1,487,050	1,470,050
ADD: Longevity								•
Adjustment from L&F Contracted		-			13,090 22,500	13,060 22,500	13,790 22,500	14,730 22,500
Subtotal					1,509,040	1,504,350	1,523,340	1,507,280
Seasonal							-,,	.,,
Mechanical Equipment Operator								
(seasonal 6 months) Community Service Worker	9	0	0	415	56,160	0	0	0
(seasonal 3 months)	8	8	8	410	20,800	22,880	26,390	22,880
Community Service Worker (seasonal 6 months)		_		445				
(seasonal o months)	1	1	1	410	5,200	5,720	5,720	5,720
Subtotal Seasonal	18	9	9	1151 1155	<b>82,16</b> 0	28,600	32,110	28,600
TOTAL	73	62	62		1,591,200	1,532,950	1,555,450	1,535,880
				****			: 2:55:56:56:00:55:55:50:00:00:00:00:00:00:00:00:00:	in file terrescript in the consesses

FUND 111 - GENERAL

DEPARTMENT 17 - PARK

DIVISION 20 - LANDSCAPE AND FORESTRY

SECTION 02 - CONTRACTED LANDSCAPE SERVICES

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	169,110	99,970	102,720	102,820	102,820
120	Special Salaries	0	35,360	10,400	1,770	0
130	Overtime	0	0	0	0	0
140	Employee Benefits	. 0	36,930	34,530	34,970	36,800
150	Planned Savings	0	-1,870	-1,870	-1,910	-1,970
Subt	otal Personal Services	169,110	170,390	145,780	137,650	137,650
210	Utilities	0	0	0	0	
220	Communications	0	0	Ō	0	. 0
230	Transportation and Training	0	0	0	0	. 0
240	Insurance	0	0	0	. 0	. 0
250	Professional Services	0	0	9,520	0	o
260	Data Processing	0	0	. 0	0	.0
270	Equipment Charges	0	0	0	3,600	3,600
280	Buildings and Grounds Charges	0	0	0	0	0
290	Other Contractuals	497	0	0	0	0
Subt	otal Contractuals	497	0	9,520	3,600	3,600
310	Office Supplies	0	0	0	0	. 0
320	Clothing and Towels	0	0	. 0	0	. 0
330	Chemicals	. 0	2,000	2,000	0	2,100
340	Equipment Parts	0	0	0	2,500	2,500
350	Materials	0	0	0	. 0	0
360	Equipment Supplies	0	0	0	2,100	2,200
370	Building Parts	0	0 .	0	. 0	0
380	Non-capitalizable Equipment	0	0	0	200	200
390	Other Commodities	6,492	5,000	5,000	5,000	3,970
Subte	otal Commodities	6,492	7,000	7,000	9,800	10,970
410	Land	o	o	0	0	. 0
420	Buildings	0	0	0	0	0
430	Improvements Other Than Bidgs.	0	0	0	0	0
440	Office Equipment	0	0	0	0	0
450	Vehicular Equipment	0	0	0	0	0
460	Operating Equipment	1,100	1,500	1,500	1,600	0
Subto	otal Capital Outlay	1,100	1,500	1,500	1,600	0
510	Interfund Transfers	0	. О	0	0	0
520	Debt Service	0	0	0	0	0
530	Other Nonoperating Expenses	0	0	0	0	0
540	Inventory Accounts	0	0	0	. 0	0
Subto	otal Other	0	0	0	0	0
TOTA	. <b>L</b>	177,200	178,890	163,800	152,650	152,220

FUND 111 - GENERAL

DEPARTMENT 17 - PARK

DIVISION 20 - LANDSCAPE AND FORESTRY

SECTION 02 - CONTRACTED LANDSCAPE SERVICES

The Landscape and Forestry Division performs services on a contractual basis for other City departments. These services include landscape maintenance, tree planting, tree pruning, and tree removal. This division provides service at the following locations:

Century II
Animal Control Office
Mid-America All Indian Center
Wichita Art Museum
City Hall
Central Maintenance Facility

Central Library
Rockwell Branch Library
Westlink Branch Library
Omnisphere
Health Department
Day Care Center

POSITION TITLE	1996	1997	1998	RANGE	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Landscape Supervisor Gardening Supervisor II Gardener II	1. 1 2	1 1 2	1 1 2	116 621 618	43,260 28,840 50,230	44,780 28,840 50,230	44,780 28,840 50,230	44,780 28,840 50,230
Subtotal	4	4	4	4	122,330	123,850	123,850	123,850
ADD: Longevity Adjustment Charge to L&F Bas	ic ,				140 (22,500)	1,370 (22,500)	1,470 (22,500)	1,470 (22,500)
Subtotal				:	99,970	102,720	102,820	102,820
Seasonal Mechanical Equipment Operator (seasonal 6 months) Community Service Worker (seasonal 3 months)	4	0	0 4	415 410	24,960 10,400	0 10,400	o 1,770	0
Subtotal	8	4	4	!	35,360	10,400	1,770	0
TOTAL	12	8	8		135,330	113,120	104,590	102,820

FUND
DEPARTMENT

111 - GENERAL

17 - PARK

DIVISION 30 - BOTANICA

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	155,939	153,800	156,850	156,970	157,050
120	Special Salaries	30,609	41,000	37,380	35,060	32,630
130	Overtime	0	0	0.,520	0	02,000
140	Employee Benefits	52,090	53,710	53,200	53,780	55,300
150	Planned Savings	0	0	0	0	00,000
Subt	total Personal Services	238,638	248,510	247,430	245,810	244,980
210	Utilities	5,712	280	1,000	2,620	3,450
220	Communications	0	0	0	0	0
230	Transportation and Training	. 0	0	0	. 0	
240	Insurance	1,210	1,210	1,210	1,210	1,210
250	Professional Services	28	0	0	0	0
260	Data Processing	0	0	0	0	. 0
270	Equipment Charges	0	Ö	0	0	. 0
280	Buildings and Grounds Charges	0	0	0	0	. 0
290	Other Contractuals	0	0	0	7 O **	0
Subt	otal Contractuals	6,950	1,490	2,210	3,830	4,660
310	Office Supplies	41	0	360	360	360
320	Clothing and Towels	. 0	0	0	0	. 0
330	Chemicals	0	0	0	0	0
340	Equipment Parts	<sub>.</sub> 18	0	0	0	0
350	Materials	98	0	0	0	0
360	Equipment Supplies	0	0	0	0	0
370	Building Parts	117	0	0	0	0
380	Non-capitalizable Equipment	0	0	0	0	0
390	Other Commodities	26	0	0	0	0
Subto	otal Commodities	301	0	360	360	360
410	Land	0	0	0	0	0
420	Buildings	0	0	0	. 0	0
430	Improvements Other Than Bidgs.	0	0	0 -	. 0	0
440	Office Equipment	0	0	0	0	0
450 460	Vehicular Equipment Operating Equipment	. 0	0	0	0	0
	-		0	<u> </u>	0	0
	otal Capital Outlay	0	0	. 0	0	0
510 520	Interfund Transfers Debt Service	0	0	0	0	0
520 530	Other Nonoperating Expenses	0	0	0	0	0
540	Inventory Accounts	0	0	0	0	0
Subto	tal Other	0	0	0	0	
	·		-			<del></del>
TOTA	L	245,889	250,000	250,000	250,000	250,000

FUND 111 - GENERAL DEPARTMENT 17 - PARK DIVISION 30 - BOTANICA

In 1984, the City Council approved a capital investment in Botanica, The Wichita Gardens. The goal of the budget is to provide minimum staffing for the leadership and development of Botanica, to coordinate volunteer organization activities, to provide security for the facility, and to ensure public safety.

POSITION TITLE	1996	1997	1998	RANGE	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Botanica Director	1	1	1	008	59,880	60,480	60,480	60,480
Landscape Supervisor	1	1	1	116	40,070	42,510	42,510	42,510
Gardener II	1	1	1	618	25,120	25,120	25,120	25,120
Secretary	1	1	1	619	26,290	26,290	26,290	26,290
Subtotal	4	4	4		151,360	154,400	184.400	
			-		101,000	104,400	154,400	154,400
ADD: Longevity Charge from:			•		940	950	1,070	1,150
Park Maintenance					1,500	1,500	1,500	1,500
Subtotal					153,800	156,850	156,970	157,050
Seasonal/Part-time								
Park Gardener II (PT-50%)	1	4	1	618	0.050			
Park Gardener I (PT-50%)	ż	2	ź	617	9,050 18,880	6,230	2,970	540
Custodial Worker II (PT-50%)	1	1	1	617	11,270	18,880	19,820	19,820
<b>,</b>	,	•	•		11,270	11,270	11,270	11,270
Subtotal Seasonal/Part-time	4	• 4	4		39,200	36,380	34,060	31,630
TOTAL	_		_				•	,
IVIAL.	8	8	8	•	193,000	193,230	191,030	188,680
					•			

FUND DEPARTMENT 111 - GENERAL

17 - PARK

DIVISION

50 - MAINTENANCE

	1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110 Regular Salaries	1,824,507	1,989,430	1,826,270	1,864,690	1,899,470
120 Special Salaries	235,932	242,760	166,980	161,480	161,480
130 Overtime	43,166	18,000	21,000	21,000	21,000
140 Employee Benefits	650,300	711,100	656,290	677,080	710,530
150 Planned Savings	0	-148,340	-148,340	-148,340	-146,550
Subtotal Personal Services	2,753,905	2,812,950	2,522,200	2,575,910	2,645,930
210 Utilities	644,144	438,750	274,600	330,700	330,700
220 Communications	14,699	5,180	5,470	5,470	5,470
230 Transportation and Training	174	150	0	500	500
240 Insurance	80,370	80,420	47,140	47,140	47,140
250 Professional Services	22,007	3,530	2,800	2,800	2,800
260 Data Processing	1,896	1,580	1,900	1,900	1,900
270 Equipment Charges	806,964	868,290	604,640	610,790	616,370
280 Buildings and Grounds Charges	2,179	3,500	4,490	4,490	4,490
290 Other Contractuals	512	290	250	250	250
Subtotal Contractuals	1,572,944	1,401,690	941,290	1,004,040	1,009,620
310 Office Supplies	5,201	5,800	4,840	5,630	5,690
320 Clothing and Towels	2,404	2,180	2,470	2,470	2,470
330 Chemicals	45,278	60,840	51,700	52,520	52,390
340 Equipment Parts	36,738	62,610	79,900	79,890	79,900
350 Materials	22,261	38,750	24,600	24,740	25,450
360 Equipment Supplies	29,717	33,640	29,550	29,580	29,700
370 Building Parts	1,919	1,440	4,250	4,760	4,760
380 Non-capitalizable Equipment	22,239	21,660	17,500	17,500	17,500
390 Other Commodities	60,366	36,180	18,550	12,690	15,320
Subtotal Commodities	226,124	263,100	233,360	229,780	233,180
410 Land	0	0	0	0	O
420 Buildings	• 0	0	0	0	0
430 Improvements Other Than Bidgs.	0	. 0	0	0	0
440 Office Equipment	4,723	0	0	0	0
450 Vehicular Equipment	0	0	0	0	0
460 Operating Equipment	38,465	115,130	32,370	37,490	37,420
Subtotal Capital Outlay	43,188	115,130	32,370	37,490	37,420
510 Interfund Transfers	. 0	0	0	0	0
520 Debt Service	. 0	0	0	0	0
530 Other Nonoperating Expenses	0	0	0	0	0
540 Inventory Accounts	0	0	0	0	0
Subtotal Other	0	0	0	0	0
TOTAL	4,596,161	4,592,870	3,729,220	3,847,220	3,926,150

FUND

111 - GENERAL

DEPARTMENT

17 - PARK

DIVISION

50 - MAINTENANCE

POSITION TITLE	1996	1997	1998	RANGE	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Supt. of Parks	. 1	1	1	008	58,840	58,840	58,840	58,840
Park & Rec. Maint, Supv.	1	1	1	116	42,090	44,710	44,710	44,710
Electrical Technician	1	1	- 1	627	38,570	38,570	38,570	38,570
Maintenance Technician	1	1	1	626	36,710	36,710	36,710	36,710
General Supervisor II	1	1	1	624	33,280	33,280	33,280	33,280
Electrician II	1	1	1	623	27,650	24,970	25,880	25,880
Mechanic II	1	1	1.		30,240	30,240	30,240	30,240
Machinist Mechanic	1	1	1	622	30,240	30,240	30,240	30,240
Maintenance Mechanic	1	1	. 1	621	28,840	28,840	28,840	28,840
Grounds Maint. Supervisor	10	10	10		288,300	288,440	288,440	283,440
Labor Supervisor I	3	2	2	621	81,280	57,070	57,690	57,690
Equipment Operator II	7	7	7	619	175,230	179,100	182,120	182,120
Secretary	1	1	1	619	26,290	26,290	26,290	26,290
Gardener II	2	2	2	618 648	50,230	50,230	50,230	50,230
Mechanic I		1	1	618	25,120	25,120	25,120	25,120
Maintenance Worker	13	12	12		298,050 467,730	257,770	269,610 427,200	291,200
Equipment Operator i  Laborer	20 13	19 12	19 12	617 616	467,730 266,710	394,030 230,620	427,200 254,080	427,200 269,740
Laborer	13	12	12	910	200,710	230,620	254,060	20:9,740
Subtotal	79	75	75		2,005,400	1,835,070	1,908,090	1,945,340
LESS: Charges								
Golf Čourse System	•				(9,760)	0	0	- 0
Recreation					(20,000)	(20,000)	(20,000)	(20,000)
Botanica					(1,500)	(1,500)	(1,500)	(1,500)
Employee Turnover					(1,700)	(1,700)	(1,700)	(1,700)
ADD: Longevity	_				16,990	14,400	15,460	16,660
	-			:	- SERTS, LINE PROPERTY OF THE	anamin marayana manan	Samanan in an	
Subtotal	· -	•			1, <b>9</b> 89,430	1,826,270	1,900,350	1,938,800
Seasonal/Part-time								
Ground Maint. Supervisor (9 months)	1	0	0	621	13,000	0	. 0	0
Maint. Worker (9 months)	1	0	0	617	10,340	0	0	0
Clerk I (PT-50%)	1	1	1	613	8,220	7,940	8,510	8,510
Comm. Svc. Wkr.(6 months)	3	2	2	410	15,080	11,440	11,440	11,440
Mech Equip Operator (6 months)	17	11	11	415	104,520	67,620	67,620	67,620
Unclassified Seasonal	36	29	29	410-415	91,600	79,980	73,910	73,910
Subtotal Seasonal/Part-time	59	43	43		242 780	166.980	181 <i>j</i> on	181 490
oubiciai osasonal Pan-Ame	93	43	43		242,760	190,500	161,480	161,480
TOTAL	138	118	118		2,232,190	1,993,250	2,061,830	2,100,280

FUND

111 - GENERAL

DEPARTMENT

17 - PARK

DIVISION

60 - RECREATION

	•					
		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	940,375	1,040,970	1,085,410	1,137,450	1,138,130
120	Special Salaries	1,046,117	745,140	862,260	959,430	963,430
130	Overtime	14,941	5,000	7,500	7,500	7,500
140	Employee Benefits	403,794	432,410	449,800	471,300	482,520
150	Planned Savings	. 0	-32,660	-32,660	-35,580	-37,850
Subt	otal Personal Services	2,405,227	2,190,860	2,372,310	2,540,100	2,553,730
210	Utilities	92,872	377,780	532,470	537,620	538,530
220	Communications	32,119	20,590	28,180	27,950	28,950
230	Transportation and Training	25,310	4,290	4,360	11,860	11,860
240	Insurance	5,200	6,450	5,660	5,170	5,170
250	Professional Services	39,596	33,100	68,360	22,440	22, <del>44</del> 0
260	Data Processing	17,388	16,980	47,150	53,060	55,590
270	Equipment Charges	20,047	21,470	59,290	59,290	59,290
280	Buildings and Grounds Charges	61,942	77,100	76,230	76,230	76,230
290	Other Contractuals	37,757	36,890	25,490	34,030	33,680
Subto	otal Contractuals	332,230	594,650	847,190	827,650	831,740
310	Office Supplies	36,998	34,890	20,970	21,450	21,450
320	Clothing and Towels	6,651	5,500	7,030	7,030	9,230
330	Chemicals	23,343	16,880	31,010	29,500	29,500
340	Equipment Parts	3,608	8,160	17,180	16,880	16,880
350	Materials	9,048	8,780	25,430	22,840	25,330
360	Equipment Supplies	1,187	2,340	3,340	3,390	3,490
370	Building Parts	7,967	10,030	6,300	5,200	5,200
380	Non-capitalizable Equipment	7,210	15,910	19,660	20,680	16,550
390	Other Commodities	60,822	51,050	53,450	66,620	70,060
Subto	tal Commodities	156,835	153,540	184,370	193,590	197,690
410	Land	0	0	. 0	0	. 0
420	Buildings	0	0	0	0	0
430	Improvements Other Than Bldgs.	396	0	0	0	0
440	Office Equipment	0 .	0	0	0	0
450	Vehicular Equipment	0	0	0	0	0
460	Operating Equipment	2,049	7,050	79,610	52,500	2,500
Subto	tal Capital Outlay	2,445	7,050	79,610	52,500	2,500
510	Interfund Transfers	. 0	0	265,010	. 0	. 0
520	Debt Service	0	0	O	0	0
530	Other Nonoperating Expenses	. 0	200,000	300,000	361,190	300,000
540	Inventory Accounts	57,520	65,550	66,900	66,900	67,150
Subtot	al Other	57,520	265,550	631,910	428,090	367,150
TOTAL	. <u>.</u>	2,954,257	3,211,650	4,115,390		

FUND DEPARTMENT 111 - GENERAL 17 - PARK

DIVISION

**50 - RECREATION** 

POSITION TITLE	1996	1997	1998	RANGE	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Recreation Director	1	1	1	800	56,500	57,910	57,910	57,910
General Recreation Supv.	1	0	0		38,990	0	0	0
Program Development Coordinator	2	3	3		83,800	120,930	120,930	120,930
Watson Park Manager	1 9	1 9	1 9	117 118	40,430	41,650	41,650	41,650
Recreation Supervisor II Watson Park Assistant Mgr.	1	1	. 1	119	339,370 35,310	305,050 36,450	339,780 36,450	339,780 36,450
Recreation Supervisor I	6	11	11	120	317,430	327,110	327,110	327,110
Administrative Aide II	1	1	1	623	31,720	31,720	31,720	31,720
Labor Supervisor I	0	1	1	621	0	28,840	28,840	28,840
Secretary	1	1	1	619	26,290	25,590	26,290	26,290
Equipment Operator I  Maintenance Worker	0	1	1	617 <del>6</del> 17	0	24,010 24,010	24,010	24,010
Laborer	ŏ	1	i	616	0	18,940	24,010 18,940	24,010 20,120
Clerk II	2	ż	2	615	42,760	38,390	39,150	39,150
Subtotal	25	34	- 34		1,012,600	1,080,600	1,116,790	1,117,970
ADD: Longevity					9.000	10,250	40.400	40.770
Charge from: Maintenance Divis	sion				20,000	20,000	10,190 20,000	10,770 20,000
LESS: Charge to: Golf Course Syste	m				(630)	0	0	0
Subtotal					1,040,970	1,110,850	1,146,980	1,148,740
Recreation Sites (Seasonal/Part-time)	) Summa	iry						·
Recreation Centers:	146	141	141	506-621	99,760	173,510	167,090	167,090
Craft Shop and Cultural Arts:	61	80	80	506-529	96,610	130,000	130,000	130,000
Day Care/Day Camp:	8	8	16	515	33,880	28,500	57,000	57,000
Building & Field Rentals:	25	25	25	510	29,000	22,100	22,100	22,100
Swimming Pools:	116	116			266,400	236,460	224,600	228,600
O.J. Watson Park:	21	21	21	506-510	79,890	80,000	80,000	80,000
Ralph Wulz Tennis Center:	7	7	·	506-510	31,840	31,800	31,800	31,800
Sports & Athletics: Field Maintenance:	117	117 12		510-601 510-601	89,420	100,000	97,000	97,000
rien mairichaince.	U	12	12	310-001	0	42,890	24,840	24,840
Special Activities:	6	8	8	515	11,340	17,000	19,000	19,000
Subtotal Seasonal/Part-time	507	535	<b>54</b> 0		738,140	862,260	853,430	857,430
TOTAL					1,779,110	1,973,110	2,000,410	2,006,170
					uminamana	×355347 <b>1981</b> 151114449844445547 <del>14</del> 74144	\$880 : : 180,188 : 271,1981 : 2524 : 257555 VEHITCH 155	

FUND

111 - GENERAL

DEPARTMENT

17 - PARK

DIVISION

80 - COMMUNITY FACILITIES

SECTION 10 - CENTURY II

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	490,664	529,050	486,410	486,830	490 970
120	Special Salaries	84	0	0	. 0	489,870
130	Overtime	6,853	ā	. 0	0	0
140	Employee Benefits	166,331	183,000	178,500	187,500	100 500
150	Planned Savings	0	-14,060	-14,060	-14,320	199,590 -14,350
Sub	total Personal Services	663,932	697,990	650,850	660,010	675,110
210	Utilities	528,880	536,280	536,280	539,880	539,880
220	Communications	14,334	15,000	15,000	15,050	15,120
230	Transportation and Training	2,482	2,550	2,550	2,550	2,550
240	Insurance	44,820	44,830	44,830	44,830	44,830
250	Professional Services	15,810	19,130	19,130	19,630	18,130
260	Data Processing	4,388	4,580	4,580	4,580	•
270	Equipment Charges	2,983	1,800	1,800	2,200	4,580
280	<b>Buildings and Grounds Charges</b>	4,268	0	0	2,200	3,200
290	Other Contractuals	3,563	5,880	5,880	5,940	0 5,940
Subt	otal Contractuals	621,527	630,050	630,050	634,660	634,230
310	Office Supplies	6,007	6,470	6,470	5,880	6,900
320	Clothing and Towels	572	1,290	1,290	1,270	1,290
330	Chemicals	0	0	0	0	0
340	Equipment Parts	13,747	14,770	14,770	15,130	15,300
350	Materials	1,576	2,550	2,550	2,550	2,600
360	Equipment Supplies	936	1,200	1,200	1,200	1,200
370	Building Parts	930	1,180	1,180	1,180	1,180
380	Non-capitalizable Equipment	8,824	9,190	9,190	9,590	10,490
390	Other Commodities	15,224	15,900	15,900	15,900	15,900
Subto	otal Commodities	47,816	52,550	52,550	52,700	54,860
410	Land	0	0	0	0	. 0
420	Buildings	0	0	100,000	0	. 0
430	Improvements Other Than Bidgs.	0.	0	0	0	n
440	Office Equipment	4,678	0.	0	. 0	3,300
450	Vehicular Equipment	0	0	• 0	0	0,000
460	Operating Equipment	3,402	9,100	9,100	15,500	10,740
Subto	tal Capital Outlay	8,080	9,100	109,100	15,500	14,040
510	Interfund Transfers	0	0	0	. 0	0
520	Debt Service	0	0	o.	n	0
530	Other Nonoperating Expenses	0	ō	Ö	0	· <del>-</del>
540	Inventory Accounts	0	0	Ō	0	0 0.
Subto	tal Other	0	0	0	0	
====================================	=					
TOTA	<u>.</u>	1,341,354	1,389,690	1,442,550	1,362,870	1,378,240

FUND 110 - GENERAL DEPARTMENT 17 - PARK

DIVISION 80 - COMMUNITY FACILITIES

SECTION 10 - CENTURY II

Century II is Wichita's convention facility with 16.5 acres of covered floor space that includes 5 major halls and 20 meeting rooms. This division is responsible for the operation of Century II, including facility promotion, contract negotiation, booking of events, and preparing the facility and equipment. Events scheduled for Century II are selected for their appeal to all age groups and entertainment tastes, including the symphony, musicals, wrestling, sporting shows, Broadway and community plays, childrens' shows, conventions, trade shows, consumer shows, banquets, country and western concerts, and rock concerts. In addition, many business, social, and fraternal luncheon meetings are scheduled throughout the year.

POSITION TITLE	1996	1997	1998	RANGE	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Century II Director	1	1	1	006	66,720	68,730	68,730	68,730
Administrative Supervisor	1	1	- 1	116	43,260	44,800	44,800	44,800
Technical Director	· 1	1	1	117	40,430	41,870	41,870	41,870
Custodial Maint. Supervisor	1	1	1	118	37,780	39,130	39,130	39,130
Event Coordinator	0	0	1	120	0	0	24,410	24,410
Labor Supervisor I	3	3	2	621	86,530	78,700	57,690	57,690
Maintenance Mechanic	1	1	1	621	28,840	28,840	28,840	28,840
Administrative Secretary	1	1	1	621	28,840	28,840	28,840	28,840
Account Clerk II	1	1	1	619	25,030	24,650	25,850	26,290
Event Worker II	3	3	3	617	72,040	72,040	<b>72,04</b> 0	72,040
Event Worker I	6	6	6	615	126,550	121,570	123,690	126,040
Subtotal	19	19	19		556,020	<del>5</del> 49,170	<b>5</b> 55,890	558,680
ADD: Longevity					4,440	4,540	4,900	5,260
Shift Differential					4,680	4,680	4,680	4,680
Subtotal ·			•	į	565,140	558,390	<b>5</b> 65,470	568,620
LESS: Administration of Expo Hall					(36,090)	(71,980)	(78,640)	(78,750)
TOTAL	19	19	19	·	529,050	486,410	486,830	489,870

FUND DEPARTMENT 111 - GENERAL

DEPARTMENT DIVISION 17 - PARK 80 - COMMUNITY FACILITIES

SECTION

20 - EXPO HALL

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	149,751	177,740	204,250	214,540	218,170
120	Special Salaries	2,619	0	0	-11,010	210,110
130	Overtime	2,020	0		. 0	C
140	Employee Benefits	56,921	64,450	69,670	70,910	75,970
150	Planned Savings	0	-5,240	-5,240	-5,470	-5,640
Subi	otal Personal Services	211,311	236,950	268,680	279,980	288,500
210	Utilities	237,309	212,840	212,840	177,070	192,570
220	Communications	. 0	. 0	0	0	0
230	Transportation and Training	45	1,300	1,300	1,300	1,300
240	insurance	17,770	17,770	17,770	17,770	17,770
250	Professional Services	2,799	2,050	2,050	41,600	41,600
260	Data Processing	. 0	0 :	0	2,400	2,400
270	Equipment Charges	249	700	700	700	700
280	<b>Buildings and Grounds Charges</b>	492	3,000	3,000		0
290	Other Contractuals	15,920	15,920	15,920	<b>27,6</b> 90	27,690
Subt	otal Contractuals	274,585	253,580	253,580	268,530	284,030
310	Office Supplies	2,186	30,000	30,000	. 0	0
320	Clothing and Towels	0	150	150	150	150
330	Chemicals	0	0	0	0	0
340	Equipment Parts	150	700	700	700	700
350	Materials	387	400	400	400	400
360	Equipment Supplies	111	200	200	90	170
370	Building Parts	0	40	40	40	40
380	Non-capitalizable Equipment	2,479	7,850	7,850	5,450	7,850
390	Other Commodities	9,253	10,320	10,320	10,320	10,320
Subt	otal Commodities	14,565	49,660	49,660	17,150	19,630
410	Land	0	0	. 0	0	. 0
420	Buildings	0	O	0	0 .	0
430	Improvements Other Than Bidgs.	0	0	0	. 0	. 0
440	Office Equipment	20,292	0	0	0	12,800
450	Vehicular Equipment	0	0	0	0	0
460	Operating Equipment –	0	800	800	25,500	0
Subto	tal Capital Outlay	20,292	800	800	25,500	12,800
510	Interfund Transfers	0	0	0	0	0
520	Debt Service	0	0.	O ·	0	, 0
530	Other Nonoperating Expenses	. 0	0	0	0	. 0
540	Inventory Accounts	0	0	0.	0	0
Subto	tal Other	0	0	0	0	0
TOTA	= L	520,753	540,990	572,720	591,160	604,960

FUND 110 - GENERAL DEPARTMENT 17 - PARK

DIVISION 80 - COMMUNITY FACILITIES

SECTION 20 - EXPO HALL

Expo Hall is an extension of Century II that doubled the available exhibition space to 200,000 square feet and added 12 meeting rooms. Its first full year of operation was 1987. This division's responsibility is the operation of Expo Hall, with administration of the facility provided by the Century II staff. Although this activity is shown within the General Fund, expenditures not offset by revenues are reimbursed from the Tourism and Convention Fund.

POSITION TITLE	1996	1997	1998	RANGE	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Labor Supervisor Event Worker II Event Worker I	1 1 4	1 1 4	1 1 4	621 617 615	28,840 24,010 85,170	28,840 24,010 75,870	28,840 24,010 79,420	28,840 24,010 82,870
Subtotal	6	6	6		138,020	128,720	132,270	135,720
ADD: Longevity 2nd Shift Differential Administration	•				820 2,810 36,090	740 2,810 71,980	820 2,810 78,640	890 2,810 78,750
TOTAL	6	6	6		177,740	204,250	214,540	218,170

FUND

111 - GENERAL

DEPARTMENT

17 - PARK

DIVISION SECTION

80 - COMMUNITY FACILITIES

30 - OMNISPHERE

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	122,482	114,150	92,140	94,200	93,520
120	Special Salaries	52,521	57,140	58,000	61,780	63,570
130	Overtime	31	0	0	0,,,00	00,570
140	Employee Benefits	39,659	40,080	41,090	32,340	34,150
150	Planned Savings	0	-2,850	-2,850	-2,800	-2,550
Sub	total Personal Services	214,694	208,520	188,380	185,520	188,690
210	Utilities	13,925	14,820	14,820	14,820	44.000
220	Communications	3,907	3,840	3.840	3,840	14,820
230	Transportation and Training	0	0	0,040		3,870
240	Insurance	2,430	2,430	2,430	0	0
250	Professional Services	0	100	100	2,430 100	2,430
260	Data Processing	0	0	. 0		100
270	Equipment Charges	0	0		0	0
280	Buildings and Grounds Charges	299	1,400	1,400	1,400	0
290	Other Contractuals	24,979	27,280	27,280	27,540	1,400 27,540
Subt	otal Contractuals	45,539	49,870	49,870	50,130	50,160
310	Office Supplies	2,419	3,810	3,810	3,810	2.840
320	Clothing and Towels	. 0	0	0,0,0	5,510	3,810
330	Chemicals	0	0	0	0	0
340	Equipment Parts	159	920	920	920	0 920
350	Materials	0	0	0	0	
360	Equipment Supplies	1,406	1,650	1,650	1,650	1.650
370	Building Parts	347	1,820	1,820	1,820	1,650
380	Non-capitalizable Equipment	30	0	0	1,020	1,820 0
390	Other Commodities	1,134	1,180	1,180	1,180	1,200
Subto	otal Commodities	5,495	9,380	9,380	9,380	9,400
410	Land	. 0	0	0	. 0	
420	Buildings	0	0	ŏ	0	0
430	Improvements Other Than Bidgs.	0	0	0	o	0
440	Office Equipment	0	0	0	0	0
450	Vehicular Equipment	0	Ō	0		0
460	Operating Equipment	0	0	0	0	0 0
Subto	tal Capital Outlay	0	0	0	0	0
510	Interfund Transfers	o	. 0	0	<b>a</b> .	_
520	Debt Service	0	. 0	0	0	0
530	Other Nonoperating Expenses	Ô	0	0	0	0
540	Inventory Accounts	10,407	11,150	11,150	0 11,370	0 11,370
Subto	tal Other	10,407	11,150	11,150	11,370	11,370
TOTAI	<del>-</del>	276,136	278,920	258,780	256,400	259,620

FUND 111 - GENERAL DEPARTMENT 17 - PARK

DIVISION 80 - COMMUNITY FACILITIES

SECTION 30 - OMNISPHERE

The Omnisphere presents educational and entertaining programs and exhibits in astronomy and earth science to school groups and the public. Group presentations with live science demonstrations and guided tours are available to school and private groups. Public tours and demonstrations are also presented in addition to the private shows. The facility is open Tuesday through Friday, 8:00 a.m. - 5:00 p.m., and from 1:00 p.m. - 5:00 p.m. on Saturday and Sunday.

POSITION TITLE	1996	1997	1998	RANGE	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Omnisphere Director Public Educator	1	1	. 1	009 120	55,450 31,640	31,220 34,180	33,270 34,180	32,540 34,180
Secretary	i	1	i	619	26,290	26,290	26,290	26,290
Subtotal	3	3	3		113,380	91,690	93,740	93,010
ADD: Longevity			-		770	450	460	510
Subtotal					114,150	<b>92,14</b> 0	94,200	93,520
Public Educator (PT-75%)	1	1	1	120	23,820	27,680	29,690	29,690
Admin. Aide I (PT-50%)	1	1	1	620	13,760	10,520	11,290	12,020
Customer Service Clerk II (PT-75%)	1	1	1	619	15,700	16,430	17,430	18,490
Clerk I (PT-25%)	1	1	1	613	3,860	3,370	3,370	3,370
Subtotal	4	4	4		57,140	58,000	61,780	63,570
TOTAL	7	7	. 7		171,290	150,140	155,980	157,090

FUND

111 - GENERAL

DEPARTMENT

17 - PARK

DIVISION

80 - COMMUNITY FACILITIES

SECTION

40 - HISTORICAL MUSEUM

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	46,809	46,460	46,680	46,480	46,510
120	Special Salaries	0	0	0	0,400	-10,070
130	Overtime	0	0	ō	. 0	· ·
140	Employee Benefits	11,951	11,870	11,640	11,580	11,850
150	Planned Savings	0	0	0	0	0,000
Subt	otal Personal Services	58,760	58,330	58,320	58,060	58,360
210	Utilities	23,500	23,500	23,500	23,500	23,500
220	Communications	. 0	0	0	0	22,000
230	Transportation and Training	0	0	0	Ō	0
240	Insurance	210	210	210	210	210
250	Professional Services	0	0	0	0	0
260	Data Processing	0	.0	0	0	Ŏ
270	Equipment Charges	0	0	o	o o	0
280	Buildings and Grounds Charges	0	. 0	0	0	0
290	Other Contractuals	0	. 0	0	o	0
Subt	otal Contractuals	23,710	23,710	23,710	23,710	23,710
310	Office Supplies	0	. 0	0	0	0
320	Clothing and Towels	0	0	. 0	0	o
330	Chemicals	0	0	0	Ō	Ö
340	Equipment Parts	O	. 0	O	n	0
350	Materials	0	0	0	ŏ	0
360	Equipment Supplies	0	0	0	0	0
370	Building Parts	0	0	0	0	0
380	Non-capitalizable Equipment	0	. 0	0	0	0
390	Other Commodities	0	0	o	0	0
Subto	otal Commodities	0	0	0	0	0
410	Land	0	0	0 :	0	0
420	Buildings	· <b>O</b>	0	0 1	0	. 0
430	Improvements Other Than Bidgs.	0	0	0	0	0
440	Office Equipment	0	0	0	0	. 0
450	Vehicular Equipment	0	0	0 -	0	0
460	Operating Equipment	0	. 0	0	0	0
Subto	tal Capital Outlay	0	0	0	0	0
510	Interfund Transfers	0	0	0	0	0
520	Debt Service	0	0	0 :	0	. 0
530	Other Nonoperating Expenses	0	0	0	ō	0
540	Inventory Accounts	0	0	0	0	0
Subto	tal Other	0	0	0	0	0
TOTA	- -	82,470	82,040	82,030	81,770	82,070

FUND 110 - GENERAL
DEPARTMENT 17 - PARK
DIVISION 80 - COMMUNITY FACILITIES
SECTION 40 - HISTORICAL MUSEUM

The Wichita-Sedgwick County Historical Museum is responsible for the preservation, conservation, and educational display of documented materials reflecting the historical and cultural heritage of the city of Wichita, Sedgwick County, and the surrounding area, from 1865 to the present. The Historical Museum Director is responsible for administration of the museum, exhibit scheduling and installation, public and community relations, fund raising, museum development, and maintenance of the museum's building, Wichita's old City Hall, which is leased to the Museum Association by the City.

POSITION TITLE	1996	1997	1998	RANGE	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Historical Museum Director	1	1	1	007	45,930	45,930	45,930	45,930
Subtotal	٠				45,930	<b>45,93</b> 0	45,930	45,930
ADD: Longevity Accrual					530 0	530 220	550 0	580 0
TOTAL	1	1	1		46,460	46,680	48,480	46,510

FUND

111-GENERAL

DEPARTMENT 17 - PARK AND RECREATION

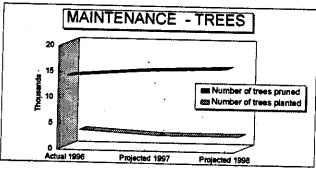
#### PERFORMANCE MEASURES

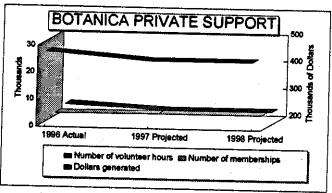
### Mission Statement

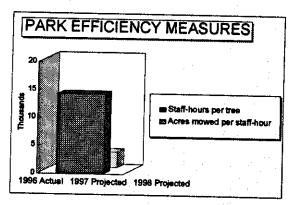
The Department's mission is to provide abundant open spaces, parks, facilities and recreation activities in a safe, healthy manner, accessible to all residents. In addition, the Department must maintain the landscaping of a large amount of land in Wichita for safe and aesthetic reasons.

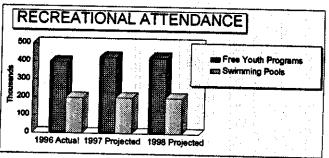
### Selected Performance Measures

Increase the total amount of maintenance service performed, while improving the efficiency with which the maintenance is performed.	Actual 1996	Projected 1997	Projected 1998
* Number of trees planted * Number of trees pruned * Staff-hours per tree * Number of park acres mowed and trimmed * Acres mowed per staff-hour * Number of acres - manual trash pick-up	2,775	2,000	2,000
	14,325	15,500	16,000
	1.50	1.87	1.87
	24,171	24,200	24,300
	1.37	1.38	1.39
	74,414	72,000	72,000
* Acres of manual pick-up per staff-hour  Expand program development and facility utilization through increased private sector support	8.93	8.94	8.95
* Number of volunteers  * Number of volunteer hours donated  * Number of memberships  * Dollars generated	100,063	110,000	110,000
	276	300	300
	28,000	25,000	25,000
	3,109	3,360	3,360
	\$242,698	\$225,000	\$225,000
Increase the availability of recreational activities and the attendance at these activities.  Attendance at free youth programs  Attendance at community swimming pools	445,487	475,000	475,000
	239,139	250,000	250,000









FUND

111 - GENERAL

17 - PARK AND RECREATION DEPARTMENT

#### PERFORMANCE MEASURES

#### Mission Statement

The fundamental mission of Century II and Expo Hall is to provide a venue for private and public gatherings; encompassing performing arts, convention and trade shows, banquets, meetings, public exhibits, religious programs and special events.

#### Selected Performance Measures

Contribute to Wichita's economy with the use of Century II and Expo Hall for regional and national conventions, trade shows and meetings.

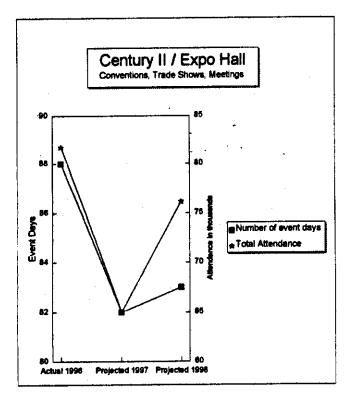
\* Number of conventions & trade shows \* Number of event days \* Attendance

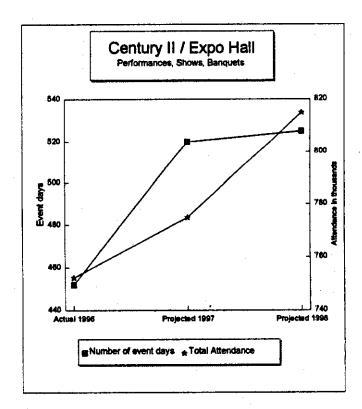
Enhance quality of life through use of Century II and Expo Hall for performing arts, entertainment, consumer shows, banquets and service luncheons. Number of events

\* Number of event days

\* Attendance

Projected 1998	Projected 1997	Actual 1996
25	25	27
83	82	88
76,200	65,000	81,750
670	670	630
525	520	452
815,000	775.000	752.215





FUND 110 - GENERAL DEPARTMENT 16 - TRANSIT

The \$3,183,640 budgeted for 1998 represents the City's contribution to the Transit for operating expenditures and debt service. The contribution represents the equivalent of about 2 mills. These funds will be transferred from the General Fund to the Transit enterprise fund in January, 1998, to support operational costs.

1996 1997 1998 1999 ACTUAL ADOPTED REVISED ADOPTED APPROVED 2,894,560 2,758,310 2,758,310 3,183,640 3,279,140

FUND 110 - GENERAL
DEPARTMENT 03 - FINANCE
ACTIVITY 02 - TORT LIABILITY

Transfer to Transit

An annual amount of \$614,500 has been budgeted as a General Fund contribution to the Self-Insurance Fund, for tort claims.

1996 1997 1997 1998 1999 ACTUAL ADOPTED REVISED ADOPTED APPROVED Transfer to Self-Insurance Fund 614,040 614,050 614,050 614,050 614,050

FUND 110 - GENERAL
DEPARTMENT 02 - CITY MANAGER
ACTIVITY - CONTINGENCY

An operating contingency has been included in the General Fund to deal with unanticipated expenditures that may arise after the budget has been adopted.

1996 1997 1997 1998 1999 ACTUAL ADOPTED REVISED ADOPTED APPROVED Contingency 83,984 300,000 300,000 300,000 300,000

FUND 110 - GENERAL
DEPARTMENT 20 - GENERAL GOVERNMENT
ACTIVITY - PROPERTY MANAGEMENT OPERATIONS

In 1997, the General Fund Property Management administrative functions were transferred to the special revenue fund of this operation. General Fund allocations of \$175,000 (1998) and \$150,000 (1999) are included in the budget. The streams of the operation.

1996 1997 1997 1998 1999 **ACTUAL** ADOPTED REVISED ADOPTED APPROVED Transfer to Property Management Operations Fund 0 225,000 225,000 175,000 150,000

FUND 110 - GENERAL
DEPARTMENT 18 - WATER & SEWER
DIVISION 60 - SEWER MAINTENANCE
SECTION 02 - STORM SEWERS

The Storm Water Utility is responsible for maintenance of the existing storm water system and the construction/reconstruction of the storm drainage system. This is accomplished through the maintenance of streams and channels, inspection of system components, and testing of run-off samples. On August 15, 1995, the City Council voted to increase the Storm Sewer subsidy in 1996. The 1998 and 1999 budgets continue support of \$514,500 each year.

	1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Transfer to the Storm Water Utility Fund	514,500	514,500	514,500	514,500	514,500
Increased subsidy to the Storm Water Utility Fund	1,043,000	0	0	0	0
Total transfer to Storm Water Utility Fund	1,557,500	514,500	514,500	514,500	514,500

FUND 110 - GENERAL

DEPARTMENT 02 - CITY MANAGER

ACTIVITY - APPROPRIATED AND UNAPPROPRIATED FUND BALANCES

The 1998 adopted budget estimates a total of \$18,928,358 in unencumbered General Fund cash. As allowed by state law (K.S.A. 79-2927) an amount representing 5% of the General Fund budget is held as unappropriated fund balance/reserve, and the remainder is appropriated. State law also allows the appropriation of up to 10% of the budget a "miscellaneous and sundry" expenditures. The City Council policy goal has been to maintain a total appropriated and unappropriated fund balance/reserve between 5-10% of the General Fund budget.

	1996	1997	1997	1998	1999
	ACTUAL	ADOPTED	REVISED	ADOPTED	APPROVED
Appropriated	na	9,901,720	na	11,854,655	na
Unappropriated	na	6,538,340	na	7,073,703	na
Total unencumbered cash/fund balance		16,440,060		18,928,358	ı

FUND 110 - GENERAL
DEPARTMENT - ALL
ACTIVITY - EMPLOYEE BENEFITS

Employee benefits for General Fund operations are budgeted within the line items of department and division cost centers. Since these expenditures do not fall under the state aggregate tax levy limitation law (tax lid), they are presented separately to show their impact on the tax lid. The "Computation of Aggregate Tax Levy Limitation" and "Employee Benefits" information are shown in the "Other Information" section at the end of this document.

	1996	1997	1997	1998	1999
	ACTUAL	ADOPTED	REVISED	ADOPTED	APPROVED
Employee benefits (Social Security, retirement/pension, workers' compensation, unemployment compensation, health insurance, and life insurance)	18,546,822	18,525,750	18,215,730	19,186,600	19,925,540

### NONDEPARTMENTAL

The Nondepartmental budget consists of expenditures related to various programs not necessarily assigned to any single department. The General Fund supports Nondepartmental programs. Some programs generate revenues that directly offset expenditures.

### **Budget Highlights**

Bicycle Programs. \$15,000 per year is included in 1997, 1998, and 1999 for printing bike path maps, providing youth safety programs, and minor maintenance/repairs on bike paths. Revenues from bicycle license fees defray expenditures of this activity. Unexpended funds are placed into a special account at year-end, to fund future bicycle/bike-path projects.

Board / Task Force Support. An allocation of \$5,500 is budgeted annually for assistance to the various advisory boards, commissions, and task forces.

Boathouse. \$50,000 per year is included in 1997 and 1998 to fund the Wichita Boathouse, which is adversely affected by City construction projects near the facility.

Cable TV Broadcasting. This account provides \$70,000 annually for televising of City Council meetings. If the City Council televises workshop sessions, the amount may need to be increased.

Community Relations / Information. \$115,000 is included annually to carry out a program of activities and information related to community services and facilities. Projects that are financed from this account may include the City's cable television channel, public service announcements, specialized brochures, newsletters, mail-outs and other expenses related to public information activities. The "Ask City Hall" and "City Beat" programs are funded from this account.

Cooperative Labor Program. This program provides low-cost, supervised landscape maintenance and other work at City locations. Supervision and contracted transportation are provided with a \$100,000 annual allocation in 1997, 1998, and 1999. Beginning in 1998, this function is budgeted in the Building Services division of the Public Works Department. The program should result in revenues to the General Fund, as non-fund operations pay for these services.

**Downtown Development Corporation.** \$150,000 is provided in 1997 to fund a study to dispose of some of the numerous City-owned properties in the downtown area. Expenditures should be more than offset by property sales. An additional \$100,000 is included in 1998.

Economic Development Activities. The City's continued participation in community economic development programs is budgeted at \$300,000.

Election Expense. The City of Wichita and the Board of Education (U.S.D. 259) will share the cost of elections held in 1997 and 1999, with the City's share budgeted at \$40,000 each year.

Employee Recognition Programs. The health fair, awards program, and other employee programs formerly budgeted in the Personnel Division are funded by a \$25,000 annual allocation.

Employee Training and Development. A training and personnel development program was established (in the Training Trust Fund) to improve job skills of City employees at all levels. The budget of \$200,000 will be used to ensure effective use of City resources and to maximize employee skills in dealing with various community service delivery issues and problems. The Employee Training and Development budget is supplemented by \$10,000 in 1997, and \$40,000 each year in 1998 and 1999. The supplemental appropriation will be used to fund a multi-lingual training program, designed to enhance the ability of City employees to communicate with the citizens of Wichita. An additional \$50,000 is included in 1997 to improve communications between the City organization and the community. The total allocation for 1997 is \$260,000.

Historic Wichita (Cowtown). A General Fund contribution of \$116,200 is continued to support Cowtown Museum. In addition, the Museum receives an annual allocation from the Transient Guest Tax (accounted for in the Tourism and Convention Fund).

### NONDEPARTMENTAL

Housing. \$80,000 has been set aside for a City program to administer and supervise the City's housing-related services, including new development, rehabilitation, and property management. Funding for these housing services is provided through Federal and state sources such as the U.S. Department of Housing and Urban Development and the Community Development Block Grant program. Additionally, \$50,000 per year is added to help pay for homeless shelters, bringing the total annual allocation to \$130,000.

Interactive Video Channel. This account funds a direct interactive information network for residents, providing instant information on local government programs and services. The 1995 budget provided for start-up costs (license and hardware) of \$75,000 (now reserved in a project account). Ongoing maintenance costs are estimated to be \$10,000 each year. Beginning in 1998, this function will be moved to the Management Services division.

Legislative Services. An allocation of \$20,000 is budgeted to support the City's legislative liaison efforts, primarily in surrounding communities and Washington, D.C.

Memberships. The City is a member of several state and national municipal organizations and information services. Memberships (estimates based on 1996 amounts) include the League of Kansas Municipalities (\$45,360), National League of Cities (\$10,120), Heartland Innovations Group (\$5,000), U.S. Conference of Mayors (\$8,900), Management Information Service (\$1,300), Minority Business Council (\$1,500), and the Greater Wichita Area Sports Commission (\$5,000).

Mowing and Clean Up. Funds are budgeted for mowing and clean-up services on private properties where nuisances go unabated. Inspection, mailing, and other program administration costs are included in the annual amount assessed. Administrative and contractual costs are charged to the property owner whenever possible. Starting in 1998, this activity will be included in the City's Local Health Programs.

Neighborhood Initiative / Centers. Funding to establish neighborhood centers in cooperation with the School District, together with funding activities and strategies within the Neighborhood Initiative, are budgeted at \$100,000 per year. Any allocations remaining at year-end are transferred and reserved in a special fund for future needs not covered by grants.

Office Automation. An amount of \$40,000 is budgeted each year to allow needed programmed expansion of computer terminals and office equipment in General Fund operations. An additional \$60,000 is budgeted in 1998 to enhance customer service and to focus on the development of user-friendly GIS information.

Organizational Studies. \$75,000 is included in 1997 for studies to enhance the efficiency and effectiveness of department operations. An additional \$40,000 is included in 1997 to fund the feasibility study for a downtown arena.

Reforestation. An annual allocation of \$300,000 is included to provide for the purchase of trees to be planted City-wide. The labor will be provided within existing budgeted resources.

Research and Development. Research and development efforts are continued at \$100,000 per year. This amount will allow the City to continue delivering public services in an efficient and responsive manner by ensuring implementation of new technologies, processes, and ideas that provide cost savings. The account funds the City's Total Quality Management Program.

Safety Equipment. Under the City's Employee Safety Program, equipment purchases have been identified and are being prioritized to provide a safe work environment. Besides the \$25,000 budgeted in 1996, \$125,000 was set aside in the Training Trust Fund for special expenditures to enhance employee safety. A General Fund Nondepartmental allocation of \$15,000 per year is included for 1997, 1998, and 1999.

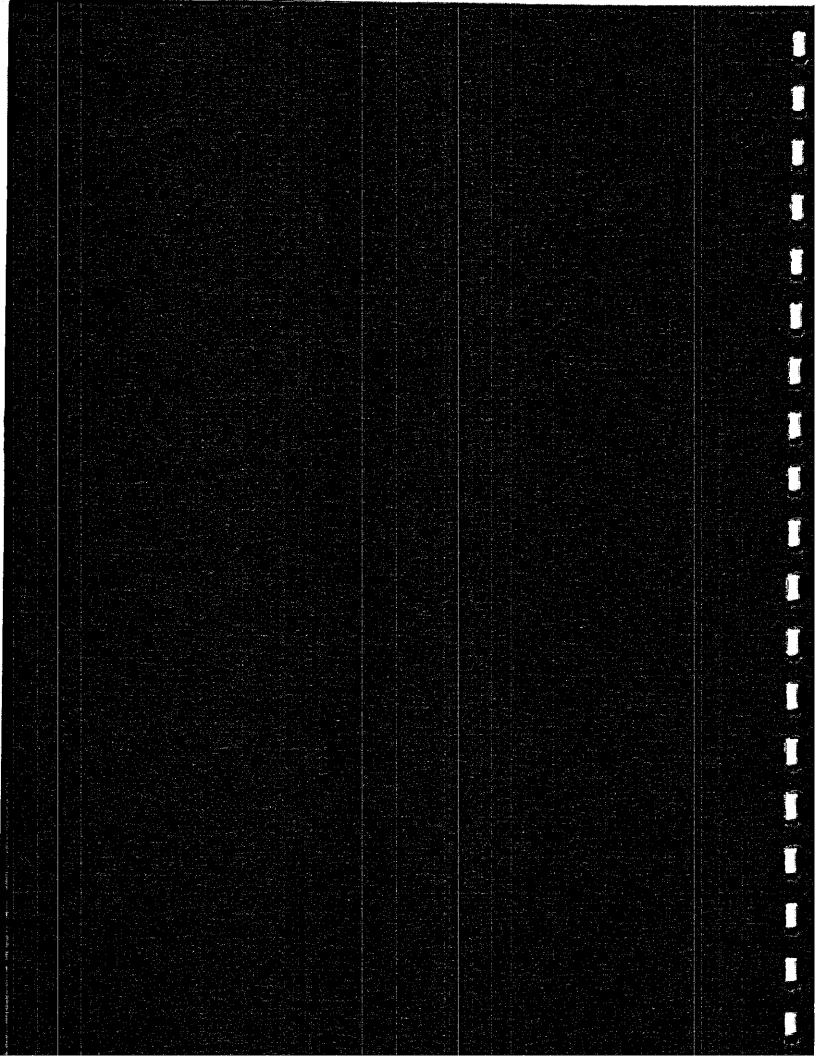
Strategic Planning. \$5,000 is included in 1998 to assist in updating and implementing the City's Strategic Plan. This function will be moved to the Management Services division in 1998.

FUND 110 - GENERAL DEPARTMENT 22 - NONDEPARTMENTAL

	1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Contributions and donations:			1. 4 		
Economic development	320,000	320,000	0	0	. 0
"Flying in Formation" program	25,000	0	. 0	ŏ	i i i
Downtown Development Corporation	100,000	100,000	150,000	100,000	Ŏ
Historic Wichita Cowtown	116,200	116,200	116,200	116,200	116,200
Memberships	70,956	72,500	97,050	97,050	97,050
Wichita Boathouse	0	50,000	50,000	50,000	0,,000
Subtotal contributions and				00,000	
donations	632,156	658,700	413,250	363,250	213,250
Transfers:					
Employee training / development	200,000	200,000	260,000	240,000	240,000
Community policing training	75,000	2,00,000	200,000	2-10,000	240,000
· · · · · · · · · · · · · · · · · · ·			U		
Subtotal Transfers	275,000	200,000	260,000	240,000	240,000
Charles to the second s				,	240,030
Other Nondepartmental: Aaron Settlement	0° 000	^		<u> </u>	
	25,000	0	. 0	47.000	0
Bicycle programs	0	15,000	15,000	15,000	15,000
Board / task force support	1,374	5,500	5,500	5,500	5,500
Cable TV broadcasting	62,645	70,000	70,000	70,000	70,000
Community education program	15,045	O,	0	0	.0
Community relations / information	73,228	115,000	115,000	115,000	115,000
Cooperative Labor Program	40,006	120,000	100,000	0	0
Economic Development Activities	0	0	300,000	300,000	300,000
Election expense	0	40.000	40,000	0	40,000
Employee recognition programs	12,265	15,000	25,000	25,000	25,000
Housing	7,922	80,000	130,000	130,000	130,000
Insurance (building / contents)	37,520	0.,	0	0	100,000
Interactive video channel	0	10,000	10,000	ň	ŏ
Legislative services	4,769	20,000	20,000	20,000	20,000
Microfilming program	29,699	30,000	20,000	20,000	20,000
Mowing and clean up	199,516	200,000	200,000	0	•
Neighborhood Initiative / Centers	299,685	100,000	100,000	100,000	0 100,000
Office automation	30,754	40,000	40,000		
Organizational studies	30,134	-10,000 0	115,000	100,000	40,000
Other contractual services	Ö	75,000	0	ŏ	0
Public Art	9 970		^		_
Railroad Consultant	8,870 10,000	0	0	0	ō
Reforestation	10,000	. 0	300 000	900 000	300,000
Research and development	•	400.000	300,000 100,000	300,000	300,000
Safety equipment	38,298 11,327	100,000 15,000	15,000	100,000 15,000	100,000 15,000
South Lakes Sports Authority	200 700		· _		
Strategic planning	299,789 0	0 5,000	0	0	. 0
Rubinial ather	4				
Subtotal other	1,207,712	1,055,500	1,790,500	1,295,500	1,275,500
Total Nondepartmental	2,114,868	1,914,200	2,373,750	1,898,760	1,728,750
•	Scorece: Decriposos (1986) 58 (1987) 1987 (1987)	orreno com namenta and distribution	aarne 1900 (1900) (1900) (1900) (1900) (1900)		



\* Special Revenue Funds \*



MULTI-YEAR FUND OVERVIEW - TOURISM AND CONVENTION					
	1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
udgeted revenues:		3.746.020	2 000 646	2,884,040	2,970,56
Transient guest tax - 5%  Transient guest tax - 1%	2,745,135 549.027	2,748,830 549,770	2,800,040 560,010	576,810	2,870,56 594,11
Interest earnings	78,503	52,490	75,640	45,230	45,91
Other Contingency	0	27,490	0 0	0	
otal budgeted revenues:	3,372,665	3,378,580	<b>3,435,69</b> 0	3,508,080	3,610,58
sudgeted expenditures:					
Existing programs/contracts					
Black Historical Society Mid-America All-Indian Center	2,500 49,219	2,500 51,230	2,500 51,230	2,500 51,230	2,50 51,23
Historic Wichita (Cowtown)	103,790	103,790	103,790	103,790	103,79
Sister Cities	10,280	10,700	10,700	10,700	10,70
Wichita Children's Museum	7,000	7,000	7,000	7,000	7,00
Convention & Visitors Bureau (CVB)  CVB supplemental	1,023,758 750	1,044,560 10,450	1,064,010	1,095,930 0	1,128,81
Wichita/Sedgwick Co. Arts Council	7,000	7,000	7,000	7,000	7,00
Women's Intl Bowling Congress					
Location fees		85,000	0	0	
Administrative fees	32,130	32,130	32,130	32,130	32,13
Transfer to the General Fund		21.000	21,000	21,000	21,00
Community marketing Expo Hall operations	21,000	13,980	- 36,470	60,290	11,3
Transfer to Debt Service Fund					<b>建筑总统</b>
Expo Hall debt service	1,295,350	1,243,160	1,243,160	1,244,240	1,243,9
Lawrence Dumont	300,000 170,000	300,000 170,000	300,000 170,000	300,000 170,000	300,0 170,0
Cultural attractions  Expo Hall renovations	1/0,000		930,000	7.000	
Expo Hall roof unit replacement	-, ō	* ) · · · · · · · · · · · · · · · · · ·	0	330,000	445,00
Convention promotion	6,880	79.770	90,010	82,680	74.7
Appropriated reserve	8,500	302,750	0	0	
Brochure printing	0	0	<b>.</b>	0	
otal budgeted expenditures	3,038,157	3,485,020	4,069,000	3,518,490	3,609,25
otal budgeted revenues over (under) total budgeted expenditures	334.508	(106,440)	(633,310)	(12,410)	1.33
(OII) peogeted expenditures	334,300	1,140, <del>41</del> 0)	(COS)		
nencumbered cash/fund balance as of January 1 (includes restricted assets)	338,269	280,369	672,767	39,457	27.0
nencumbered cash/fund balance as of December 31	672,767	173,929	39,457	27,047	<b>23,3</b>
				的复数形式	

Assumptions:
Growth in guest tax revenue: 2% in 1997, 3% in 1998 and 1999.
Annual interest earnings rate: 5% annually

The 1% transient guest tax is used exclusively for convention promotion contingency, cultural attractions, and debt service for Lawrence-Dumont Stadium. If the 1% tax does not cover these three expenses, other revenues are not used to guarantee the minimum allocations of \$24,000, \$170,000, and \$300,000, respectively.

### **TOURISM AND CONVENTION FUND**

The Tourism and Convention Fund is established by Charter Ordinance (No. 83) to receive distribution of the monies collected from the Transient Guest Tax. In 1990, the tax was increased from five to six percent. The additional one percent was earmarked for capital improvements to local tourist attractions (on a matching basis), improvements to Lawrence-Dumont Stadium, and extraordinary convention promotion expenses. The one percent increase has a termination provision effective for ten years. Revenue from the remaining five percent is expended under the priorities as amended by Charter Ordinance No. 91.

### **Budget Highlights**

The adopted 1998 budget shows an increase of \$33,470 over the 1997 adopted budget. The approved 1999 budget increases \$90,760 over the 1998 budget.

- Guest Tax revenue is projected to increase 2% annually in 1997, and 3% thereafter. The projected increase in growth is associated with the opening of the new downtown convention hotel in late 1997.
- Expo Hall renovations connected with the new downtown convention hotel are budgeted in 1997.
   Replacement of the Expo Hall roof is budgeted in 1998 and 1999.
- Administrative fees compensate the General Fund for central service functions, including contract development and monitoring, proposal review, purchasing, investment of funds, check-writing, and staff support.
- Community Marketing is a transfer to the General Fund to offset the cost of travel and other activities related to the Sister Cities Program.
- Convention Promotion is funded by the 1% tax and provides for extraordinary convention obligations, such as busing and location fees, that are not met within the Convention & Visitors Bureau's operating budget.
- Cultural Attractions are funded by the 1% tax in the form of a transfer to the Debt Service Fund to retire bonds.
- Delegate agencies receiving funding for promotional activities include the Black Historical Society,
  Historic Wichita (Cowtown), Wichita Children's Museum, and Wichita/Sedgwick County Arts Council.
  Allocations have been capped at 1997 levels.
- Expo Hall Operations is an amount equal to the difference between Expo Hall's projected revenues and expenditures, and is transferred to the General Fund in accordance with Charter Ordinance No. 91.
- A transfer to the Debt Service Fund is budgeted to pay Expo Hall bonds. The bonds for Expo Hall
  construction will be fully retired in 2004.
- Lawrence-Dumont Stadium debt service is funded by the 1% tax.
- The Mid-America All Indian Center receives funding for utility costs and promotional expenses.
- Sister Cities receives funding for expenses of official visits to the four sister cities and other cultural exchange programs.
- The Wichita Convention and Visitors Bureau's staff of fourteen is responsible for promoting conventions and tourism and attracting visitors to Wichita. The Convention and Visitors Bureau receives 38% of the City's collected 5% Guest Tax.

### **CHARTER ORDINANCE NO. 91 PROVISIONS**

Revenues from this tax are expended in accordance with the provisions of Charter Ordinance No. 91 (amending Section 11 of Charter Ordinance No. 83) in the following priority order:

- 1. To pay any obligations, including but not limited to bonds, leases or contracts resulting from or directly attributable to the construction or use of new facilities for convention or exhibition purposes.
- To pay any deficit incurred in the operation or maintenance of new facilities for convention or exhibition purposes.
- 3. To pay for convention and tourism activities which result from the annual consideration of requests for such funds by the Convention and Tourism Committee established by Section 12 Charter Ordinance No. 83 and which, upon recommendation by said committee, receives final approval by the City Council.
- 4. Any funds remaining shall be held in reserve for the following purposes: to pay any deficit incurred in the operation or maintenance of Century II; to establish a building fund for future facilities; to pay for extraordinary facility repairs or replacement; and to fund attractions deemed to have advantage or interest to the City of Wichita.
- 5. None of the revenue from said tax shall be expended for promotion of conventions and tourism facilities or activities for Sedgwick County outside the city limits of Wichita unless and until an equal transient guest tax is levied by the Board of County Commissioners of Sedgwick County, Kansas, and the City Council authorize by resolution such expenditures.

### **Budget Summary**

	1996	1997	1997	1998	1999
	Actual	Adopted	Revised	Adopted	Approved
Administrative Charges	32,130	32,130	32,130	32,130	32,130
Community Marketing	21,000	21,000	21,000	21,000	21,000
Convention Promotion	6,880	79,770	90,010	82,680	74,740
Cultural Attractions	170,000	170,000	170,000	170,000	170,000
Delegate agencies	116,712	120,290	120,290	120,290	120,290
Expo Hall Operations	0	13,980	36,470	60,290	11,370
Debt Service Fund	1,295,350	1,243,160	1,243,160	1,244,240	1,243,980
Lawrence-Dumont	300,000	300,000	300,000	300,000	300,000
Mid-America All Indian Center	49,219	51,230	51,230	51,230	51,230
Sister Cities	10,280	10,700	10,700	10,700	10,700
Wichita Convention & Visitors Bureau	1,023,758	1,044,560	1,064,010	1,095,930	1,128,810
WIBC location fees	0	85,000	0	0	. 0
Expo Hall renovations	Ô	0	930,000	•	0
Expo Hall roof replacement	0	0	0	330,000	445,000
Appropriated Reserve	8,500	302,750	0	0	. 0
Contingency/CVB	750	10,450		•	.0
TOTAL	3,038,157	3,485,020	4,069,000	3,518,490	3,609,250

### MULTI-YEAR FUND OVERVIEW - SPECIAL ALCOHOL & DRUG PROGRAMS FUND

FUND: 220

	1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Budgeted revenues: Private club liquor tax Interest earnings Other	884,895 7,106 6,439	895,760 5,930 3,000	896,030 8,600 3,000	913,950 4,900 8,000	932,230 3,960 8,000
Total budgeted revenues	898,440	904,690	907,630	926,850	944,190
Budgeted expenditures: Drug/alcohol abuse counseling contracts and administration Other - contingency	879,502 0	908,050 5,880	907,600 7,500	986,230 0	91,490 866,710
Subtotal budgeted expenditures  Appropriated reserve	879,502 0	913,930	915,190	986,230	958,200
Aphiohister reserve		67,550	66,380	0	. <b>0</b> 2.00000000000000000000000000000000000
Total budgeted expenditures	879,502	981,480	981,480	986,230	958,200
Total budgeted revenues over (under) total budgeted expenditures	18,938	(76,790)	(73,850)	(59,380)	(14,010)
Unencumbered cash/fund balance as of January 1	152,967	124,797	171,905	98,055	38,675
Unencumbered cash/fund balance as of December 31	171,905	48,007	98,055	38,675	24,865

### SPECIAL ALCOHOL AND DRUG PROGRAMS FUND

The Special Alcohol and Drug Programs Fund receives one third of the 10% tax on the sale of alcohol including spirits, wine and strong beer. This fund may be used only for the purchase, establishment, maintenance, or expansion of services or programs related to alcoholism and drug abuse prevention and education. The Human Services Department provides administration of the fund and oversight of the delegate agencies that provide the services and programs.

### **Budget Highlights**

The adopted 1998 budget shows an increase of \$3,880 over the 1997 adopted budget. The approved 1999 budget decreases by \$2,040 from the 1998 budget.

- Substance abuse treatment and intervention services are provided to approximately 5,000 low-income and indigent citizens of Wichita per year.
- The mix of treatment clients served by the agencies supported by this fund includes 12% youth clients.
   37% female clients, and 42% minority clients.
- Decreased revenue growth of 1,26% is expected in 1997, resulting in total available liquor tax funding of \$896,030. Revenue growth is expected to remain stable at 2% thereafter.
- Budgeted funding to delegate agencies totals \$818,400 in 1997, an increase of approximately 3.5% over 1996 allocations.
- The need for a comprehensive approach to substance abuse within the community is becoming increasingly evident. Because resources are limited, it becomes even more urgent that a cooperative and collaborative approach toward meeting the community's alcohol and drug program goals be implemented. It is recommended that funding agencies continue to focus on priority needs within the community and address more effective ways to allocate their resources, based on identified priority needs, standards of performance, cost-effective services, and innovative approaches.

### **Budget Summary**

	1996	1997	1997	1998	1999
	Actual	Adopted	Revised	Adopted	Approved
Personal Services	74.5	48 73,53	72,48	72,810	73,500
Contractual Services	13,0	72 14,62	15,22	0 16,380	16,380
Commodities	1.2	10 1,50	1,50	0 1,840	1,610
Capital Outlay		0	0	0 2,500	io.
Other		0	0	0 0	0
TOTAL	88,8	30 89,65	89,20	0 93,530	91,490

FUND 220 - SPECIAL ALCOHOL AND DRUG PROGRAMS

DEPARTMENT DIVISION

12 - HUMAN SERVICES

05 - SPECIAL ALCOHOL

01 - HUMAN SERVICES ADMINISTRATION SECTION

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	58,549	58,340	59,230	59,650	60,040
120	Special Salaries	283	450	450	450	450
130	Overtime	99	0	0	0	0
140	Employee Benefits	15,617	15,640	13,700	13,630	13,910
150	Planned Savings	. 0	-900	-900	-920	-900
Subt	otal Personal Services	74,548	73,530	72,480	72,810	73,500
210	Utilities	0.1	0.	0	0	0
220	Communications	851	1,020	1,010	1,010	1,010
230	Transportation and Training	0	1,160	1,140	. 0	0
240	Insurance		0	0	0.	0
250	Professional Services	4.	0	0	0	)
260	Data Processing	1,769	1,820	2,480 •	2,480	2,480
270 280	Equipment Charges	·	80	. 80	80	80
290	Buildings and Grounds Charges Other Contractuals	0.1	9	0	, <b>Q</b>	.0
		10,448	10,540	10,510	12,810	12,810
	otal Contractuals	13,072	14,820	15,220	16,380	16,380
310 -	Office Supplies	-1,169	1,500	1,500	1,840	1,610
320	Clothing and Towels	•	0	0	0	0
330	Chemicals	0.0	0	0.	0	0
340	Equipment Parts	<b>100</b>	.0	0	) O (	0
350	Materials	0	0	0	0	0
360	Equipment Supplies	0		0.	0.0	0
370 380	Building Parts		<b>0</b>	0 .		0
390	Non-capitalizable Equipment Other Commodities	10 41	0	0	0 - 0	0
Subto	tal Commodities	1,210	1,500	1,500	1,840	1,610
410	Land	0	0			
420	Buildings	6		0	0	0.
430	Improvements Other Than Bidgs.	o de la companya della companya della companya de la companya della companya dell			0	0
440	Office Equipment	·			2,500	0
450	Vehicular Equipment		Ō	ň	, 2,300	0
460	Operating Equipment	0	0	0	0.5	0
Subto	tal Capital Outlay	0	0	0	2,500	0
510	Interfund Transfers					
520	Debt Service		0	0	) <b>0</b>	0
530	Other Nonoperating Expenses		0		0	<b>D</b>
540	Inventory Accounts			0	0	0
Subto	tal Other	0	0	Ó	0	0
TOTAI		88,830	89,650	89,200	93,530	91,490

FUND 220 - SPECIAL ALCOHOL AND DRUG PROGRAMS

DEPARTMENT 12 - HUMAN SERVICES

DIVISION 05 - SPECIAL ALCOHOL

SECTION 01 - HUMAN SERVICES ADMINISTRATION

The goal of the Department of Human Services Special Alcohol and Drug Program is to develop and maintain a comprehensive system of services to alleviate substance abuse needs and problems of citizens in Wichita and Sedgwick County. The target population consists of all citizens of Wichita and Sedgwick County who are in need of prevention services, or who are victims of substance abuse in need of intervention and treatment services. The program will ensure that needed services are available and readily accessible, and that they are part of an integrated system that provides efficiency in service delivery.

	,930
Subtotal 47,830 47,830	,930
ADD: Longevity 380 380 400 230 230	430 230
Auto allowance 450	450
Associate Accountant (5%)	,670 ,000
ウェント もく <b>ひたいせいログ (といわ)</b> このは (2017年) では、これには、「ない」という。 これには、「は、「は、「は、「は、「ない」という。 はいは、「ない」という。 はいは、「ない」という。 はいは、「ない」という。 はいは、「ない」という。 はいはいはいには、「ない」という。 はいはいにはいいには、「ない」という。 はいはいにはいいにはいいにはいいにはいいにはいいにはいいにはいいにはいいにはい	,780
TOTAL 1 1 1 58,790 69,680 60,100	.490

SUBFUND 220 - SPECIAL ALCOHOL AND DRUG PROGRAMS
DEPARTMENT 12 - HUMAN SERVICES

The Alcohol and Drug Abuse Advisory Board (ADAAB) makes recommendations each year on contract amounts to be funded from the Special Alcohol and Drug Programs fund. These contract amounts are used for the purchase, establishment, maintenance, or expansion of services or programs on alcoholism and drug abuse prevention and education.

#### FUND SUMMARY OF REVENUES AND EXPENDITURES

	1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Budgeted revenues:					<u> Partijan Dijala</u>
Private club liquor tax	884,895	B95,760	896,030		
Interest earnings	7,106	5,930	8,600	913,950 4,900	932,230
Other	6,439	3,000	3,000	8,000	3,960 8,000
Total budgeted revenues	898,440	904,690	907,630	926,850	944,190
Budgeted expenditures: Regional Prevention Center	200.00				
Alcohofism Family	120,204	128,620	128,620	145,070	0
Counseling Center	റെ മെട്ട	00 500			
MAAIC Treatment Services	92,625 50,120	96,580	96,580	98,860	0.
Parallax Program	67,300	50,310	50,310	-51,610	•
Recovery Services Center	243,599	69,830	69,830	69,830	
Big Brothers/Big Sisters	11.330	234,000	234,000	236,480	0.5
Northeast Drug/Alcohol Referral and		30,500	30,500	43,000	0
Tracking Station (Knox Center)	35,056	35,060	35,060		
Women's Recovery Center	9.500	15,000	15.000	35,990	0
COMCARE - Addiction Treatment		10,000	10,000	24,910	
Services	50,100	42,770	42,770	42.770	
COMCARE - Women's Alcoholism			(1)	42,770	<b>1</b>
Treatment Services	20.020	16,760	16.760	16,760	
Department of Human Services	88,830	89,650	89,200	93,530	91,490
Mental Health Association				~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~	31,490
of S.C. Kansas, Pathways Program	10,000	10,000	10,000	11,980	O
Youth Development Services	19,980	19,980	19,980	23,660	Ď
Miracles, Inc.	29,980	34,990	34,990	51.830	ō
A New Beginning	18,858	19,000	19.000	24.950	ŏ
Pueblo Alcohol and Substance					
Abuse Program	12,000	15,000	15,000	15,000	0
Contingency	0	5,880	7,500		866,710
Bubtotal budgeted expenditures	879,502	913,930	915,100	986,230	958,200
Appropriated reserve	0	67,550	66,380	0	0
Total budgeted expenditures	879,502	981,480	981,480	986,230	958,200
Total budgeted revenues over (under)					
total budgeted expenditures	18,938	(76,790)	(73,850)	(59,380)	(14,010)
Unencumbered cash/fund balance as of January 1					
	152,967	124,797	171,905	98,055	38,675
Unencumbered cash/fund balance as of December 31	171,905	48.007	98.055		
			20,000	38,675	24,665

#### MULTI-YEAR FUND OVERVIEW - SPECIAL PARKS AND RECREATION FUND

FUND: 225

This fund was created during the 1979 Legislative Session, when Senate Bill No. 467 was passed, and took effect on July 1, 1979. The law established a 10 percent gross receipts tax on the sale of liquor, including spirits, wine, and strong beer. Effective July 1, 1987, the drink tax applied to caterers and drinking establishments in "wet" counties.

The law provides that one-third of the tax received must be credited to the Special Parks and Recreation (Alcohol). Fund. Expenditures in this fund are to be made only for the purchase, establishment, maintenance, or expansion of park and recreational services, programs and facilities.

The 1998 allocation will be transferred to the General Fund to support the following programs. Summer Fun, After School Playground, Grade School Night, Teen Night, Saturday Recreation, Summer Playground, Arts Program, Hoop It Up, Greater Wichita Junior Football, programs for the handicapped, city-wide athletic events, free swimming, and child care. It may also support qualifying programs sponsored by the Art Museum, Omnisphere, and Library.

	1998 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Budgeted revenues: Intergovernmental Aliquor tax Interest earnings	884,894 4,609	895,760 1,292	896,030 1,830	913,950 0	932,230 0
Total budgeted revenues	889,503	897,052	<b>897,8</b> 60	<b>913,9</b> 50	912,230
Budgeted expenditures: Transfer to General Fund	892,140	924,260	934,500	<b>913</b> ,950	932,230
Total budgeted expenditures	892,140	924,250	934,500	913,950	932,230
Total budgeted revenues over (under) total budgeted expenditures	(2,637)	(27,208)	(36,640)	0	0
Unencumbered cash/fund balance as of January 1 Unencumbered cash/fund balance	39,278	27,208	36,641	0	0
as of December 31	36,641				

MULTI-YEAR FUND OVERVIEW . L	ANDFILL FUND			FUND: 230	
	1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Budgeted revenues:					
Fees Rentals	3,696,922	3,041,920	8,481,200	9,240,000	9,157,200
Interest	6,000	12,000	35,500	47,000	47,000
Other	268,272 10,318	. 163,780 0	254,380 0	319,220 0	123,760
Total budgeted revenues	3,981,512	3,217,700	8,771,080	9,606,220	9,327,960
Budgeted expenditures:					
Personal services	151,577	160,390	163.480	167.540	163.600
Contractual services	1,478,324	876,510	4,508,450	4.080.230	1,623,140
Administrative charge Materials and supplies	- 10,340	10,340	10,340	8,690	8 690
Capital outlay	9,566 650	49,170 702,500	47,790 1,423,900	47,950 105,600	47,950 0
Transfer - Environmental Ed. Program	171,676	256,350	265.820	265.410	<b>265.38</b> 0
Transfer - Landfill Post Closure Trust	2,800,000	2,000,000	3 A. C. 0	7,500,000	6,300,000
Transfer - Natural Resource Cons. Transfer - Mowing	0	• 0	74,770	74,850	75,320
Transfer - Neighborhood Env. Court	5,500 0	5,500 0	5,500 20,000	5,500 20,000	5,500 20,000
Debt service	91,750	716.620	86.620	82,530	
Contingency	· 0	400,000	375,000	400,000	400.000
Household Hazardous Waste Prog.	Ó	0	440,000	440,000	440,000
Subtotal budgeted expenditures	4,719,383	5,177,380	7,421,670	13,198,300	9,349,580
Employee compensation	O .	O .	0	5,030	10,090
otal budgeted expenditures	4,719,383	5,177,380	7,421,670	13,203,330	9,359,670
ludgeted income (loss)	(737,871)	(1,959,680)	1,349,410	(3,597,110)	(31,710)
nencumbered cash/fund balance is of January 1	3,462,844	2,217,324	2,724,973	4,074,383	477.273
nencumbered cash/fund balance is of December 31	2,724,973	257,844	4,074,383	477,273	445,563

ndfill Programs (detail): State tipping fees	19,473	Po 100			
Landfill Gas Management	13,77	33,400 15,000	33,400 15,000	33,400	33,40
Closure of non-active cells	i Di	0	2.000.000	15,000 1,500,000	870,00
Post closure cover maintenance		0	0-	120.000	120.00
Drainage testing Groundwater contamination	0	25,000	25,000	25,000	25.00
Brooks Drainage Improvements	. 1,161,1 <b>9</b> 8 0	700,000	1,865,000	665,600	250,00
Household Hazardous Waste Program	. O	180,000 850,000	1,500,000 440,000	1,500,000	
Bulky Waste Program	43,548	75.000	75.000	440,000 75,000	440,00 75.00
Neighborhood Cleanup	23,601	75,000	75,000	75.000	75.00
Environmental Education Program	171,668	. 256,350	256,820	265,410	265.38
Christmas tree recycling		0	50,000	50,000	50,00
tal Landfill Programs	1,419,488	2,209,750	6.335.220	4.764.410	

#### LANDFILL

The Landfill Fund supports waste disposal and environmental activities. Revenues are generated from operation of the Brooks Landfill and adjacent rental property. Programs include monitoring groundwater at the Chapin and Brooks sites, closure and post closure maintenance, erosion maintenance, household hazardous waste disposal, neighborhood cleanups, environmental education, and the indigent sanitation assistance program.

#### **Budget Highlights**

The adopted 1998 budget increases \$8,020,920 over the 1997 adopted budget.. The approved 1999 budget decreases \$3,848,720 from the 1998 budget.

- The Brooks Landfill is scheduled to close October 9, 2001.
- The 1997 tipping fee has been set at \$26 per ton; \$6.71 for the landfill contractor, \$1 state tipping fee, \$18.29 to the Landfill Fund. The new landfill contract, which goes into effect August 1, 1997, reduces the landfill contractor's portion of the tipping fee to \$5.75 per ton. The landfill contractor's fee is projected to receive an annual increase consistent with the consumer price index, beginning in 1999.
- The budget assumes no reductions in the waste stream (500,000 tons annually) due to increased recycling or waste diverted to other facilities.
- Groundwater contamination remediation structures are scheduled to be constructed in 1997 and 1998.

  The budget provices for ongoing operation and maintenance of the structures after they are operational.
- The landfill operator's contract includes closure of the active cells at Brooks. A portion of the closure is projected to be done in 1997 and 1998.
- The 1999 budget includes the construction of a landfill gas management system.
- The budget includes the Household Hazardous Waste Program and transfers to the General Fund for the Neighborhood Environmental Court and Natural Resource Conservation, previously shown in the Environmental Management Trust Fund.

#### **Budget Summary**

	1996	1997	1997	1998	1999
	Actual	Adopted	Revised	Adopted	Approved
Personal Services Contractual Services	151,577 1,488,664	160,390 886,850	163,480 4,518,790	167,540 4,088,920	163,600 1,631,830
Commodities Capital Outlay	9,566 650	49,170 702,500	47,790 1,423,900	47,950 105,600	47,950 0
Other	3,068,926	3,378,470	1,267,710	8,788,290	7,506,200
TOTAL	4,719,383	5,177,380	7,421,670	13,198,300	9,349,580

FUND 230 - LANDFILL
DEPARTMENT 13 - PUBLIC WORKS
DIVISION 40 - MAINTENANCE
SECTION 10 - LANDFILL

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	98,509	116,030	117,270	120,830	123,490
120	Special Salaries	. 89 €	140	140	140	140
130	Overtime	22,137	27,000	27,000	27,000	27,000
140	Employee Benefits	30,842	32,010	33,860	34,290	35,500
150	Planned Savings	0	-14,790	-14,790	-14,720	-22,530
Subto	tal Personal Services	151,577	160,390	163,480	167,540	163,600
210	Utilities	24,094	52,000	52,190	52,150	52,150
220	Communications	4,593	1,230	1,500	1,600	1,600
230	Transportation and Training	900	4,280	4,300	4,300	4,300
240	Insurance	2,860	2,860	240	240	240
250	Professional Services	1,429,130	668,830	4,294,830	4,004,830	1,543,830
260	Data Processing	2,891	4,040	3,910	3,910	7,820
_ 270	Equipment Charges	3,059	4,190	6,490	6,490	6,490
280	Buildings and Grounds Charges	2,910	138,180	138,180	0	0
290	Other Contractuals	21,227	11,240	17,050	15,400	15,400
Subto	tal Contractuals	1,488,664	886,850	4,518,790	4,088,920	1,631,830
310	Office Supplies	3,358	7,430	7,430	7,430	7,430
320	Clothing and Towels	108	0	. 0	0	0
330	Chemicals	0	0.	0 :	0.0	
340	Equipment Parts	1,830	0	i D	0	0
350	Materials	642	5,000	5,000	5,000	5,000
360	Equipment Supplies	2,098	31,000	29,620	29,780	29,780
370	Building Parts	0	, A	0	0.	0
380	Non-capitalizable Equipment	977	5,250	5,250	5,250	5,250
390	Other Commodities	553	490	490	490	490
Subto	otal Commodities	9,566	49,170	47,790	47,950	47,950
410	Land		0	0	0	0
420	Buildings	0	700,000		0	0.50
430	Improvements Other Than Bldgs.	0	0	0	0	0
440	Office Equipment	650	2,500	8,900	0	Q
450	Vehicular Equipment	0	0	0.5	01	· ` 0
460	Operating Equipment		0	1,415,000	105,600	0
Subto	otal Capital Outlay	650	702,500	1,423,900	105,600	0
510	Interfund Transfers	3,068,926	2,261,850	366,090	7,865,760	6,666,200
520	Debt Service		716,620	86,620	. 82,530	7 (5) /2 (5) <b>0</b>
530	Other Nonoperating Expenses	(4.2)	400,000	815,000	840,000	840,000
540	Inventory Accounts	0	0	0	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	9
Subto	stal Other	3,068,926	3,378,470	1,267,710	8,788,290	7,506,200
		4,719,383	5,177,380	7,421,670	13,198,300	9,349,580

FUND 230-LANDFILL
DEPARTMENT 13-PUBLIC WORKS
DIVISION 40-MAINTENANCE
SECTION 10-LANDFILL

The Landfill Section is responsible for the operation of Brooks Landfill and post-closure activities at Chapin Landfill. Operation of the active sections of Brooks Landfill is provided by a private contractor. This section provides oversight and inspection at Brooks Landfill to insure compliance with all applicable regulations. Landfill programs are funded by income from the City's percentage of tipping fees generated at the landfill.

	56 B. H. 1957 등 전문 제 1941년		Application of the second
		1997	1998
POSITION TITLE	1996 1997 1998 RANG	E ADOPTED REVISED	ADOPTED APPROVED
Engineering Aide III	2 2 523	56,470 56,240	59,180 \$1,780
			nicharunani sinintanja kundron den 25 - kg - kg -
Subtotal	2 2	58.470 58.240	59,180 61,780
Subtotal			
ADD:			
Clothing Allowance		140	140
Charges-Street Cleaning		10.080 9.790	10.410 10.470
Charges-Public Works Administra	tion.	910 910	890 900
Charges-Street Maintenance		48.620 50.330	50.330 50.330
아니 - 티셔션 - 시간 교통 등급화			
TOTAL	2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	116,220 117,410	120,950 123,620
	ちたわけ 引き れっこしゃ さくりぶい きんとう	그 경우하는 전에 가려고 있는 사람들에 살아 사람들은 모양하다.	하게 되는 사람들은 사람들은 사람들이 되었다. 그 사람들이 나를 살아 먹었다.

	1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Budgeted revenues:	AU IVAL	ADOF IED	RETIGED	ADUFIED	AFFRUYED
Licenses and permits	2,402,853	3,307,420	3,425,500	3,294,640	3,360,86
Plan review and examination fees Other (trade certificates, code books)	428,065 78,130	424,620 83,070	424,620 87,050	437,100	449,10
Interest earnings	63,764	85,160	96,840	85,900 108,910	85,90 110,89
Special assessments Rental income	39,554 28,965	20,000 4,000	86,730 20,000	40,000 20,000	45,000 20,000
Total budgeted revenues	3,041,331			interior (mode)	kat si ay man
	3,041,33191 3,041,33191 3,041,341,341,341,341,341,341,341,341,341,3	3,924,270	4,140,740	3,986,550	4,071,75
Budgeted expenditures: Personal services	2,772,306	3,000,060	2,846,880	2,972,790	3,131,37
Contractual services	524,495	589,200	557,520	637,190	640,96
Administrative charge Commodities	75,330 78,084	75,330 72,690	75,330 85,770	70,320 86,220	70,32 86,72
Capital outlay	957	O.	7:100		
Transfer - Fire positions Transfer - Adm. Services Dir.	104,310 29,710	104,310 30,600	104,310	119,310	134,31
Transfer - Data Center	69,296	70,820	20,830 70,820	21,460 70,820	22,100 70,820
Other - computer equipment	3,525	0		0	
Subtotal budgeted expenditures	<b>3,6</b> 58,013	3,943,010	3,768,560	3,978,110	4,156,600
Conting operating reserve* 1997 employee compensation	0	807,195 90.002	0	994,528	
1998 employee compensation	Ö	90,002	0 0	89,184	89.18
1999 employee compensation Appropriated reserve		0	0	0	93,94
Planned savings	O	(108,742)	. 0	107,892 0	(267,97
otal budgeted expenditures	3,658,013	4,731,455	3,768,560	5,169,713	4,071,750
otal budgeted revenues over (under) total budgeted expenditures	(616,682)	(807,195)	372,180	(1.183.163)	
Inencumbered cash/fund balance				(1,160,160)	
as of January 1	1,427,665	807,195	810,983	1,183,163	
mencumbered cash/fund balance					
as of December 31	810,983		1,183,163	0	
udgeted revenues (detail):	Alluniusus in 2007 a Norganusus	in de para de la companion de	ujanságonazorágodoni	Tree sector (Tree not	April 1 marie 1
icenses Construction	179 000	460 770			(1) (1) (1) (1) (1) (1) (1) (1) (1) (1)
Home occupation	179,096 41,313	. 180,770 41,010	312,750 41,010	321,560 60,000	321,560 60,000
Other	109,971	125,600	126,600	126,500	126,600
otal Licenses	330,380	347,380	480,860	508,160	508,160
ermits					*
Building Electrical	1,535,790 108,079	2,342,220 109,320	2,327,320 109,320	2,157,430	2,222,150
Elevator	57,405	62,050	62,050	112,500 83,800	112,500 63,600
Mechanical Plumbing	111,310	134,390	134,390	135,000	136,000
Sewer	93,116 54,855	134,110 58,680	2 134,110 58,680	134,500 60,400	135,000 60,400
Signs Other	) 111,918 0	117,310 1,960	117,310 1,960	120,800 2,050	120,800 2,050
otal permits	2,672,473	2,960,040	2,945,140	2,786,480	2,852,700
lan review and examination fees	428,065	A.1.		200	filli kiga ya ilikuli.
ther	78,130	424,620 -83,070	424,620 87,050	437,100 85,900	449,100 85,900
terest earnings pecial assesaments	83,764 20,654	85,160	96,840	108,910	110,890
ental income	39,554 28,965	20,000 4,000	86,730 20,000	40,000 20,000	45,000 20,000
	mmar serenjeni i i i i i i i i i i i i i i i i i i				

<sup>\*</sup>Operating reserve is set at three (3) months, per City Council policy

#### OFFICE OF CENTRAL INSPECTION

The Office of Central Inspection monitors and regulates compliance with City codes on building construction, housing maintenance, zoning, licensing, signage, and other activities. This office also administers the Neighborhood Improvement Program and is the coordinating unit for neighborhood nuisance abatement and enforcement activities.

#### **Budget Highlights**

The adopted 1998 budget shows an increase of \$35,100 over the 1997 adopted budget. The approved 1999 budget increases \$178,490 over the 1998 budget.

- Four hundred-seventeen single family residential building permits had been issued through April, 1997, up 8% from the same time one year ago. 6,567 neighborhood inspections were conducted during the same period, also up 8%. In 1996, 3,419 zoning cases were handled and completed.
- A 10% premium on building permits was added January 6, 1997. It is anticipated (with sufficient growth
  in construction) that the premium will be eliminated January 1, 1998.
- Six currently authorized positions are held vacant into 1998. These positions include three Combination
  Inspectors, one Combination Neighborhood Inspector, one Plumbing/Mechanical Inspector III, and one
  Building Code Engineer. Should construction activity fail to grow at expected levels, these positions will
  continue to be held vacant.
- In an effort to provide stability to the fund's revenue base, general contractor fees were increased
  effective September 1, 1997. In addition, fee-based permitting of mobile home tie-downs and licensing
  of mobile home installers will be implemented.
- The budget includes full funding for the department's costs associated with the City's new automated
  development tracking (ADT) system, which is designed to streamline the development review process.
   Funding for ADT is also included within the budgets of other City departments and divisions involved in
  development review.
- The Office of Central Inspection is funded entirely from licenses, permits, and other related construction frees

#### **Budget Summary**

	1996 1997 Actual Adopte		Bellin Brand Starter	1999 oproved
Personal Services	2,772,306 3,000,	060 2,846,880	2,972,790	3,131,370
Contractual Services	599,825 664,	<b>632,85</b> 0	707,510	711,280
Commodities	78,084 72,	690 85,770	86,220	86,720
Capital Outlay	957	7,100	0	0
Other	206,841 205,	730 195,960	211,590	227,230
TOTAL	3,658,013 3,943,	010 3,768,560	3,978,110	4,156,600

FUND 235 - CENTRAL INSPECTION
DEPARTMENT 20 - GENERAL GOVERNMENT

DIVISION 60 - OFFICE OF CENTRAL INSPECTION

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	2,136,255	2,362,450	2,264,160	2,340,100	2,448,090
120	Special Salaries	1,952	2,000	2,000	2,000	2,000
130	Overtime	39,912	0	, 0	0	o
140	Employee Benefits	594,186	676,110	622,640	672,610	723,200
150	Planned Savings	0	-40,500	-41,920	-41,920	-41,920
Subl	otal Personal Services	2,772,306	3,000,060	2,846,880	2,972,790	3,131,370
210	Utilities	549	490	700	700	700
220	Communications	56,802	55,830	55,480	55,480	55,480
230	Transportation and Training	14,977	9,620	9,620	9,620	9,620
240	Insurance	24,380	24,380	10,490	10,490	10,490
250	Professional Services	20,139	5,400	5,400	5,400	5,400
260	Data Processing	113,459	157,210	152,280	228,280	232,050
270	Equipment Charges	112,135	128,980	129,370	129,370	129,370
280	Buildings and Grounds Charges	42,000	42,000	42,000	42,000	42,000
290	Other Contractuals	218,910	240,620	227,510	226,170	226,170
Subt	otal Contractuals	603,350	684,530	632,850	707,510	711,280
310	Office Supplies	64,256	58,920	59,400	60,300	60,300
320	Clothing and Towels	52	0,	) )	0	0
330	Chemicals	0	0	0	0	Ó
340	Equipment Parts	4,236	3,500	3,500	3,500	4,000
350	Materials	0	0	12,000	12,000	12,000
360	Equipment Supplies	613	150	300	300	300
370	Building Parts	310	0		0	0
-380	Non-capitalizable Equipment	8,447	9,030	9,480	9,030	9,030
390	Other Commodities	170	1,090	1,090	1,090	1,090
Subto	otal Commodities	78,084	72,690	85,770	86,220	86,720
410	Land	0	÷ 0 0	0	- 0	0
420	Buildings	0.00	0 - 3	0	0	0
430	Improvements Other Than Bidgs.	0	0	`, `` * <b>0</b> (	0	0
440	Office Equipment	957	****	6,400	0	Ð
450	Vehicular Equipment	0	0.	, 0	0	0
460	Operating Equipment	0	.0	700	O	0
Subto	tal Capital Outlay	957	0	7,100	0	0
510	Interfund Transfers	203,316	205,730	195,960	211,590	227,230
520	Debt Service		0	0	0	0
530	Other Nonoperating Expenses	Ò	0	<b>0</b>	, 0	0
540	Inventory Accounts	0	0	0	, 0	0
Subto	tal Other	203,316	205,730	195,960	211,590	227,230
TOTA		3,658,013	3,943,010	3,768,560	3,978,110	4,156,600

FUND 235-CENTRAL INSPECTION DEPARTMENT 20-GENERAL GOVERNMENT

DIVISION 50-OFFICE OF CENTRAL INSPECTION

The Office of Central Inspection monitors and regulates compliance with City Codes on building construction, housing maintenance, zoning, licensing, signage, and other areas. This division also administers the Neighborhood Improvement Program. Central Inspection is a self-sustaining special revenue fund financed primarily through permits, licenses, and plan review fees. Central inspection is involved with twenty-three (23) of the twenty-nine (29) ordinances in the Code of the City of Wichita.

POSITION TITLE	1896	1997	1998	RANGE	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Supt. of Central Inspection		1		006	57,200	57,200	57,200	் <b>57,200</b> ்
Building Code Administrator	4	1	J. 18 11	112 -	54,290	57,320	57,320	57,320
Building Code Engineer	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	50 A	112	40,920	, · · . · · O	20,970	41,940
Devel Assistance Director	ally sta	::-∃. <b>:1</b>	, d	, 112	57,060	58,030	58,030	58,030
Construction Insp. Supervisor	( ) <b>3</b>	3	. 3	114	145,500	153,250	153,250	153,250
Senior Plans Examiner	4 3 3 4 4	1	7 (A) 14	114	49,530	51,290	- 51,290	
Neighborhood Insp. Supv.		<b> </b>	- 1 m	115	34,720	38,080	38,080	
Administrative Supervisor		≰	1	116	43,260	44,800	44,800	
Building Plans Examiner	5	5	5	116	199,610	210,690	210,690	
Field Inspection Supervisor	2	2	2	116	84,840	88,790	88,790	
Sr. Building Permit Examiner	<i>ĭ</i> iii	3	3	627	115,720	114,730	115,710	
Combination Inspector	106 144	14 C	11	627	338,190	266,840	283,280	
Plumbing & Mech. Insp. III	7	7	7	627	220,350	196,980	209,540	the state of the s
Elec. & Elevator Insp. III	6	6	6	627	194,370	195,450	198,650	The first terms and the second of
Comb. Neighborhood Insp.	16		16	627	460,680	450,780	482,130	the second control of
Administrative Secretary	. 1		1	621	28,850	28,840	28,840	
	4		1	621	28,850	28,840	28,840	
Radio Dispatcher		1	7.	620	27,530	27,530	<u> </u>	
Administrative Aide I Account Clerk II	2	2	- 2	619	52,580	52,580	52,580	
Customer Service Clerk II	1	7		619	26,290	26,290	26,290	
<ul> <li>To Table 1. The second of the s</li></ul>				619	24,490	24,480	26,090	
Secretary Customer Service Clerk I	2	2	- r - 2	617	43,880	43,880	45,100	
Clerk II	1			615	17,930	17,930	,19,090	20,190
Subtotal	70	70	70		2,346,640	2,234,600	<b>2,324,09</b> 0	2,432,080
ADD: Longevity					15,810 0	16,010 13,550	16,010 0	
TOTAL	70	70	70		2,362,450	2,264,160	2,340,100	2,448,090

235 - CENTRAL INSPECTION DEPARTMENT 20 - GENERAL GOVERNMENT

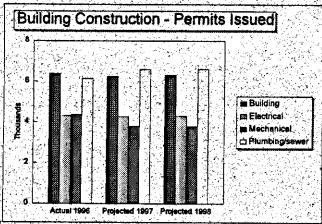
#### PERFORMANCE MEASURES

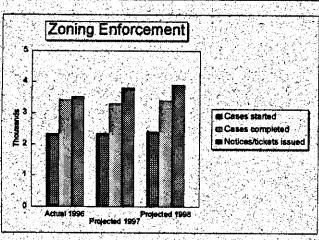
Mission Statement

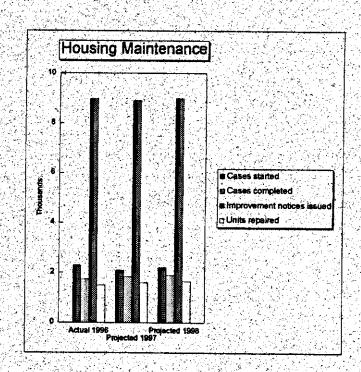
The mission of Central Inspection is to enhance the public safety and welfare through enforcement of City codes relating to building construction, housing maintenance, zoning, regulatory licensing, and neighborhood improvement services.

#### Selected Performance Measures

Þ	rotect aublic safety and facili	tate development through the			Actual 1996	Projected 1997	Projected 1998	200
		ated to building construction.						
		Number of building permits in Number of electrical permits	issued		6,373 4,319	6,240 4,272	6,300 4,300	
		Number of mechanical perm Number of plumbing/sewer i	**************************************		4,366 6,143	, 3,795 6,590	3,800 6,600	
		tate development through the						
۰	oforcement of City codes rela	ated to housing maintenance.  Number of housing cases at	arted		2,287	2,100	2.200	
		* Number of housing cases co * Number of improvement not			1,752 8,964	1,850 8,900	1,900 9,000	
		Number of units repaired			1,494	1,600	1,650	
	otect public safety and facilit forcement of City codes rela	tate development through the						
		* Number of zoning cases star * Number of zoning cases con		and from the second	2,326	2,350	2,400	•
		* Number of notices/tickets iss			3,419 3,518	3,300 3,800	3,400 3,900	







Notes

MULTI-YEAR FUND OVERVIEW -	PROPERTY MAN	AGEMENT OPE	RATIONS	ja j	FUND: 240
	1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Budgeted revenues:					
Operating leases	225,123	208.860	453,360	453,360	452.264
Sales and service	407,291	259,000	100,000	100,000	453,360
Other	75.386	5,000	25,000	5,000	100,000 5.000
Interest earnings	36,561	28.300	42,880	47.150	49.590
Operating transfer - General Fund	Ò	225,000	225,000	175,000	150,000
Total budgeted revenues	744.361	726.160	846,240	780.510	ite e
			, <del>(70,240</del>	700,310	787,950
Budgeted expenditures:					
Personal services	93,304	350.970	278.970	247.450	248.870
Contractual services	246.819	223.890	353,720	351 560	352.560
Administrative charge	2.320	2.320	2.320	5,640	302,560 5,640
Commodities	14.537	33.880	17.130	17.130	19,730
Transfer - debt service	155,447	89,450	97,580	97,580	94,580
Other - contingency	0	35,500	681,600	92,100	39,150
otal budgeted expenditures	<b>512,427</b>	736,010	1,431,320	811,460	760,530
otal budgeted revenues over (under)					
total budgeted expenditures	231,934	(9,850)	(585,080)	(30,950)	(2,580
nencumbered cash/fund balance					
as of January 1	424,589	46,589	656,523	71,443	40,493
nencumbered cash/fund balance					
as of December 31	656,523	36,739	71,443	40,493	37.913

#### PROPERTY MANAGEMENT OPERATIONS

Property Management Operations is responsible for maintenance and operation of City-held properties not chargeable to capital projects. This special revenue fund is sustained by operating lease and other revenues generated from City real estate. Its primary objective is the efficient management of those properties acquired by the City Council and held beyond six months to one year.

#### **Budget Highlights**

The adopted 1998 budget shows an increase of \$75,450 over the 1997 adopted budget. The approved 1999 budget decreases \$50,930 from the 1998 budget.

- Property Management administrative functions, previously allocated between a General Fund
  component and this special revenue fund, have been merged into this fund. The fund receives an
  annual General Fund subsidy. The subsidy is decreased incrementally each year, consistent with the
  objective that the fund become completely self-sustaining.
- Deletion of a secretarial position in 1998 is coupled with a matching reduction in the General Fund subsidy level.
- Management of City Hall parking has been contracted to a private vendor. The City pays a monthly
  management fee to the vendor, but retains all parking facility revenues.
- Annual revenues from the City Hall parking complex are projected at \$264,500. Employees contribute
  approximately 57% of revenues. Revenues in excess of operating expenditures are transferred to the
  Debt Service Fund.
- Revenues generated by properties associated with the East Kellogg freeway expansion in 1995 and 1996 are expected to be diminished in future years.

#### **Budget Summary**

	1996	1997	1997	1998	1999
	Actual Ad	opted R	evised /	Adopted	Approved
Personal Services	93,304	350,970	278,970	247,450	248,870
Contractual Services	249,139	226,210	356,040	357,200	358,200
Commodities	14,537	33,880	17,130	17,130	19,730
Capital Outlay	0	0.	0	•0	0
Other	155,447	124,950	779,180	189,680	133,730
TOTAL	612,427	736,010	1,431,320	811,460	760,530

FUND 240 - PROPERTY MANAGEMENT OPERATIONS

DEPARTMENT 20 - GENERAL GOVERNMENT DIVISION 50 - PROPERTY MANAGEMENT

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
. 110	Regular Salaries	38,796	287,160	221,030	197,660	197,730
120	Special Salaries	41,879	0	0		( <i>B1</i> ,730
130	Overtime	1,336		Ó		
140	Employee Benefits	11,293	63,810	57,940	49,790	51,140
150	Planned Savings	0	. 0	0	0	
Subt	otal Personal Services	93,305	350,970	.278,970	247,450	248,870
210	Utilhies	63,819	53,600	78,400	78,400	78,400
220	Communications	3,784	8,160	6,090	5,830	5,830
230	Transportation and Training	0	2,220	2,000	2,000	2,000
240	Insurance	5,000		5,000	5,000	5,000
250	Professional Services	56,575	16,250	137,830	137,830	137,830
. <b>2</b> 60	Data Processing	4,224	16,210	16,210	14,310	14,310
270	Equipment Charges	-2,700	550	450	450	450
280	Buildings and Grounds Charges	34,343	29,300	30,000	30,000	31,000
290	Other Contractuals	84,094	99,920	80,060	83,380	83,380
Subt	otal Contractuals	249,139	226,210	356,040	357,200	358,200
310	Office Supplies	2,309	18,630	9,130	9,130	9,130
320	Clothing and Towels	8	0.0		0	0
330	Chemicals		1,000	`		0
340	Equipment Parts	25	1,000	1,000	1.000	1,000
350	Materials	8,256	900	500	500	500
360	Equipment Supplies	. 0	<b>Q</b>	0	0	0.
370	Building Parts	602	7,500	4,500	4,500	7,100
380	Non-capitalizable Equipment	/ - C		0	0	0
390	Other Commodities	3,331	4;850	2,000	2,000	2,000
Subto	otal Commodities	14,537	33,880	17,130	17,130	19,730
410	Land	0	0	Ð	( )	•
420	Buildings	0	0, ^	0	<b>. 6</b>	0
430	Improvements Other Than Bldgs.	₹50 ×	O S	_ O	0	0
440	Office Equipment	, O .	0 ,			
450	Vehicular Equipment	0	\$\$\frac{1}{2} \frac{1}{2} \fra	``	0	O
460	Operating Equipment	0	Ò	0	0	0
Subto	otal Capital Outlay	.0	. 0	0	0	0
510	Interfund Transfers	155;447	89,450	97,580	97,580	94,580
520	Debt Service		0.0	0.	0	0
530	Other Nonoperating Expenses	0	35,500	681,600	92,100	39,150
540	Inventory Accounts	0	0	0	0	. 0
Subto	tal Other	155,447	124,950	779,180	189,680	133,730
TOTA		512,427	736,010	1,431,320	811,460	760,530

FUND 240-PROPERTY MANAGEMENT OPERATIONS
DEPARTMENT 20-GENERAL GOVERNMENT
DIVISION 50-PROPERTY MANAGEMENT
SECTION 02-OPERATIONS

The Property Management Division is responsible for real estate management and acquisition. This real estate is associated with current or planned capital projects. Examples include freeway right-of-way and downtown development.

Property Management Operations is responsible for maintenance and operation of City-held properties.

		1997	1997	1998	1993
POSITION TITLE 1996 19	97 1998 RANG	E ADOPTED	REVISED	ADOPTED	APPROVED
Property Management Director 0 Land Management Analyst 1 Administrative Aide II 0 Secretary 0	1 1 113 3 3 117 1 1 623 1 0 619	50,580 105,350 31,720 20,060	53,320 111,440 31,720 22,370	53,320 111,440 31,720	and the second of the second o
Secretary 0 Subtotal 1		207,710	218,850	196,480	196,480
ADD: Longevity Accrual		1,090 0	1,110 1,070	1,180 0	1,250 0
Subtotal		208,800	221,030	197,660	197,730
City Hall Parking employees (limited): Custodial Guard 2 Building Attendant 6	0 0 615 0 0 609	23,100 55,260	0	0 0	0
TOTAL	6 5	287,160	221,030	197,680	197,730

MULTI-YEAR FUND OVERVIEW - STATE OFFICE BUILDING						
	1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED	
Revenues				<u> Sindi da dibandiba</u> Balanda Indonesia	<u>Tayong Pilopine</u> Kanadinayakan	
Building rent	809,016	976,780	933,060	990,940	992,95	
Parking garage rent Parking space revenue (public)	171,070 31,641	176,040 45,700	166,580 45,700	169,580 45,700	172,584 45,700	
Interest	18,691	13.050	17.610	11.690	4.14	
Other	8,880	0	0	0		
otal budgeted revenues	1,039,298	1,211,570	1,162,950	1,217,910	1,215,370	
Budgeted expenditures:						
Personal services	98,841	100,620	101,330	102,130	103,570	
Contractual services	765,977	919,170	894,980	875,180	883,180	
Administrative charges Materials and supplies	2,460 32,397	2,460 79,920	2,460	2,630	2,630	
Capital outlay	32,357	0	84,420 1,000	79,420 0	79,420	
Contingency	0	140,000	140,000	130,000	130,000	
Subtotal budgeted expenditures	903,647	1,242,170	1,224,190	1,189,360	1,198,800	
Appropriated Reserve - improvements		160,362	180.762	176.751	10.300	
Employee compensation	0	2,420	0	3,060	6,270	
otal budgeted expenditures	903,647	1,404,952	1,404,952	1,369,171	1,215,370	
ludgeted income (loss)	135,651	(193,382)	(242,002)	(151,261)		
nencumbered cash/fund balance is of January 1	<b>2</b> 57.612	193,382	393.263	151.261		
			<del>, 33</del> ,400	[31,20]		
nencumbered cash/fund balance is of December 31	393.263	0	151.261			

#### STATE OFFICE BUILDING

The State Office building and parking garage opened in July, 1994. Budgeted expenditures are for the custodial, maintenance and utility expenses of the facility. Revenue to fund the operations are derived from tenant and parking space leasing.

### **Budget Highlights**

The adopted 1998 budget decreases \$52,810 from the 1997 adopted budget. The approved 1999 budget increases \$9,440 over the 1998 budget.

- Expenses to manage the building and parking garage are fully funded from State lease payments.

  Since opening, actual costs to operate this facility have been lower than original projections, resulting in lease payment rebates to the State for the last two fiscal years.
- Costs not covered by revenue are funded equally by the City and County.

#### **Budget Summary**

	1996	1997 1997	1998	1999
		Adopted Revised		pproved
Personal Services	98,841	100,620 101,330	102,130	103,570
Contractual Services Commodities	768,436 32,397	921,630 897,440 79,920 84,420	877,810 79,420	885,810 79,420
Capital Outlay	3,973 0	0 1,000 140,000 140,000	0 130,000	0 130,000
Other				
TOTAL	903,647	<b>1,242,170 1,224,19</b> 0	1,189,360	1,198,800

FUND 245 - STATE OFFICE BUILDING
DEPARTMENT 13 - PUBLIC WORKS
DIVISION 30 - FLEET AND BUILDINGS

ACTIVITY 12 - STATE OFFICE BUILDING & PARKING GARAGE

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	66,112	66,450	68,830	68,860	è0 800
120	Special Salaries	12,560	14,250	13,950	14,660	68,890
130	Overtime	838			0	15,540
140	Employee Benefits	19,331	19,920	18,550	18,610	10140
150	Planned Savings	0	. 0	0	- 0	19,140 °
Sub	total Personal Services	98,841	100,820	101,330	102,130	103,570
210	<b>Utilities</b>	396,464	515,390	515,390	487,880	479,980
220	Communications	2,945	3,100	3,440	3,440	3,440
230	Transportation and Training	35	- 1 To 1	0	0	
240	Insurance	48,363	49,540	49,540	49.540	40540
250	Professional Services	120,926	90,000	88,300	91,300	49,540
260	Data Processing	0 %	0	0	整大线 接收差 等人是大品	101,300
270	Equipment Charges	848	1,710	1,550	1,560	1,560
280	Buildings and Grounds Charges	189,344	224,230	201,560	206,260	212,160
290	Other Contractuals	9,511	37,660	37,660	37,830	212,180 37,830
Subt	otal Contractuals	768,436	921,630	897,440	877,810	885,810
310	Office Supplies	1,817	1,200	5,700	700	700
320	Clothing and Towels	0	0	0		
330	Chemicals	2,951	7,070	7,070	7,070	7,070
340	Equipment Parts	0	15,500	15,500	15,500	15,500
350	Materials	102	66.48 18 <b>0</b> - 8	0.5	0	
360	Equipment Supplies	1.450	2,420	2,420	2,420	2,420
370	Building Parts	24,818	51,430	51,430	51,430	51,430
380	Non-capitalizable Equipment	1,215	590	590	590	590
390	Other Commodities	44	1,710	1,710	1,710	1,710
Subte	otal Commodities	32,397	79,920	84,420	79,420	79,420
410	Land	Ö	0	0	0	0
420	Buildings		3.00	0	0	
430	improvements Other Than Bldgs.	0	o o	ă t	0	D
440	Office Equipment	3,281	0	1,000	0	
450	Vehicular Equipment	0	0	0	D	0
460	Operating Equipment	692	0	0	0	0
Subto	tal Capital Outlay	3,973		1,000	.0	0
510	Interfund Transfers			0	0	
520	Debt Service	o	ń	Ō	Ó	0
530	Other Nonoperating Expenses		140,000	140,000	130,000	420 600
540	Inventory Accounts	Ö	0	0	130,000	130,000
Subto	tal Other	0	140,000	140,900	130,000	130,000
TOTA		903,647	1,242,170	1,224,190	1,189,360	1,198,800

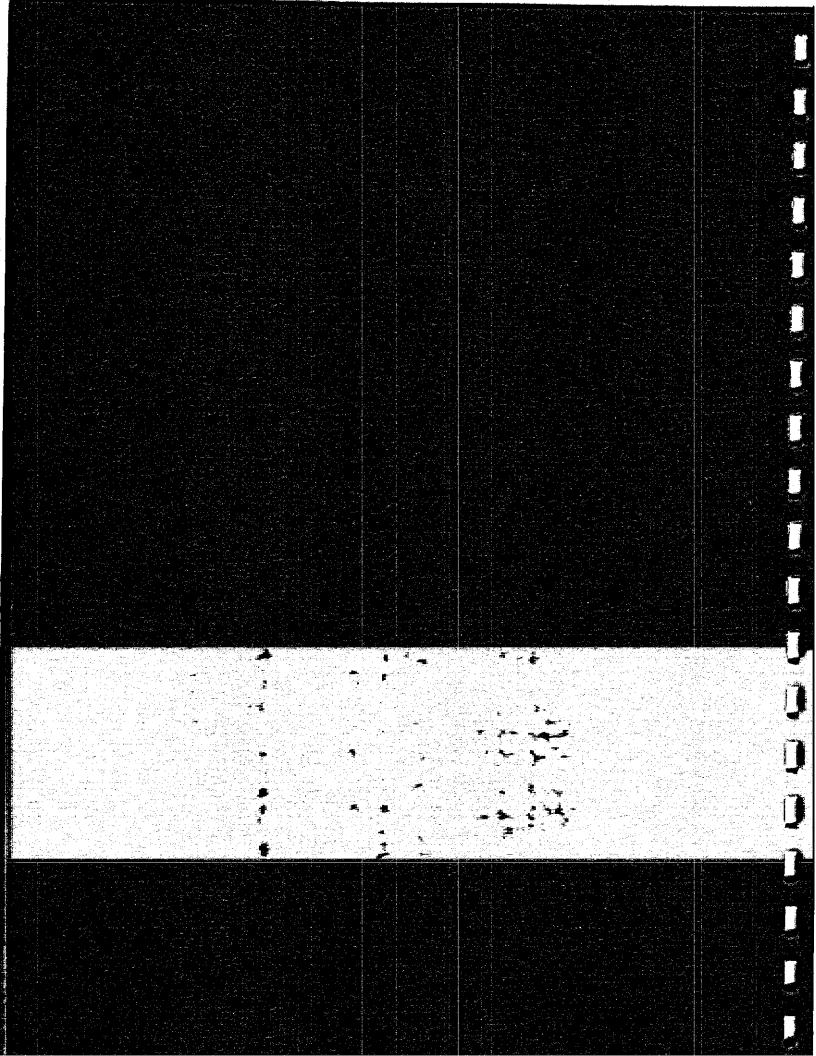
FUND 245 - STATE OFFICE BUILDING
DEPARTMENT 13 - PUBLIC WORKS
DIVISION 30 - FLEET & BUILDINGS
SECTION 01 - BUILDING SERVICES
ACTIVITY 12 - STATE OFFICE BUILDING & PARKING GARAGE

The City of Wichita and Sedgwick County have entered into an agreement with the State of Kansas to provide maintenance and custodial services for the State Office Building, located at 121 South Market. The multi-story complex houses eleven agencies for the State of Kansas, with 900 to 1,000 employees.

POSITION TITLE 1996 1997 1998 RANG	1997 E ADOPTED	The second secon	1998 1999 OPTED APPROVED
POSITION TITLE 1996 1997 1998 RANG			
Maintenance Technician 1 1 1 118 Maintenance Mechanic 1 1 621	35,600 28,840	37,590 28,840	37,590 37,590 28,840 28,840
Subtotal 2 2 2	64,440	<b>8</b> 6,430	66,430 66,430
ADD: Longevity Public Works Administration	650 1.360	650 1,370	700 740 1,350 1,340
			genjeropija jedade slivi
Subtotal  Building Altendant (PT-50%) 2 2 2 609	66,450 14,110	68,450 13,810	88,480 88,510 14,520 15,400
TOTAL 4 4	14,110	13,810	14,520 15,400

### Notes

# \* Debt Service Fund \* & Capital Projects



#### DEBT SERVICE

The Debt Service Fund provides the payments required for governmental debt issued and collateralized by the full faith and credit of the City. Funding sources for debt payment include property taxes, special assessments, revenues generated from the governmental entity utilizing the bond proceeds, interest earnings, and miscellaneous sources.

#### **Debt Policies**

- The City will confine long-term borrowing (bonds) to capital improvements and self-insurance
- The City will use short-term debt (notes) for bond anticipation purposes.
- Revenue bonds will be issued (when practical) for City enterprises to reduce the amount of the City's general obligation debt.
- The City will maintain an aggressive retirement program for existing debt (10 years for City at-large debt; 15 years for special assessment debt).
- The City will use general obligation debt to fund general purpose public improvements which cannot be financed from current (pay-as-you-go) revenues.
- The City will use special assessment general obligation debt to fund special benefit district improvements, consistent with existing policies.
- The City will maintain a Debt Service Fund reserve at year-end of \$2 million.
- Bonds are callable at 5 years for 10-year bonds and at 7 years for 15-year bonds. Call premiums are evaluated on market conditions at the time of each sale.

#### **Budget Highlights**

The adopted 1998 budget decreases \$7,901,730 from the 1997 adopted budget. The approved 1999 budget decreases \$1,571,950 from the 1998 budget.

- Budgets maintain tax support at the 10 mill level. No property tax increases are assumed.
- Increased expenditures in 1997 are tied to debt service on the February 1996 local sales tax bond issue. It has not yet been determined if additional bonds will be required for the current freeway construction program. Debt service is supported by monies transferred from the local sales tax fund.
- Monies remaining after meeting existing debt service payments and the \$2 million fund balance are budgeted as temporary note repayment. Amounts are \$13,059,730 (1998) and \$10,556,010 (1999).

#### **Budget Summary**

	1996 Actual	1997 Adopted	1997 Revised	1998 Adopted	1999 Approved
			t e		
Existing Debt	53,386,575	50,308,860	59,028,410	39,012,610	36,133,020
Bond Redemption/Notes	4,396,430	4,606,810	4,606,810	13,059,730	10,556,010
New Debt	0	8,800,010	0:.	3,741,610	7,552,970
TOTAL	<b>57,783,00</b> 5	63,715,680	63,635,220	55,813,950	54,242,000

#### DEBT SERVICE FUND

#### Revenue assumptions:

#### Current property taxes...

- for 1997 are projected as certified, with an assumed under-collection (delinquency) of 5%.
- O assume a 10-mill levy for all years.
- O assume a 3.5% annual growth rate in assessed valuation.

#### Delinquent tangible property tax...

(for prior years) is projected at 3.5% (historical average) of current property taxes levied.

#### Payments in lieu of property tax (PILOT)...

 are based on the City share of these payments from outstanding industrial revenue bonds.

#### Current special assessments (SAs)...

- for 1997 and thereafter are the actual special assessments certified, less any advance or prepayments, as of December 31, 1996.
- o assume a 5% delinquency rate.
- will change as new assessments are issued and as owners opt for advance payment of assessments.

#### Prepaid special assessments...

 are from the City's payment schedules for these assessments, as of December 31, 1996.

#### Delinquent special assessments...

 (for prior years) are estimated based on the historical relationship (4.5%) to total current and new special assessments.

# Payments in lieu of special assessments (PILOSA)...

 are developed by the Finance Department for GO/SA debt service paid directly by the Water, Sewer, and Airport utilities.

#### Utility delinquent special assessments...

- are paid by the Water, Sewer and Storm Water utilities.
- are for unpaid general obligation assessments related to water and sewer projects.

#### New special assessment revenues...

- O are projected to cover debt service (principal and interest) payments for new special assessment projects, less 5% delinquency.
- O relate to debt service payment schedule assumptions below, under "Expenditure Assumptions."

#### Motor vehicle property taxes...

- for 1997 are based on estimates provided by the Sedgwick County Clerk, as authorized by State statute.
- for 1997 and thereafter, are assumed to be somewhat flat, the result of graduated reduction in assessed value (related to April, 1995, State legislation).
- o are partially offset by a growth rate of 4.2%.
- O are projected first as one total amount, then allocated to the General Fund and the Debt Service Fund.
- O fluctuate between the General Fund and the Debt Service Fund because of the state allocation formula, which relates to the prior (budget) year share of the current property tax levy for each fund.

#### Interest earnings...

 are based on an assumed investment earnings rate (5%) relative to unencumbered fund balance and other total (current) revenues in the Debt Service Fund.

#### City Hall parking/rent revenues...

 are based on utilization of the City Hall parking facility pursuant to estimates provided by the Property Management division.

#### Transfers in...

- o from the Tourism and Convention Fund and the Landfill Fund are based on debt service schedules developed by the Department of Finance for general obligation projects related to these funds.
- for local sales tax (LST) projects include the amounts for actual (current) debt service (principal and interest).
- support debt service for the previous sales tax bond issues in 1992 and 1996 for \$25 million and \$50 million, respectively.

#### **DEBT SERVICE FUND**

#### Expenditure assumptions:

(GO) general obligation debt service...

 was based on actual payment schedules for current GO debt funded by property tax and special assessments.

GO/LST (local sales tax) debt service...

 reflected the actual debt service schedule for current general obligation debt funded by the local sales tax.

#### Fiscal agent/other...

o represented an estimate of bond issuance costs based on .1% of debt service for all current GO (paid by property tax, SAs and LST).

Temporary note repayment...

o represented a source available fo pay-as-you-go financing.

O fluctuated in order to maintain fund balance (whenever possible) at \$2 million each year.

#### New GO debt service paid from property tax...

- was estimated as the debt service (principal and interest payments) needed to fund approved and potential projects.
- O (for projection purposes) assumed payments spread over a 10-year period at a 5% cost (computed annually) on outstanding principal; assumed commencement with one interest payment for six months of bond issuance, and principal payment beginning in the year following.

#### New special assessment debt service...

- was estimated as the principal and interest needed for special assessment projects of \$17.4 million in 1997, and \$12.4 million annually thereafter.
- O (for projection purposes) assumed payments were spread over a 15-year period at a 5.5% cost (computed annually) on outstanding principal; assumed commencement of debt service with one interest payment for six to 12 months of bond issuance, depending on certification to the County, and principal payments beginning in the year following.

#### Fund balance (December 31)...

- on December 31, 1997, was projected to be \$2.2 million or 4% of fund revenues and was projected to be used in part (\$200,000) to support 1998 scheduled and potential debt service.
- o at \$2 million represented 4% (1998-2002) of fund revenues.
- O may have been increased to a greater percentage of fund revenues, by reducing the amount of temporary notes issued.

MULTI-YEAR FUND OVERVIEW - DEBT	SERVICE					FUND: 300
	1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 APPROVED	1998 ADOPTED	1999 APPROVED
Budgeted revenues:				<u> </u>		
General property tax:						
Current tangible property tax	14,715,663	15,219,290	15,098,640	15,447,580	15,918,170	16,395,720
Delinquent tangible property tax	316,880	532,680	528,450	540.670	557,140	573.85
Payment in lieu of taxes	44,259	41,800	41,800	24,700	25,000	25,00
Subtotal general property tax	15,076,802	15,793,770	15,668,890	16,012,950	16,500,310	16,994,57
Special assessments:		e				
Current special assessments	24,185,240	22,351,300	24,000,140	17,580,370	20,214,450	17,990,82
Prepaid special assessments	1,809,167	878,580	878,580	662,950	785,230	697,21
Payment in lieu of special assessments	191,917	76,000	75,580	75,580	75,580	30,74
Utility delinquent special assessments	483,090	476,740	476,740	404,710	400,250	381,66
Delinquent special assessments	900,252	1,073,140	1,080,010	902,320	962,460	915,21
New special assessments	0	1,496,240	0.000,010	2,471,250	1,173,590	2,347,18
Subtotal special assessments	27,569,666	26,352,000	26,511,050	22,097,180	23,611,560	22,362,820
		_0,00_,000	20,011,000	££,507,100	20,011,000	22,002,021
Other:	0.707.000					
Motor vehicle tax/rec. vehicle tax	2,705,698	2,670,560	2,953,640	2,572,710	2,788,830	2,615,64
Interest earnings	1,184,642	1,384,070	1,384,070	1,063,340	1,171,830	1,137,91
City Hall parking/rent	155,447	89,450	97,580	89,450	97,580	94,58
Transfer - T&C/Expo Hall	1,295,350	1,243,160	1,243,160	1,244,240	1,244,240	1,243,98
Transfer - T&C/LD Stadium	300,000	300,000	300,000	300,000	300,000	300,00
Transfer - T&C/cultural attraction	170,000	170,000	170,000	170,000	170,000	170,000
Transfer - Landfill	91,750	86,620	86,620	82,530	82,530	. (
Transfer - Local sales tax	6,677,500	10,940,630	10,940,630	12,907,500	9,672,500	9,322,500
Other	247,439	0	4,270	0	0	
Subtotal other	12,827,826	16,884,490	17,179,970	18,429,770	15,527,510	14,884,610
Total budgeted revenues	55,474,295	59,030,260	59,359,910	<b>5</b> 6, <b>5</b> 39,900	55,639,380	54,242,000
Budgeted expenditures:						
Existing debt service:					• •	
GO (general obligation)	46,685,608	43,801,100	48,037,520	25,602,730	29,301,140	26,774,420
GO/LST (local sales tax)	6,677,500	6,457,500	10,940,630	6,232,500	9.672.500	
Fiscal agent/other	23,467	50,260	50,260		38,970	9,322,500
T MOUNT ASSETS OTHER			50,260	31,840	30,970	36,100
Subtotal existing debt service	53,386,575	50,308,860	59,028,410	31,867,070	39,012,610	36,133,020
Temporary note repayment	4,396,430	4,606,810	4,606,810	9,954,180	13,059,730	10,556,010
Subtotal temporary note repayment	4,396,430	4,606,810	4,606,810	9,954,180	13,059,730	10,556,010
New debt service:					•	
GO/property tax	0	2,741,890	. O .	5,442,330	2,506,250	5,082,250
GO/LST (local sales tax)	0	4,483,130	Ō	6,675,000	2,000,200	0,002,200
GO/SA (special assessment)	0	1,574,990	ŏ	2,601,320	1,235,360	2,470,720
Subtotal new debt service	O	8,800,010	0	14,718,650	3,741,610	7,552,970
	MATERIAL PROPERTY AND A STREET		an kana agar kasan da an mga			
otal budgeted expenditures	67,783,005	63,715,680	63,635,220	56,539,900	<b>65,813,950</b>	<b>54,242,0</b> 00
otal budgeted revenues over						:
(under) budgeted expenditures	(2,308,710)	(4,685,420)	(4,275,310)	0	(174,570)	
Inencumbered cash/fund balance						
as of January 1	8,758,360	6,685,420	6,449,880	2,000,000	2,174,570	2,000,000
noncombound and found follows			Asia i			
nencumbered cash/fund balance	8 440 576	0.000 556	6 494 556			
as of December 31	6,449,650	2,000,000	2,174,570	2,000,000	2,000,000	2,000,000
		nome, commentation and the contract of the con		mar marriage (in the continue)	(Fig. 1)	werking water the contract of

# THE CAPITAL IMPROVEMENT PROGRAM

# The Capital Improvement Program and the Annual Operating Budget

The annual operating budget and the Capital Improvement Program (CIP) are complementary City plans. The annual budget is a guide for the day-to-day operations of the City's programs. The CIP is a guide to new construction or improvements to the City's infrastructure and facilities, ranging from road expansion to repairs on publicly owned buildings and acquisition of new water sources.

The CIP requires a good operating budget, and a solid financial base in the operating budget to allow provisions for debt or cash financing of capital projects. In addition, an excellent operating budget can assist in raising or maintaining the bond rating of the City. A higher rating means that the City pays a lower interest rate for the bonds it sells to finance capital projects.

The annual budget process must take into account requirements of funding infrastructure, maintenance, and related operational costs. Since the CIP is primarily funded from property taxes, mill levy changes in the annual operating budget can mean changes in the resources available for capital projects.

# Revenue Sources and Projections

Development of the Capital Improvement Program has two preliminary phases. The first phase begins with revenue projections. Like the revenue projections for the operating budget, trends are studied, and performance assumptions are generated. From these assumptions, expenditure estimates are developed. However, since the CIP is a tenyear plan, revenue projections must be made further into the future than those required by the operating budget.

Existing debt service payments are calculated so that estimates can be made for the additional amount of debt that can be assumed in any given year. Once the new debt has

been calculated and all other revenue sources identified, dollars are allotted to each project category for the ten years of the capital planning period.

The Debt Service Fund contains the anticipated revenues/sources and debt service expenditures for that part of the CIP that is financed from property tax and sales tax funding.

- Property taxes For the 1992 budget year, the City Council authorized the equivalent of 10.4 mills (approximately \$14.8 million annually) from property taxes for debt service. For 1993 the City Council approved a 2.5 mill levy shift from debt service funding to the General Fund, in order to initiate a public safety enhancement program. The City Council adopted .6 of mill restoration to the Debt Service Fund in 1994 and deferred full restoration. The 1995/96 budget was adopted with the addition of .9 mill (1995) in the Debt Service Fund, with restoration to 10 mills completed in 1996.
- Sales tax Sales tax moneys for freeway and road construction are held in the Sales Tax Trust Fund until they are transferred to projects or to the Debt Service Fund (for principal and interest on sales tax general obligation bonds).

Besides *property tax* and *sales tax*, the capital improvement program is also financed by:

- Special assessments made against properties deemed primarily to benefit from the improvement.
- Motor vehicle taxes collected by Sedgwick County on all motor vehicles that are not subject to property or ad valorem taxes.
- Interest earnings on fund balance and current revenues in the fund.
- Transfers including Tourism and Convention Fund transfers for Expo Hall and Lawrence Dumont Stadium.
- Other sale proceeds from property; future sales not projected because of uncertainties, but could include City-held properties such as Douglas/Rutan building, and Kellogg/Broadway hotel.

Other parts of capital improvement program financing are budgeted as debt service in proprietary funds.

# Requests for Projects and Administrative Review

The second phase for development of the CIP involves requests for projects. The request is sent to major corporations, community organizations, the Citizen Participation Organization, and advisory boards and commissions. These groups, as well as the individuals, may submit projects for consideration by the City engineers and the Administrative Committee.

The next phase in the process involves the CIP Administrative Committee. Through a series of meetings, the committee develops the project plan for the term of the program. Projects are placed in the order of their ranking as often as possible.

Proposed projects are studied by the City CIP Administrative Committee, and are ranked according to criteria set forth by the Committee.

Capital improvement projects must meet the useful life criteria to be financed. General guidelines are below:

- Public facilities 40-year general life, with 10-year financing term (exceptional cases, 20-year term).
- New road construction 40-year general life, and 10-year financing.
- Major road and bridge rehabilitation -15-year general life and 10-year financing.
- Water, sanitary sewers, and drainage -40-year general life and 20-year revenue bonds.
- Miscellaneous items based on asset life, with 10-year financing.
- Local sales tax projects pay as you go / revenue bonds.

#### **Hearings and Adoption**

Following the Administrative Committee's plan development, the CIP is forwarded to the City

Manager and then to the City Council. Additional hearings are held before the Metropolitan Area Planning Commission and the Citizen Participation Organization. Like the operating budget, the City Council hears public comments on the CIP prior to adoption. The Council can move, add, or delete projects.

#### **Implementation**

Once the CIP is adopted, City departments use it as a guide for implementing capital improvements. Each project is individually authorized by the City Council through adoption of an ordinance or resolution. Department staffs review the CIP to see what operating costs are involved in the new CIP improvements, so that these costs may be accounted for in their operating budget submittals.

# **Budgeting for Ongoing Operating Costs of CIP Projects**

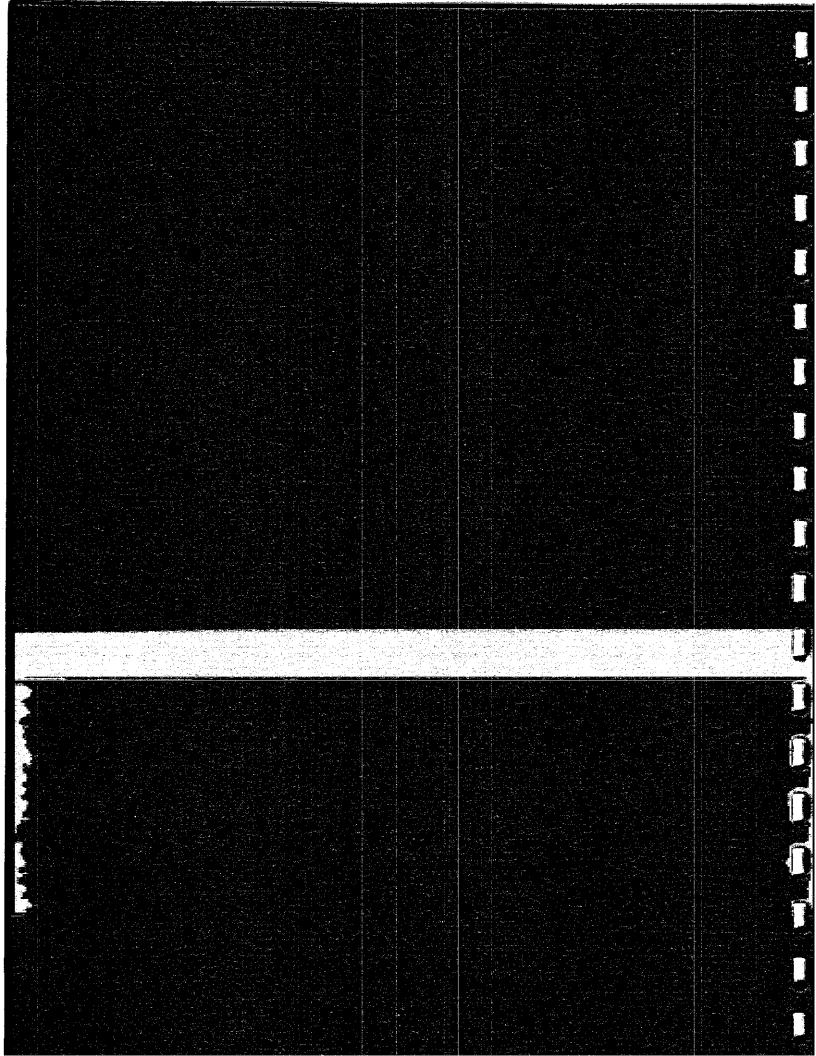
As a general practice, the proposed 10-year Capital Improvement Program is developed and revised (from the prior year's CIP) in a process that parallels development of the City's proposed two-year budget.

While the operating budget is being reviewed, the Capital Improvement Program is prepared for distribution. After the plan is presented to the City Council, hearings are held for the purpose of receiving comments on the proposed program. Finally, the City Council adopts the plan.

Departments are asked to include estimates of ongoing operating costs associated with CIP projects, so these can be considered along with the capital project cost. When completion of a project is known, these operating costs are included in the department's operating budget requests.

The new CIP program may include scheduled completion of projects in the next two years that are not fully known at the time the two-year operating budget is presented and adopted. The City's revolving, two-year cycle also includes a revision process for the current year budget (as well as for the next year's). This affords an opportunity to budget for new operating costs in a timely manner.





•	1996	1997	1997	1998	1999
	ACTUAL	ADOPTED	REVISED	ADOPTED	APPROVED
Budgeted revenues:		0.000.000	9 007 000	2 557 555	2 057 000
Charges for services	3,514,412 2,385,387	2,029,000 1,941,600	2,067,000 2,132,800	2,057,000 2,132,800	2,057,000 2,132,800
Fees Rentals	9,364,908	7,884,350	8,590,800	8,443,800	8,848,800
Interest	96,621	0	0	0	Ċ
Other	17,401	60,000	20,000	20,000	20,000
Total budgeted revenues	15,378,728	11,914,950	12,810,600	12,653,600	13,058,600
Budgeted expenditures:	! :		•		
Personal services	3,988,184	4,134,100	3,997,460	4,059,060	4,156,920
Contractual services	1,744,757	2,124,140	2,214,880	2,103,020	2,137,720
Administrative charge	192,600	192,600 750,030	192,600 766,650	203,670 759,620	203,670 747,150
Materials and supplies Principal - debt service	554,351 4,070,060	4,687,900	4,300,730	4.651,310	4,836,560
Interest - debt service	1,189,378	1,227,950	1,058,620	965,070	714,590
Capital outlay	184,320	283,450	179,020	330,500	169,750
Capital lease payments Other	19,514 2,005	16,440 8,060	17,610 0	9,330 0	7,260
Subtotal budgeted expenditures	11,945,169	13,424,670	12,727,570	13,081,580	12,973,620
1997 employee compensation	ō	124,020	0	0	400.044
1998 employee compensation 1999 employee compensation	0	. 0	0	133,310 0	133,310 136,230
otal budgeted expenditures	11,945,169	13,548,690	12,727,570	13,214,890	13,243,160
Budgeted income (loss)	3,433,559	(1,633,740)	83,030	(561,290)	(184,560
Adjustments for GAAP					
reporting requirements:	(3,040,934)	(3,352,410)	(3,058,720)	(3,181,070)	(3,308,320
Depreciation Debt service principal	- 4,070,060	4,687,900	4,300,730	4,651,310	4,836,560
Capital outlay	184,320	283,450	179,020	330,500	169,750
Capital lease principal	15,522	14,070	15,230	8,070	6,870
Prior period adjustment	(2,052,569)	0	0	0	
l'otal adjustments	(823,601)	1,633,010	1,436,260	1,808,810	1,704,860
ncrease (decrease) in retained earnings	2,609,958	(730)	1,519,290	1,247,520	1,520,300
Retained earnings January 1	2,630,051	3,007,241	5,240,009	6,759,299	8,006,819

FUND 500/501 - AIRPORT OPERATIONS DEPARTMENT 19 - AIRPORT

COMBINED DETAIL SUMMARY

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
440	Regular Salaries	3,063,943	3,455,180	3,361,630	3,415,360	3,469,680
110	Special Salaries	6,344	25,360	25,170	26,090	27,050
120	Overtime	59,883	54,120	63,550	55,960	56,550
130	Employee Benefits	<b>6</b> 58,014	999,440	947,110	961,650	1,003,640
140 150	Planned Savings	0	-400,000	-400,000	-400,000	-400,000
	tal Personal Services	3,988,184	4,134,100	3,997,460	4,059,060	4,158,920
	- Andreas -	796,242	869,760	892,590	875,350	862,310
210	Utilities	83,756	89,390	100,440	100,510	100,640
220	Communications	63,158	95,680	118,890	116,290	121,470
230	Transportation and Training	163,122	169,400	175,500	179,580	183,240
240	Insurance	152,494	198,580	278,420	252,350	257,760
250	Professional Services	135,973	196,560	178,500	155,600	132,670
260	Data Processing	110,089	118,560	109,930	110,780	111,110
270	Equipment Charges	111,399	138,560	175,330	113,470	181,250
280 290	Buildings and Grounds Charges Other Contractuals	321,124	440,250	377,880	402,760	390,940
	otal Contractuals	1,937,357	2,316,740	2,407,480	2,306,690	2,341,39
		33,337	40,750	50,930	41,450	41,93
310	Office Supplies	27,181	23,080	26,320	26,300	26,46
320	Clothing and Towels	52,396	106,160	109,220	109,640	110,08
330	Chemicals	122,322	158,170	156,450	175,190	176,24
340	Equipment Parts	65,589	89,630	93,880	89,490	76,65
350	Materials	91,441	89,470	102,790	97,190	95,93
360	Equipment Supplies	66,930	123,070	120,070	120,690	121,80
370	Building Parts	42,606	61,210	51,710	48,470	46,33
380 390	Non-capitalizable Equipment Other Commodities	52,550	58,490	55,280	51,200	51,73
	otal Commodities	554,351	750,030	766,650	759,620	747,15
		0	D	· · · · · · · · · · · · · · · · · ·	0	(
410	Land	. <del>-</del>	81,900	12,500	42,000	
420	Buildings	2,838	01,500	0	0:	
430	Improvements Other Than Bidgs.	0	14,600	24,700	26,800	25,10
440	Office Equipment	33,233	161,500	101,500	54,000	38,00
450	Vehicular Equipment	89,734 58,514	25,450	40,320	207,700	106,65
460	Operating Equipment		283,450	179,020	330,500	169,75
Subt	otal Capital Outlay	184,320	203,430	110,020	000,000	
510	Interfund Transfers	0	0	0	0	
520	Debt Service	5,278,951	5,932,290	5,376,960	5,625,710	5,558,41
530	Other Nonoperating Expenses	2,007	8,060	0	0	
540	Inventory Accounts	0.	0	0	0	
Subf	otal Other	5,280,958	5,940,350	5,376,960	5,625,710	5,558,41
TOT	A1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 -	11,945,169	13,424,670	12,727,570	13,081,580	12,973,62
101		* - * · * · * · * · * · * · · · · · · ·				

#### **AIRPORT**

The Airport is responsible for the operation of the Mid-Continent and Jabara facilities. Services provided include air transportation, safety and security, facility maintenance, and capital improvements.

#### **Budget Highlights**

The adopted 1998 budget shows a decrease of \$343,090 from the 1997 adopted budget. The approved 1999 budget decreases by \$107,960 from the 1998 budget.

- Currently, 1.4 million passengers per year utilize Mid-Continent Airport. In addition, approximately 40,000 tons of cargo per year pass through the Airport.
- A healthy local economy, discounted airfares and special promotions offered by the air carriers serving
  Wichita combined to make 1996 the busiest year in the history of Mid-Continent Airport. The number of
  passengers using the Airport increased 10% from 1995 to 1996, thereby breaking a record set in 1987.
   In the same period, cargo tonnage passing through the Airport increased 38%.
- Originally imposed in 1994, the \$3 passenger facility charge (PFC) on each enplaning passenger generated nearly \$2 million during 1996 to fund various capital projects, including safety enhancements and capacity improvements. In most cases, the PFC funds provided the local share (10%) of the total project costs, while the balance was provided by the Federal Airport Improvement Program (AIP).
   Federal funds in the amount of \$9.4 million were accepted by the Wichita Airport Authority for capital construction on Mid-Continent and Jabara Airports during 1996.
- Airport revenues are generated primarily through contractual agreements with air carriers served by the facility, and include service charges, user fees, and facility/equipment rentals to Airport tenants. Airport staff currently project a total of \$12,653,600 in revenues for 1998.
- The Airport budget was marginally reduced in the areas of contractuals, commodities, and capital outlay in order to achieve compliance with City base budget parameters.

#### **Budget Summary**

	1996	1997	1997	1998	1999
	Actual	Adopted	Revised	Adopted	Approved
Personal Services	3,988,184	4,134,100	3,997,460	4,059,060	4,156,920
Contractual Services	1,937,357	2,316,740	2,407,480	2,306,690	2,341,390
Commodities	554,350	750,030	766,650	759,620	747,150
Capital Outlay	184,320	283,450	179,020	330,500	169,750
Other	5,280,958	5,940,350	5,376,960	5,625,710	5,558,410
TOTAL	11,945,169	13,424,670	12,727,570	13,081,580	12,973,620

FUND

500 - MID-CONTINENT AIRPORT - OPERATIONS

DEPARTMENT DIVISION 19 - AIRPORT

10 - MID-CONTINENT

SECTION

01 - AIRPORT ADMINISTRATION

	1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
I 10 Regular Salaries	510,265	570,670	540,910	545,390	547,890
20 Special Salaries	4,450	4,290	1,670	1,670	1,670
30 Overtime	103	0	0	0	, 0
40 Employee Benefits	134,432	154,140	126,850	127,720	131,770
50 Planned Savings	0	<b>-41,000</b>	-50,000	-50,000	-50,000
Subtotal Personal Services	649,250	688,100	619,430	624,780	631,330
210 Utilities	<b>58</b> 6	550	550	600	600
TT CONTRACTOR OF THE STATE OF T	45,869	49,980	50,620	50,670	50,800
	38,332	64,230	79,800	75,780	75,680
	155,017	160,920	167,220	171,060	174,540
240 Insurance 250 Professional Services	78,562	132,850	138,600	123,650	124,550
	129,478	193,320	169,400	146,400	123,400
260 Data Processing	841	650	4,630	4,630	4,630
270 Equipment Charges	0	760	160	160	16
280 Buildings and Grounds Charges 290 Other Contractuals	234,605	295,400	295,400	306,470	306,95
Subtotal Contractuals	683,289	898,660	906,380	879,420	861,31
310 Office Supplies	29,476	34,620	46,800	37,300	37,78
	334	290	290	300	30
320 Clothing and Towels 330 Chemicals	0	20	0	. 0	
330 Chemicals 340 Equipment Parts	5,470	2,520	1,000	1,000	1,00
	. 0	· o	0	0	·
	71	140	140	140	- 14
	0	130	130	190	19
	3,636	30,830	12,830	12,640	12,64
380 Non-capitalizable Equipment 390 Other Commodities	9,052	5,760	9,450	9,450	9,45
Subtotal Commodities	48,039	74,310	70,640	61,020	61,50
410 Land	0	· · · · · · · · · · · · · · · · · · ·	0	0	
	0	. 0	0	0	
an Albert Herring College and a large college and the second	0	0	0	0	
	0	1,800	6,800	2,000	2,00
440 Office Equipment	0	0	0	0	
450 Vehlcular Equipment 460 Operating Equipment	Ō	0	0	0	
Subtotal Capital Outlay	0	1,800	6,800	2,000	2,00
	0	0	0	0	
510 Interfund Transfers	U E 004 444	5,914,780	5,359,450	5,608,200	5,540,90
520 Debt Service	5,261,441		3,339,430	0,000,200	
530 Other Nonoperating Expenses 540 Inventory Accounts	2,007 0	8,060 0	0	0	
	5,263,448	5,922,840	5,359,450	5,608,200	5,540,90
Subtotal Other	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,				
TOTAL	6,644,026	7,585,710	6,962,700	7,175,420	7,097,04

FUND 500 - MID-CONTINENT AIRPORT - OPERATIONS

DEPARTMENT 19 - AIRPORT

DIVISION 10 - MID-CONTINENT

SECTION 01 - AIRPORT ADMINISTRATION

The Airport Administration provides management services consisting of contract and operational/financial administration which meets the needs of the public and the air transportation industry while updating and maintaining the safe operation of existing property, plant and equipment.

POSITION TITLE 1	996	1997	1998	RANGE	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Director of Airports	1	1	1	002	87,460	90,530	90,530	90.530
Director of Airport Operations	1	1	1	006	54,600	57,880	57,880	57,880
Director of Airport Administration	1	1	1	007	58,600	58,600	58,600	58,600
Asst. Dir. of Airport Operations	1	1	1	113	34,020	36,020	36,020	36,020
Senior Accountant	1	1	1	115	43,350	46,590	46,590	46,590
Marketing Coordinator	1	1	1	115	46,290	47,930	47,930	47.930
Administrative Assistant to Director	1	1	1	116	43,260	44,800	44,800	44,800
Systems Analyst II	1	1	. 1	116	43,150	33,230	33,530	33,530
Telecommunications Coordinator	1	1	. 1	117	30,530	33,950	33,950	33,950
Airport Clerk	1	1	1	627	38,570	31,730	33,730	35,930
Administrative Aide II	3	2	2	623	91,490	61,400	63,350	63,440
Associate Accountant	1	1	1	623	31,720	31,720	31,720	31,720
Administrative Secretary	1	1	. 1	621	28,840	28,840	28,840	28.840
Secretary	1	. 1	1	619	26,290	26,290	26,290	26,290
Subtotal	16	15	15	!	658,170	<b>6</b> 29,510	633,760	<b>6</b> 36,050
ADD: Longevity					3,740	3,310	3,500	3,700
Accrual					0	2,010	2,050	2,060
Auto allowance					4,290	4,290	4,290	4,290
LESS: Charge to Jabara	į				(1,580)	(1,580)	(1,580)	(1,580)
Charge to Systems and Services	<b>S</b>				(1,040)	(1,040)	(1,040).	(1,040)
Charge to Airfield Maintenance	- !				(32,030)	(53,390)	(53,390)	(53,390)
Charge to Building Maintenance	1.				(19,350)	(10,420)	(10,420)	(10,420)
Charge to Custodial					(18,130)	(9,840)	(9,840)	(9,840)
Charge to Safety	-				(19,110)	(20,260)	(20,260)	(20,260)
TOTAL	16	15	15		574,960	642,590	547.070	549.570

500 - MID-CONTINENT AIRPORT - OPERATIONS FUND

DEPARTMENT DIVISION

19 - AIRPORT

10 - MID-CONTINENT

SECTION

02 - AIRFIELD MAINTENANCE

	1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110 Regular Salaries	511,606	573,990	636,340	649,490	668,250
110 Regular Salaries 120 Special Salaries	0.1,000	19,180	-39,880	-38,960	-38,000
130 Overtime	2,199	23,460	10.750	11,070	11,400
	145,818	181,060	171,180	176,300	186,580
<ul><li>140 Employee Benefits</li><li>150 Planned Savings</li></ul>	0	-158,000	-166,000	-162,000	-166,000
Subtotal Personal Services	659,623	639,690	612,390	635,900	662,230
210 Utilities	1,825	36,450	36,760	15,860	2,810
220 Communications	6,910	7,300	7,200	7,200	7,200
230 Transportation and Training	1,943	3,770	3,770	3,770	3,770
240 Insurance	0	0	0	0	Ô
250 Professional Services	4,826	8,400	22,150	12,850	12,850
260 Data Processing	0	0	0	0	0
270 Equipment Charges	1,984	2,450	2,450	2,450	2,450
280 Buildings and Grounds Charges	<b>7</b> 5,597	52,940	82,200	76,000	76,000
290 Other Contractuals	956	870	1,540	1,540	1,540
Subtotal Contractuals	94,042	112,180	156,070	119,670	106,620
310 Office Supplies	309	150	150	150	150
320 Clothing and Towels	3,751	4,120	4,360	4,200	4,200
330 Chemicals	23,121	80,150	80,000	80,000	80,000
340 Equipment Parts	36,209	41,400	40,800	43,800	43,800
350 Materials	58,691	73,000	81,000	76,500	63,500
360 Equipment Supplies	78,331	69,170	79,800	74,800	74,800
370 Building Parts	19,642	51,500	51,800	51,500	51,500
380 Non-capitalizable Equipment	8,287	5,630	9,930	6,030	6,030
390 Other Commodities	3,808	9,800	7,800	7,800	7,800
Subtotal Commodities	232,149	334,920	355,640	344,780	331,780
410 Land	0	: '0	0	0	0
420 Buildings	0	0	0	0	0
430 Improvements Other Than Bldgs	s. 0	.0	0	0	0
440 Office Equipment	0	0	0	0	0
450 Vehicular Equipment	89,734	161,500	101,500	54,000	38,000
460 Operating Equipment	50,538	0	5,200	185,500	64,000
Subtotal Capital Outlay	140,272	161,500	106,700	239,500	102,000
510 Interfund Transfers	0	0	0	0	
520 Debt Service	0	0	0	0 '	1
530 Other Nonoperating Expenses	: ° 0	0	0.	0	
540 Inventory Accounts	, 0	0	0	0	(
Subtotal Other	0	0	0	0	
TOTAL	1,126,087	1,248,290	1,230,800	1,339,850	1,202,630

FUND 500 - MID-CONTINENT AIRPORT - OPERATIONS

DEPARTMENT 19 - AIRPORT

DIVISION 10 - MID-CONTINENT

SECTION 02 - AIRFIELD MAINTENANCE

Airfield Maintenance is responsible for maintaining the runways, taxiways, ramps, public roadways, parking lots, and unimproved grass areas surrounding the Airport in order to provide a safe and efficient operation for aircraft and users of the Airport.

POSITION TITLE	1996	1997	1998	RANGE	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Airport Field Maint. Superintendent	1	1	1	115	46,290	47,930	47,930	47,930
Airport Equip, Maint, Supervisor	1	1	1	627	38,570	38,570	38,570	38,570
Airport Field Maint. Supervisor	1	1	1	625	34,950	34,950	34,950	34,950
General Supervisor II	1	1	1	624	33,290	33,290	33,290	33,290
Mechanic II	2	2	2	622	60,480	56,090	57,710	59,510
Airport Gardening Supervisor	1	1	1	622	30,240	25,850	27,470	29,270
Equipment Operator II	1	11	11	619	26,290	251,550	260,150	273,930
Mechanic !	1	. 1	1	618	25,120	25,120	25,120	25,120
Equipment Operator I	10	0	0	617	237,860	0	0	. 0
Laborer	2	2	2	616	45,940	45,940	45,940	<b>4</b> 5, <b>9</b> 40
Maintenance Laborer	1	1	1	612	16,360	16,360	17,240	18,200
Subtotal	22	22	22		595,390	575,650	<b>5</b> 88,370	606,710
ADD: Longevity					5.440	5,060	5,400	5,740
Accrual					0	2,240	2,330	2,410
Overtime					23,460	10,750	11,070	11,400
Charge from Administration					32,030	53,390	53,390	53,390
LESS: Charge to Jabara					(31,850)	(31,850)	(31,850)	(31,850)
Charge to Systems and Service	es				(27,020)	(27,020)	(27,020)	(27,020)
Subtotal	·				597,450	688,220	601,690	620,780
Laborer (PT - 50%)	1	1	1	616	9.630	9,630	10,190	10,790
Mechanical Equipment Operator (Seasonal)	3	- <b>3</b>	3	415	9,550	9,360	9,720	10,080
TOTAL	26	26	26		616,630	607,210	621,600	641,650

FUND 500 - MID-CONTINENT AIRPORT - OPERATIONS

DEPARTMENT DIVISION SECTION 19 - AIRPORT 10 - MID-CONTINENT

03 - BUILDING MAINTENANCE

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	419,756	490,460	511,040	518,700	525,180
120	Special Salaries	0	0	-38,980	-38,980	-38,980
130	Overtime	3,718	4,450	4,800	4,650	4,650
140	Employee Benefits	122,730	148,930	142,030	145,960	153,120
150	Planned Savings	0	-42,000	-32,000	-33,000	-32,000
Subte	otal Personal Services	546,204	601,840	586,890	597,330	611,970
210	Utilities	3,334	2,970	3,690	3,700	3,710
220	Communications	10,328	10,320	10,580	10,600	10,600
230	Transportation and Training	2,774	5,810	5,810	8,740	9,290
240	Insurance	0	0	0	0	0
250	Professional Services	4,790	12,200	17,900	12,760	13,040
260	Data Processing	3,708	0	8,500	8,600	8,670
270	Equipment Charges	21,689	21,000	15,700	16,050	16,380
280	Buildings and Grounds Charges	32,052	44,150	43,180	36,530	104,310
290	Other Contractuals	7,987	15,210	11,790	22,440	9,440
Subt	otal Contractuals	86,661	111,660	117,150	119,420	175,440
040	Office Cumption	1,458	1,550	1,550	1,570	1,570
310	Office Supplies	3,920	3,200	4,200	4,250	4,330
320	Clothing and Towels	16,200	13,190	17,920	18,140	18,500
330	Chemicals	61,386	99,050	99,550	111,660	117,170
340	Equipment Parts	5,281	7,880	7,080	7,690	7,850
350	Materials	8,174	7,750	8,270	8,390	8,580
360	Equipment Supplies		64,700	60,300	61,100	62,210
370	Building Parts	37,445 9,755	8,600	7,800	8,600	8,750
380 390	Non-capitalizable Equipment Other Commodities	9,755 150	530	530	530	540
	otal Commodities	143,769	206,450	207,200	221,930	229,500
		O	0	0		0
410	Land	2,838	69.400	0	26,000	0
420	Buildings	2,030	00,-00	0	0	0
430	Improvements Other Than Bidgs.	21,478	12,800	13,900	24,800	18,600
440	Office Equipment		12,000		0	0
450 460	Vehicular Equipment Operating Equipment	6,030	20,250	19,620	10,400	25,900
	otal Capital Outlay	30,347	102,450	33,520	61,200	44,500
				0	0	0
510	Interfund Transfers	0	Ü		0	, and a second
520	Debt Service	0	0	0	0	
530 540	Other Nonoperating Expenses Inventory Accounts	0	0	0	0	0
	total Other	0	0		0	0
TOT	AL CONTRACTOR	806,981	1,022,400	944,760	999,880	1,061,410

FUND

500 - MID-CONTINENT AIRPORT - OPERATIONS

DEPARTMENT

19 - AIRPORT

DIVISION

10 - MID-CONTINENT

SECTION

03 - BUILDING MAINTENANCE

The Building Maintenance section works to ensure the mechanical, electrical and structural components of the Airport's facilities are operational on a 24-hour basis through preventative maintenance and emergency repair. The Building Maintenance section also performs maintenance for Airport tenants through contractual agreements.

POSITION TITLE	1996	1997	1998	RANGE	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Airport Building Maintenance Supt.	1		1	115	46,290	47,930	47,930	47,930
Asst. Airport Building Maint. Supt.	1	1	1	117	40,430	41,870	41,870	41,870
Electrical Technician	1	1	1	627	38,570	38,570	38,570	38,570
Airport Building Maint, Supervisor	. 1	1	1	626	36,710	36,710	36,710	36,710
Airport Building Maint, Mechanic	. 4	4	4	623	121,430	122,030	123,730	125,600
Parts Clerk	1	. 1	1	622	30,240	30,240	30,240	30,240
Maintenance Mechanic	. 5	5	5	621	144,220	134,600	137,940	140,640
Maintenance Worker	2	2	2	617	48,030	42,630	44,910	46,510
Subtotal	: 16	16	16	:	<b>6</b> 05,920	494,580	<b>601,90</b> 0	508,070
ADD: Longevity					4,170	4,270	4,560	4.850
Accruai	:				0	1,770	1,820	1,840
Overtime					4,450	4,800	4.650	4,650
Charge from Administration					10,420	10,420	10,420	10,420
LESS: Charge to Jabara			-		(9,240)	(9,240)	(9,240)	(9,240)
Charge to Systems and Servi	ices				(29,740)	(29,740)	(29,740)	(29,740)
TOTAL	16	16	16		485,980	476,860	484,370	490,850

FUND

500 - MID-CONTINENT AIRPORT - OPERATIONS

DEPARTMENT

19 - AIRPORT

DIVISION SECTION 10 - MID-CONTINENT 04 - CUSTODIAL

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	245,513	305,960	284,150	292,590	299,250
	Special Salaries	0		0	0	0
	Overtime	8,130	8,310	8,000	8,240	8,500
	Employee Benefits	74,412	93,720	90,490	93,990	99,300
	Planned Savings	0	-39,000	-30,000	-30,000	-30,000
Subtota	al Personal Services	328,055	368,990	352,640	364,820	377,050
		0	0	0	0	C
	Utilities	0	0	0	0	Č
	Communications	0	o	0	0	(
	Transportation and Training		0	0	O	
240	Insurance	0	and the second of the second	15,000	15,000	15,300
250	Professional Services	112	15,000	15,000	10,000	10,000
	Data Processing	0	. 0	150	150	150
270	Equipment Charges	0	150	0	0	,,,
	Buildings and Grounds Charges Other Contractuals	20,021	0 30,000	25,000	31,000	31,620
	al Contractuals	20,133	45,150	40,150	46,150	47,070
		0	. 0	0	0	
310	Office Supplies		3,880	3,880	3,960	4,04
320	Clothing and Towels	3,201		5,700	5,900	5,98
330	Chemicals	4,504	7,200	1,700	1,800	1,84
340	Equipment Parts	1,118	2,200	1,700 50	,, <b>0</b> 50 50	5
350	Materials	0	50		2,580	2,63
360	Equipment Supplies	1,771	3,900	2,500 200	2,380	20
370	Building Parts	0	200	- A	and the second s	3,56
380	Non-capitalizable Equipment	1,015	3,500	3,200	4,450	21,00
390	Other Commodities	18,169	17,400	20,200	20,550	
Subtot	al Commodities	29,777	38,330	37,430	39,490	39,30
410	Land	0 ·	0	0	, <b>0</b> ;	
420	Buildings	0	0		0	
430	Improvements Other Than Bidgs.	0	0	0	0	A The second of
440	Office Equipment	. 0	0	0	0	
450	Vehicular Equipment	0	0	• • •	0	
460	Operating Equipment	1,946	5,200	5,700	11,800	16,75
Subtot	al Capital Outlay	1,946	5,200	5,700	11,800	16,75
510	Interfund Transfers	: : O	0	0	0	
520	Debt Service	0	. 0	0	1	
520 530	Other Nonoperating Expenses	0	. 0	0	0	
540	Inventory Accounts	0	0	0	0.	1845 - 1851 - 1865 1865 - 1865 - 1865 - 1865 - 1865 - 1865 - 1865 - 1865 - 1865 - 1865 - 1865 - 1865 - 1865 - 1865 - 1865 - 1865
Subtot	tal Other	0	0	0	0	
	三共和一党会员 名 一风作马	1 2 1 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4				1
TOTAL		379,911	457,670	435,920	462,260	480,17

FUND 500 - MID-CONTINENT AIRPORT - OPERATIONS

DEPARTMENT 19 - AIRPORT

DIVISION 10 - MID-CONTINENT SECTION 04 - CUSTODIAL

The Custodial section provides protection of public health, and promotes a positive image of Wichita by maintaining a high state of cleanliness in public areas of the Mid-Continent Airport, as well as custodial services for tenants per contractual agreements.

POS	SITION TITLE	1996	1997	1998	RANGE	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Custo	t Custodial Supervisor dial Worker II dial Worker I	1 3 9	1 3 9	1 3 9	622 617 615	29,940 63,560 186,570	28,970 63,510 173,300	30,240 64,700 179,110	30,240 65,960 184,390
	Subtotal	13	13	13		280,079	265,780	274,050	280,590
ADD:	Longevity Accrual Shift differential Overtime Charge from Administration					1,440 0 6,320 8,310 18,130	1,150 1,060 6,320 8,000 9,840	1,250 1,130 6,320 8,240 9,840	1,340 1,160 6,320 8,500 9,840
	TOTAL	13	13	13		314,270	292,150	300,830	307,750

FUND 500 - MID-CONTINENT AIRPORT - OPERATIONS

DEPARTMENT 19 - AIRPORT

DIVISION 10 - MID-CONTINENT

SECTION 05 - ENGINEERING

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1989 APPROVED
110	Regular Salaries	287,680	309,320	314,920	316,260	317,730
120	Special Salaries	1,894	1,890	-2,070	-2,070	-2,070
130	Overtime	0	0	0	0	´. 0
140	Employee Benefits	67,725	75,380	71,840	71,740	73,670
150	Planned Savings	0	-29,000	-29,000	-31,000	-29,000
Subto	otal Personal Services	357,298	357,590	355,690	354,930	360,330
210	Utilities	0	O	0	0	0
220	Communications	5,753	6,700	6,700	6,700	6,700
230	Transportation and Training	3,254	6,310	6,500	6,500	6,510
240	Insurance	0	b	0	1 1 4 1 0 1	0
250	Professional Services	2,486	2,600	2,600	2,600	2,600
260	Data Processing	0	600	600	600	600
270	Equipment Charges	80	1,000	500	500	500
280	Buildings and Grounds Charges	0	0	0	0	0
290	Other Contractuals	1,925	2,580	2,590	2,750	2,590
Subto	otal Contractuals	13,498	19,790	19,490	19,650	19,500
310	Office Supplies	846	2,120	2,120	2,120	2,120
320	Clothing and Towels	231	400	400	400	400
330	Chemicals	0	0	0	0	0
340	Equipment Parts	327	500	500	500	500
350	Materials	281	1,000	1,000	1,000	1,000
360	Equipment Supplies	439	500	500	500	500
370	Building Parts	0	0	0	0	0
380	Non-capitalizable Equipment	277	1,100	1,100	1,100	1,100
390	Other Commodities	202	200	200	200	200
Subto	otal Commodities	2,602	5,820	5,820	5,820	5,820
410	Land	0	0	0	0	0
420	Buildings	0	0	0	0	0
430	Improvements Other Than Bidgs.	0	0	0	0	. 0
440	Office Equipment	8,693	0	4,000	0	. 0
450	Vehicular Equipment	0	0	0	0	. 0
460	Operating Equipment	. 0	0	0	0	. 0
Subto	otal Capital Outlay	8,693	0	4,000	0	0
510	Interfund Transfers	0	0	n en grande. Na de <b>o</b> ne	· · · · · · · ·	0
520	Debt Service	0	0	0	o	. 0
530	Other Nonoperating Expenses	0	. 0	O ·	0	0
540	Inventory Accounts	. 0	0	0	o o	. 0
Subto	otal Other	0	0	0	0	. 0
						<u></u>
	L H	382,091	383,200	385,000	380,400	385,650

FUND 500 - MID-CONTINENT AIRPORT - OPERATIONS

DEPARTMENT 19 - AIRPORT
DIVISION 10 - MID-CONTINENT
SECTION 05 - ENGINEERING

The Engineering and Planning section is responsible for providing engineering and planning services for continued development and operation of the Wichita Mid-Continent and Colonel James Jabara Airports.

POSITION TITLE	1996	1997	1998	RANGE	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Director of Engineering	.						<b>74.040</b>	74.040
and Planning	1	1	1	006	69,370	71,310	71,310	71,310
Environmental Services Technician	1	1	1	115	39,080	43,240	43,240	43,240
Construction Superintendent	1	1	1	116	43,260	36,900	36,900	36,900
Administrative Assistant	1	1	1	- 118	37,780	39,130	39,130	39,130
Engineering Technician II	2	2	2	626	73,410	73,410	73,410	73,410
Secretary	. 1	1	1	619	26,290	26,290	26,290	26,290
Engineering Aide I	1	1	. 1	618	20,970	20,970	22,180	23,520
		2	. 8		310,160	311,250	312,460	313,800
Subtotal	. 24		•		3 10, 160	311,200	0 :2,400	0,10,000
ADD: Longevity	:				3,120	2,500	2,620	2,740
Accrual	į				0	1,170	1,180	1,190
Auto allowance	ĺ				1,890	1,890	1,890	1,890
LESS: Charge to Jabara	:		•		(3,960)	(3,960)	(3,960)	(3,960)
TOTAL	8	8	8	4	311,210	312,850	314,190	315,660

FUND 500 - MID-CONTINENT AIRPORT - OPERATIONS

DEPARTMENT

19 - AIRPORT

DIVISION SECTION 10 - MID-CONTINENT 06 - AIRPORT SAFETY

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	1,040,983	1,100,340	1,073,870	1,092,530	1,110,980
120	Special Salaries	0	0	. 0	0	C
t30	Overtime	37,167	17,900	40,000	32,000	32,000
140	Employee Benefits	296,090	326,180	325,510	327,360	340,620
150	Planned Savings	0	-91,000	-93,000	-94,000	-93,000
Subto	tal Personal Services	1,374,240	1,353,420	1,346,380	1,357,890	1,390,600
210	Utilities	0	0	4, 4 o	0	C
220	Communications	11,527	11,440	8,060	8,060	8,060
230	Transportation and Training	15,377	15,560	23,010	21,500	26,220
240	insurance	0	0	0	. 0	
250	Professional Services	2,473	6,820	6,300	6,170	6,170
260	Data Processing	0	0	0	0	0
270	Equipment Charges	84,302	85,300	85,000	85,000	85,000
280	Buildings and Grounds Charges	0	0	. 0	0	, 0
290	Other Contractuals	1,494	970	1,110	1,070	1,070
Subto	tal Contractuals	115,173	120,090	123,480	121,800	126,520
310	Office Supplies	1,166	2,310	310	310	310
320	Clothing and Towels	15,714	11,130	13,130	13,130	13,130
330	Chemicals	8,566	5,600	5,600	5,600	5,600
340	Equipment Parts	5,557	5,400	1,550	5,050	550
350	Materials	0	. 0	Q	0	C
360	Equipment Supplies	1,728	6,960	8,230	8,230	8,230
370	Building Parts	610	0	0	. 0	C
380	Non-capitalizable Equipment	5,903	3,050	6,850	5,650	4,250
390	Other Commodities	3,696	3,800	10,200	4,770	3,840
Subto	tal Commodities	42,942	38,250	45,870	42,740	35,910
410	Land	0.77	0	0	0	C
420	Buildings	0	12,500	12,500	16,000	, <b>c</b>
430	Improvements Other Than Bidgs.	. 0	0	• 7/4 . 0	0 .	C
440	Office Equipment	1,987	0	0	0	C
450	Vehicular Equipment	0	0	0	0	(
460	Operating Equipment	0	0	0 -	0	(
Subto	otal Capital Outlay	1,987	12,500	12,500	16,000	
		•	0	0	. 0	
510	Interfund Transfers	0		The second second	0	
520	Debt Service	0	0	0	0	
530 540	Other Nonoperating Expenses Inventory Accounts	0	0	. 0	0	
	otal Other	0	0	0	0	
			_			
:						

FUND 500 - MID-CONTINENT AIRPORT - OPERATIONS

DEPARTMENT 19 - AIRPORT

DIVISION 10 - MID-CONTINENT SECTION 06 - AIRPORT SAFETY

The Airport Safety section provides necessary security for the passenger screening area and airfield area as required by Federal Aviation Regulation 107. The Airport Safety section also responds to all aircraft emergencies to provide rescue services as required by Federal Aviation Regulation 139. In addition, the section responds to all medical emergencies at the Airport.

POSITION TITLE	1996	1997	1998	RANGE	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Chief of Airport Public Safety	1	1	1	113	52,990	54,880	54.880	54,880
Deputy Chief of Airport Public Safety	1	1	1	115	38.350	42,170	42,170	42,170
Airport Public Safety Supervisor	4	4	4	694	154,290	154,290	154,290	154,290
Asst. Airport Public Safety Supervisor	3	3	3	693	110,120	110,120	110,120	110,120
Airport Public Safety Officer II	21	21	21	692	711,700	656,340	673,100	689,830
Administrative Aide II	Ó	1	1	623	0	16,960	18,120	19,250
Subtotal	30	31	31		1,067,450	1,034,760	1,052,680	1,070,540
ADD: Longevity					12,120	10,680	11,210	11,740
Accrual					0	4.010	4,220	4.280
EMT pay					1,660	4,160	4,160	4,160
Overtime					17,900	40,000	32,000	32,000
Charge from Administration				or .	19,110	20,260	20,260	20,260
TOTAL	30	31	31		1,118,240	1,113,870	1,124,630	1,142,980

FUND 500 - MID-CONTINENT AIRPORT - OPERATIONS

DEPARTMENT 19 - AIRPORT

DIVISION 10 - MID-CONTINENT

SECTION 07 - SYSTEMS AND SERVICES

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	23,511	57,800	220	220	220
120	Special Salaries	0	0	57,800	57,800	57,800
130	Overtime	7,525	0	0	0	0
140	Employee Benefits	8,564	11,090	10,640	10,290	10,290
150	Planned Savings	0	0		0	O
	tal Personal Services	39,601	68,83	68,660	68,310	68,310
	Utilities	767,575	801,930	827,450	831,050	831,050
210	Communications	286	250	14,040	14,040	14,040
220		1,478	0	0	0	0
230	Transportation and Training	.,	200	. 0	0	0
240	Insurance	58,061	18,300	67,700	71,150	74,810
250	Professional Services	2,621	2,640	0	0	0
260	Data Processing	340	3,010	500	500	500
270	Equipment Charges	3,710	710	690	680	680
280 290	Buildings and Grounds Charges Other Contractuals	50,211	91,010	37,250	37,490	37,730
	tal Contractuals	884,282	918,050	947,630	954,910	958,810
		82	0	0	0	0
310	Office Supplies	0	60	60	60	60
320	Clothing and Towels		0	0	0	0
330	Chemicals	0.603	5,770	9,270	9,300	9,300
340	Equipment Parts	9,683	50	0,2,0	0	
350	Materials	15	500	500	500	500
360	Equipment Supplies	533		3,540	4,000	4,000
370	Building Parts	5,348	3,540	8,000	8,000	8,000
380	Non-capitalizable Equipment	12,960	7,000		6,000	7,000
390	Other Commodities	16,160	19,100	5,000		
Subto	otal Commodities	44,786	36,020	26,370	27,860	28,860
410	Land	0	·, · · 0	1. 14. Sec. 10.	0	, , , , , , , , <u>, , , , , , , , , , , </u>
420	Buildings	0	0	0	0	C
430	improvements Other Than Bidgs.	0	0	0	0	C
440	Office Equipment	1,075	0	0	0	4,500
450	Vehicular Equipment	0	0	0	·	
460	Operating Equipment	0	0		0	
Subto	otal Capital Outlay	1,075	0	0	0	4,500
P45	tutorium d Transferr	0	0	0	0	
510	Interfund Transfers	0	141 · 0	0	0	
520	Debt Service	U		ο.	0	
530	Other Nonoperating Expenses		0	ŏ	Ō	
540	Inventory Accounts	0	0	0	0	
Subt	otal Other					
				1,042,660	1,051,080	1,060,480

FUND 501 - JABARA AIRPORT - OPERATIONS
DEPARTMENT 19 - AIRPORT

DIVISION 20 - JABARA

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	24,627	46,640	180	180	180
120	Special Salaries	0	0	46,630	46,630	46,630
130	Overtime	1,042	0	0	0	40,000
140	Employee Benefits	8,243	8,940	8,570	8,290	8,290
150	Planned Savings	0	0	0	0	(
Subt	otal Personal Services	33,913	55,580	55,380	55,100	55,100
210	Utilities	22,922	27,860	24,140	24,140	24,140
220	Communications	3,083	3,400	3,240	3,240	3,240
230	Transportation and Training	0	0	· o	0	0,2-10
240	Insurance	8,105	8,280	8,280	8,520	8,700
250	Professional Services	1,185	2,410	8,170	8,170	8,440
260	Data Processing	167	0	0	: 0	0,440
270	Equipment Charges	853	5,000	1,000	1,500	1,500
280	Buildings and Grounds Charges	40	40,000	49,100	100	100
290	Other Contractuals	3,925	4,210	3,200	0	0
Subto	otal Contractuals	40,279	91,160	97,130	45,670	46,120
310	Office Supplies	0	. 0	0	. 0	0
320	Clothing and Towels	29	0	0	0	o
330	Chemicals	0	0	0	. 0	0
340	Equipment Parts	2,572	1,330	2,080	2,080	2,080
350	Materials	1,322	7,650	4,750	4,250	4,250
360	Equipment Supplies	393	550	2,850	2,050	550
370	Building Parts	3,884	3,000	4,100	3,700	3,700
380,	Non-capitalizable Equipment	773	1,500	2,000	2,000	2,000
390	Other Commodities	1,313	1,900	1,900	1,900	1,900
Subto	tal Commodities	10,287	15,930	17,680	15,980	14,480
410	Land	0	0	. 0	0	0
120	Buildings	0	0	0	0	. 0
430	Improvements Other Than Bldgs.	0	0	0	0	0
140	Office Equipment	0	0	0 -	0	0
450	Vehicular Equipment	<b>O</b>	0	0	0	0
460	Operating Equipment	0	0	9,800	0	
Subto	tal Capital Outlay	. 0	0	9,800	0	0
10	Interfund Transfers	0	0	0	0	0
20	Debt Service	17,510	17,510	17,510	17,510	17,510
30	Other Nonoperating Expenses	0	0	0	0	0
40	Inventory Accounts	0	0	0	0	. 0
ubto	tal Other	17,510	17,510	17,510	17,510	17,510
OTAL		101,988	180,180	197,500	134,260	133,210

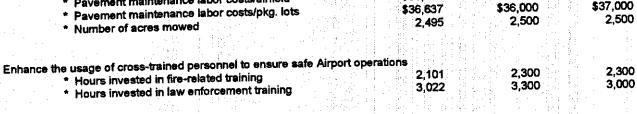
FUND 500/501 - MID CONTINENT/JABARA DEPARTMENT 19 - AIRPORT

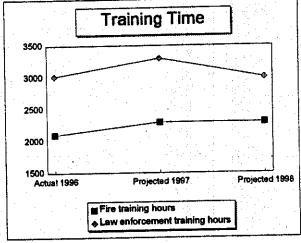
PERFORMANCE MEASURES

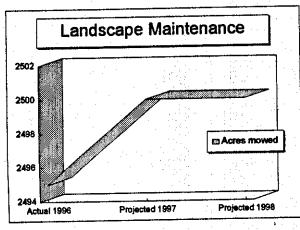
#### Mission Statement

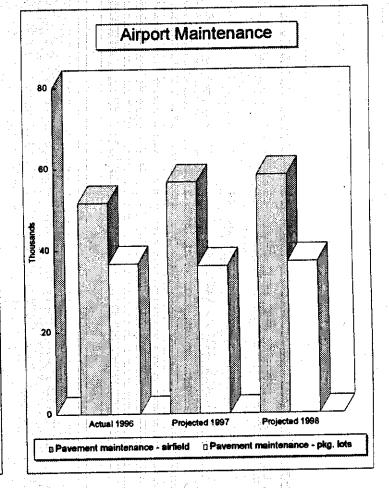
The mission of the Airport is to provide facilities for air transportation services for the public, business and industry while maintaining the safe operation of property, plant and equipment.

Selected Perform	nance Measures		Actual 1996	Projected 1997	Projected 1998
	· · · · · · · · · · · · · · · · · · ·				
Insure safe and effic	ient air and ground travel on the Airp	ort grounds	\$51,550	\$56,600	\$58,300
* Paver	nent maintenance labor costs/airfield nent maintenance labor costs/pkg. lo	ts	\$36,637	\$36,000	\$37,000
* Numb	er of acres mowed		2,495	2,500	2,500
	了。    天水苔 《大·甘醇》:5、5、5。				









### Notes

MULTI-YEAR FUND OVERVIEW -	GOLF FUND				FUND: 515
	1998 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Budgeted revenues:	1.931.654	2,138,400	2,338,760	2.338.760	2,338,760
Other	1,351,054	2,100,400	18,000	2,000,.00	_,000,00
Fee increase	0	205,510	0	0	0
Interest	39,857	22,000	33,000	33,000	33,000
Total budgeted revenues	1,971,511	2,365,910	2,389,760	2,371,760	2,371,760
					$= \frac{1}{\sqrt{2}} \left( \frac{1}{\sqrt{2}} \frac{1}{\sqrt{2}} \right)^{-1} = \frac{1}{\sqrt{2}} \left( \frac{1}$
Budgeted expenditures: Personal services	819.912	826,770	792,610	803,680	808,950
Contractual services	485,342	529,420	474,420	471,530	501,560
Administrative charge	47,280	47,280	47,280	55,680	55,680
Materials and supplies	287,420	248,500	308,780	330,610	303,930
Principal - debt service	265,041	462,680	459,030	459,770	293,960
Interest - debt service	113,016	151,990 105,000	183,720 119,800	127,710 104,000	101,140 116,000
Capital outlay	163,853	100,000	119,000	104,000	110,000
Subtotal budgeted expenditures	2,181,864	2,371,640	2,385,640	2,352,980	2,181,220
Employee compensation	0	5,700	0	6,000	19,000
	a negy iyoni Sanaasa kalenda	entra el recentión sem			
Fotal budgeted expenditures	2,181,864	2,377 <b>,34</b> 0	2,385,640	2,358,980	2,200,220
Budgeted Income (loss)	(210,353)	(11,430)	4,120	12,780	. 171,540
Adjustments for GAAP reporting requirement	ents:				
Depreciation	(293,610)	(325,330)	(325,330)	(325,330)	(325,330
Debt service principal	265,041	462,680	459,030	459,770	293,960
Capital outlay	163,853	105,000	119,800	104,000	116,000
Total adjustments	135,284	242,350	253,500	238,440	84,630
	1 <del>4</del>				
ncrease (decrease) in retained earnings	(75,069)	230,920	257,620	251,220	256,170
Retained earnings January 1	1,828,202	1,738,302	1,753,133	2,010,753	2,261,973
Retained earnings December 31	1,753,133	1,969,222	2,010,753	2,261,973	2,518,143

#### **GOLF**

The Park Department operates four municipal courses which are entirely self-sustaining: Alfred MacDonald Park; L.W. Clapp Memorial Park; Arthur B. Sim Park; and Pawnee Prairie Park. The clubhouses are operated by private contractors, while the City provides all maintenance for the courses.

### **Budget Highlights**

The adopted 1998 budget shows a decrease of \$18,660 from the 1997 adopted budget. The approved 1999 budget decreases by \$171,760 from the 1998 budget.

- Revenues to the Golf Fund are derived solely from user fees and interest. In 1998, green fee revenues of \$2.33 million are projected based on 198,000 rounds played and a base green fee rate of \$13.
- At this time, the proposed budget does not include any operating expenditures for the proposed Auburn Hills Municipal Golf Course. It is anticipated that operating costs will not be required until 1999.
- The proposed budget does not include any rate adjustments. However, to finance future system improvements, additional rate increases will be required.
- Debt service on current obligations will peak in 1997 at \$642,750, with the additional debt service on bonds issued to finance the recent MacDonald Park renovation. In 1999, existing debt service requirements will decrease to \$395,100, due to the pay-off of the bonds financing the 1988 renovation of the Sim and L.W. Clapp courses.
- In a continuing effort to improve course conditions, an additional \$31,830 is budgeted for grass seed, allowing for continued re-seeding of the fairways.
- The proposed budget includes \$94,470 for seasonal Community Service Worker positions. Due to
  recruitment difficulties and other problems that, in the past, have been experienced in utilizing these
  positions, the Department is reviewing options to improve the availability of personnel for maintenance.

### **Budget Summary**

	1996	1997	1997	1998	1999
	Actual	Adopted	Revised	Adopted	Approved
Personal Services	819,912	826,770	792,610	803,680	808,950
Contractual Services	532,622	576,700	521,700	527,210	557,240
Commodities	287,420	248,500	308,780	330,610	303,930
Capital Outlay	163,853	105,000	119,800	104,000	116,000
Other	378,057	614,670	642,750	587,480	395,100
TOTAL	2,181,864	2,371,640	2,385,640	2,352,980	2,181,220

FUND 615 - GOLF COURSE OPERATIONS

DEPARTMENT 17 - PARK

DIVISION 40 - GOLF COURSES

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	504,894	487,330	467,160	473,620	475,080
120	Special Salaries	124,878	169,640	169,360	169,360	169,360
130	Overtime	19,100	0	0	0	0
140	Employee Benefits	171,040	169,800	156,090	160,700	164,510
150	Planned Savings	0	0.		0	0
Subto	otal Personal Services	819,912	826,770	792,610	803,680	808,950
210	Utilities	285,190	327,340	282,180	279,290	302,290
220	Communications	11,510	10,080	10,260	10,260	10,290
230	Transportation and Training	1,820	2,850	2,850	2,850	2,850
240	Insurance	13,820	13,820	8,780	8,780	8,780
250	Professional Services	117,031	122,110	99,220	99,220	106,220
260	Data Processing	0	0	18,320	18,320	18,320
270	Equipment Charges	48,896	49,930	49,300	49,300	49,300
280	Buildings and Grounds Charges	2,991	700	1,000	1,000	1,000
290	Other Contractuals	51,364	49,870	49,790	58,190	58,190
Subto	otal Contractuals	532,622	576,700	521,700	527,210	557,240
310	Office Supplies	2,341	2,520	1,810	1,810	1,810
320	Clothing and Towels	108	310	50	50	50
330	Chemicals	66,124	64,360	66,130	80,970	80,980
340	Equipment Parts	46,971	41,440	50,980	52,740	42,770
350	Materials	12,226	8,830	9,670	15,030	9,970
360	Equipment Supplies	19,642	23,440	23,240	23,440	23,440
370	Building Parts	1,415	4,970	4,330	4,330	4,330
380	Non-capitalizable Equipment	4,743	2,950	2,950	2,960	2,960
390	Other Commodities	133,850	99,680	149,620	149,280	137,620
Subto	otal Commodities	287,420	248,500	308,780	330,610	303,930
410	Land	0	0	0	0	0
420	Buildings	22,449		0.3	0	0
430	Improvements Other Than Bidgs.	0	0	0	0	0
440	Office Equipment	1,196	0	0	0	0
450	Vehicular Equipment	0	0	0	0	0
460	Operating Equipment	140,208	105,000	119,800	104,000	116,000
Subto	otal Capital Outlay	163,853	105,000	119,800	104,000	116,000
510	Interfund Transfers	0	0	0	o	0
520	Debt Service	378,057	614,670	642,750	587,480	395,100
530	Other Nonoperating Expenses	0	0	0	0	0
540	Inventory Accounts	0	0	0	0	0
Subto	otal Other	378,057	614,670	642,750	587,480	395,100
TOTA		2,181,864	2,371,640	2,385,640	2,352,980	2,181,220

FUND

515 - GOLF COURSE SYSTEM

DEPARTMENT

17 - PARK

DIVISION

40 - GOLF COURSES

The Golf Course System consists of four established 18-hole golf courses: Alfred MacDonald Park, L.W. Clapp Memorial Park, Arthur B. Sim Park, and Pawnee Prairie Park. The goal of the Golf Course System is to provide to the public suitable golf facilities at an economical rate, while maintaining the operation on a self-substaining basis. As an enterprise fund operation, Golf Course expenditures are funded entirely by user fees.

					1997	1997	1998	1999
POSITION TITLE	1996	1997	1998	RANGE	ADOPTED	REVISED	ADOPTED	APPROVED
Golf Course Manager	1	1	1	114	38,670	38,670	38,670	38,670
Golf Course Maintenance			·		·	•	·	
Supervisor	4	4	4	117	152,590	152,610	152,580	152,580
Assistant Golf Course	! !				•	•	,	
Maintenance Supervisor	4	4	4	621	115,380	112,560	115,380	115,380
Greenskeeper	4	4	4	617	96,050	94,170	96,050	96,050
Laborer	1	1	1	616	20,560	19,040	20,560	21,790
Subtotal	14	14	14		423,250	417,050	423,240	424,470
ADD: Longevity Charges:					4,130	3,870	4,140	4,370
Park Maintenance			•		9,760	: 0	0	0
Park Administration					49,560	46,240	46,240	46,240
Park Recreation					630	0	70,270	40,240 O
						•	<u>-</u> .	•
Subtotal					487,330	467,160	473,620	475,080
	:				40.,000	407,100	470,020	410,000
Seasonal:					•			
Mechanical Equip Operator								
(PT-25%)	4	4	4	415	12,480	12,480	12,480	12,480
Mechanical Equip Operator	: · [	_	_					
(PT-50%)	6	- 6	6	415	37, <del>44</del> 0	37,440	37,440	37,440
Mechanical Equip Operator (PT-67%)		3	3	415	25,080	24,960	24.000	24.000
Community Service Worker	1	J	J	410	20,000	24,500	24,960	24,960
(PT-25%)		9	9	410	23,400	23,400	23,400	23,400
Community Service Worker	T	•	•		4.0,400	25,400	20,400	<b>2</b> 3,700
(PT-50%)	7	7	7	410	36,400	36,400	36,400	36,400
Community Service Worker	, i				,	,	,	55, .55
(PT-67%)	5	5	5	410	34,840	34,680	34,680	34,680
Subtotal	34	34	34	4.5	169,640	169,360	169,360	169,360
TOTAL	48	48	48		656,970	636,520	642,980	644,440

515 - GOLF COURSE OPERATIONS

DEPARTMENT 17 - PARK

40 - GOLF COURSES DIVISION

#### PERFORMANCE MEASURES

#### Mission Statement

The mission of the Golf Courses is to provide high quality golfing opportunities to the citizens of Wichita, with course operations being fully supported by golfers paying reasonable fees.

#### Selected Performance Measures

Actual 1996 Projected 1997

To maximize rounds played, operating margins and capital expenditures while minimizing fee increases

Operating Margin

\* Number of rounds played \* Basic green fee (18 holes)

Capital expenditures

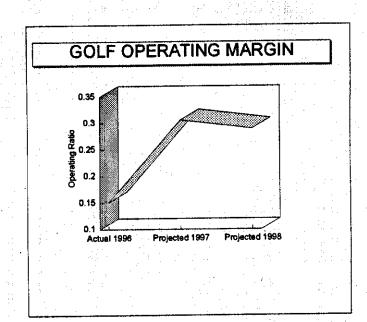
15.1% 172,817

30.6% 198,000 \$13

29.0% 198.000 \$13

\$12 \$119,800 \$163,853

\$104,000



### Notes

MULTI-YEAR FUND OVERVIEW - 1	RANSIT FUND				FUND: <b>52</b> 0
	1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Budgeted revenues:					
Charges for services	1,323,180	1,187,870	1,222,260	1,250,100	1,278,800
Rentals - Advertising	14,145	27,000	27,000	27,000	27,000
Interest	92,865	34,000	52,500	52,500	52,500
Operating Transfer - General Fund	2,894,560	2,758,310	2,758,310	3,183,640	3,279,140
Federal Contribution	843,423	626,600	706,600	626,600	626,600
Reimbursements	26,747	42,500	77,200	77,200	77,200
			ing gasa dalah besadan bilan		excussionalidae
				£ 047 040	£ 044 040
Total budgeted revenues	5,194,920	4,676,280	4,843,870	5,217,040	5,341,240
				1.44	
Budgeted expenditures:	3,481,794	2,974,030	3,121,610	3,175,870	3,190,820
Personal services	654,192	665.320	645,970	664,510	688,070
Contractual services	14,910	14,910	14,910	14,910	14,910
Administrative charge Materials and supplies	803,662	682,330	774,290	789,880	788,180
Principal - debt service	122,612	177,970	135,600	184,810	224,010
Interest - debt service	38,317	68,070	40,240	70.120	82,590
Contingency	0	50,000	50,270	102.550	154,370
Interfund transfers	Ŏ	42.650	57,480	57,480	57,480
Capital outlay	566	1,000		0	
		ter riemen Din Er			
	recensed contrate with 1967 CC 2		s eterna o stani atmonto conque a-		Hámilioner é és pápados és
Fotal budgeted expenditures	5,116,053	4,676,280	4,840,370	5,060,130	5,200,430
Budgeted Income (loss)	78,867	0	3,500	156,910	140,810
					1
Adjustments for GAAP reporting requirement		/4.49.000\	(148,000)	/4E0 000\	/450 000
Depreciation	(107,617)	(148,000)		(158,000)	(158,000
Debt service principal	122,612 566	177,970 1,000	135,600 0	184,810 0	224,010
Capital outlay	. 500	1,000	U	U	•
Total adjustments	15,561	30,970	(12,400)	26,810	<b>6</b> 6,010
ncrease (decrease) in		00.070		400 700	000 000
retained earnings	94,428	30,970	(8,900)	183,720	206,820
Retained earnings January 1	(650,212)	(619,742)	(555,784)	(564,684)	(380,964)
Retained earnings December 31	(555,784)	(588,772)	(564,684)	(380,964)	(174,144
	,,,			(300,000)	

#### **TRANSIT**

The transit system in Wichita currently operates 52 buses on 17 fixed routes and 22 para-transit vans providing federally mandated service to qualified individuals on a curb to curb basis. Para-transit service is provided through both department operated vans and vans leased to social service agencies. The average cost per fixed route ride is \$2.11, offset with 56 cents in revenue. Para-transit services cost an average of \$8.73 per ride and generate an average of \$1.94 in revenue.

### **Budget Highlights**

The adopted 1998 budget shows an increase of \$383,850 over the 1997 adopted budget. The approved 1999 budget increases by \$140,300 over the 1998 budget.

- The operating model of providing transit services to Wichita citizens continues to be under study. The budget is based on a continuation of the current level of service. Under the current system, approximately 2.1 million rides are provided annually, including 130,000 provided by the para-transit van service. It is anticipated that a new service delivery model, along with various options on service and funding levels, will be presented to the City Council in the near future.
- The adopted budget assumes the Storage and Maintenance (SAM) Facility will be constructed. No additional operating costs associated with SAM are included, since any additional costs will be offset by operational efficiencies.
- The budget includes 2 mills of General Fund subsidies in both 1998 and 1999. In 1997, the mill levy is
   1.81 mills. Federal operating subsidies are budgeted to remain stable at \$626,600 in 1998 and 1999.

   Based on these subsidy levels, the Transit Fund balance will remain positive through 1999. Any federal action to reduce operating subsidies will create additional strain on the Transit Fund.
- Debt service is budgeted to increase to \$254,930 in 1998 and \$306,600 in 1999 as the majority of the bus fleet is replaced. The replacement rolling stock will be more fuel efficient and need fewer repairs, improving the reliability of service to riders.

### **Budget Summary**

		•		
1996	1997	1997	1998	1899
Actual	Adopted	Revised	Adopted	Approved
3,481,794	2,974,030	3,121,610	3,175,870	3,190,820
669,102	680,230	660,880	679,420	702,980
803,662	682,330	774,290	789,880	788,180
566	1,000	0	0	0
160,929	338,690	283,590	414,960	518,450
5,116,053	4,676,280	4,840,370	5,060,130	5,200,430
	Actual  3,481,794 669,102 803,662 566 160,929	Actual Adopted  3,481,794 2,974,030 669,102 680,230 803,662 682,330 566 1,000 160,929 338,690	Actual         Adopted         Revised           3,481,794         2,974,030         3,121,610           669,102         680,230         660,880           803,662         682,330         774,290           566         1,000         0           160,929         338,690         283,590	Actual         Adopted         Revised         Adopted           3,481,794         2,974,030         3,121,610         3,175,870           669,102         680,230         660,880         679,420           803,662         682,330         774,290         789,880           566         1,000         0         0           160,929         338,690         283,590         414,960

FUND DEPARTMENT 520 - TRANSIT 16 - TRANSIT

COMBINED DETAIL SUMMARY

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	365,559	368,520	358,100	365,380	373,650
120	Special Salaries	2,121,121	1,751,930	1,831,510	1,859,320	1,859,320
130	Overtime	25,154	13,300	9,330	9,480	9,59
140	Employee Benefits	969,960	840,280	922,670	941,690	948,26
150	Planned Savings	0	0		0	<u> </u>
	tal Personal Services	3,481,794	2,974,030	3,121,610	3,175,870	3,190,82
210	Utilities	60,920	57,300	62,140	62,140	62,14
220	Communications	14,026	15,270	13,380	13,380	13,38
230	Transportation and Training	3,721	4,420	1,920	1,920	1,92
240	Insurance	192,146	180,240	122,170	122,170	122,17
2 <del>40</del> 250	Professional Services	123,106	118,300	125,780	127,900	127,90
	the state of the s	8,448	8,450	14,520	14,520	14,52
260	Data Processing Equipment Charges	13,170	7,000	26,000	26,000	26,00
270	Buildings and Grounds Charges	38,055	43,400	45,290	40,290	40,29
280 290	Other Contractuals	215,510	245,850	249,680	271,100	294,66
	ital Contractuals	669,102	680,230	660,880	679,420	702,98
240	Office Supplies	38,299	31,730	32,800	26,800	26,80
310	Clothing and Towels	30,799	32,020	29,670	29,670	29,67
320		8,767	8,000	8,000	8,000	8,00
330	Chemicals	106,544	110,740	102,550	100,000	95,00
340	Equipment Parts	95	0	0	. 0	A
350	Materials	499,865	406,250	488,770	515,910	519,21
360	Equipment Supplies	499,000 0	100,200	0	0	
370	Building Parts	1,245	2,000	1,000	1,000	1,00
380 390	Non-capitalizable Equipment Other Commodities	1,245 118,048	91,590	111,500	108,500	108,50
	otal Commodities	803,662	682,330	774,290	789,880	788,16
			0	0	0	
410	Land	0	. 0	0	o	1
420	Buildings	0		0	0	
430	Improvements Other Than Bidgs.	0	0	0	Ö	
440	Office Equipment	<b>56</b> 6	0	- 1	_	
450	Vehicular Equipment	0	0	0	0	
460	Operating Equipment	. 0	1,000	0	0	
Subt	otal Capital Outlay	566	1,000	0	0	
510	Interfund Transfers	0	42,650	57,480	57,480	57,4
520	Debt Service	160,929	246,040	175,840	254,930	306,60
530	Other Nonoperating Expenses	0	50,000	50,270	102,550	154,3
540	Inventory Accounts	0	0	0	0	
Subt	otal Other	160,929	338,690	283,590	414,960	518,4
					5,060,130	5,200,43

FUND 520-TRANSIT DEPARTMENT 16-TRANSIT

The mission of Transit is to provide economical transportation services to all citizens of Wichita through regular route service and para-transit service. Transit service is presently provided 6 days a week. For physically challenged riders, a curb-to-curb para-transit service is also provided 6 days a week. There are 14 administrative positions. In addition, there are 91 positions which are represented by the Teamsters Union, including 55 bus operators, 20 van drivers and 16 maintenance service workers. Executive management is provided through a contract with ATE Management and Services Company.

		-			<u> </u>			
BACITION TITLE	1996	1997	1998	RANGE	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
POSITION TITLE	שצעו	1997	1998	KANGE	ADOPTED	KEVISED	ADOPTED	AFFRUVED
Administrative Asst. to the Director	1	1	. 1	116	43,260	44,800	44,800	44,800
Equipment Maintenance Supervisor	1	1	1	117	33,140	30,850	30,850	30,850
Administrative Assistant		1	1	118	37,780	39,130	39,130	39,130
Mechanic Supervisor	1	1	1	624	29,740	29,060	30,910	33,040
Operations Supervisor II	1	1	. 1	624	33,290	33,280	33,280	33,280
Operations Supervisor I	2	2	2	623	52,120	51,320	54,890	58,410
Account Clerk III	1	1	1	621	28,840	28.840	28,840	28,840
Administrative Secretary	1	1	1	621	28,840	28,840	28,840	28,840
Customer Service Clerk II	2	2	2	619	52,580	52,570	52,570	52,570
Customer Service Clerk I	1	- 7	1	617	23,220	22,540	23,960	24,010
Cudicino, Control Ciona	'	•	•					-1,010
Subtotal	12	12	12		362,810	361,230	368,070	373,770
Part time clerk (50%)	2	2	2		28,800	15,870	15,870	15,870
ADD: Longevity					2,880	3,430	3,700	3,960
Local match for ADA position					2,080	1,890	2.060	4,370
•					2,000 750		750	•
Shift Differential					/50	750	750	750
LESS: Charges to Trolley Trust Fund					0	(9,200)	(9,200)	(9,200
Subtotal					397,320	373,970	381,250	389,520
70741 (6th. B M )	٠	44	44		207 200		204.020	
TOTAL (City Positions)	14	14	14	:	397,320	373 <b>,9</b> 70	381,260	389,520
				į				
Teamsters - Union Employees								
Bus Operators	83	55	55		1,352,690	1,218,400	1,218,400	1,218,400
Van Drivers	_!	18	20		0	250,290	278,100	278,100
Maintenance Service Workers	18	16	16		400,100	346,950	346,950	346,950
Total (Teamster positions)	101	89	91		1,752,790	1,815,640	1,843,450	1,843,450
• •								
TOTAL (Ali positions)	115	103	105	•	2,150,110	2,189,610	2,224,700	2,232,970

FUND DEPARTMENT 520 - TRANSIT

16 - TRANSIT

DIVISION

10 - ADMINISTRATION

	:	: 1			A STATE OF THE STA
	1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110 Regular Salaries	215,375	218,270	211,290	213,020	215,530
120 Special Salaries	8	0	0	0	• 0
130 Overtime	2,482	2,370	2,320	2,370	2,370
140 Employee Benefits	54,502	61,280	59,760	60,360	62,590
150 Planned Savings	0	0	0	0	0
Subtotal Personal Services	272,367	281,920	273,370	275,750	280,490
1 B. 프로그램 - 트립트 -	an 503	25 250	37,060	37,060	37,060
210 Utilities	38,523	35,350	9,660	9,660	9,660
220 Communications	10,650	10,430		1,310	1,310
230 Transportation and Training	3,253	3,810	1,310		91,960
240 Insurance	173,786	139,490	91,960	91,960	Take a firm a
250 Professional Services	122,276	118,300	125,780	127,900	127,900
260 Data Processing	8,448	8,450	14,520	14,520	14,520
270 Equipment Charges	16	, <b>0</b>	0	0	
280 Buildings and Grounds Charges	1,792	2,470	2,420	2,420	2,420
290 Other Contractuals	205,861	64,460	24,090	24,090	24,090
Subtotal Contractuals	564,605	382,760	306,800	308,920	308,920
310 Office Supplies	38,247	31,730	32,800	26,800	26,800
320 Clothing and Towels	66	0	0	0	C
330 Chemicals	0	0	0	0	. (
340 Equipment Parts	0	0	0	0	C
350 Materials	0	0	0	0	. (
360 Equipment Supplies	0	0	0	0	(
370 Building Parts	0	. 0	0	0	
380 Non-capitalizable Equipment	0	.0	0	0	
390 Other Commodities	-1,194	1,200	5,000	2,000	2,000
Subtotal Commodities	39,507	32,930	37,800	28,800	28,800
410 Land	. 0	0	o	0	: C
420 Buildings	0	0	0.	0	O
430 Improvements Other Than Bidgs.	0	0	0	. 0	. 0
440 Office Equipment	566	0	0		0
450 Vehicular Equipment	0	0	0	. 0	C
460 Operating Equipment	0	1,000	<b>0</b>	. 0	
Subtotal Capital Outlay	566	1,000	0.	0	
510 Interfund Transfers	0	42,650	57,480	57,480	57,480
520 Debt Service	160,929	246,040	175,840	254,930	306,600
530 Other Nonoperating Expenses	0	50,000	50,270	102,550	154,370
540 Inventory Accounts	0	0	0	0	
Subtotal Other	160,929	338,690	283,590	414,960	518,45
TOTAL	1,037,974	1,037,300	901,560	1,028,430	1,136,680

FUND 520 - TRANSIT DEPARTMENT 16 - TRANSIT

DIVISION 20 - VEHICLE OPERATIONS

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	92,222	85,770	85,330	88,990	92,570
120	Special Salaries	1,756,030	1,339,250	1,468,690	1,496,500	1,496,500
130	Overtime	18,503	9,510	5,590	5,690	5,800
140	Employee Benefits	753,572	609,680	695,950	713,960	717,570
150	Planned Savings	0	0	0	0	. 0
Subto	otal Personal Services	2,620,327	2,044,210	2,255,560	2,305,140	2,312,440
210	Utilities	0	. 0	. 0	. 0	0
220	Communications	0	0	. 0	0	0
230	Transportation and Training	468	610	610	610	610
240	Insurance	0	22,390	11,850	11,850	11,850
250	Professional Services	0	0	0	0	0
260	Data Processing	1 0	0	0	0	. 0
270	Equipment Charges	553	0	0	. 0	
280	Buildings and Grounds Charges	0	0	0	0	0
290	Other Contractuals	0	170,000	214,200	235,620	259,180
Subto	otal Contractuals	1,021	193,000	226,660	248,080	271,640
310	Office Supplies	O	0	0	0	. , 0
320	Clothing and Towels	2,455	0	. 0	. 0	0
330	Chemicals	0	0	0	0	. 0
340	Equipment Parts	292	0	0	0 -	0
350	Materials	0	0	0	0	. 0
360	Equipment Supplies	486,421	398,250	485,770	512,910	516,210
370	Building Parts	0	0	0	, 0	. 0
380	Non-capitalizable Equipment	0	0	0	0	0
390	Other Commodities	106,502	79,190	97,500	97,500	97,500
Subto	otal Commodities	595,670	477,440	583,270	610,410	613,710
410	Land	0	0	• 0	0	0
420	Buildings	0	0	0	0	. 0
430	Improvements Other Than Bidgs.	. 0	0	0	0, 7	. 0
440	Office Equipment	0	0	0	0	0
450	Vehicular Equipment	Ö	0	0 -	0	0
460	Operating Equipment	0	0	0	0	0
Subto	otal Capital Outlay	0	0	0	0	0
510	interfund Transfers	0	0	0	. 0	. 0
520	Debt Service	į o	0	0	. 0	. 0
530	Other Nonoperating Expenses	0	0	0	0	. 0
540	Inventory Accounts	0	<u>_</u>			0
Subto	otal Other	0	0	0	. 0	
	L.	3,217,018	2,714,650	3,065,490	3,163,630	3,197,790

FUND 520 - TRANSIT
DEPARTMENT 16 - TRANSIT
DIVISION 30 - MAINTENANCE

-		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	56,768	64,480	61,480	63,370	65,550
120	Special Salaries	346,760	383,880	346,950	346,950	346,950
130	Overtime	3,655	1,420	1,420	1,420	1,420
140	Employee Benefits	160,036	166,390	165,100	165,510	166,240
150	Planned Savings	0	0	0	0	O
Subto	tal Personal Services	567,219	616,170	574,950	577,250	580,160
210	Utilities	130	0	0	0	C
220	Communications	0	· · · · · · · · · · · · · · · · · · ·	0	0	· · · · · · · · · · · · · · · · · · ·
230	Transportation and Training	0	0	- O	0	(
240	Insurance	0	0	0	. 0	
250	Professional Services	0	0	0	0	The second of
260	Data Processing	0	0	0	. 0	
270	Equipment Charges	12,363	7,000	26,000	26,000	26,000
280	Buildings and Grounds Charges	11,985	17,250	17,250	17,250	17,250
290	Other Contractuals	0	0	<u> </u>	0	
Subto	otal Contractuals	24,478	24,250	43,250	43,250	43,250
310	Office Supplies	33	0 .	0	0	
320	Clothing and Towels	27,862	31,820	29,420	29,420	29,420
330	Chemicals	8,767	8,000	8,000	8,000	8,000
340	Equipment Parts	106,252	110,740	102,550	100,000	95,000
350	Materials	95	0	0	0	
360	Equipment Supplies	13,444	8,000	3,000	3,000	3,000
370	Building Parts	0	i o	• . • • • •	0	(
380	Non-capitalizable Equipment	1,245	2,000	1,000	1,000	1,000
390	Other Commodities	7,453	8,150	6,000	6,000	6,000
Subto	otal Commodities	165,151	168,710	149,970	147,420	142,420
410	Land	0		0	0	(
420	Bulldings	0	0	0	0	
430	Improvements Other Than Bidgs.	0	O	0	0	
440	Office Equipment	0	0	0	0	
450	Vehicular Equipment	0	0	0	0	÷ (
460	Operating Equipment	.0	. 0	0	0	. <u> </u>
Subto	otal Capital Outlay	0	0	0	0	
510	Interfund Transfers	0	0	0	0	
520	Debt Service	0	0	and the second	0	1
530	Other Nonoperating Expenses	0	0	0	0	
540	Inventory Accounts	0	0	0	0	
Subto	otal Other	0	0	0	0	
						:
TOTA		756,848	809,130	768,170	767,920	765,830
		the state of the s			and the second of the second of the second	

FUND DEPARTMENT 520 - TRANSIT

16 - TRANSIT

DIVISION

40 - TRANSIT CENTER

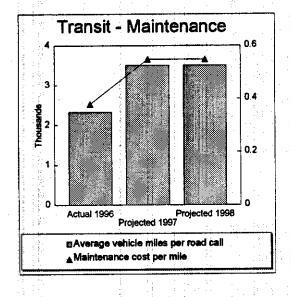
		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	1,194	0	0	0	C
120	Special Salaries	18,323	28,800	15,870	. 15,870	15,870
130	Overtime	514	0	0	0	
140	Employee Benefits	1,850	2,930	1,860	1,860	1,860
150	Planned Savings	0	0	0	0	
Subto	tal Personal Services	21,881	31,730	17,730	17,730	17,730
210	Utilities	22,267	21,950	25,080	25,080	25,080
220	Communications	3,376	4,840	3,720	3,720	3,720
230	Transportation and Training	0	0	: 0	0	(
240	Insurance	18,360	18,360	18,360	18,360	18,360
250	Professional Services	830	. 0	. 0	0	(
260	Data Processing	. 0	0	0	0	(
270	Equipment Charges	238	0	. 0	0	
280	Buildings and Grounds Charges	24,278	23,680	25,620	20,620	20,620
290	Other Contractuals	9,649	11,390	11,390	11,390	11,390
Subto	otal Contractuals	78,998	80,220	84,170	79,170	79,17
310	Office Supplies	19	0	0	0	
320	Clothing and Towels	416	200	250	250	25
330	Chemicals	0	0	. 0	0	
340	Equipment Parts	0	0	0	0	
350	Materials	0	0	0	0	
360	Equipment Supplies	o	0	. 0	0	
370	Building Parts	0	0	·o	0	
380	Non-capitalizable Equipment	. 0	0	0	0	
390	Other Commodities	2,899	3,050	3,000	3,000	3,00
Subte	otal Commodities	3,334	3,250	3,250	3,250	3,25
410	Land	0	o	0	0	•
420	Buildings	0	0 -	0	. 0	
430	improvements Other Than Bidgs.	0.	0	0	. 0	
440	Office Equipment	0	0	: 0	0	
450	Vehicular Equipment	0	0	: 0	0	
460	Operating Equipment	0	. 0	0	. 0	
Subt	otal Capital Outlay	0	0	0	0	
510	Interfund Transfers	0	0	: 0	0	
520	Debt Service	0	0	: 0	0	
530	Other Nonoperating Expenses	0	. 0	Ö	0	
540	Inventory Accounts	0	0	: 0	0	
Subt	otal Other	0	0	0	0	
TOTA	!	104,213	115,200	105,150	100,150	100,15

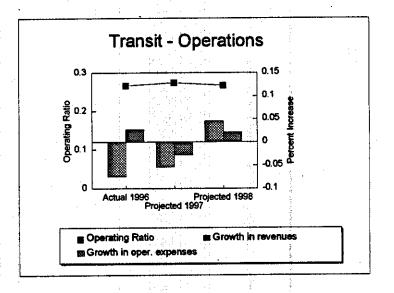
FUND 520 - TRANSIT DEPARTMENT 16 - TRANSIT PERFORMANCE MEASURES

#### Mission Statement

The mission of the Transit is to provide transportation services to a maximum number of city residents (including the handicapped) while operating within the approved level of funding.

Selected Performance Measures				
Selecten Lettormance Micasones		Actual 1996	Projected 1997	Projected 1998
Maximize operational efficiency through cost control	ol and revenue er	nhancement		
* Operating Ratio (Operating revenue	<i>l</i>	26.7%	27.4%	26.8%
operating expenses)				4.504
<ul> <li>Percentage growth in operating expenses</li> </ul>	nses	-7.4%	-5.4%	4.5%
<ul> <li>Percentage growth in revenues</li> </ul>		2.7%	-2.8%	2.1%
* Cost per revenue mile		\$2.71	\$3.34	\$3.46
* Cost per passenger trip		\$2.11	\$2.08	\$2.17
Minimize service reductions and unscheduled repa	irs by improving (	routine maintenance		
* Average vehicle miles per road call		2,320	3,500	3,500
* Maintenance cost per mile	1 1 3 1	\$0.38	\$0.55	\$0.55
Schedule and operate vehicles to maximize the nu	mper of passeng	2,364,288	2.100.000	2.100.000
* Total number of passengers		1.18	1.50	1.50
<ul><li>Passenger trips per revenue mile</li><li>Passenger trips per revenue hour</li></ul>		18.9	18.0	25.3





### **Notes**

#### WATER AND SEWER DEPARTMENT

The Water and Sewer Department is dedicated to providing quality, reliable, customer-convenient water and sewer service that represents extraordinary value. This service includes supplying and distributing quality water and collecting and treating wastewater. The department's utility operations are supported by revenues from the sale of water and sewer services. Revenues are partly dependent upon weather conditions which affect consumption and thus income. Department activities include pumping and purifying water, maintaining the water distribution and wastewater collection systems, treating wastewater, managing facilities and planning for future needs, all with the most efficient and responsible use of financial resources.

### **Budget Highlights**

Water - The adopted 1998 budget shows an increase of \$1,867,720 over the 1997 adopted budget. The approved 1999 budget increases by \$621,390 from the 1998 budget.

Sewer - The adopted 1998 budget shows an increase of \$1,124,920 over the 1997 adopted budget. The approved 1999 budget increases by \$1,262,320 from the 1998 budget.

- The Water Utility produces, treats and distributes approximately 20 billion gallons of water per year for its
  customers. Wichita water consumption rates are driven primarily by system growth as well as weather
  conditions.
- The Sewer Utility collects and treats approximately 14.5 billion gallons of wastewater per year for its customers.
- The Water Utility budget reflects no rate increases for the period 1997-99; however, this issue will be reviewed periodically to ensure that utility operations and capital needs can be met within the existing rate structure.
- Sewer Utility revenue projections take into account previously planned rate Increases of 5% annually
  in 1998 and 1999. These increases are made necessary by debt service coverage restrictions in bond
  covenants. However, any such rate changes will be subject to review and approval by the City Council.
- Debt service is the greatest single factor responsible for overall increases in the revised 1997, 1998 and 1999 Water and Sewer Utility budgets. In addition, debt service is the primary variable affecting the rate structure of each utility.
- Reductions in the contractuals budgets of both utilities were made in anticipation of KGE electricity rate reductions. Reductions in commodities accounts were due primarily to reduced chemicals costs made possible by automation improvements and termination of grout usage in anticipation of an EPA ban.
- The Automated Meter Reading (AMR) pilot program was launched in June 1996. AMR involves the use
  of radio transmitters connected to water meters that transmit water usage data to a centralized computer
  system for billing and tracking.
- The Water Utility budget includes \$51,000 in 1998 for a one-year pilot program involving systematic inspection of concrete water transmission mains. Past ruptures in concrete mains and concurrent inspections of other concrete mains in the Wichita area demonstrated that some of these mains may be in serious danger of leak or rupture due to corrosion. Systematic inspection of the entire system is deemed necessary for these reasons; however, due to the need to close pipelines for inspection, analysis of the entire system in one year is impractical. This program will provide for inspection of part of the system in 1998; if results warrant further action this program will provide for systematic annual inspections of the transmission system until the entire system has been evaluated.

## Utility Cash Position as of December 31, 1996

	Water	Sewer
Operating Cash	\$2,698,787	\$2,211,220
Restricted Cash		
Principal and Interest Account	2,501,182	1,660,891
Depreciation and Replacement Account	1,338,648	1,283,224
Improvement Account	<u>9.301.766</u>	946.011
TOTAL	\$15,840,383	<b>\$</b> 6,101,346

### **Budget Summary**

Water Utility	1996	1997	1997	1998	1999	
	Actual	Adopted	Revised	Adopted	Approved	
Personal Services	5,152,355	5,955,730	5,848,810	5,986,970	6,069,840	
Contractual Services	5,331,173	5,953,340	5,678,270	5,829,190	5,904,350	
Commodities	1,676,228	2,800,960	2,573,930	2,799,000	2,632,720	
Capital Outlay	2,157,735	863,090	968,550	656,820	990,450	
Other	7,378,232	7,638,300	9,898,030	9,807,160	10,103,170	
TOTAL.	21,695,723	23,211,420	24,967,590	25,079,140	25,700,530	
Sewer Utility	1996	1997	1997	1998	1999	
	Actual	Adopted	Revised	Adopted	Approved	
Personal Services	6,007,459	6,651,670	6,577,970	6,532,230	6,675,260	
Contractual Services	3,552,122	3,532,830	3,428,100	3,483,650	3,536,150	
Commodities	1,829,256	1,788,670	1,708,100	1,785,660	1,812,490	
Capital Outlay	370,561	784,860	757,130	881,340	910,920	
Other	5,593,998	6,723,520	6,774,110	7,923,590	8,933,970	

MULTI-YEAR FUND OVERVIEW - SEWER UTILITY						
	1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED	
Budgeted revenues:				04 070 000	23,420,000	
Charges for services	22,558,075	20,760,000	20,128,000	21,870,000	23,420,000 350,000	
Interest	759,351	1,340,000	100,000	770,000 1,390,000	1,420,000	
Inspection, leasing, disposals, IPT	10,656	1,322,000	1,370,000	1,390,000	1,420,000	
misc.	Neprodomos afectoristamente entropy (1887-1889)	eniano periornaghisticatumos	nsiarrenge manazan karili karili kar	SILOMORIO SIA TERRETARI		
	00 000 000	22 422 000	21,598,000	24,030,008	25,190,000	
otal budgeted revenues	23,328,082	23,422,000	21,000,000	2-,000,000	=======================================	
Budgeted expenditures:			o === 070	6 522 220	6,675,26	
Personal services	6,007,459	6,651,670	6,577,970	6,532,230		
Contractual services	3,181,326	3,206,490	3,071,760	3,041,450	3,083,950	
Administrative charge	196,340	196,340	196,340	272,200	272,200	
Materials and supplies	1,829,256	1,788,670	1,708,100	1,785,660	1,812,490	
Payments in lieu of franchise tax	1,094,450	1,116,340	1,166,400	1,138,670	1,245,000	
Principal - debt service	2,573,115	2,330,330	2,700,460	3,572,570	4,247,550	
Interest - debt service	1,385,523	2,567,040	2,176,580	2,512,270	2,723,250	
Capital outlay	370,561	784,860	757,130	881,340	910,920	
Transfers:					400 FO	
Public service fee (GF)	172,000	193,500	193,500	193,500	193,50	
Tort liability (Self-insurance)	92,600	92,600	92,600	92,600	92,60	
Delinquent specials (Debt Service)	197,230	194,630	199,730	167,940	160,14	
Management Intern (Mgmt Trust)	11,500	11,500	12,000	13,200	13,20	
Engineering overhead charges	67,580	67,580	67,580	67,580	67,58	
Contingency	0	150,000	150,000	150,000	150,00	
Bad debt expense	159,194	130,000	160,000	170,000	180,00	
Bond amortization expense	15,262	0	15,260	15,260	41,15	
Subtotal budgeted expenditures	17,353,396	19,481,550	19,245,410	20,606,470	21,868,79	
1997 Employee compensation	0	17,630	0	0		
1998 Employee compensation	Ö	0	·· 0	199,350	199,35	
1999 Employee compensation	0	0	0	0	203,66	
	17,353,396	19,499,180	19,245,410	20,805,820	22,271,80	
Fotal budgeted expenditures					2 242 22	
Budgeted income/(loss)	5,974,686	3,922,820	2,352,590	3,224,180	2,918,20	
Adjustments for GAAP					•	
reporting requirements:				aga di Agamata		
Depreciation	(3,309,948)	(4,999,450)	(4,999,450)	(5,149,430)	(5,303,91	
Debt service principal	2,573,115	2,330,330	2,700,460	3,572,570	4,247,55	
Capital outlay	370,561	784,860	757,130	881,340	910,92	
Change in accruals	(101,169)	(59,780)	0	<u> </u>		
Fotal adjustments	(467,441)	(1,944,040)	(1,541,860)	(695,520)	(145,44	
	E 507 0/5	1,978,780	810,730	2,528,660	2,772,76	
ncrease(decrease) in	5,507,245	1,810,100	910,730	2,020,000	۵,776	
retained earnings			Barrier Barrier			
Retained earnings January 1	58,252,444	57,850,758	63,759,689	64,570,419	67,099,07	
		EO 820 E25	<i>BA</i> 870 440	67,099,079	69,871,83	
Retained earnings December 31	63,759,689	59,829,538	64,570,419	41,000,018	44,011,04	
	en eksemproministi i matti i m					

FUND DEPARTMENT 530 - SEWER UTILITY

18 - WATER AND SEWER

COMBINED DETAIL SUMMARY

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	4,589,286	5,247,780	5,196,870	5,174,380	5,254,130
120	Special Salaries	6,819	3,940	14,000	- 14,000	14,020
130	Overtime	263,656	153,060	154,560	144,560	145,340
140	Employee Benefits	1,147,698	1,355,140	1,342,580	1,331,140	1,394,640
150	Planned Savings	0	-108,250	-130,040	-131,850	-132,870
Subto	otal Personal Services	6,007,459	6,651,670	6,577,970	6,532,230	6,675,260
210 .	Utilities	1,569,904	1,682,520	1,535,410	1,541,600	1,567,940
220	Communications	22,198	32,630	27,630	27,940	27,730
230	Transportation and Training	6,129	2,000	5,500	3,020	8,000
240	insurance	83,260	83,260	57,930	57,930	57,930
250	Professional Services	360,611	424,180	424,700	438,520	445,060
260	Data Processing	79,962	53,960	48,130	42,180	42,180
270	Equipment Charges	258,932	258,590	301,720	301,320	301,320
280	<b>Buildings and Grounds Charges</b>	43,139	47,120	44,340	44,340	44,340
290	Other Contractuals	1,127,987	948,570	982,740	1,026,800	1,041,650
Subto	otal Contractuals	3,552,122	3,532,830	3,428,100	3,483,650	3,536,150
310	Office Supplies	34,221	21,170	25,020	25,620	25,750
320	Clothing and Towels	14,952	21,910	21,280	21,380	21,450
330	Chemicals	979,360	1,050,240	1,029,300	1,094,410	1,107,570
340	Equipment Parts	226,878	234,650	232,050	234,830	240,960
350	Materials	69,860	39,720	36,710	36,800	36,870
360	Equipment Supplies	131,363	128,150	64,940	68,280	68,630
370	Building Parts	85,365	25,130	31,650	31,880	32,130
380	Non-capitalizable Equipment	119,464	111,540	113,290	114,670	116,280
390	Other Commodities	167,793	156,160	153,860	157,790	162,850
Subto	otal Commodities	1,829,256	1,788,670	1,708,100	1,785,660	1,812,490
410	Land	. 0	0	0	0	•
420	Buildings	39,680	84,100	83,600	123,520	12,000
430	Improvements Other Than Bidgs.	0.	0	0	11,000	(
440	Office Equipment	11,357	16,580	<b>31,9</b> 80	80,800	91,400
450	Vehicular Equipment	109,221	156,500	99,500	206,450	330,000
460	Operating Equipment	210,303	527,680	542,050	459,570	477,520
Subto	otal Capital Outlay	370,561	784,860	757,130	881,340	910,920
510	Interfund Transfers	540,910	559,810	565,410	534,820	527,020
520 .	Debt Service	3,958,638	4,897,370	4,892,300	6,100,100	7,011,950
530	Other Nonoperating Expenses	1,094,450	1,266,340	1,316,400	1,288,670	1,395,000
540	Inventory Accounts	0	0	0	. 0	. (
Subto	otal Other	5,593,998	6,723,520	6,774,110	7,923,590	8,933,970
TOTA	· VL	17,353,396	19,481,550	19,245,410	20,606,470	21,868,790

FUND

530 - SEWER UTILITY

DEPARTMENT

18 -WATER AND SEWER

DIVISION SECTION 10 - WATER AND SEWER ADMINISTRATION

02 - SEWER ADMINISTRATION

	1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110 Regular Salaries	1,126,930	1,162,820	1,182,540	1,221,430	1,241,230
120 Special Salaries	0	,	0	0	0
130 Overtime	0	0	0	0	0
140 Employee Benefits	0	0	0	0	0
150 Planned Savings	0	D	-21,790	-22,300	-22,690
Subtotal Personal Services	1,126,930	1,162,820	1,160,750	1,199,130	1,218,540
210 Utilities	0	0	0	0	0
220 Communications	0	0	0	0.	0
230 Transportation and Training	0	0	0	0	0
240 Insurance	83,260	83,260	57,930	57,930	57,930
250 Professional Services	15,896	9,800	11,000	11,000	12,000
260 Data Processing	0	0		0	0
270 Equipment Charges	0	0	0	0	i audiji edili O
280 Buildings and Grounds Charges	0	0		0	0
290 Other Contractuals	866,210	912,050	902,760	945,730	959,370
Subtotal Contractuals	965,366	1,005,110	971,690	1,014,660	1,029,300
310 Office Supplies	0	0	0	0	0
320 Clothing and Towels	0	0	673 j. j. j. 0 - 1	0	0
330 Chemicals	, O	0	.0	0	0
340 Equipment Parts	0	0	0	0	0
350 Materials	0	0	0	0	0
360 Equipment Supplies	0	0	0	0	0
370 Building Parts	0	0	0	<b>.</b>	. 0
380 Non-capitalizable Equipment	0	0	0	0	0
390 Other Commodities	123,090	112,650	118,130	121,910	126,700
Subtotal Commodities	123,090	112,650	118,130	121,910	126,700
410 Land	0	.0	0	0	- 1 4 j + 1 a. • • • • •
420 Buildings	0	0	0	0	<b>0</b>
430 Improvements Other Than Bldgs.	0	0	0	0	
440 Office Equipment	0	0	0.1	0	0
450 Vehicular Equipment	0	0	0	- 4 - 1 <b>- 1 - 1 - 1 - 1 - 1 - 1</b>	0
460 Operating Equipment	0	0	0	0	0
Subtotal Capital Outlay	0	0	0.	0	0
510 Interfund Transfers	540,910	559,810	565,410	534,820	527,020
520 Debt Service	3,958,638	4,897,370	4,892,300	6,100,100	7,011,950
530 Other Nonoperating Expenses	1,094,450	1,266,340	1,316,400	1,288,670	1,395,000
540 Inventory Accounts	0	0	0	Ó.	0
Subtotal Other	5,593,998	6,723,520	6,774,110	7,923,590	8,933,970
DEPT TO THE TOTAL TO	7 000 204	0.004.400	0.024 680	10,259,290	11,308,510
TOTAL	7,809,384	9,004,100	9,024,680	:0,238,280	1,000,010

FUND

530 - SEWER UTILITY

DEPARTMENT

18 - WATER AND SEWER

DIVISION

40 - PRODUCTION AND PUMPING

SECTION

04 - INDUSTRIAL PRETREATMENT/SEWER LAB

	: : :	1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	36,842	41,250	. 42,990	43,750	44,460
120	Special Salaries	. 0	0	0	0	0
130	Overtime	138	. 0	σ	0	0
140	Employee Benefits	8,140	8,670	12,530	12,780	13,310
150	Planned Savings	0	-1,020	-1,020	-860	-1,060
Subto	otal Personal Services	45,120	48,900	54,500	55,670	56,710
210	Utilities	. 0	0	0	0	0
220	Communications	448	520	520	520	520
230	Transportation and Training	0	. 0	. 0	, 0	0
240	insurance	0	0	0	0	. 0
250	Professional Services	950	1,550	1,550	1,550	1,550
260	Data Processing	0	0	0	0	. 0
270	Equipment Charges	5,919	3,500	8,400	8,000	. 8,000
280	Buildings and Grounds Charges	0	0	0	. 0	0
290	Other Contractuals	0	. 0	0	O	0
Subto	otal Contractuals	7,317	5,570	10,470	10,070	10,070
310	Office Supplies	0	30	30	30	30
320	Clothing and Towels	55	300	260	260	260
330	Chemicals	7,967	11,000	8,700	10,270	10,620
340	Equipment Parts	0	4,000	500	500	500
350	Materials	0	0	0	0	. 0
160	Equipment Supplies	0	0	0	. 0	. 0
370	Building Parts	0	0	0	0	0
380 -	Non-capitalizable Equipment	5,127	7,800	7,100	7,100	7,100
390	Other Commodities	0	. 0	0	O '	. 0
Subto	otal Commodities	13,149	23,130	16,590	18,160	18,510
410	Land	0	0	0	0	0
<b>\$20</b>	Buildings	0	0	0	0	0
130	Improvements Other Than Bidgs.	0	. 0	. 0	. 0	. 0
140	Office Equipment	0	. 0	, 0	0	600
450	Vehicular Equipment	0	0	0	0	. 0
460	Operating Equipment	4,547	600	6,370	3,370	17,000
Subto	otal Capital Outlay	4,547	600	6,370	3,370	17,600
510	interfund Transfers	0	0	0	0	. 0
520	Debt Service	0	0	. 0	0	. 0
530	Other Nonoperating Expenses	0	0	0	0	0
540	Inventory Accounts	. 0	0	0	0	0
Subto	tai Other	0	0	0	0	: 0
TOTA		70,133	78,200	87,930	87,270	102,890

FUND DEPARTMENT DIVISION 530 - SEWER UTILITY

18 - WATER AND SEWER 50 - SEWAGE TREATMENT

	1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
	1,784,400	2,039,490	1,989,790	1,867,740	1,892,960
110 Regular Salaries	4,526	1,000	11,060	11,060	11,080
120 Special Salaries	195,021	114,560	114,560	104,560	105,340
130 Overtime	578,968	650,630	640,250	601,220	627,230
140 Employee Benefits	3,0,300	-68,000	-68,000	-68,700	-68,570
150 Planned Savings		-		4	2 202 242
Subtotal Personal Services	2,562,915	2,737,680	2,687,660	2,515,880	2,568,040
L MATERIAL CO.	1,542,957	1,682,020	1,504,910	1,511,100	1,540,130
210 Utilities	17,564	26,590	22,220	22,230	22,320
220 Communications	2,936	1,000	1,000	1,020	3,500
230 Transportation and Training	2,550	0	0.5	0	- 4 E 10
240 Insurance	255,676	320,080	318,950	324,400	329,940
250 Professional Services	64,656	37,060	25,280	25,280	25,280
260 Data Processing	123,642	120,690	100,020	100,020	100,020
270 Equipment Charges	2,639	5,020	2,240	2,240	2,240
280 Buildings and Grounds Charges 290 Other Contractuals	260,381	35,100	78,320	79,470	80,620
Subtotal Contractuals	2,270,451	2,227,560	2,052,940	2,065,760	2,104,050
	24.001	8,190	11,390	11,990	12,120
310 Office Supplies	24,001	5,340	4,950	4,950	5,020
320 Clothing and Towels	3,264	939,240	920,600	934,140	946,950
330 Chemicals	862,795	209,950	211,580	214,360	220,470
340 Equipment Parts	207,915	•	9,430	9,520	9,590
350 Materials	43,819	11,020	26,370	29,710	30,060
360 Equipment Supplies	43,769	26,170	21,450	21,680	21,930
370 Building Parts	71,477	17,130		81,950	83,560
380 Non-capitalizable Equipment	89,019	76,940	80,570	15,300	15,570
390 Other Commodities	22,913	21,210	15,150		
Subtotal Commodities	1,368,972	1,315,190	1,301,490	1,323,600	1,345,270
410 Land	0	. 0	0	0	. 0
420 Buildings	39,680	84,100	83,600	123,520	12,000
430 Improvements Other Than Bidgs.	0	0	0	0	0
440 Office Equipment	8,108	8,580	8,580	2,700	3,300
450 Vehicular Equipment	56,497	99,500	59,500	50,050	286,100
460 Operating Equipment	116,205	201,380	211,380	263,700	226,520
Subtotal Capital Outlay	220,490	393,560	363,060	439,970	527,920
	-		0	0	
510 Interfund Transfers	0	. 0		Ö	
520 Debt Service	0	0	0	0	
530 Other Nonoperating Expenses	0	0	0	0	
540 Inventory Accounts	0		0		
Subtotal Other	0	. 0	0		1
一点"禁门","重走"的基			6 405 450	6,345,210	6,545,280
TOTAL	6,422,828	6,673,990	6,405,150	0,343,210	0,040,200

FUND

530 - SEWER UTILITY

DEPARTMENT

18 - WATER AND SEWER

DIVISION

50 - SEWAGE TREATMENT

The Sewage Treatment Division operates and maintains the Sewer Utility's two wastewater treatment plants, five odor control injection sites and thirty-four sewage lift stations. Wastewater entering the sanitary sewer system receives primary treatment at Plant No. 1, constructed in 1931, and secondary treatment at Plant No. 2, constructed in 1960. The division is also responsible for administration of the City's Industrial Pretreatment Program, which includes assisting industrial customers in establishing proper pretreatment processes, monitoring them for compliance with Federal standards, and billing those customers for sewer, extra strength, and permit charges.

	4005	4007	4005	54405	1997	1997	1998 ADOPTED	1999 APPROVED
POSITION TITLE	1996	1997	1998	RANGE	ADOPTED	REVISED	ADOPTED	APPROVED
Sewage Treatment Superintendent	1	1	1	007	54,170	56,070	56,070	56,070
Pretreatment Administrator	1	1	1	113	50,240	53,680	53,680	53,680
Biosolids Operation Supervisor	1	1	. 1	116	35,890	39,100	39,100	39,100
Sewage Treatment Oper. Supv.	1	1	1	116	34,200	37,580	37,580	37,580
Plant Maintenance Supervisor	2	2	. 2	116	78,870	82,500	82,500	82,500
Chemist	<u> </u>	5	5	117	177,880	190,210	190,210	190,210
Bacteriologist II	· 1	1	1	117	37,460	39,630	39,630	39,630
Water Quality Specialist	: 1	Ó	ò	118	34.650	. 0	0	
Environmental Quality Specialist	ó	1	1	118	0	30,140	30,140	30,140
Electrical Technician	1	i	1	627	33.890	31,730	33,810	36,020
Electronics Technician II	· •	1	1	625	28,170	27,590	29,610	31,520
General Supervisor II	: · · · · · · · · · · · · · · · · · · ·	<u>i</u>	i 1	624	33.290	33,290	33,290	33,290
Electrician II	4	1	i	623	29,460	24,610	26,500	28,180
Administrative Aide II		i	. 1	623	31,720	31,720	31,720	31,720
Plant Operator	20	20	20	622	604,040	590,160	594,940	598,330
Account Clerk III		- 1	1	621	28,840	28,840	28,840	28,840
Electrician 1	ó	1	1	621	0	23,950	25,440	27,040
Maintenance Mechanic	ş	ė	8	621	249,680	220,500	225,550	228,560
Laboratory Technician	7	2	2	620	52,480	46,290	49,500	51,620
Equipment Operator III	. 2	3	3	620	81,020	76,220	78,960	80,850
Equipment Operator II	1	1	1	619	26,290	26,290	26,290	26,290
Custodial Worker II	. 2		2	617	47,370	46,560	48,030	48,030
Clerk III	2		1	617	47,570	22,830	24,010	24,010
Maintenance Worker	4	. 4	. 4	617	91,750	87,600	90.200	92,120
Maintenance vvorker Laborer	4		. 4	616	83,420	72,500	79,350	84,070
Custodial Worker I	2		1	615	40,140	16,830	17,930	19,080
•								
Subtotal	68	68	65		2,012,490	1,936,420	1,972,880	1,998,480
ADD: Longevity					12,960	12,340	13,270	14,210
Shift Differential (2nd)					14,040	14,040	14,040	14,320
Accrual	i i				0	7,980	8,070	8,180
Standby pay	1			•	0	12,000	12,000	12,240
Auto allowance	1 1				1,000	1,000	1,000	1,020
Overtime	! !				75,830	75,830	75,830	75,830
Holiday pay	' I				38,730	38,730	. 38,730	39,510
				•				
Subtotal	' İ				142,560	161,920	162,940	165,310
Laboratory Technician (PT - 50%)	0	1	1	620	0	10,060	10,060	10,060
Subtotal	0	1	1		0	10,060	10,060	10,060
TOTAL	68	67	67		2,155,050	2,108,400	2,145,880	2,173,850

FUND DEPARTMENT DIVISION 530 - SEWER UTILITY

18 - WATER AND SEWER

60 - SEWER MAINTENANCE

	1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110 Regular Salaries	1,641,114	2,004,220	1,981,550	2,041,460	2,075,480
120 Special Salaries	2,293	2,940	2,940	2,940	2,940
130 Overtime	68,497	38,500	40,000	40,000	40,000
140 Employee Benefits	560,590	695,840	689,800	717,140	754,100
150 Planned Savings	0	-39,230	-39,230	-39,990	-40,550
Subtotal Personal Services	2,272,494	2,702,270	2,675,060	2,761,550	2,831,970
210 Utilities	26,947	500	30,500	30,500	27,810
투자 그는 그는 사람들이 살아보는 사람들이 되었다.	4,186	5,520	4,890	5,190	4,890
220 Communications	3,193	1,000	4,500	2,000	4,500
230 Transportation and Training	3,193 0	1,000	4,000	2,550	0
240 Insurance	88,089	92,750	93,200	101,570	101,570
250 Professional Services	The second of th	16,900	22,850	16,900	16,900
260 Data Processing	15,306		193,300	193,300	193,300
270 Equipment Charges	129,371	134,400	42,100	42,100	42,100
280 Buildings and Grounds Charges 290 Other Contractuals	40,500 1,396	42,100 1,420	1,660	1,600	1,660
290 Other Contractuals  Subtotal Contractuals	308,988	294,590	393,000	393,160	392,730
					8
310 Office Supplies	10,220	12,950	13,600	13,600	13,600
320 Clothing and Towels	11,633	16,270	16,070	16,170	16,170
330 Chemicals	108,598	100,000	100,000	150,000	150,000
340 Equipment Parts	18,963	20,700	19,970	19,970	19,990
350 Materials	26,041	28,700	27,280	27,280	27,280
360 Equipment Supplies	87,594	101,980	38,570	38,570	38,570
370 Building Parts	13,888	8,000	10,200	10,200	10,200
380 Non-capitalizable Equipment	25,318	26,800	25,620	25,620	25,620
390 Other Commodities	21,790	22,300	20,580	20,580	20,580
Subtotal Commodities	324,045	337,700	271,890	321,990	322,010
410 Land	0	0		0	1 1
420 Buildings	• 0	. 0	0	0	(
430 Improvements Other Than Bldgs.	0	0	0	11,000	(
440 Office Equipment	3,249	8,000	23,400	78,100	87,500
450 Vehicular Equipment	52,724	57,000	40,000	156,400	43,900
460 Operating Equipment	69,551	325,700	324,300	192,500	234,000
Subtotal Capital Outlay	145,524	390,700	387,700	438,000	365,40
510 Interfund Transfers	0	0	0	0	(
520 Debt Service	0	• • 0	0	0	
530 Other Nonoperating Expenses	· O	0. ]	0	0	
540 Inventory Accounts	0	0	0	0	
Subtotal Other	0	0	0	0	

**FUND** 

530 - SEWER UTILITY

DEPARTMENT

18 - WATER AND SEWER

DIVISION

60 - SEWER MAINTENANCE

The Sewer Maintenance Division maintains approximately 1,450 miles of sanitary sewer laterals, mains, and interceptors. Responsibilities include high pressure cleaning, knifing, vaporooting (chemical root control), flushing, and televising of existing lines for repair/rehabilitation. Repairs to manholes and lines as well as grease control are functions performed within the division. Emergency crews are available 24 hours a day to open stoppages. Internal inspection of new construction via televising is performed to ensure lines meet acceptable standards. The division also has a preventive maintenance program to minimize infiltration of surface water and groundwater into the sanitary sewer system, which reduces the volume of raw sewage transported for treatment.

POSITION TITLE	1996	1997	1998	RANGE	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
		•	1	007	51,090	59,540	59,540	59,540
Supt. of Sewer Maintenance		- 1	- 4	116	33,040	36,580	36,580	36,580
Sewer Maintenance Supervisor			4	624	133,140	131,150	133,140	133,140
General Supervisor II	*	7	7	623	29,090	31,720	31,720	31,720
Administrative Aide II	1	. 5	5	622	116,830	123,100	140,150	143,450
Sewer Line Technician	7	. 5	•	621	28,840	28,840	28,840	28,840
Maintenance Mechanic		- 1		621	28,840	28,840	28,840	28,840
Labor Supervisor I		1	4	821	28,840	26,240	27,940	28,840
Account Clerk III		- 1	- 1	620	27,530	25,790	27,530	27,530
Equipment Operator III	. ji	26	26	619	674,730	665,930	671,270	676,910
Equipment Operator II	26		28	617	649,730	621,560	642,120	654 390
Equipment Operator I	28		∡0 9	616	177,610	170,220	180,590	191,320
Laborer	9	9	9	610	177,010	110,220		
Subtotal	78	79	79		1,979,310	1,949,510	2,008,260	2,041,100
					13,640	13,130	14,180	15,240
ADD: Longevity					4,440	4,440	4,440	4,440
Shift differential	. !				.,	7,640	7,750	7,870
Accrual					6,830	6,830	6,830	6,830
Standby pay		,			2,940	2,940	2,940	2,940
Clothing allowance · Overtime					38,500	40,000	40,000	
TOTAL	78	79	79		2,045,660	2,024,490	2,084,400	2,118,420

FUND 530 - SEWER UTILITY DEPARTMENT 18 - WATER & SEWER

PERFORMANCE MEASURES

#### Mission Statement

To provide excellent sewer services in an economical manner.

#### Selected Performance Measures

	number of sewer line stopp Number of line stoppages p	•	3:
Namimanin atom is			
	ntegrity of the sewer system Existing line cleaned per 1 i		2

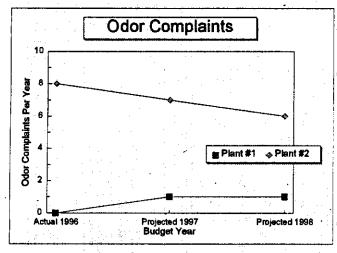
\* Existing line cleaned per 1,000 linear feet

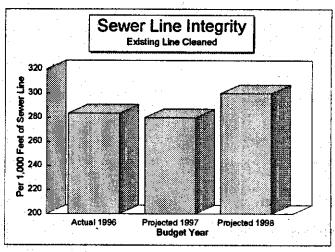
\* Line cleaned per employee

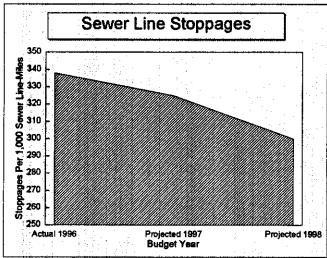
#### Minimize odor quality complaints

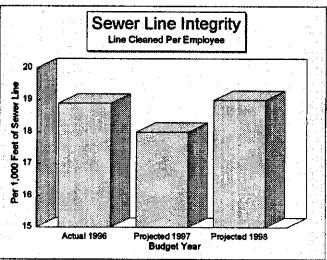
- \* .Complaints at Plant 1
- \* Complaints at Plant 2

Actual 1996	Projected 1997	Projected 1998		
338.00	325.00	300.00		
283.50	280.00	300.00		
18.90	18.00	19.00		
0.00	1.00	1.00		
8.00	7.00	6,00		









			***************************************		**************************************
	1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
udgeted revenues:				GC 000 000	25 400 00
Charges for services	25,396,993	24,330,000	24,514,000	25,020,000 890,000	25,400,000 1,410,000
Interest	1,131,786	1,665,000	1,000,000	3,230,000	3,270,00
Installation, bulk sales, service charge	507,063	2,830,000	2,860,000	3,230,000	, C, C, C, C
otal budgeted revenues	27,035,842	28,825,000	28,374,000	29,140,000	30,080,00
ludgeted expenditures:		5 500 400	E 442 900	5,175,550	5,322,68
Personal services	5,152,355	5,296,400	5,143,800 4,411,930	4,455,490	4,530,65
Contractual services	4,503,155	4,676,270	183,000	188,500	188,50
Water billing services	187,000	195,000	448,050	549,910	549,91
Administrative charge	448,054	448,050 1,937,470	1,710,440	1,726,200	1,743,38
Materials and supplies	1,676,228	1,937,470	1,351,790	1,290,410	1,300,00
Payments in lieu of franchise tax	1,240,300 3,408,295	3,510,230	4,559,980	4,701,690	4,612,00
Principal - debt service		1,766,660	2,331,910	2,735,710	3,119,20
Interest - debt service	1,835,236 106,806	43,870	43,870	2,890	- <b>, .</b> <del>,</del> -
Principal - special assessments	57,511	4,110	4,110	250	
Interest - special assessments Capital outlay	2,157,735	2,774,930	2,927,340	2,931,330	3,017,2
Transfers:			000 500	256 500	256.5
Public service fee (GF)	228,000	256,500	256,500	256,500	256,5 119,0
Tort liability (Self-insurance)	119,000	119,000	119,000	119,000 300,000	300,0
Water conservation program (GF)	108,694	300,000	300,000	40,750	41,2
Hydrant mechanic (GF)	35,490	35,490	40,450	19,800	19.8
Management Intern (Mgmt Trust)	13,500	13,500	18,000	41,050	41,0
Safety Officer (Self Insurance)	35,840	35,870	41,050	101,530	96,8
Delinquent specials (Debt Service)	121,980	120,380 0	120,750 43,040	0.700	50,5
Savings Incentive Fund	0	67,580	67,580	67,580	67.5
Engineering overhead charges	67,580	100,000	600,000	130,000	130.0
Contingency	475 754	245,000	245,000	245,000	245,0
Bad debt expense	175,754 17,210	245,000	240,000	0	, -
Bond amortization expense			•	25,079,140	25,700,5
Subtotal budgeted expenditures	21,695,723	23,211,420	24,967,590	_	20,700,0
1997 Employee compensation	0	31,000	0	. 0 184,570	184,5
1998 Employee compensation 1999 Employee compensation	Ö	ŏ	Ō	0	187,1
Total budgeted expenditures	21,695,723	23,242,420	24,967,590	25,263,710	26,072,2
Budgeted income/(loss)	5,340,119	5,582,580	3,406,410	3,876,290	4,007,7
Adjustments for GAAP					
reporting requirements:		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	/E 000 000	/E 04.4 040\	/5 274 3
Depreciation	(4,365,345)	(5,063,020)	(5,063,020)		
Debt service principal	3,408,295	3,510,230	4,559,980	4,701,690 2,931,330	4,612,0 3,017,2
Capital outlay	2,157,735	2,774,930	2,927,340 0	2,531,330	3,011,4
Change in accruals	(1,908,519)	43,870	•	٠.	
Total adjustments	(707,834)	1,266,010	2,424,300	2,418,110	2,257,0
Increase(decrease) in retained earnings	4,632,285	6,848,590	5,830,710	6,294,400	6,265,0
Retained earnings January 1	108,175,399	113,632,220	112,807,684	118,638,394	124,932,

### **Notes**

FUND DEPARTMENT 540 - WATER UTILITY

18 - WATER AND SEWER

#### COMBINED DETAIL SUMMARY

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	2,906,714	3,703,140	4,063,280	4,190,550	4,176,750
120	Special Salaries	315,195	486,060	105,160	65,230	104,390
130	Overtime	392,687	228,000	251,170	248,210	248,210
140	Employee Benefits	1,537,759	1,732,700	1,597,370	1,638,100	1,699,410
150	Planned Savings	0	-194,170	-168,170	-155,120	-158,920
	tal Personal Services	5,152,355	5,955,730	5,848,810	5,986,970	6,069,840
210	Utilities	2,517,781	2,703,780	2,480,580	2,511,170	2,518,590
220	Communications	497,255	488,000	487,470	501,630	501,290
230	Transportation and Training	30,388	29,110	29,910	29,910	29,510
240	Insurance	97,470	106,470	66,750	66,750	. 66,750
	Professional Services	616,110	1,240,940	1,109,930	1,060,980	1,125,850
250	Data Processing	673,905	690,240	701,400	705,790	705,790
260	Equipment Charges	461,028	215,970	318,070	313,550	313,890
270	Buildings and Grounds Charges	107,376	122,020	122,070	122,020	122,020
280 290	Other Contractuals	329,860	356,810	362,090	517,390	520,660
	otal Contractuals	5,331,173	5,953,340	5,678,270	5,829,190	5,904,35
310	Office Supplies	167,086	147,380	146,990	146,790	156,55
320	Clothing and Towels	21,144	25,100	25,120	25,120	25,12
330	Chemicals	918,140	1,234,020	1,047,230	1,066,530	1,066,53
340	Equipment Parts	219,462	163,320	136,000	138,610	141,09
340 350	Materials	317,866	1,220,890	1,216,500	1,425,530	1,249,82
	Equipment Supplies	35,890	6,440	25,190	24,990	24,99
360		6,026	36,140	9,180	9,180	9,18
370	Building Parts  Non-capitalizable Equipment	83,563	61,420	66,450	64,540	66,36
380 390	Other Commodities	-92,949	-93,750	-98,730	-102,290	-106,92
Subte	otal Commodities	1,676,228	2,800,960	2,573,930	2,799,000	2,632,72
410	Land	2,570	0	0	0	•
420	Buildings	3,777	185,000	287,780	79,700	185,00
430	Improvements Other Than Bidgs.	0	0	. 0	0	
440	Office Equipment	218,810	35,900	47,030	72,240	30,10
450	Vehicular Equipment	341,731	424,970	415,470	193,300	678,20
460	Operating Equipment	1,590,847	217,220	218,270	311,580	97,15
Subt	otal Capital Outlay	2,157,735	863,090	968,550	656,820	990,45
510	Interfund Transfers	730,084	948,320	1,006,370	946,210	941,97
520	Debt Service	5,355,073	5,324,870	6,939,870	7,440,540	7,731,20
530	Other Nonoperating Expenses	1,293,075	1,365,110	1,951,790	1,420,410	1,430,00
540	Inventory Accounts	0	0	0	0	
Subt	otal Other	7,378,232	7,638,300	9,898,030	9,807,160	10,103,17
TOTA		21,895,723	23,211,420	24,967,590	25,079,140	25,700,53

FUND 540 - WATER UTILITY

DEPARTMENT 18 - WATER AND SEWER

DIVISION 10 - WATER AND SEWER ADMINISTRATION

SECTION 01 - WATER ADMINISTRATION

	1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110 Regular Salaries	67,631	95,610	80,040	80,220	80,140
120 Special Salaries	2,516	2,400	2,400	2,400	2,400
130 Overtime	0	0		0	0
140 Employee Benefits	54,002	57,720	45,630	45,390	46,420
150 Planned Savings		-35,600	-13,080	-11,130	-12,810
Subtotal Personal Services	124,149	120,130	114,990	116,880	116,150
210 Utilities	0	0	0	0	0
220 Communications	5,581	5,980	5,980	5,980	5,980
230 Transportation and Training	25,049	26,810	26,810	26,810	26,810
240 Insurance	97,470	106,470	66,750	66,750	66,750
250 Professional Services	61,938	139,030	134,000	23,030	25,030
260 Data Processing	23,088	23,090	22,010	22,010	22,010
270 Equipment Charges	790	660	660	810	810
280 Buildings and Grounds Charges	92,824	113,340	113,340	113,340	113,340
290 Other Contractuals	723,925	729,910	762,240	922,730	922,730
Subtotal Contractuals	1,030,665	1,145,290	1,131,790	1,181,460	1,183,460
310 Office Supplies	34,048	37,530	37,530	37,530	37,530
320 Clothing and Towels	117	0	0	0	0
330 Chemicals	0	1,070	1,070	1,070	1,070
340 Equipment Parts	335	2,000	1,000	2,000	2,000
350 Materials	114	0	0	0	0
360 Equipment Supplies	0	0	0	0	0
370 Building Parts	0	0	0	0	0
380 Non-capitalizable Equipment	256	0	0	0	0
390 Other Commodities	1,240	-340	-340	-340	-340
Subtotal Commodities	36,110	40,260	39,260	40,260	40,260
410 Land	0	0	0	0	0
420 Buildings	0	0	0.	0	. 0
430 Improvements Other Than Bidgs.	0	0	0	0	6 i o
440 Office Equipment	201,351	5,000	. 2,000	4,000	4,000
450 Vehicular Equipment	0	0	0	0	0
460 Operating Equipment	0	0	0	0	0
Subtotal Capital Outlay	201,351	5,000	2,000	4,000	4,000
510 Interfund Transfers	730,084	948,320	1,006,370	946,210	941,970
520 Debt Service	5,355,073	5,324,870	6,939,870	7,440,540	7,731,200
530 Other Nonoperating Expenses	1,293,075	1,365,110	1,951,790	1,420,410	1,430,000
540 Inventory Accounts	0	0	0	0	0
Subtotal Other	7,378,232	7,638,300	9,898,030	9,807,160	10,103,170
TOTAL	8,770,507	8,948,980	11,186,070	11,149,760	11,447,040

FUND 540 - WATER UTILITY

DEPARTMENT 18 - WATER AND SEWER

DIVISION 10 - WATER AND SEWER ADMINISTRATION

SECTION 01 - WATER ADMINISTRATION

The Administration Division manages all operations of the Water and Sewer Utilities. Operating, capital, and financial objectives are directed towards providing quality, reliable, customer convenient water and sewer service that represents extraordinary value.

This mission is accomplished by providing reliable, courteous and convenient services; instilling an organizational environment and operating plans to ensure that employees work safely; recruiting and preparing a workforce (representative of the community) to meet the department's challenges; listening to and discussing with employees issues facing the department; complying with all local, State and Federal regulatory requirements; operating the utilities in a financially responsible manner; supporting the City's economic and social development strategies; effectively communicating with the community at large and policymakers; and improving water and sewer services.

Major initiatives facing the division include development of new water supply resources; improvement of water and sewer infrastructure to meet both short and long term needs; implementation of the approved Water Conservation Plan; addressing new Federal safe drinking regulations; and development of long-term rate policies to fund these utilities' requirements.

POSITION TITLE	1990	<b>3</b> 1:	997	1998	RANGE	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Director of Water & Sewer Assistant to the Director Administrative Assistant Administrative Secretary Secretary		1 1 1 1	1 1 1	1 1 1 1	002 115 118 621 619	85,600 42,740 35,410 28,840 21,960	88,680 38,470 28,890 28,840 23,570	88,680 38,470 28,890 28,840 25,030	88,680 38,470 28,890 28,840 26,290
Subtotal	•	5	5	5		214,550	208,450	209,910	211,170
ADD: Longevity Accrual Auto allowance	:			•		600 0 2,400	740 790 2,400	820 800 2,400	890 800 2,400
LESS: Charge to Sewer Utility	. :					(119,840)	(129,940)	(131,310)	(132,720)
TOTAL		5	: · · · · · · · · · · · · · · · · · · ·	6	5	97,710	82,440	82,620	82,540

FUND

540 - WATER UTILITY

DEPARTMENT

18 - WATER AND SEWER

DIVISION SECTION 10 - WATER AND SEWER ADMINISTRATION
03 - SYSTEM PLANNING AND DEVELOPMENT

	1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110 Regular Salaries	95,644	137,130	149,640	152,910	152,740
120 Special Salaries	338	420	420	420	420
130 Overtime	7,971	7,000	7,000	8,000	8,000
140 Employee Benefits	105,295	120,640	120,020	122,600	126,690
150 Planned Savings	0	-7,710	-4,230	-4,180	-4,460
Subtotal Personal Services	209,248	257,480	272,850	279,750	283,390
210 Utilities	0	•		0	0
220 Communications	6,629	3,510	4,070	3,920	3,920
230 Transportation and Training	0	0	0	0	0
240 Insurance	0	0	0	0	0
250 Professional Services	0	0	Ö	ō	0
260 Data Processing	96,510	98,980	112,050	112,050	112,050
270 Equipment Charges	17,939	19,980	16,310	16,310	16,310
280 Buildings and Grounds Charges	0	0	0	0	0,0.0
290 Other Contractuals	-39,453	-29,800	-41,330	-39,510	-37,650
Subtotal Contractuals	81,625	92,670	91,100	92,770	94,630
310 Office Supplies	20,590	22,230	14,820	10,870	20,300
320 Clothing and Towels	455	260	270	270	270
330 Chemicals	0	0	0	Ó	0
340 Equipment Parts	14,844	10,300	3,000	10,300	10,300
350 Materials	2,605	2,200	2,500	2,500	2,500
360 Equipment Supplies	549	400	500	500	500
370 Building Parts	0	0	0	0	0
380 Non-capitalizable Equipment	221	0	0	0	0
390 Other Commodities	-23,686	-5,770	-8,350	-10,070	-14,860
Subtotal Commodities	15,578	29,620	. 12,740	14,370	19,010
410 Land	0	ó	0	0	^
420 Buildings	Ö			0	
430 Improvements Other Than Bidgs.	0	0	0	· · · · · · · · · · · · · · · · · · ·	
440 Office Equipment	5,258	0	12,300	5,000	45.000
450 Vehicular Equipment			15,960		15,000
460 Operating Equipment	15,871 0	15,960 0	3,870	16,000 0	16,500 3,870
Subtotal Capital Outlay	21,129	15,960	32,130	21,000	35,370
510 Interfund Transfers	· · · · · · · · · · · · · · · · · · ·	0	0	0	0
520 Debt Service	o	0	Ö	0	0
530 Other Nonoperating Expenses	Ö	0	o	0	0
540 Inventory Accounts	0	0	0.1	0	
Subtotal Other	0	0	0	0	- D
TOTAL	327,580	395,730	408,820	407,890	432,400

FUND

540 - WATER UTILITY

DEPARTMENT

18 -WATER AND SEWER

DIVISION

10 -WATER AND SEWER ADMINISTRATION

SECTION

03 - SYSTEM PLANNING AND DEVELOPMENT

The System Planning and Development Division is responsible for 1) analyzing the operations of the water and sewer systems to ensure that adequate capacity exists in all facilities to supply, treat, pump and distribute quality water and collect, transport and treat wastewater, 2) coordinating construction of rehabilitation infrastructure to ensure adequate service to customers; 3) maintaining all water and sewer system records and maps; and 4) managing contracts for system study, design and construction services for customers, developers and other utilities.

POSITION TITLE	1996	1997	1998	RANGE	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Planning & Development Engineer	1	1	1	007	51,590	52,630 43,960	52,630 43,960	52,630 43,960
Civil Engineer	1	1	1	114 116	50,000 34,850	36,990	36,990	36,990
Engineer	1	3	3	624	99,860	94,950	96,760	98,780
Engineering Technician I	5	5	5	623	154,330	156,540	158,040	158,580
Engineering Aide III Radio Dispatcher	ō	1	1	621	0	28,840	28,840	28,840
Subtotal	11	12	12		390,630	413,910	417,220	419,780
					3,990	3,770	3,990	4,210
ADD: Longevity					0,000	1,620	1,620	1,630
Accrual					420	420	420	420
Clothing allowance Overtime	l !				7,000	7,000	8,000	8,000
LESS: Charge to Sewer Utility	ļ				(257,490)	(272,130)	(278,090)	(281,170)
TOTAL	11	12	12	!	144,550	154,590	163,160	152,870

FUND DEPARTMENT DIVISION 540 - WATER UTILITY

18 - WATER AND SEWER 20 - CUSTOMER SERVICE

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	498,804	455,260	450,530	436,690	431,910
120	Special Salaries	303,295	400,350	396,140	415,210	415,210
130	Overtime	67,428	30,000	37,960	34,000	34,000
140	Employee Benefits	470,046	492,720	464,320	469,530	486,030
150	Planned Savings	0.	-36,830	-36,830	-22,730	-22,520
Subt	otal Personal Services	1,339,573	1,341,500	1,312,120	1,332,700	1,344,630
210	Utilities	0	0	0	0	0
220	Communications	461,791	454,890	453,820	467,820	467,820
230	Transportation and Training	1,562	0	800	800	400
240	Insurance	0	0	0	0	0
250	Professional Services	597	500	0	0	0
260	Data Processing	469,965	483,440	478,280	482,670	482,670
270	Equipment Charges	61,967	52,820	65,550	65,880	66,220
280	Buildings and Grounds Charges	0	(in 100,000)	0	0	0
290	Other Contractuals	-363,111	-364,800	-370,780	-377,790	-376,380
Subto	otal Contractuals	632,771	626,850	627,670	639,380	640,730
310	Office Supplies	79,389	81,050	86,700	90,350	90,350
320	Clothing and Towels	7,045	9,500	9,510	9,510	9,510
330	Chemicals	0	0	0	0,0.0	0,212
340	Equipment Parts	12,904	6,380	6,380	7,880	7,880
350	Materials	117,411	148,500	148,500	148,500	148,500
360	Equipment Supplies	4,664	50	50	50	140,550 50
370	Building Parts	150	0	0	0	0
380	Non-capitalizable Equipment	2,927	1,600	2,100	2,100	<del>.</del>
390	Other Commodities	-93,271	-96,490	-98,890	-100,950	2,100 -100,950
	otal Commodities	131,219	150,590	154,350	157,440	157,440
440		0		0		
410	Land	0			0	U
420	Buildings	0		0	U	Ü
430	Improvements Other Than Bidgs.	T T00	05.000	- U	4444	
440	Office Equipment	5,593	25,900	27,730	14,040	1,750
450 460	Vehicular Equipment Operating Equipment	70,544 4,851	67,000 0	54,000 0	27,000	62,000 2,040
7.5	的复数电影 植乳体 医动物性医动物			<del></del>	36,000	
Subto	otal Capital Outlay	80,988	92,900	81,730	77,040	65,790
510	Interfund Transfers	0	0	0	0	O,
520	Debt Service	0	0	0	0.1	0.
530	Other Nonoperating Expenses	0	0	0	0	0
540	Inventory Accounts	0	0	0	0	0
Subto	otal Other	0	0	.0	0	0
. 4			<u> </u>			
TOTA		2,184,551	2,211,840	2,175,870	2,206,560	2,208,590

FUND 540 - WATER UTILITY
DEPARTMENT 18 - WATER AND SEWER
DIVISION 20 - CUSTOMER SERVICE

The Customer Service Division acts on requests received from the public for service, reads and maintains water meters, inspects water leaks, bills customers for water and sewer services, performs special customer services, and maintains accurate customer billing and consumption records.

Major initiatives include meter reading/billing cost reduction and efficiency enhancements, service enhancements (such as 'Water for Alf', automatic bank drafts and reduction of abandoned phone call rates from 13% to 10%), reduction of bad debt loss rates by 40%, and revenue enhancement programs to maximize collection of applicable fees, including identification of unbilled services (in coordination with the Office of Central Inspection, System Planning and Development, Industrial Pretreatment, Water Distribution, Sanitary Sewer Maintenance and Storm Water Sewer Divisions).

POSITION TITLE	1996	1997	1998	RANGE	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
				009	56.090	57,400	57.400	57,400
Manager, Water Customer Service		1	1		40.430	41.870	41,870	41,870
Accountant	<u> </u>	2	2		75,460	78,880	78,880	78,880
Water Service Supervisor	2 2	2	2		61.030	62,250	64,240	66,570
General Supervisor 1		1	1		31,720	31,720	31,720	31,720
Associate Accountant		3	3		86,530	86,530	86,530	86,530
Account Clerk III	3	3 1	1		28,840	31,280	31,280	31,280
Maintenance Mechanic_	, <u> </u>		ė	:	137,650	142,440	162,690	164,310
Special Water Service Rep.	9	1	1		78,860	55,930	23,090	20,040
Water Meter Reader	5 3 2 4	2			52,570	52,570	52,570	52,570
Maintenance Specialist	4	4	- 2		104,270	103,510	105,090	105,150
Customer Service Clerk II	4	9			236,580	235,640	236,580	236,580
Water Service Representative	9	1		7 11	26,290	26,290	26,290	26,290
Account Clerk II	12				271,770	291,240	302,680	309,290
Customer Service Clerk I	12			617	47,180	19,540	20,820	22,060
Account Clerk I		, ,		017	41,100			
Subtotal	: 49	48	41	3	1,335,270	1,317,090	1,321,730	1,330,540
					13,150	12,860	13.680	14.500
ADD: Longevity		-			1,170	1,700	1,700	1,700
Shift differential					1,170	6,710	6.740	6,780
Accrual					30,000	37,960	34,000	•
Overtime					30,000	37,500	54,000	- 1,01-
LESS: Charge to Sewer Utility	!   :				(894,330)	(889,300)	(910,160)	(924,600
Subtotal					(850,010)	(830,070)	(854,040)	) (867,620
Suprotal						• • •	i execut	
Water Meter Reader (PT - 75%)	17	7 19	) 1	9 619	291,490	282,980	302,050	
Customer Service Clerk ! (PT - 75%)				7 617	108,860	113,160	113,160	113,160
Subtotal	24	t 26	3 2	6	400,350	396,140	415,210	415,210
TOTAL	7:	3 74	l 7	4	885,610	883,160	882,900	878,130
							·/···	

FUND DEPARTMENT DIVISION

640 - WATER UTILITY 18 - WATER AND SEWER

30 - WATER DISTRIBUTION

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	581,955	1,199,050	1,588,950	1,619,520	1,646,310
120	Special Salaries	2,412	38,530	-425,600	-500,200	-450,500
130	Overtime	176,968	115,000	115,000	115,000	115,000
140	Employee Benefits	391,226	456,050	377,060	372,550	401,060
150	Planned Savings	0	-33,000	-33,000	-31,420	-33,690
Subto	otal Personal Services	1,152,561	1,775,630	1,622,410	1,575,450	1,678,180
210	Utilities	21,577	19,780	23,780	23,870	25,790
220	Communications	8,124	9,220	9,970	10,280	9,940
230	Transportation and Training	3,692	2,300	2,300	2,300	2,300
240	Insurance	0	0	0	0	0
250	Professional Services	324,330	623,240	620,110	682,130	664,850
260	Data Processing	69,966	70,270	72,660	72,660	72,660
270	Equipment Charges	48,111	67,510	45,350	45,350	45,350
280	Buildings and Grounds Charges	4,664	5,480	5,530	5,480	5,480
290	Other Contractuals	650	4,400	400	400	400
Subto	otal Contractuals	481,114	802,200	780,100	842,470	826,770
310	Office Supplies	4,285	4,570	4,340	4,440	4,770
320	Clothing and Towels	11,386	12,240	12,240	12,240	12,240
330	Chemicals	58	450	360	360	360
340	Equipment Parts	29,159	35,440	34,420	35,230	37,710
350	Materials	161,848	183,900	174,700	174,420	182,170
360	Equipment Supplies	17,864	640	15,080	14,880	14,880
370	Building Parts	5,466	11,290	5,430	5,430	5,430
380	Non-capitalizable Equipment	30,197	20,080	22,740	22,830	22,650
390	Other Commodities	8,331	5,350	5,350	5,570	5,730
Subto	otal Commodities	268,594	273,960	274,660	275,400	285,940
410	Land	0	o	0	0	0
420	Buildings	0	0	0	19,500	0
430	Improvements Other Than Bidgs.	0	- : · · · · · · · · · · · · · · · · · ·	0	. 0	0
440	Office Equipment	4,086	0	0	9,200	4,450
450	Vehicular Equipment	218,476	251,510	251,510	107,300	378,700
460	Operating Equipment	30,061	187,120	181,870	234,250	26,140
Subto	tal Capital Outlay	252,623	438,630	433,380	370,250	409,290
510	Interfund Transfers	0	0	0 · ·	0	0
520	Debt Service	0	0		0	0
530	Other Nonoperating Expenses	0	0	0	0 a	0
540	Inventory Accounts	0	0	0	0	0
Subto	tal Other	0	0	0	0	. 0
TOTA	o en la la compania de la compania de la compania de la compania de la compania de la compania de la compania d La compania de la co	2,154,892	3,290,420	3,110,550	3,063,570	3,200,180

FUND 540 - WATER UTILITY
DEPARTMENT 18 - WATER & SEWER
DIVISION 30 - WATER DISTRIBUTION

The Water Distribution Division operates and maintains the pipeline system carrying treated water from the pump station to consumers. The division maintains 1,550 miles of water mains, 28,000 valves, 8,000 fire hydrants, and 150,000 water service lines and meter sets. Over 1,200 main and service line leaks are repaired every year.

The division also extends service to new customers, including service lines from the water main to the meter. New service connections average approximately 1,650 per year. The Cross Connection Control Program, transferred to the division from the Health Department in 1994, ensures the safety of water transported through the distribution system.

POSITION TITLE	1996	1997	1998	RANGE	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Superintendent - Distribution	1	1	1	007	56,780	58,200	58,200	58,200
Water Mains Supervisor	2	ż	2	116	80,550	85,930	85,930	85,930
Public Health Sanitarian II	1	1	1	117	40,430	41,870	41,870	41,870
General Supervisor II	2	2	. 2	624	64,490	64,410	65,570	66,570
General Supervisor I	5	5	5	623	158,590	158,590	158,590	158,590
Storekeeper - Senior	1	1	1	621	28,840	28,840	28,840	28,840
Radio Dispatcher	2	1	1	621	57,690	28,840	28,840	28,840
Maintenance Mechanic	1	1	1	621	28,840	28.840	28,840	28,840
Account Clerk III		· i	•	621	28,840	27.040	28,710	28,840
Equipment Operator III	7	7	7		187,440	185,230	188,540	190,390
Special Water Service Rep.	3	•	3		82,590	78,060	79,480	80,990
Equipment Operator II	7		. 7		184,010	184,010	184,010	184,010
	1	•	1	619	26,290	26,290	26,290	26,290
Water Service Representative	10	10	10		248,790	240,600	244,490	248,130
Water Utility Worker	7		7		156,050	140,570	148,420	156,040
Equipment Operator I Customer Service Clerk I	2	•	2	•	57,300	45,300	46.510	47,980
Laborer Service Clerk I	7		7		138,690	125,860	134,200	142,800
Subtotal	60	69	59		1,626,210	1,548,480	1,577,330	1,603,150
		•			16.5 <del>4</del> 0	13.560	14,420	15,290
ADD: Longevity	:				3.280	3.280	4,090	4,090
Shift differential (2nd)	.				0,200	6,480	6,530	6,630
Accrual					17,150	17,150	17,150	17,150
Standby pay Overtime				•	115,000	115,000	115,000	115,000
LESS: Operational Capital Replac	ement				(425,600)	(425,600)	(500,200)	(450,500)
TOTAL	60	59	59	•	1,352,580	1,278,350	1,234,320	1,310,810

FUND DEPARTMENT 540 - WATER UTILITY

DEPARTMENT 18 - WAT

DIVISION

18 - WATER AND SEWER

40 - PRODUCTION AND PUMPING

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	1,268,730	1,290,490	1,368,520	1,401,010	1,415,150
120	Special Salaries	6,634	44,360	20,160	20,160	20,160
130	Overtime	82,540	76,000	76,000	76,000	76,000
140	Employee Benefits	399,618	453,700	419,640	436,800	453,840
150	Planned Savings	0	-62,890	-62,890	-63,200	-64,820
Subt	otal Personal Services	1,757,522	1,801,660	1,821,430	1,870,770	1,900,330
210	Utilities	2,496,204	2,684,000	2,456,800	2,487,300	2,492,800
220	Communications	15,113	14,400	13,630	13,630	13,630
230	Transportation and Training	85	0	0	0	0
240	Insurance	0	0	. 0	0	<u>4</u> 0
250	Professional Services	98,285	89,150	87,400	87,400	167,550
260	Data Processing	14,376	14,460	16,400	16,400	16,400
270	Equipment Charges	209,250	75,000	68,330	63,330	63,330
280	Buildings and Grounds Charges	9,888	3,200	3,200	3,200	3,200
290	Other Contractuals	7,838	17,100	11,560	11,560	11,560
Subt	otal Contractuals	2,851,039	2,897,310	2,657,320	2,682,820	2,768,470
310	Office Supplies	28,759	2,000	3,600	3,600	3,600
320	Clothing and Towels	2,141	3,100	3,100	3,100	3,100
330	Chemicals	918,003	1,232,500	1,045,800	1,065,100	1,065,100
340	Equipment Parts	160,696	109,200	91,200	83,200	83,200
350	Materials	19,019	22,800	27,310	27,310	27,310
360	Equipment Supplies	11,181	5,350	9,560	9,560	9,560
370	Building Parts	410	24,850	3,750	3,750	3,750
380	Non-capitalizable Equipment	49,962	39,740	41,610	39,610	41,610
390	Other Commodities	14,437	3,500	3,500	3,500	3,500
Subte	otal Commodities	1,204,608	1,443,040	1,229,430	1,238,730	1,240,730
410	Land	2,570	0	0	: ' ' 0	• 0
420	Buildings	3,777	185,000	287,780	60,200	185,000
430	Improvements Other Than Bidgs.	0	0	0	0	0
440	Office Equipment	2,522	5,000	5,000	40,000	4,900
450	Vehicular Equipment	36,840	90,500	94,000	43,000	221,000
460	Operating Equipment	73,752	30,100	32,530	41,330	65,100
Subto	otal Capital Outlay	119,461	310,600	419,310	184,530	476,000
510	Interfund Transfers	0	9 0	0	0	. o
520	Debt Service	0	0	0	0	. 0
530	Other Nonoperating Expenses	0	0	0	0	0
540	Inventory Accounts	0	0	: v jo	0	0
Subto	otal Other	0	0	0	0	0
; ; ; ; ; ; ; ; ; ; ; ; ; ; ; ; ; ; ;						
TOTA	L STATE	5,932,630	6,452,610	6,127,490	5,976,850	6,385,530
		•	•	• • •		

FUND

540 -WATER UTILITY

DEPARTMENT

18 -WATER AND SEWER

DIVISION

40 - PRODUCTION AND PUMPING

The Production and Pumping Division is responsible for acquiring water from both surface and groundwater sources, treating it to meet all U.S. EPA and Kansas Department of Health and Environment water quality standards, and for operating the finished water storage and pumping facilities. Water is obtained from Cheney Reservoir and the Equus Beds wellfield, and is softened, filtered, and disinfected for health and aesthetic reasons. Approximately 20 billion gallons annually are treated and delivered to customers. Water demand is projected to increase by 1.5 percent per year. The division also operates the Water and Sewer Laboratory. Approximately 22,000 tests per year are performed in the laboratory on water and wastewater samples. The division is also responsible for operating the computerized control system that monitors and operates the 55 wells in the wellfield, Cheney Reservoir, the Hess Pump Station, the elevated and underground storage facilities, and the 41 sanitary sewer pump stations.

POSITION TITLE	1996	1997	1998	RANGE	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
	1	1	1	007	61.440	65,540	65,540	65,540
Water Production Superintendent	1	1	i	113	51,820	54,880	54,880	54,880
Laboratory Director	1	1	i	116	35,880	39,690	39,690	39,690
Water Supply Supervisor	1	1	i	116	43,260	44,800	44,800	44,800
Plant Maintenance Supervisor		2	2	117	80.860	83,730	83,730	83,730
Water Maintenance Supervisor	2 2 1	3	3	117	80,860	116,420	116,420	116,420
Chemist		3	1	117	32,600	35,490	35,490	35,490
Bacteriologist II	į. T	1	1	627	38,570	38,570	38,570	38,570
Electronics Technician III	1	•			34,950	34,950	60,880	62,700
Electronics Technician II	[1	1	2		33,290	33,290	33,290	33,290
General Supervisor II	1	1	1	624		31,720	31,720	31,720
Electrician İl	1	1	1	623	31,720	134,080	141,030	146,250
Plant Operator	5		5		132,780		175,080	175,500
Maintenance Mechanic	6		6		170,870	173,700	28.840	28,840
Account Clerk III	1	1	, 1		28,840	28,840	54,470	56,090
Electrician I	2		2		52,970	52,790		77,070
Laboratory Technician	3	3	3		72,560	71,120	74,150	26,290
Account Clerk II	1	1	1	619	26,290	26,290	26,290	
Equipment Operator II	. 3	. 3	. 3	619	78,860	78,860	78,860	78,860
Custodial Worker II	1	1	1	617	24,010	24,010	24,010	24,010
Maintenance Worker	8	8	8	617	189,690	185,740	189,710	192,160
Custodial Worker I	1	1	1	615	18,100	20,280	21,530	21,990
Subtotal	44	45	46	<b>,</b> .	1,320,220	1,374,790	1,418,980	1,433,890
000.000					40.350	10.920	11,690	12,460
ADD: Longevity					10,350	,	4,100	4,100
Shift differential					1,170	4,100	5,740	5,790
Accrual	1 1				0	5,710		16.000
Standby pay	1 1				0	16,000	16,000	,
Overtime	: [				76,000	76,000	76,000	76,000
LESS: Charge - Sewer Utility	! !				(41,250)	(43,000)	(55,500)	(57,090
Subtotal					46,270	69,730	<b>5</b> 8,030	<b>\$7,26</b> 0
A		. (	, ,	117	22.370	0	0	C
Chemist (PT - 75%) Mechanical Equip. Operator (Seasonal)				7 415	21,990	20,160	20,160	20,160
Subtotal	1	B 7	,	7	44,360	20,160	20,160	20,160
TOTAL	5:	2 5:	2 6	3	1,410,850	1,464,680	1,497,170	1,511,310

FUND DEPARTMENT DIVISION 541 - WATER UTILITY

18 - WATER AND SEWER

80 - OPERATIONAL CAPITAL REPLACEMENTS

110   Regular Salaries   393,950   525,600   425,600   500,200   120   Special Salaries   0   0   0   111,640   127,240   130   Overtime   57,780   0   15,210   15,210   15,210   140   Employee Benefits   117,572   151,870   170,700   191,230   150   Planned Savings   0   -18,140   -18,140   -22,460   Subtotal Personal Services   569,302   659,330   705,010   811,420   220   Communications   17   0   0   0   0   0   0   0   0   0	116,70 15,21 185,37 -20,62 747,16
120         Special Salaries         0         0         111,640         127,240           130         Overtime         57,780         0         15,210         15,210           140         Employee Benefits         117,572         151,870         170,700         191,230           150         Planned Savings         0         -18,140         -18,140         -22,460           Subtotal Personal Services         569,302         659,330         705,010         811,420           210         Utilities         0         0         0         0           220         Communications         17         0         0         0           220         Communications         17         0         0         0           230         Transportation and Training         0         0         0         0           240         Insurance         0         0         0         0         0           250         Professional Services         130,960         389,020         268,420         268,420           250         Data Processing         0         0         0         0         0           270         Equipment Charges         122,971         0	15,21 185,37 -20,62 747,16
140   Employee Benefits   117,572   151,870   170,700   191,230   150   Planned Savings   0   -18,140   -18,140   -22,460   Subtotal Personal Services   569,302   659,330   705,010   811,420	185,37 -20,62 747,16
Subtotal Personal Services   S69,302   S69,330   T05,010   S11,420	-20,62 747,16
Subtotal Personal Services   S69,302   659,330   705,010   811,420	747,16
210   Utilities	
220         Communications         17         0         0         0           230         Transportation and Training         0         0         0         0           240         Insurance         0         0         0         0           250         Professional Services         130,960         389,020         268,420         268,420           250         Data Processing         0         0         0         0         0           270         Equipment Charges         122,971         0         121,870         121,870           280         Buildings and Grounds Charges         0         0         0         0           290         Other Contractuals         11         0         0         0           Subtotal Contractuals         253,959         389,020         390,290         390,290           310         Office Supplies         15         0         0         0           310         Office Supplies         15         0         0         0           320         Clothing and Towels         0         0         0         0           340         Equipment Parts         1,524         0         0         0     <	
Transportation and Training	
Insurance	
250	
Data Processing   0	
270   Equipment Charges   122,971   0   121,870   121,870   121,870   280   Buildings and Grounds Charges   0   0   0   0   0   0   0   0   0	268,42
Buildings and Grounds Charges   0	
290 Other Contractuals 11 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	121,87
Subtotal Contractuals         253,959         389,020         390,290         390,290           310 Office Supplies         15         0         0         0           320 Clothing and Towels         0         0         0         0           330 Chemicals         79         0         0         0           340 Equipment Parts         1,524         0         0         0           350 Materials         16,869         863,490         863,490         1,072,800           360 Equipment Supplies         1,632         0         0         0           370 Building Parts         0         0         0         0           380 Non-capitalizable Equipment         0         0         0         0           390 Other Commodities         20,119         863,490         863,490         1,072,800           410 Land         0         0         0         0           420 Buildings         0         0         0         0           430 Improvements Other Than Bidgs         0         0         0         0           440 Office Equipment         0         0         0         0	
310 Office Supplies	
320         Clothing and Towels         0         0         0         0           330         Chemicals         79         0         0         0           340         Equipment Parts         1,524         0         0         0           350         Materials         16,869         863,490         863,490         1,072,800           360         Equipment Supplies         1,632         0         0         0           370         Building Parts         0         0         0         0           380         Non-capitalizable Equipment         0         0         0         0           390         Other Commodities         0         0         0         0           Subtotal Commodities         20,119         863,490         863,490         1,072,800           410         Land         0         0         0         0           420         Buildings         0         0         0         0           430         Improvements Other Than Bidgs         0         0         0         0           440         Office Equipment         0         0         0         0	390,29
320         Clothing and Towels         0         0         0         0           330         Chemicals         79         0         0         0           340         Equipment Parts         1,524         0         0         0           350         Materials         16,869         863,490         863,490         1,072,800           360         Equipment Supplies         1,632         0         0         0           370         Building Parts         0         0         0         0           380         Non-capitalizable Equipment         0         0         0         0           390         Other Commodities         0         0         0         0           Subtotal Commodities         20,119         863,490         863,490         1,072,800           410         Land         0         0         0         0           420         Buildings         0         0         0         0           430         Improvements Other Than Bidgs.         0         0         0         0           440         Office Equipment         0         0         0         0         0	
340       Equipment Parts       1,524       0       0       0         350       Materials       16,869       863,490       863,490       1,072,800         360       Equipment Supplies       1,632       0       0       0         370       Building Parts       0       0       0       0         380       Non-capitalizable Equipment       0       0       0       0         390       Other Commodities       0       0       0       0         Subtotal Commodities       20,119       863,490       863,490       1,072,800         410       Land       0       0       0       0         420       Buildings       0       0       0       0         430       Improvements Other Than Bidgs       0       0       0       0         440       Office Equipment       0       0       0       0	
350         Materials         16,869         863,490         863,490         1,072,800           360         Equipment Supplies         1,632         0         0         0           370         Building Parts         0         0         0         0           380         Non-capitalizable Equipment         0         0         0         0           390         Other Commodities         0         0         0         0           Subtotal Commodities         20,119         863,490         853,490         1,072,800           410         Land         0         0         0         0           420         Buildings         0         0         0         0           430         Improvements Other Than Bidgs         0         0         0         0           440         Office Equipment         0         0         0         0	
350         Materials         16,869         863,490         863,490         1,072,800           360         Equipment Supplies         1,632         0         0         0           370         Building Parts         0         0         0         0         0           380         Non-capitalizable Equipment         0         0         0         0         0           390         Other Commodities         0         0         0         0         0           Subtotal Commodities         20,119         863,490         863,490         1,072,800           410         Land         0         0         0         0           420         Buildings         0         0         0         0           430         Improvements Other Than Bldgs         0         0         0         0           440         Office Equipment         0         0         0         0	
370         Building Parts         0         0         0         0           380         Non-capitalizable Equipment         0         0         0         0           390         Other Commodities         0         0         0         0           Subtotal Commodities         20,119         863,490         863,490         1,072,800           410         Land         0         0         0         0           420         Buildings         0         0         0         0           430         Improvements Other Than Bldgs         0         0         0         0           440         Office Equipment         0         0         0         0	889,34
370         Building Parts         0         0         0         0           380         Non-capitalizable Equipment         0         0         0         0           390         Other Commodities         0         0         0         0           Subtotal Commodities         20,119         863,490         863,490         1,072,800           410         Land         0         0         0         0           420         Buildings         0         0         0         0           430         Improvements Other Than Bldgs         0         0         0         0           440         Office Equipment         0         0         0         0	
380         Non-capitalizable Equipment         0         0         0         0           390         Other Commodities         0         0         0         0         0           Subtotal Commodities         20,119         863,490         863,490         1,072,800           410         Land         0         0         0         0           420         Buildings         0         0         0         0           430         Improvements Other Than Bldgs         0         0         0         0           440         Office Equipment         0         0         0         0	
390         Other Commodities         0         0         0         0           Subtotal Commodities         20,119         863,490         863,490         1,072,800           410         Land         0         0         0         0           420         Buildings         0         0         0         0           430         Improvements Other Than Bidgs         0         0         0         0           440         Office Equipment         0         0         0         0	
410 Land 0 0 0 0 0 0 0 420 Buildings 0 0 0 0 0 0 430 Improvements Other Than Bidgs. 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	
420         Buildings         0         0         0         0           430         Improvements Other Than Bidgs         0         0         0         0           440         Office Equipment         0         0         0         0	889,34
430         Improvements Other Than Bidgs.         0         0         0         0           440         Office Equipment         0         0         0         0	
440 Office Equipment 0 0 0	8.
440 Office Equipment 0 0 0	
450 Vehicular Equipment 0 0 0 0	
460 Operating Equipment 1,482,183 0 0 0	
Subtotal Capital Outlay 1,482,183 0 0 0	
510 Interfund Transfers 0 0 0	
520 Debt Service 0 0 0	
530 Other Nonoperating Expenses 0 0 0 0	
540 Inventory Accounts 0 0 0	
Subtotal Other 0 0	
	医直线 医乳头 基础
TOTAL 2,325,563 1,911,840 1,958,790 2,274,510	_

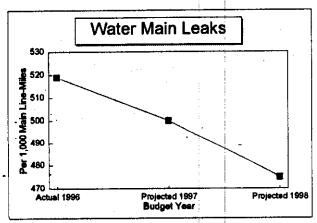
FUND 540 - WATER UTILITY DEPARTMENT 18 - WATER & SEWER

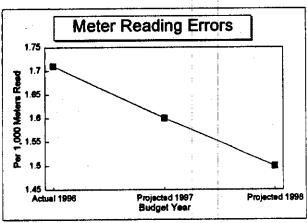
### PERFORMANCE MEASURES

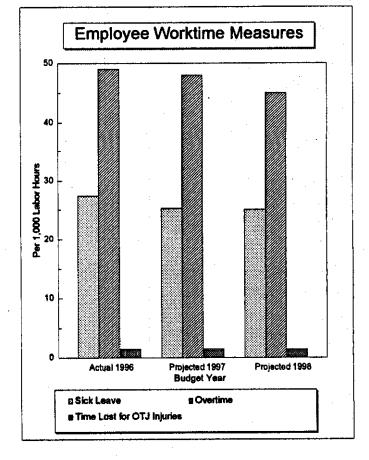
#### Mission Statement

To provide excellent water services in an economical manner.

Selected Performance Measures	A -41 4000	Dunlanded 4007	Decise at a 4 500
	Actual 1996	Projected 1997	Projected 1998
Identify departmental absentee problems and minimize the amount of			
nonproductive time	•		
* Hours of sick leave per 1,000 labor hours	27.36	25.23	<b>25.0</b> 0
<ul> <li>Hours of overtime per 1,000 hours worked</li> </ul>	49.03	48.00	45.00
<ul> <li>Hours of lost time due to on-the-job (OTJ)</li> </ul>	•		
injuries, per 1,000 hours worked	1.51	1.50	1.40
Monitor the condition of the water distribution system, in part,			· .
by decreasing the number of leaks in the main water line			
* No. of leaks per 1,000 miles of main line	519.00	500.00	475.00
Minimize meter reading errors for improved customer satisfaction and	•		
organizational work efficiency			
* Meter reading errors per 1,000 meters read	1.71	1.60	1.50
Monitor the telephone workload for customer responsiveness	:		
* Percent of calls abandoned	13.40%	12.00%	10.00%
* Number of calls per phone rep. per hour	10.24	10.80	10.90







FUND: 560

MULTI-YEAR FUND OVERVIEW - STORM WATER UTILITY

	1996	1997	1997	1998	1999
	ACTUAL	ADOPTED	REVISED	ADOPTED	APPROVED
udgeted revenues:					
Fees	4,317,607	4,047,600	4,218,140	4,259,820	4,301,920
Interest	547,419	309,460	555,400	245,870	239,590
Transfer - General fund	1,557,500	514,500	514,500	514,500	514,500
Other	47,080	0	0	0	
otal budgeted revenues	6,469,606	4,871,560	5,288,040	<b>5,02</b> 0,190	5,056,010
oral buugeted feverines	0,402,000	4,071,000		0,120,100	0,000,01
udgeted expenditures: Personal services	1,138,673	1,275,680	1,230,950	1,296,040	1,328,52
Contractual services	639,205	874,490	919,770	650,860	649,79
Administrative charges	33,590	33,590	33,590	42,170	42,17
Materials and supplies	293,302	145,700	222,710	215,110	214,21
Capital outlay	229,648	69,270	26,810	114,000	194,00
Transfer - in lieu of franchise fee	0			0	
Transfer - debt serv, for delinquent SA	163,880	161.730	155,540	130,780	124,71
Transfer - Water & Sewer	198,110	197,210	198,110	199,170	199,17
Transfer - Hot Spots	63,037	430,000	735,000	400,000	400,00
Transfer - capital projects	3,116,736	5,574,380	5,330,370	0	
Contingency	0	100,000	9,200	500,000	300,00
Principal - debt service	0	1,010,000	1,010,000	1,065,000	1,247,07
Interest - debt service	0	1,088,070	1,088,070	513,030	<b>528,0</b> 0
Subtotal budgeted expenditures	5,876,181	10,960,120	10,960,120	5,126,160	5,227,64
Employee compensation	0	•	. 0	29,980	60,56
otal budgeted expenditures	5,876,181	10,960,120	10,960,120	5,156,140	5,288,20
udgeted income (loss)	593,425	(6,088,560)	(5,672,080)	(135,950)	(232,19
ljustments for GAAP	. 1. 1				
reporting requirements:	*				
Depreciation	(505,127)	(668,000)	(564,520)	(659,520)	(690,52
Debt service principal	0	1,010,000	1,010,000	1,065,000	1,247,07
Capital outlay	229,648	69,270	69,270	116,500	194,00
Change in accruals	2,656,111	0.	0	O	
tal adjustments	2,380,632	411,270	514,750	521,980	750,55
	4.7				Samuel Land
crease (decrease) in	2 074 057	(5 677 200)	/E 1E7 220\	396 030	E10 26
retained earnings	2,974,057	(5,677,290)	(5,157,330)	386,030	518,36
etained earnings January 1	10,859,160	7,814,900	13,833,217	8,675,887	9,061,91
etained earnings December 31	13,833,217	2,137,610	8,675,887	9,061,917	9,580,27
nencumbered cash/fund balance					

#### STORM WATER UTILITY

The Storm Water Utility, functioning within the Public Works Department, is responsible for the construction, reconstruction and maintenance of the City's storm water drainage system that includes storm sewers, catch basins, streams and drainage ways.

#### **Budget Highlights**

The adopted 1998 budget decreases \$5,833,960 from the 1997 adopted budget. The approved 1999 budget increases \$101,480 over the 1998 budget.

- The utility cleans and maintains approximately 400 miles of storm sewers and 14,000 catch basins.
- The Storm Water Utility rate was reduced from \$1.66 to \$1.21 per equivalent residential unit (ERU) in 1996, decreasing ongoing revenue available for maintenance activities and capital projects.
- Budgeted decreases include: one (of the four) inlet cleaning crews and deletion of seasonal employees, contracted inlet and stream rehabilitation programs, hot spots capital maintenance programs, and future capital improvement projects.
- \$13 million in capital drainage projects have been completed and are bond financed.
- Revised revenue projections and a decrease in the cost of the cash funded capital projects have increased the projected cash balance of the utility, allowing reinstatement of a portion of the budgeted decreases in 1998.
- A \$1.5 million annual capital improvement program is projected beginning in 1998.
  - \$400,000 is budgeted annually for hot spots capital maintenance programs.

#### **Budget Summary**

	1996	1997	1997	<b>19</b> 98	1999
	Actual	Adopted	Revised	Adopted	Approved
		and the second			en en en en en en en en en en en en en e
Personal Services	1,247,503	1,275,680	1,339,780	1,405,930	1,438,410
Contractual Services	762,075	908,080	1,042,640	782,310	781,240
Commodities	293,302	145,700	222,710	215,110	214,210
Capital Outlay	229,648	69,270	26,810	114,000	194,000
Other	3,343,653	8,561,390	8,328,180	2,608,810	2,599,780
	; ·				
TOTAL	5,876,181	10,960,120	10,960,120	5,126,160	5,227,640

FUND

560 - STORM WATER UTILITY

DEPARTMENT

13 - PUBLIC WORKS

DIVISION

50 - STORM WATER MANAGEMENT

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110 I	Regular Salaries	961,087	998,790	1,092,990	1,136,620	1,157,34
	Special Salaries	21,411	2,380	2,620	2,580	2,58
	Overtime	5,925	10,180	10,180	10,180	10,18
	Employee Benefits	259,080	319,790	289,450	300,850	315,29
	Planned Savings	0	-55,460	-55,460	-44,300	-46,98
Subtota	Personal Services	1,247,503	1,275,680	1,339,780	1,405,930	1,438,410
210 l	<b>J</b> tilities	72,568	100,980	89,430	115,420	113,56
220 (	Communications	7,106	16,610	8,330	8,440	8,44
230 1	Fransportation and Training	10,904	14,590	14,590	13,800	14,59
240 .	nsurance	10,430	10,430	10,050	10,050	10,05
250 F	Professional Services	289,059	531,100	531,100	237,470	237,47
260	Data Processing	19,001	16,950	19,310	18,720	18,720
	Equipment Charges	132,973	173,360	236,770	236,770	236,77
280 E	Buildings and Grounds Charges	7,710	7,720	7,720	7,720	7,72
290 (	Other Contractuals	212,324	36,340	125,340	133,920	133,92
Subtotal	l Contractuals	762,075	908,080	1,042,640	782,310	781,240
310 . 0	Office Supplies	21,781	24,850	20,300	11,800	11,80
320 0	Clothing and Towels	3,818	13,500	9,130	9,130	9,13
330 C	Chemicals	82	10,000	10,000	10,000	10,00
340 E	quipment Parts	6,320	11,200	10,250	11,150	10,25
350 N	/laterials	236,177	65,600	153,600	153,600	153,60
360 E	Equipment Supplies	11,415	9,930	9,930	9,930	9,93
370 E	Building Parts	68	180	180	180	18
380 N	ion-capitalizable Equipment	12,100	8,520	7,400	7,400	7,40
390 (	Other Commodities	1,541	1,920	1,920	1,920	1,92
Subtotal	Commodities	293,302	145,700	222,710	215,110	214,210
410 L	.and	. 0	0	0	0	(
-	Buildings	· · · O	0	0	. 0	
430 l	mprovements Other Than Bidgs.	j 0 s	0	0		
	Office Equipment	9,120	5,000	6,000	2,500	2,500
	/ehicular Equipment	218,444	.0	0	80,000	160,000
460 C	Operating Equipment	2,084	64,270	20,810	31,500	31,500
Subtotal	Capital Outlay	229,648	69,270	26,810	114,000	194,00
	nterfund Transfers	226,917	6,363,320	890,540	530,780	524,71
	Debt Service	<u> </u>	2,098,070	2,098,070	1,578,030	1,775,070
	Other Nonoperating Expenses	3,116,736	100,000	5,339,570	500,000	300,000
540 li	nventory Accounts	<u> </u>	0	0		
Subtotal	Other	3,343,653	8,561,390	8,328,180	2,608,810	2,599,780
						4.
TOTAL		5,876,181	10,960,120	10,960,120	5,126,160	5,227,640

FUND DEPARTMEN 560-STORM WATER UTILITY

DEPARTMENT

13-PUBLIC WORKS

DIVISION 50- STORM WATER MANAGEMENT

The Storm Water Utility is responsible for maintaining the storm water system and the construction/reconstruction of storm drainage system improvements. Activities include maintenance of streams and channels, inspection of system components and testing of run-off samples.

POSITION TITLE	1996	1997	1998	RANGE	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Storm Water Mgmt. Engineer	1	1	1	007	44,220	58,140	65,000	65,000
Engineer	1	1	1	116	31,220	32,000	32,000	32,000
Administrative Assistant	1	1	1	118	37,780	39,130	39,130	39,130
Engineering Technician II	1	1	1	626	36,710	36,710	36,710	36,710
General Supervisor II	1,	1	1	624	33,290	33,290	33,290	33,290
Engineering Aide III	0	1	1	623	0	28,250	30,060	31,720
Labor Supervisor II	3	3	3	622	90,720	90,420	90,720	90,720
TV Technician	1	1	. 1	622	30,240	30,240	30,240	30,240
Engineering Aide II	1	0	0	620	27,530	0	. 0	0
Equipment Operator III	6	6	6	620	164,970	157,170	159,780	161,300
Equipment Operator II	10	9	9	619	230,690	224,480	230,240	236,320
Secretary	1	1	1	619	25,770	26,290	26,290	26,290
Equipment Operator I	7	7	7	617	133,850	128,180	151,080	157,100
Laborer	5	4	4	616	86,610	69,960	74,530	79,440
Subtotal	39	37	37		973,600	<b>954,26</b> 0	999,070	1,019,260
ADD: Longevity	·				5,930	5,990	6.500	7.010
Charges - PW Administration					19,260	19,470	16,720	16,740
Subtotal	39	37	37		998,790	979.720	1,022,290	1,043,010
						0.0,.20	.,,	1,040,010
Mechanical Equipment Operator (seasonal 6 months)	7	0	0	415	0	b	0	0
Total	46	37	37		998,790	979,720	1,022,290	1,043,010

FUND 560 - STORM WATER UTILITY DEPARTMENT 13 - PUBLIC WORKS

#### PERFORMANCE MEASURES

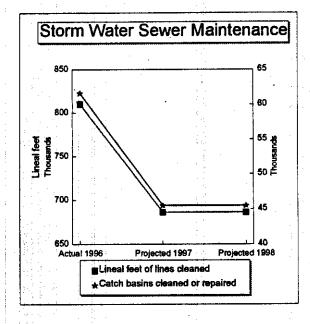
#### Mission Statement

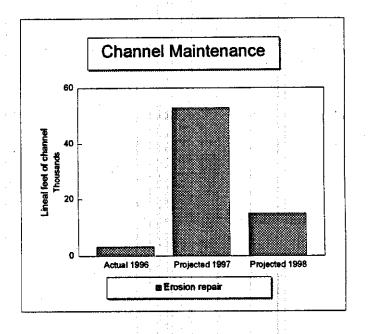
The Storm Water Management Division administers the acquisition, design, construction, maintenance and operation of the City's storm water system, including capital improvements designated in the comprehensive drainage plan, and compliance with standards established by state, regional and federal agencies.

#### Selected Performance Measures

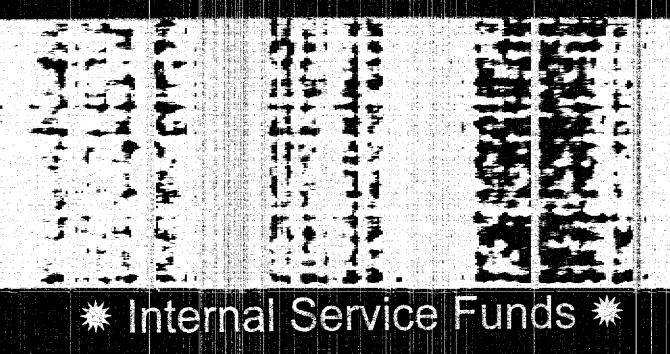
Maintain and clean storm water sewer lines and catch basins.

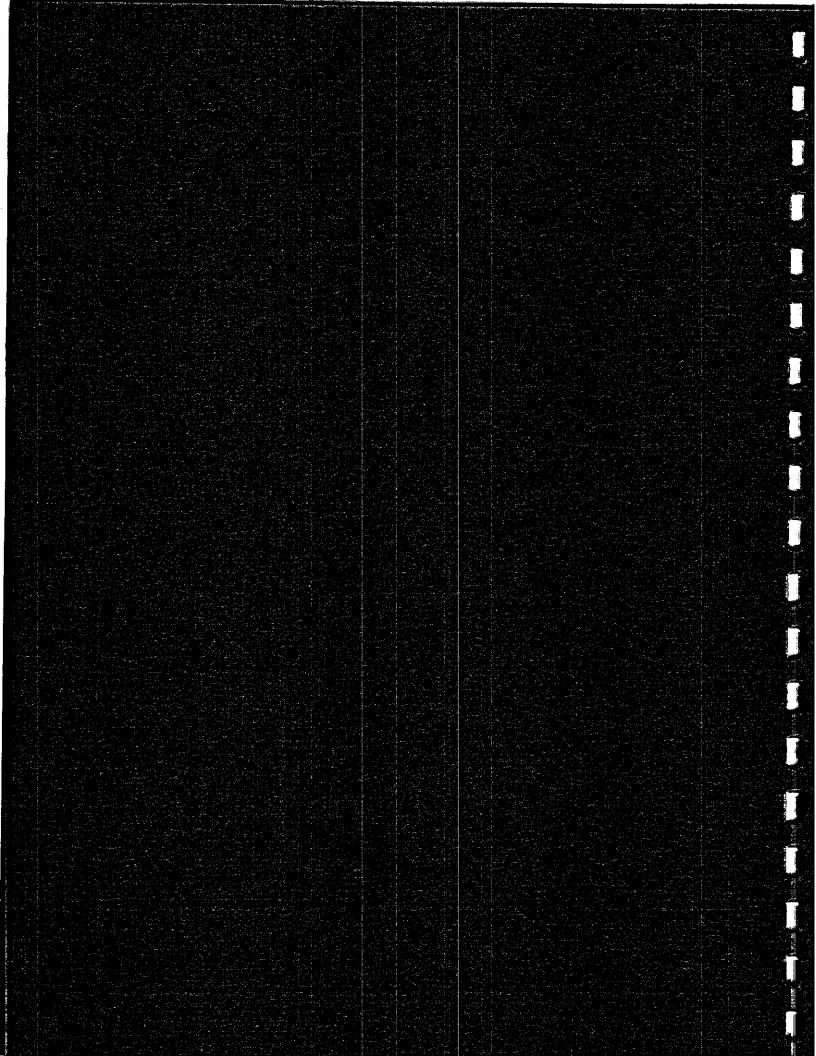
	er and the second	二十二十二十二十二十二十二十二十二十二十二十二十二十二十二十二十二十二十二十	$\Gamma_{i}^{i}$
* Lineal feet of storm sewer lines cle	aned	810,227 686,000	686,000
* Number of catch basins cleaned		61,040 45,000	45,000
<ul> <li>Number of catch basins repaired</li> </ul>		549 500	500
		三十二十二十三十二十三十二十二十二十二十二十二十二十二十二十二十二十二十二十二	
Regrade drainage channels and make erosion re	pairs.		li de
* I ineal feet of erosion repair		3,212 52,800	15,000





Actual 1996 Projected 1997 Projected 1998





MULTI-YEAR FUND OVERVIEW - DATA CENTER INTERNAL SERVICE FUND						
	1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED	
Budgeted revenues:						
Charges for services Other revenues	2,746,029 69,296	2,811,160 0	2,960,030 59,450	2,966,760 59,470	2,966,760 59,500	
Total budgeted revenues	2,815,325	2,811,160	3,019,480	3,026,230	3,026,260	
Budgeted expenditures:						
Personal services	618,816	885,900	858,350	888,990	898,120 764,910	
Contractual services	570,711	683,750 56,190	838,810 61,990	764,910 67,400	67.400	
Materials and supplies Capital outlay Transfers	134,811 427,329	569,390	501,290	437,710	429,710	
Training	20,000	20,000	20,000	.0	405.000	
Proposed program enhancements Equipment replacement reserve	0 1,633,800	125,000 550,000	125,000 1,555,000	125,000 680,000	125,000 680,000	
Subtotal budgeted expenditures	3,405,467	2,890,230	3,960,440	2,964,010	2,965,140	
Employee compensation		33,850	33,740	34,820	35,110	
Total budgeted expenditures	3,405,467	2,924,080	3,994,180	2,998,830	3,600,250	
Fotal budgeted revenues over (under)						
total budgeted expenditures	(590,142)	(112,920)	(974,700)	27,400	26,010	
Adjustments for GAAP: Depreciation	(361,076)	(420,000)	(400,000)	(400,000)	(400,000	
Cepital outlay	427.329	569,390	501,290	437,710	429.710	
Change in accruals	(12,250)	0	0	0		
Fotal adjustments	54,003	149,390	101,290	37,710	29,710	
ncrease (decrease) in retained earnings	(536,139)	36,470	(873,410)	65,110	55,720	
Retained earnings January 1	3,041,447	1,788,907	2,505,308	1,631,898	1,697,000	
			4 494 800	1.697.008	1,752,728	
Retained earnings December 31	2,505,308	1,825,377	1,631,698	1,001,000	1,144,140	

## Notes

#### DATA CENTER

The Data Center coordinates the City's total automation effort. Specific functions include staff assistance to the MIS Team in developing and directing long-range plans, and acting as a liaison between Sedgwick County Data Processing and City departments. The staff also provides consulting, analysis, problem support, and training for City personnel for the following systems: Public Safety, Geographical Information System (GIS), Finance, Payroll, Water Billing, Licensing, and Office of Central Inspection. Operations staff provides telephone assistance to all City users, produces daily and monthly reports from the various applications, and maintains the computer systems.

#### **Budget Highlights**

The adopted 1998 budget shows an increase of \$74,080 over the 1997 adopted budget. The approved 1999 budget increases by \$1,130 over the 1998 budget.

- Data Center services support 1,572 users of eight major system applications at 16 City facilities.
   System access is available twenty-four hours a day through 450 terminals and 296 personal computers.
- Planned system improvements for 1997 include: Upgrading the Public Safety system, assisting the
  Police Department with the design of imaging and mobile computer systems, completion of the GIS
  Master Plan, completing the migration to TeamLinks, upgrading the Personnel system to the
  client/server environment, extending the City's Local Area Network to ten remote sites, and installation
  of an Internet firewall.
- System improvements planned for 1998 include: Imaging and mobile computer systems for Police and Municipal Court, continuation of the development of GIS applications, upgrading the Finance system, and beginning the upgrade of the Water system.
- Significant changes have been made in the way the Data Center charges for its services. These
  changes are revenue-neutral; their primary purpose is to align charges for services more closely to the
  actual cost of providing the various applications and devices.
- The MIS Team provides guidance and strategic management for the City's use of information systems.
   Currently, the Team is continuing the implementation of the MIS Plan which was approved last year, and carrying out the goals of the MIS Plan on a prioritized basis within existing resources. The current emphasis is on migrating to PC's and TeamLinks in a client/server environment. The old system used terminals connected to a mainframe.

#### **Budget Summary**

	1996 Actual	1997 Adopted	1997 Revised	1998 Adopted	1999 Approved
Personal Services	618,816	885,900	858,350	888,990	898,120
Contractual Services	570,711	683,750	838,810	764,910	764,910
Commodities	134,811	56,190	61,990	67,400	67,400
Capital Outlay	427,329	569,390	501,290	437,710	429,710
Other	1,653,800	695,000	1,700,000	805,000	805,000
TOTAL	3,405,468	2,890,230	3,960,440	2,964,010	2,965,140

FUND 800 - DATA PROCESSING

DEPARTMENT 03 - FINANCE DIVISION 05 - DATA CENTER SECTION 01 - ADMINISTRATION

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	470,793	693,700	683,530	709,770	711,020
120	Special Salaries	3,633	0	0.	0	0
130	Overtime	5,808	5,000	5,000	5,000	5,000
140	Employee Benefits	138,582	215,310	197,930	202,350	212,200
150	Planned Savings	0	-28,110	-28,110	-28,130	-30,100
Subt	otal Personal Services	618,816	885,900	858,350	888,990	898,120
210	Utilities	21,120	21,120	21,120	21,120	21,120
220	Communications	33,754	37,310	62,540	59,470	59,470
230	Transportation and Training	31,583	38,710	53,750	50,330	50,330
240	Insurance		0	0	0	0.
250	Professional Services	48,645	7,170	7,170	7,170	7,170
260	Data Processing	365,981	510,160	496,330	552,420	552,420
270	Equipment Charges	113	400	200	200	200
280 -	Buildings and Grounds Charges	.0	0	0	. 0	0.
290	Other Contractuals	69,516	68,880	197,700	74,200	74,200
Subt	otal Contractuals	570,711	683,750	838,810	764,910	764,910
31D	Office Supplies	96,995	40,290	46,090	51,500	51,500
320	Clothing and Towels	0.4	- 9 g 2 - 1 Q -	0.		
330	Chemicals	0.	0		0	0
340	Equipment Parts	26,956	11,000	11,000	11,000	11,000
350	Materials	0.	0.		) in the second	0.
360	Equipment Supplies	0	500	500	500	500
370	Building Parts	4,500	0	0		0
380	Non-capitalizable Equipment	6,361	4,400	4,400	4,400	4,400
390	Other Commodities	0	0	-0	0	0.
Subt	otal Commodities	134,811	56,190	61,990	67,400	67,400
410	Land		0	0	0	0
420	Buildings	0	0.1	, <b>0</b>	· · · · · · · · · · · · · · · · · · ·	0.
430	Improvements Other Than Bidgs.		0		0.	·/
440	Office Equipment	168,082	569,390	501,290	437,710	429,710
450	Vehicular Equipment	0	0			0
460	Operating Equipment	259,248	0	0	0	0
Subt	otal Capital Outlay	427,329	569,390	501,290	437,710	429,710
510	Interfund Transfers	1,653,800	570,000	1,575,000	680,000	680,000
520	Debt Service	0		0	, Ο	0
530	Other Nonoperating Expenses	1	125,000	125,000	125,000	125,000
540	Inventory Accounts	0	0	0	, <b>, , , , , , , , , , , , , , , , , , </b>	0
Subt	otal Other	1,653,800	695,000	1,700,000	805,000	805,000
TOT		3,405,468	2,890,230	3,960,440	2,964,010	2,965,140
	· 프랑스 문화 역 등의 시민들은 역 급속시설 등					

FUND 600-DATA PROCESSING CENTER
DEPARTMENT 03-FINANCE
DIVISION 05-DATA CENTER
SECTION 01-ADMINISTRATION

The Data Center coordinates the City's total automation effort. Specific functions include staff assistance to the MIS Team in developing and directing long-range plans, and acting as a liaison between Sedgwick County Data Processing and City departments. The staff also provides consulting, analysis, problem support, and training for City personnel for the following systems: Office Automation, Finance, Payroll, Water Billing, Public Safety, Licensing, Office of Central Inspection, and Geographical Information Systems (GIS). Operations staff provide telephone assistance to all City users, produce daily and monthly reports from the various applications, and maintain the computer systems.

POSITION TITLE 1996 1997 1998 R	1997	1997	1998	1999
	ANGE ADOPTED	REVISED	ADOPTED	APPROVED
Information Systems Director 1 1	D06 48,700	56,000	56,000	56,000 54,880
Senior Systems Analyst 1 1 1 Systems Analyst III 3 3 3	112 45,890 113 137,740 116 37,460	54,880 120,800 40,470	54,880 120,600 40,470	120,800 40,470
PC Support Specialist 1 1 1 1 1 1	116 236,790	232,270	232,270	232,270
	119 90,020	99,010	119,980	119,980
Computer Machine Operator II 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	622 30,240	30,240	30,240	30,240
	619 23,620	23,620	25,310	26,290
	617 24,010	24,010	24,010	24,010
Subtotal 19 20 20	<b>674,47</b> 0	681,300	<b>703,9</b> 60	<b>704,94</b> 0
ADD: Longevity Employee Compensation Accrual	1,220	2,230	2,420	2,620
	33,850	33,740	34,820	35,110
	0	3,690	3,690	3,760
TOTAL 19 20 20	709,540	720,960	744,890	748,430

FUND DEPARTMENT 600 - DATA PROCESSING CENTER 03 - FINANCE

PERFORMANCE MEASURES

#### Mission Statement

The Data Center provides automation systems support in a timely, efficient, and cost effective manner. Services include systems support, in-house training, and troubleshooting support for computer systems users.

#### Selected Performance Measures

Provide user support through training classes, helpdesk support, and specialized systems requests.

``	- Maintain	user acc	ouns	
•	* Answer	Helpdesk	calls	
	<ul> <li>Conduct</li> </ul>	in-house	training	classes

Perform daily, monthly, yearly, and on-demand system processing for user departments, taking advantage of outsourcing where possible.

	printeo - internal	
* Pages	printed - outsour	ced 💪
	m - outsourced (	

Effectively support City applications and users by maintaining a high level of system availability.

*	Log	on ti	me (	in I	noul	8)		1.7	
	CPL	J time	e (in	ho	urs)	[	950	130	÷.
 ٠	Lisa	r acc	oun	8 8	CCO	ssir	d SV	ste	ms

Provide integrated office automation and electronic mail functionality for the City of Wichita by reducing the reliance on mainframe technology.

- Mail activity
- Word processing documents
- Spreadsheet documents
- Archived documents

 -		20,229 21,000	21,200
		244,039 250,000 16,744 12,000 2,348 2,000	275,000 10,000 1,800
		2,348 2,000 10,728 9,000	4,000
		Log On Time	
	160		
	164 Emout 18		
i.	no-on from		

Projected 1997

1,600

3,000

6,900,000 1.550.000

580,000

1,600,000

9,000

500

Actual 1996

1,510 2,850

6,876,700

1,518,290 576,924

1,579,642 8,954

423

Projected 1998

1.700

3,100 600

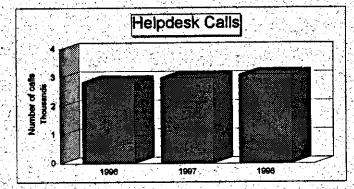
7,000,000

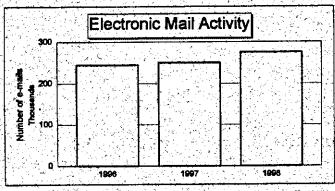
1,600,000

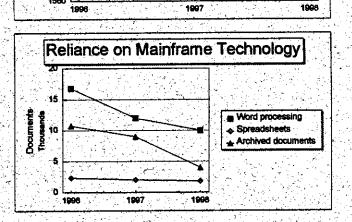
1,640,000

9,500

600,000







1580

MULTI-YEAR FUND OVERVIEW	- FLEET AND BUIL	FUND: 805			
	1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Budgeted revenues:			- F04 400	C 501 400	6,581,480
Vehicle rent	6,043,053	6,528,090	6,581,480 391,430	6,581,480 391,430	391,430
Other rent	391,430	391,430 336,100	336,100	336,100	346,100
Inventory sales and surplus	1,282,159 191,805	111,000	111,000	111,000	115,000
Reimbursements	7,232	0		0	
Other One time transfer	0	1,000,000	1,000,000	0	,
Total budgeted revenues	7,915,679	8,366,620	8,420,010	7,420,010	7,434,010
Budgeted expenditures:	2,168,809	2,225,630	2,142,190	2,204,080	2,258,270
Personal services	394,835	419,970	594,150	425,200	425,700
Contractual services	142,680	142,680	142,680	243,420	243,420
Administrative charge Materials and supplies	1,691,501	2,067,980	2,055,330	2,282,590	2,288,660
Capital outlay	2,062,991	2,500,000	2,682,900	2,500,000	2,500,000
Contingency		450,000	224,620	700,000	
Principal - debt service	27,548	27,550	27,550	27,550	27,550
Interest - debt service	6,969	5,250	5,250	3,510	1,760
Cost of materials used Prior year encumbrance	1,354,803 0	Ó 0	0,	0	0 0
Subtotal budgeted expenditures	7,850,136	7,839,060	7,874,670	8,386,350	7,745,360
그 선생님 아내가 되는 말하는 말하는 것이				ò	
Appropriated reserve Employee compensation	0	35,610	0	33,060	67,430
Total budgeted expenses	7,850,136	7,874,670	7,874,670	8,419,410	7,812,790
Budgeted income (loss)	65,543	491,950	545,340	(999,400)	(378,780
Adjustments for GAAP					
reporting requirements:	(2.204.645)	(2,800,000)	(2,102,240)	(2,165,310	(2,230,270
Depreciation	(2,321,845) 27,548	27.550	27,550	27,550	
Debt service principal	2,062,991	2,500,000	2,682,900	2,500,000	2,500,000
Capital outlay Change in accruals	(188,523)		0	0	
Total adjustments	(419,829)	(272,450)	608,210	362,240	297,280
Increase (decrease) in	(354,286	219,500	1,153,550	(637,160	) (81,500
retained earnings		4,752,893	5,306,507	6,460,057	5,822,89
Retained earnings January 1	5,660,793	(政党) 经通过分别			
Retained earnings December 31	5,306,507	4,972,393	6,460,057	5,822,897	5,741,397
			······································	demonstration of the second	ranger origina republikaking salit

FUND. 605 - FLEET AND BUILDINGS INTERNAL SERVICE FUND

DEPARTMENT 13 - PUBLIC WORKS

#### COMBINED DETAIL SUMMARY

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	1,646,859	1,738,830	1,699,360	1,747,310	1,772,360
120	Special Salaries	2,444	3,570	3,570	3,570	3,570
130	Overtime	11,801	9,000	9,000	9,000	9,000
140	Employee Benefits	507,705	544,600	500,630	520,560	546,270
150	Planned Savings	0	-70,370	-70,370	-76,360	-72,930
Subt	otal Personal Services	2,168,809	2,225,630	2,142,190	2,204,080	2,258,270
210	Utilities	176,717	194,200	194,240	194,240	194,240
220	Communications	21,800	24,160	22,990	22,990	22,990
230	Transportation and Training	10,279	11,240	15,510	11,350	11,350
240	Insurance	32,240	32,240	27,700	27,700	27,700
250	Professional Services	13,510	19,500	187,430	19,430	19,930
260	Data Processing	26,931	28,060	32,060	32,060	32,060
270	Equipment Charges	40,583	37,050	40,880	40,880	40,580
280 290	Buildings and Grounds Charges Other Contractuals	69,542 145,913	70,380 145,820	69,900 146,120	73,110 246,860	73,110 245,860
Subte	otal Contractuals	537,515	562,650	736,830	668,620	669,120
310	Office Supplies	11,809	11,700	10,700	10,700	10,700
320	Clothing and Towels	0	0	0	0	0
330	Chemicals	0	0	0.4	Ö	1. ( * Lave) ( 2 1. 0 %
340	Equipment Parts	853,046	943,610	943,610	1,135,490	1,135,490
350	Materials		0	0	0	0
360	Equipment Supplies	785,568	1,075,370	1,063,720	1,099,250	1,105,320
370	Building Parts	24,719	20,000	20,000	20,000	20,000
380	Non-capitalizable Equipment	9,254	10,300	10,300	10,150	10,150
390	Other Commodities	7,105	7,000	7,000	7,000	7,000
Subte	otal Commodities	1,691,501	2,067,980	2,055,330	2,282,590	2,288,660
410	Land	0	σ	0	0	0
420	Buildings		· · · · · · · · · · · · · · · · · · ·		0	
430	Improvements Other Than Bidgs.			0		
440	Office Equipment	0	1,500	2,900	0	0
450	Vehicular Equipment	1,097,520	2,099,500	2,153,000	1,977,000	1,972,000
460	Operating Equipment	965,471	399,000	527,000	523,000	528,000
Subto	otal Capital Outlay	2,062,991	2,500,000	2,682,900	2,500,000	2,500,000
510	Interfund Transfers	0	0,		0	0
520	Debt Service	34,517	32,800	32,800	31,060	29,310
530	Other Nonoperating Expenses		450,000	224,620	700,000	0
540	Inventory Accounts	1,354,803	. 0	0	0	0
Subte	otal Other	1,389,320	482,800	257,420	731,060	29,310
TOTA		7,850,136	7,839,060	7,874,670	8,386,350	7,745,360

# FLEET & BUILDINGS (Fleet Maintenance & Central Maintenance Facility)

Fleet Maintenance is responsible for the acquisition and maintenance of vehicles and equipment for the City fleet. The Central Maintenance Facility (CMF) budget provides for the maintenance and operating expenses of the CMF which houses the field operations for street maintenance, traffic control maintenance, street cleaning, engineering construction & survey, fleet maintenance, storm water maintenance and sewer maintenance.

### **Budget Highlights**

The adopted 1998 budget shows an increase of \$547,290 over the 1997 adopted budget. The approved 1999 budget decreases \$640,990 from the 1998 budget.

- The City's fleet includes more than 1,600 trucks, cars and various equipment, needed for activities such as public safety, infrastructure and parks maintenance. The fleet has increased approximately 14% since 1991, due primarily to additional vehicles needed for the Public Safety Initiative and implementation of the Storm Water Utility.
- Fleet rental rates increase 7% in 1997.
- Preventive maintenance for the parking lot at the Central Maintenance Facility is budgeted in 1997.
- A one-time transfer of \$1 million from the General Liability Fund preserves the fund's operating balance.
- The capital equipment replacement budget is maintained at \$2.5 million in 1998 and 1999. This amount may not be sufficient to sustain the scheduled fleet replacement program.
- The Vehicle Task Force has been formed to evaluate the fleet and to offer reduction ideas and incentives
  to reduce future costs. The task force is charged with ongoing reviews and evaluations to include fleet
  performance and cost effectiveness, rental rate structure, fund management, long and short-term
  strategies, management practices, peer city review and customer satisfaction.

#### **Budget Summary**

	1996 1997	1997	1998	1999
Personal Services	Actual Adopted 2,168,809 2,225,630	Revised 2,142,190	Adopted 2,204,080	Approved 2,258,270
Contractual Services Commodities	537,515 562,650 1,691,501 2,067,980	736,830 2,055,330	668,620 2,282,590	669,120 2,288,660
Capital Outlay Other	2,062,991 2,500,000 1,389,320 482,800	2,682,900 257,420	2,500,000 731,060	2,500,000 29,310
TOTAL	7,850,136 7,839,060	7,874,670	8,386,350	7,745,360

FUND 605 - FLEET AND BUILDINGS INTERNAL SERVICE FUND

DEPARTMENT

13 - PUBLIC WORKS

DIVISION SECTION ACTIVITY 30 - FLEET AND BUILDINGS 02 - FLEET MAINTENANCE/CMF 01 - FLEET MAINTENANCE

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	1,576,769	1,661,460	1,833,450	1,677,580	1,700,770
120	Special Salaries	2,444	3,500	3,500	3,500	3,50
130	Overtime	10,928	9,000	9,000	9,000	9,00
140	Employee Benefits	482,822	519,940	475,490	493,840	517,86
150	Planned Savings	0	-66,710	-66,710	-72,250	-68,87
Subt	otal Personal Services	2,072,963	2,127,190	2,054,730	2,111,670	2,182,260
210	Utilities	1,030	1,760	1,800	1,800	1,800
220	Communications	20,660	22,650	21,480	21,480	21,480
230	Transportation and Training	10,279	11,240	15,510	11,350	11,350
240	Insurance	13,470	13,470	8,930	8,930	8,930
250	Professional Services	4,175	5,430	55,430	5,430	5,430
260	Data Processing	26,931	28,060	32,060	32,060	32,060
270	Equipment Charges	40,504	36,800	40,580	40,580	40,580
280	Buildings and Grounds Charges	53,698	53,570	53,570	53,570	53,570
290	Other Contractuals	145,913	145,820	146,120	246,860	246,860
Subto	otal Contractuals	316,860	318,800	375,480	422,060	422,060
310	Office Supplies	11,755	11,700	10,700	10,700	10,700
320	Clothing and Towels	0	0	0	0	
330	Chemicals	· · · · · · · · · · · · · · · · · · ·	o i		0	**************************************
340	Equipment Parts	853,046	943,610	943,610	1,135,490	1,135,490
350	Materials	Q :		0		0
360	Equipment Supplies	782,916	1,073,370	1,061,220	1,096,750	1,102,820
370	Building Parts	0	0	0	- 0	0
380	Non-capitalizable Equipment	9,254	10,000	10,000	10,000	10,000
390	Other Commodities	1,273	0	0	0	. 0
Subto	tal Commodities	1,658,244	2,038,680	2,025,530	2,252,940	2,259,010
410	Land	0	Ò	0	.0	. 0
420	Buildings	0	0	0	0	0
430	Improvements Other Than Bidgs.	s <b>0</b> , .	0	0	0	0
440	Office Equipment	<i>(</i> 0 - 4	1,500	2,900	D	0
450	Vehicular Equipment	1,097,520	2,099,500	2,153,000	1,977,000	1,972,000
160	Operating Equipment	965,471	399,000	527,000	523,000	528,000
Subto	tal Capital Outlay	2,062,991	2,500,000	2,682,900	2,500,000	2,500,000
10	interfund Transfers	Ō	0	0	0	0
20	Debt Service	0	0	a	á	
30	Other Nonoperating Expenses		450,000	224,620	700,000	Ö
40	Inventory Accounts	1,354,803	. 0	.0	0	0
Subto	tal Other	1,354,803	450,000	224,620	700,000	0
OTA		7,465,861	7,434,670	7,363,260	7,986,670	7,343,330

FUND 605-FLEET AND BUILDINGS INTERNAL SERVICE FUND
DEPARTMENT 13-PUBLIC WORKS
DIVISION 30-FLEET AND BUILDINGS
SECTION 02-FLEET MAINTENANCE/CMF
ACTIVITY 01-FLEET MAINTENANCE

This activity purchases, repairs and maintains vehicles and equipment used by City departments. Vehicle and equipment preventative maintenance, emergency repairs and fueling are performed at the Central Maintenance Facility at 1801 South McLean, on a 24-hour, seven-day per week basis.

Fleet and Buildings Director	POSITION TITLE	1996 1997	1998	RANGE	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Fleet and Buildings Director   1								
Inv. & Mait. Control Officer   1	Flori and Buildings Director	4 4	լ - 1	006				
Fleet Maintenance Supervisor	Figet and buildings birector	4	1 1	116.5				
Construction Superintendent 1 1 1 115 32,830 35,740 35,740 35,740 35,740 1772,000 35,740 35,740 35,740 35,740 35,740 35,740 35,740 35,740 35,740 34,80 34,18	Clost Mointenance Supervisor	- 1 1 1 3	1 1					19
Equipment Maintenance Subv. 1 1 1 120 33,000 34,180 34,180 34,180 Information Systems Coord. 1 1 1 120 33,000 34,180 34,180 34,180 Information Systems Coord. 1 1 1 120 33,000 34,180 34,180 34,180 Information Systems Coord. 1 1 1 120 33,000 34,180 107,870 125,320 127,360 Mechanic Supervisor 4 4 4 624 133,140 107,870 125,320 127,360 Mechanic III 1 1 623 31,720 31,72	Construction Superintendent	objekta 🛊 🖰 🖂 🗗	1 1					
Information Systems Coord.    1	Environment Maintenance Supv.	i i kaj kaj k	1 1					A CANADA CONTRACTOR OF THE CON
Mechanic Supervisor       4       4       4       623       126,870       126,870       126,870       126,870       126,870       126,870       Mechanic II       1       1       623       31,720       31,20       30,240       30,240       30,240       30,240       30,240 <td< td=""><td>Information Systems Coord.</td><td></td><td>1 ,</td><td></td><td></td><td></td><td></td><td></td></td<>	Information Systems Coord.		1 ,					
Mechanic   II	Machanic Supervisor	4.0	4 4					
Body Shop Supv./Mech. II 1 1 623 31,720 31,720 31,720 31,720 Administrative Aide II 1 1 623 31,720 31,720 31,720 31,720 Mechanic II 19 19 19 622 552,480 550,050 558,160 564,090 Machinist Mechanic I 1 1 622 30,240 30,240 30,240 30,240 Machinist Mechanic I 1 1 622 85,810 72,790 77,920 83,050 Body Shop Mechanic I 1 1 1 521 26,770 26,790 28,570 28,840 Radio Dispatcher I 1 1 1 521 26,770 52,570 52,570 Account Clerk II 2 2 2 619 52,570 52,570 52,570 52,570 Account Clerk II 3 3 3 619 78,860 78,860 78,860 78,860 Mechanic I 3 3 3 619 78,860 76,860 78,860 78,860 Mechanic I 4 4 4 618 97,580 97,580 98,870 100,440 Mechanic I 5 5 5 617 112,620 114,790 117,520 119,670 Clerk III Automotive Service Worker/ Service Attendant 4 4 4 616 76,560 69,630 76,710 81,880  ADD: Longevity Shift Differential - 2nd Shift Differential - 2nd Shift Differential - 2nd Shift Differential - 3rd Charge - Public Works Administration  **Table Administration**  **Table Administrat		4	4					
Administrative Aide II 19 19 19 622 552,480 550,050 558,160 564,090 Mechanic II 19 19 19 622 30,240			1					
Mechanic   19		1						
Machinist Mechanic 1 1 1 1 622 30,240 30,250 77,920 83,050 Body Shop Mechanic 1 3 3 3 622 85,810 72,790 77,920 83,050 Radio Dispatcher 1 1 1 621 26,770 26,790 28,570 28,840 Radio Dispatcher 1 2 2 2 519 52,570 52,570 52,570 52,570 52,570 Account Clerk II 2 2 2 2 519 52,570 52		19 1	9 19					
Body Shop Mechanic I 3 3 3 622 55,610 270 26,790 28,570 28,840 Radio Dispatcher 1 1 1 521 26,770 52,570 52,		1.	7	****	A CONTRACTOR OF THE PARTY OF TH			
Radio Dispatcher Account Clerk II 2 2 2 519 52,570 52,570 52,570 52,570 Account Clerk II 2 2 2 519 52,570 52,570 52,570 52,570 Account Clerk II 3 3 3 619 78,860 78,860 78,860 78,860 Nechanic I 4 4 4 618 97,580 97,580 98,870 100,410 Mechanic I 5 5 5 617 112,620 114,790 117,520 119,670 Clerk III Automotive Service Worker/ Service Attendant  Subtotal 58 58 58 1,892,380 1,659,170 1,702,740 1,724,970  ADD: Longevity Shift Differential - 2nd Shift Differential - 2nd Shift Differential - 2nd Charge - Public Works Administration  1,741,540 1,708,330 1,752,460 1,775,880  Subtotal  LESS: Charge - Building Services  (80,980) (83,130) (83,130) (83,130)  LESS: Charge - Building Services		. 3	3 ;	_ ,				
Account Clerk II 2 2 2 519 52,70 78,860 78,8		18. ( ) <b>1</b> 18. ( )	1					
Storekeeper 3 3 3 619 97,580 97,580 98,870 100,410 Mechanic I 4 4 4 618 97,580 97,580 98,870 100,410 Mechanic I 5 5 5 617 112,620 114,790 117,520 119,670 Clerk III 5 5 5 5 617 112,620 114,790 117,520 119,670 Service Attendant 4 4 4 616 76,560 69,630 76,710 81,880 Service Attendant 5 5 5 5 617 11,892,380 1,659,170 1,702,740 1,724,970 Subtotal 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5								
Mechanic ! 4 4 4 618 97,550 114,790 117,520 119,670 Clerk III Automotive Service Worker/ Service Attendant 4 4 4 616 76,660 69,630 76,710 81,880			~					
Clerk III Automotive Service Worker/ Service Attendant  4 4 4 616 76,560 69,630 76,710 81,880  Subtotal  Subtotal  58 58 58 1,892,380 1,859,170 1,702,740 1,724,970  ADD: Longevity Shift Differential - 2nd Shift Differential - 3rd Charge - Public Works Administration  Subtotal  1,741,540 1,708,330 1,752,460 1,775,680  Subtotal  LESS: Charge - Building Services  (80,980) (83,130) (83,130) (83,130)		A transfer of the second	· ·					
Automotive Service Worker/ Service Attendant  4 4 4 616 76,560 69,630 76,710 81,880  Subtotal 58 58 58 1,892,380 1,859,170 1,702,740 1,724,970  ADD: Longevity Shift Differential - 2nd Shift Differential - 3rd Charge - Public Works Administration  Subtotal  1,741,540 1,708,330 1,752,460 1,775,880  (80,980) (83,130) (83,130) (83,130)		5 <b></b>	5	5 617	112,620	114,/30	117,020	
Subtotal     58     98       ADD: Longevity     11,300     11,010     11,970     12,930       Shift Differential - 2nd     5,850     5,850     5,850     5,730     5,730       Shift Differential - 3rd     6,730     5,730     5,730     5,730     5,730       Charge - Public Works Administration     26,280     26,570     26,170     26,180       Subtotal     1,741,540     1,708,330     1,752,460     1,775,880       LESS: Charge - Building Services     (80,980)     (83,130)     (83,130)     (83,130)			4	4 616	76,560	69,630	76,710	81,880
ADD: Longevity Shift Differential - 2nd Shift Differential - 3rd Shift Differential - 3rd Charge - Public Works Administration  1,741,540 1,708,330 1,752,460 1,775,680  LESS: Charge - Building Services  (80,980) (83,130) (83,130) (83,130) (83,130) 1,692,530	Subtotal	58 5	8 5	8	1,692,380	1,859,170	1,702,740	1,724,970
ADD: Longevity Shift Differential - 2nd Shift Differential - 3rd Shift Differential - 3rd Shift Differential - 3rd Charge - Public Works Administration  1,741,540 1,708,330 1,752,460 1,775,860  LESS: Charge - Building Services  (80,980) (83,130) (83,130) (83,130) 1,692,530	그리트 아이들 그리스 중심했다.				41 300	11 010	11.970	12,930
Shift Differential - 2nd       5,730       5,730       5,730       5,730       5,730       5,730       26,180       26,180       26,170       26,180       26,180       26,280       26,570       26,180       26,180       26,180       26,280       26,280       26,180       2								
Shift Differential - 3rd Charge - Public Works Administration 26,280 26,570 26,170 26,180 26,280 26,570 26,170 26,180 26,280 26,570 26,170 26,180 26,280 26,570 26,170 26,180 26,280 26,570 26,170 26,180 26,280 26,							5,730	5,730
Subtotal  LESS: Charge - Building Services (80,980) (83,130) (83,130) (83,130)  LESS: Charge - Building Services (80,980) 1,659,330 1,692,530	Shift Differential - 3rd Charge - Public Works Adr	ninistration					26,170	26,180
LESS: Charge - Building Services (80,980) (83,130) (83,130) (83,130) (83,130) 1,692,530	Subtotal				1,741,540	1,708,330	1,752,460	1,775,880
e gen sen 4 625 200 1.669.330 1.692.530		•			(80,980)	(83,130)	(83,130	) (83,130)
었다. 《中學學學學》 그 그는 그들은 그리라와 우리를 지하면 하는 사고를 하고 있다면 하셨다는 사람들은 사람들이 되었다. 그는 사람들은 한 사람들은 하는 사람들은 하는 이름은 사람들은 사람들은 사람들은 사람들은 사람들은 사람들은 사람들은 사람들	TOTAL		58 <b>.</b>	<b>38</b>	1,660,560	1,625,200	1,669,330	1,692,530

605 - FLEET AND BUILDINGS INTERNAL SERVICE FUND

DEPARTMENT 13 - PUBLIC WORKS

DIVISION 30 - FLEET AND BUILDINGS

SECTION 02 - FLEET MAINTENANCE/CMF

ACTIVITY 02 - CENTRAL MAINTENANCE FACILITY

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	70,090	77,370	65,910	69,730	71,590
120	Special Salaries	0	70	70	70	70
130	Overtime	873	0	0	0	0
140	Employee Benefits	24,883	24,660	25,140	26,720	28,410
150	- Planned Savings	0	-3,660	-3,660	<b>-4,110</b>	4,060
Subt	otal Personal Services	95,846	98,440	87,460	92,410	96,010
210	Utilities	175,687	192,440	192,440	192,440	192,440
220	Communications	1,140	1,510	1,510	1,510	1,510
230	Transportation and Training	( 0		(0)	0	0
240	Insurance	18,770	18,770	18,770	18,770	18,770
250	Professional Services	9,335	14,070	132,000	14,000	14,500
260	Data Processing	0	0	0.	0	0
270	Equipment Charges	79	250	300	300	300
280	Buildings and Grounds Charges	15,644	16,810	16,330	19,540	19,540
290	Other Contractuals	Ó	0	0	0	0
Subte	otal Contractuals	220,655	243,850	361,350	246,560	247,060
310	Office Supplies	54		\$\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\	D	0
320	Clothing and Towels	0	0	0	0	
330	Chemicals	0	. D·		0	. 0
340	Equipment Parts	0	. 0	0	( ° )	0
350	Materials	0	· 0 ·	0	0	
360	Equipment Supplies	2,652	2,000	2,500	2,500	2,500
370	Building Parts	24,719	20,000	20,000	20,000	20,000
380	Non-capitalizable Equipment		300	- 300	150	150
390	Other Commodities	5,832	7,000	7,000	7,000	7,000
Subto	otal Commodities	33,257	29,300	29,800	29,650	29,650
410	Land	0		0	0	0
420	<b>Buildings</b>	0.5	0	0	0.	rigation (
430	Improvements Other Than Bidgs.	0		0	0	0
440	Office Equipment	S. A. C. 0.7	0	0.5	0	. 0
450	Vehicular Equipment	3 ( ) ( ) ( )	0	0	0	.0
460	Operating Equipment	0	0	0	0	0
Subto	otal Capital Outlay	0	0	0	0	0
510	Interfund Transfers	0	0.0	0	Ó	0
520	Debt Service	34,517	32,800	32,800	31,060	29,310
530	Other Nonoperating Expenses	0	0		0	0
540	Inventory Accounts	D	0	0	0	Ō
Subto	otal Other	34,517	32,800	32,800	31,060	29,310
TOTA		384,275	404,390	511,410	399,680	402,030

805 - FLEET AND BUILDINGS INTERNAL SERVICE FUND **FUND** DEPARTMENT 13 - PUBLIC WORKS

#### PERFORMANCE MEASURES

#### Mission Statement

Fleet Maintenance ensures the reliable, efficient operation of vehicular and special equipment used by City agencies with timely maintenance, repairs and refueling. Central Stores procures, inventories and distributes materials and parts for Fleet Maintenance and other departments to increase the availability of supplies and for the cost efficiencies of centralized purchasing.

#### Selected Performance Measures

Improve efficiency of fleet maintenance shop to reduce vehicle down time and minimize the cost of repairs when necessary.

		1.7	41 1.763	2,006
* Number of repairs per	month		2.5 2.6	
* Number of hours per re	epair order	<b>583</b> .		\$75.00
* Average cost per repai	ir order	4.4	65 4,485	4,485
* Number of direct labor	Horus her Houng			
	그 없는 문학회에 유학하시다.	经交换的复数制度 医克姆氏征	an and an extending of the Court	

Actual 1996

Improve fleet performance with preventative maintenance, increased fuel efficiency and total fleet availability.

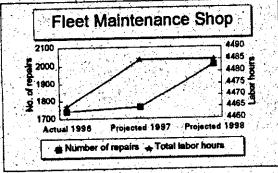
	그는 영화학 회사를 들어 걸리 하는 것만		21.0	% 20.0%	19.1%
	% receiving preventative maint	. each monu		9 9.7	
. 4	Average miles per gallon		98		95%
•	Percent of vehicles in service				

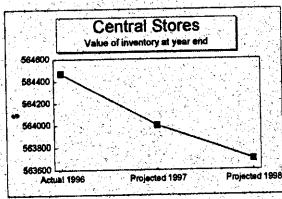
Provide central purchasing and distribution of supplies and parts as needed by departments and for fleet maintenance operations.

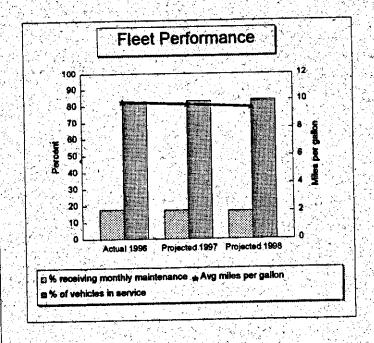
Value of inventory in stock at year end

\$563,700 \$564,000 \$564,470

Projected 1997 Projected 1998







MULTI-YEAR FUND OVERVIEW - TELECOMMUNICATIONS INTERNAL SERVICE FUND								
	1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED			
Budgeted revenues:			10 10 10 10 10 10 10 10 10 10 10 10 10 1					
Charges for services Other revenues	595,069 0	601,500 0	601,500 0	601,500 0	601,500			
lotal budgeted revenues	595,069	601,500	601,500	601,500	601,500			
Budgeted expenditures:								
Personal services	48.507	50,430	50.770	50,740	51,020			
Contractual services	373,966	331,460	337,910	333,710	333,710			
Materials and supplies Capital outlay	89,153 9,712	133,000 0	111,300 D	115,500 Q	115,500			
Subtotal budgeted expenditures	521,338	514,890	499,980	499,950	500,230			
Equipment replacement reserve	270,000	100,000	300,000	100,000	100,000			
otal budgeted expenditures	791,338	614,890	799,980	<b>5</b> 99,950	600,230			
otal budgeted revenues over (under)								
total budgeted expenditures	(196,269)	(13,390)	(198,480)	1,550	1,270			
djustments for GAAP:								
Depreciation	(906)	(840)	0	0.	0			
Capital outlay Change in accruals	9,712 5,150	0	0	0	0			
otal adjustments	13,956	(840)		0				
ncrease (decrease) in								
retained earnings	(182,313)	(14,230)	(198,480)	1,550	1,270			
etained earnings January 1	421,369	45,769	239,056	40,576	42,126			
etained earnings December 31	239.056	31.539						

#### **TELECOMMUNICATIONS**

Telecommunications is an Internal Service Fund providing a City-owned telephone system to the organization at the lowest possible cost. Responsibilities include system maintenance, upgrading to meet new demands, and future system replacement.

The Data Center manages the Telecommunications function. Line and circuit costs, as well as department needs, long distance calls, and equipment needs, determine user charges.

### **Budget Highlights**

The adopted 1998 budget shows a decrease of \$14,940 from the 1997 adopted budget. The approved 1999 budget increases by \$280 over the 1998 budget.

A consultant study of the replacement of the City's entire telecommunications system was completed in late 1996. The current system is twelve years old and is fully depreciated. Additionally, the current system is operating at capacity, is not able to take advantage of technological improvements of the last decade, and will no longer be supported.

The consultant's recommendation was to replace the entire system, at a cost of approximately \$1.5 million. Upon further evaluation of the results of this study and organizational needs, a replacement

system is projected to cost approximately \$1.1 million.

An equipment replacement fund was established in 1994 to provide for the replacement of the City's phone system without "rate shock". An annual transfer of \$100,000 finances the equipment replacement fund. The equipment replacement transfer amount was increased to \$270,000 in 1996, and \$300,000 in 1997. In 1998, the balance is projected at \$770,000. A combination of available reserves and temporary capital financing will be used to fund the system replacement cost.

#### **Budget Summary**

	1996	1997	1997	1998	1999
		dopted			Approved
Personal Services	48,507	50,430	50,770	50,740	51,020
Contractual Services	373,966	331,460	337,910	333,710	333,710
Commodities Capital Outlay	9,882 9,712	10,600 0	10,600 0	10,600 0	10,600 0
Other	349,271	222,400	400,700	204,900	204,900
TOTAL	791,338	614,890	<b>799,9</b> 80	<b>599,9</b> 50	600,230

FUND

620 - TELECOMMUNICATIONS INTERNAL SERVICE FUND

DEPARTMENT DIVISION 03 - FINANCE

SECTION

05 - DATA CENTER 03 - TELECOMMUNICATIONS

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	39,692	41,730	41,700	41,710	41,740
120	Special Salaries	0	0	0	0	0
130	Overtime			. 0	0	o
140	Employee Benefits	8,815	8,700	9,070	9.030	9,280
150	Planned Savings	,	0	E_ 12 & 0 ;	0	0
Subt	otal Personal Services	48,507	50,430	50,770	50,740	51,020
210	Utilities	0	0	0	0	Ó
220	Communications	259,417	256,380	260,580	256,380	256,380
230	Transportation and Training	904	1,810	1,810	1,810	1,810
240	Insurance	0	0.	0	O	0
250	Professional Services	40,375	0.	. 0		0
260	Data Processing	839	1,000	1,000	1,000	1,000
270	Equipment Charges	70,726	71,090	73,590	73,590	73,590
280	Buildings and Grounds Charges	·	0.0	0.	0	0
290	Other Contractuals	1,705	1,180		930 `	930
Subt	otal Contractuals	373,966	331,460	337,910	333,710	333,710
310	Office Supplies	11	100	100	100	100
320	Clothing and Towels	0	0	0	, 0	
330	Chemicals	0	0	0.	0.	. 0
340	Equipment Parts	9,871	7,500	7,500	7,500	7,500
350	Materials	- O	0	0	0	•
360	Equipment Supplies			0	0	. 0
370	Building Parts		. 0	0	. 0	0
380	Non-capitalizable Equipment		3,000	3,000	3,000	3,000
390	Other Commodities	0.	<b>(</b>	- · 0	0	Ô
Subto	otal Commodities	9,882	10,600	10,600	10,600	10,600
410	Land	0	0	0	0	Ö
420	Buildings	0 %	4 <b>0</b> 4	. 0		0
430	Improvements Other Than Bidgs.	0	0	0	0	` 0
440	Office Equipment	9,712	0.4		. 0	0
450	Vehicular Equipment	0	9 7	0	0	0
460	Operating Equipment	0	0	0	6.00	0
Subto	otal Capital Outlay	9,712	0	0	0	0
510	Interfund Transfers	270,000	100,000	300,000	100,000	100,000
520	Debt Service	0	,0	0	0	D
530	Other Nonoperating Expenses	12,101	62,400	40,700	44,900	44,900
540	Inventory Accounts	67,170	60,000	60,000	60,000	60,000
Subto	otal Other	349,271	222,400	400,700	204,900	204,900
TOTA		791,338	614,890	799,980	599,950	600,230

FUND 620-TELECOMMUNICATIONS INTERNAL SERVICE FUND
DEPARTMENT 03-FINANCE
DIVISION 05-DATA CENTER
SECTION 03-TELECOMMUNICATIONS

The Telecommunications Internal service fund seeks to provide a quality City-owned telephone system to the City organization at the lowest possible cost. Telecommunications is an activity within the Department of Finance. Administration of the Telecommunications Fund is handled through the Data Center.

POSITIO	AI TITLE		1996 1997	<b>19</b> 98	RANGE	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
	Analyst II			1	116	39,140	41,280	41,280	41,280
Subto						39,140	<b>41,2</b> 80	41,280	41,280
ADD: Lo						190 0	220 200	240 190	260 200
	ccrual mployee com	npensation				2,400	0	0	41,740
TOTAL						41,730	41,700	41,710	

FUND DEPARTMENT 620 - TELECOMMUNICATIONS 03 - FINANCE

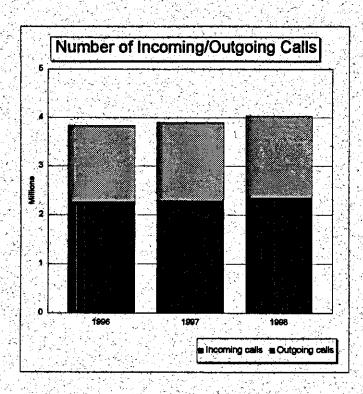
#### PERFORMANCE MEASURES

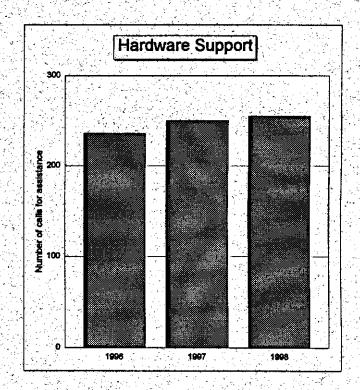
#### Mission Statement

Telecommunications seeks to provide a quality City-owned telephone system to the City organization at the lowest possible cost.

#### Selected Performance Measures

		교육은 기계 등록 다음 🐧	ctual 1996 Proj	ected 1997 Projected	1998
Provide assistance to City d	epartments for all call handling needs.			과 성급기 이 복하다 모르는데	100
	Telephone configurations		114	115	115
경우 (JE 전 1명) 등 보고 전설•	Hardware support		236	250	255
물리를 들어왔는 중요한 상황이 🗣	Conduct in-house training classes		14	15	15
Provide telephone support fi	or PBX and CENTREX users				
at City Hall and all outlying le					
	Incoming calls in Centum Call Seconds		3.633.110	3,700,000 3,800	0.000
	Number of incoming calls		2,276,971		0.000
- 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1	Outgoing calls in Centum Call Seconds		2.159.756	and the second of the second o	0.000
	Number of outgoing calls		1,558,267		5,000
		o kata na miji kaja di			-,





MULTI-YEAR FUND OVERVIEW - S					
	1998 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Budgeted revenues:	1,412,150	714,000	670,000	670,000	670,000
Charges for services	1,412,150	86,940	. 0		0
Contingency (charges for services) Other	2,988	0		0	
Total budgeted revenues	1,415,138	800,940	670,000	670,000	670,000
Budgeted expenditures:		400 000	143,990	147.120	149,930
Personal services	170,629	190,600 299,400	349.310	346,580	346,720
Contractual services	274,175 39,400	39.400	39,400	30,200	30,200
Administrative charge	184,172	179,760	166,060	165,220	165,220
Materials and supplies Capital outlay	36,095	40,000	55,000	75 000	
Contingency (services provided)	. 0	206,940	100,000	75,000	
Cost of goods sold	632,762	100.000	100,000	100,000	<b>C</b>
Neighborhood Initiative transfer (GF)	0	100,000		acajemet kalata	
Subtotal budgeted expenditures	1,337,233	1,056,100	953,760	864,120	692,070
	0	230,000	333,550	0	
Appropriated fund balance Employee compensation	Ō	1,210	0,	4,410	.8,910
Total budgeted expenditures	1,337,233	1,287,310	1,287,310	868,530	700,980
Budgeted income (loss)	77,905	(486,370)	(617,310)	(198,530)	(30,980
Adjustments for GAAP					
reporting requirements:	(11,290)	(4,520)	(16,080)	(23,020)	
Depreciation Capital outlay	36,095	40,000	55,000		
Change in accruals	(39,730)	0			
Total adjustments	(14,925)	35,480	38,920	(23,020)	(21,02
		in in the state of			
increase (decrease) in retained earnings	62,980	(450,890)	(578,390)	(221,550)	(52,00
Retained earnings January 1	831,418	614,948	894,398	316,008	94,45
하는 사람들은 어떤 생활을 하면서 얼마를 했다.		164.058	316.008	94,458	42,45
Retained earnings December 31	894,398	104,000	7,0,000		

### Notes

#### STATIONERY STORES

Stationery Stores is an Internal Service Fund, operated within Finance, consisting of four services: Stores (office supplies). Print Shop, Micrographics and Copiers. These services provide printing, binding, photocopying, micrographic, facsimile, contractual office supplies and mail processing services for City operations.

#### **Budget Highlights**

The adopted 1998 budget shows a decrease of \$191,980 from the 1997 adopted budget. The approved 1999 budget decreases \$172,050 from the 1998 budget.

- Office supplies and forms management services have been contracted to an external vendor which has resulted in the reduction of one full-time position and enhancement of service with the direct delivery of office supplies to departments.
- Transfers of \$100,000 to the Neighborhood Initiative are budgeted in 1997 and in 1998.
- Operating contingencies are budgeted as a reserve against unforeseen equipment costs and/or replacements

#### **Budget Summary**

	1996 Actual	1997 Adopted	1997 Revised	1998 Adopted	1999 Approved
Personal Services	170,629	191,810	143,990	147,120	149,930
Contractual Services	313,575	338,800	358,710	376,780	346,920
Commodities	184,172	179,760	166,060	165,220	165,220
Capital Outlay	36,095	40,000	55,000		Notice (April 1997) Prospins Charles
Other	672,762	306,940	200,000	175,000	2.0
TOTAL	1,337,233	1,056,100	953,760	864,120	692,070
					4-30-37 (2014)

FUND 825 - STATIONERY STORES

DEPARTMENT 03 FINANCE

DIVISION 11 - FINANCIAL MANAGEMENT

SECTION 03 - PURCHASING

ACTIVITY 02 - PURCHASING SERVICES

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	127,590	143,680	114,250	116,680	118,130
120	Special Salaries	0	0		0	
130	Overtime	3,073	0	0	40	
140	Employee Benefits	39,966	.46,920	29,740	30,440	31,800
150	Planned Savings	0	0	.0	0	
Subt	otal Personal Services	170,629	190,600	143,990	147,120	149,930
210	Utilities	0	0		* O	
220	Communications	1,790	1,700	2,300	2,290	2,220
230	Transportation and Training	0	0	4,220	1,620	1,620
240	Insurance		. (1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1	0		
250	Professional Services	70,222	78,880	113,560	113,560	113,560
260	Data Processing	4,224	6,390	8,940	8,940	9,030
270	Equipment Charges	197,920	212,280	220,140	220,020	220,140
280	Buildings and Grounds Charges	0	0	0	0	
290	Other Contractuals	39,419	39,550	39,550	30,350	30,350
Subte	otal Contractuals	313,575	338,800	388,710	376,780	376,92
310	Office Supplies	65,141	1,500	7,720	6,880	6,88
120	Clothing and Towels	118	100		170	17
330	Chemicals	1,862	6,900	6,900	6,900	6,90
340	Equipment Parts	3,324	5,500	5,500	5,500	5,50
350	Materials		0.7	0		
360	Equipment Supplies	113,489	165,000	145,010	145,010	145,01
370	- Building Parts		0	<u> </u>		
380	Non-capitalizable Equipment	· · · · · · · · · · · · · · · · · · ·	<b>D</b>	<b></b>	. 0	
390	Other Commodities	238	760	760	760	76
Subt	otal Commodities	184,172	179,760	166,060	165,220	165,22
410	Land	0	Į.	0		
420	Buildings	Tarage (10 € 10 € 10 € 10 € 10 € 10 € 10 € 10		0	, · · · · · · · · · · · · · · · · · · ·	
430	Improvements Other Than Bidgs.	0	0			
440	Office Equipment	36,095	40,000	55,000		
450 460	Vehicular Equipment Operating Equipment	0.	0.0	0	0	
	otal Capital Outlay	36,095	40,000	55,000	0	
n j	등 보호 사는 사람들이 가게 되었다.	0	100,000	100,000	100,000	
510 30	Interfund Transfers		100,000	0 .	0,000	
520 520	Debt Service		206,940	100,000	75,000	
530 540	Other Nonoperating Expenses Inventory Accounts	942 631,820	∠vo,840 0	.00,000	73,000	
	otal Other	632,762	306,940	200,000	175,000	
TOTA		1,337,233	1,056,100	953,760	864,120	692,070

FUND 625 - STATIONERY STORES

DEPARTMENT 03 - FINANCE

DIVISION 11 - FINANCIAL MANAGEMENT

SECTION 03 - PURCHASING

ACTIVITY 02 - PURCHASING SERVICES

This internal service fund operation is administered by the Purchasing Division of the Department of Finance. Services provided to City departments include office supplies, mailroom services, photocopying, microfilming and printing.

	1997	1997 1998 1999
POSITION TITLE	1996 1997 1998 RANGE ADOPTED	REVISED PROPOSED PROJECTED
TO STORY THE STORY STATES		
Administrative Asst.	1 118 37,780	31,610 31,610 31,610
Print Shop Supervisor	1 1 624 33,200	32,200 33,290 33,290 37,530
Printing Press Operator II	27,530 1 1 1 1 619 22,110	27,530 27,530 27,530 22,110 23,450 24,900
Printing Press Operator I Clerk II	1 0 0 615 21,990	22,110 23,400 24,300
VIER II		
Subtotal	5 4 4 1 142,610	113,450 115,880 117,330
ADD: Longevity	1,070	290 290
TOTAL -	5 4 4 143,680	113,740 116,170 117,620

	(12	·				
	1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED	
Budgeted revenues:				<u>ng situatet en ber</u> Ledakan italian		
Group life insurance - employee						
contribution	277,853	295,000	295,000	295,000	295,00	
Group life insurance - City contribution	157,433	200,000	200,000	200,000	200,00	
Group Life-interest earnings	207,777	300,000	200,000	200,000	200,00	
Group Life-investments	7,889	0	0	0		
Group health insurance - employee	<b></b>	6 4 40 000	0.000.000	0.422.200	2 804 4	
contribution	2,873,990	2,143,000	2,202,000	2,422,200	2,664,4	
Group health insurance - City	7,853,177	8,385,000	8,623,000	9,485,300	10,433,8	
contribution Group health insurance - City	7,633,177	8,303,000	9,023,000	9,400,000	10,700,0	
contribution (retirees)	6	185,000	185,000	204,000	224.00	
Group health-interest earnings	158.765	200,000	125,000	132,000	139,00	
Workers' comp City contribution	2.924.241	3,105,000	2,500,000	2.600.000	2,700,00	
Workers' comp-interest earnings	237,866	20,000	80,000	80,000	80,00	
General liability - City contribution	1,297,454	1,986,000	1,161,100	1,161,100	1,211,10	
Transfer - Tort liability	614,050	614,050	614.050	614,050	614.0	
General liability-interest earnings	545,954	300,000	250,000	250,000	250,0	
Transfer - Safety Office-Water/Sewer	35,840	35,870	41.050	41,050	41,0	
Transfer - Tort liability, Water Utility	119,000	119,000	119,000	119,000	119,0	
Transfer - Tort liability, Sewer Utility	92,600	92,600	92,600	92,600	92,6	
otal budgeted revenues	17,403,889	17,980,520	16,687,800	17,896,300	19,284,0	
udgeted expenditures:						
Group life insurance	466,911	835,750	819,750	819,750	819,7	
Administrative charge	8,450	9,580	9,580	10,820	10,8	
Group health insurance	10,450,343	10,097,580	11,106,980	12,208,480	13,419,2	
Administrative charge	11,800	28,190	28,190	32,570	32,5 2,867,0	
Workers' compensation	1,073,015	2,886,350	2,488,700	2,758,560 <sub>_</sub> 87,840	2,007,0 87.8	
Administrative charge	113,040	96,390	96,390 2,769,590	2,741,800	2,742,4	
General liability	1,755,513	2,920,090 12,630	12,630	8,000	8,0	
Administrative charge	13,010					
Subtotal budgeted expenditures	13,892,081	16,886,560	17,331,810	18,667,820	19,987,7	
Employee compensation	0	7,000	6	7,500	15,00	
otal budgeted expenditures	13,892,081	16,893,560	17,331,810	18,675,320	20,002,71	
ludgeted income (loss)	3,511,808	1,086,960	(644,010)	(779,020)	(738,66	
djustment for GAAP:						
Depreciation Accural	(8,589) 484,673	0	0	0 0		
ncrease (decrease) in retained earnings	3,987,892	1,086,960	(644,010)	(779,020)	(738,6	
etained earnings						
January 1	13,206,220	13,109,510	17,194,112	16,550,102	15,771,0	
letained earnings December 31	17,184,112	14,196,470	16,550,102	15,771,082	15,032,4	

# MULTI-YEAR FUND OVERVIEW - SELF-INSURANCE INTERNAL SERVICE FUND

FUND: 630

	1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Group life insurance:	277,853	295,000	295,000	295,000	295 000
Employee contribution City contribution	157,433	200,000	200,000	200,000	200,000
Interest earnings	207,777	300,000	200,000	200,000	200,000
Investments	7,889				
Total budgeted revenues	650,952	795,000	695,000	695,000	695,000
Budgeted expenses Administrative charge	466,911 8,450	835,750 9,580	819,750 9,580	819,750 10,820	819,750 10,820
Fotal budgeted expenses	475,361	845,330	829,330	830,570	830,570
Budgeted income (loss)	175,591	(50,330)	(134,330)	(135,570)	(135,570)
Retained earnings January 1	3,238,671	3,179,341	3,414,262	3,279,932	3,144,362
Retained earnings December 31	3,414,262	3,129,011	3,279,932	3,144,362	3,008,792
					(Regression)
Group health Insurance: Employee contribution	2,873,990	2,143,000	2,202,000	2,422,200	2,664,420
City contribution-active	7,853,177	8,385,000	8,623,000 185,000	9,485,300 204,000	10,433,830 224,000
City contribution-refirees Interest earnings	158,765	185,000 200,000	125,000	132,000	139,000
Total budgeted revenues	10,885,932	10,913,000	11,135,000	12,243,500	13,461,250
Budgeted expenses	10,462,143	10,125,770	11,135,170	12,241,050	13,451,800
Budgeted income (loss)	423,789	787,230	(170)	2,450	9,450
Retained earnings January 1	3,359,117	2,946,347	3,782,906	3,782,736	3,785,186
Retained earnings December 31	3,782,906	3,733,577	3,782,736	3,785,186	3,784,636
k i i i i i i i i i i i i i i i i i i i	And the second second				
Workers' compensation: City contribution	2.924.241	3,105,000	2,500,000	2,600,000	2,700,000
Interest earnings	237,866	20,000	80,000	80,000	80,000 0
Other	0	0			
Total budgeted revenues	3,162,107	3,125,000	2,580,000	2,680,000	2,780,000
Budgeted expenses	1,073,015	2,886,350	2,488,700	2,758,560	2,867,050
Administrative charge	113,040	96,390	96,390	87,840	87,840
Total budgeted expenses	1,186,085	2,982,740	2,585,090	2,846,400	2,954,890
Budgeted income (loss)	1,976,052	142,260	(5,090)	(166,400)	.(174,890)
Retained earnings January 1	132,385	395,865	2,107,931	2,102,841	1,936,441
Retained earnings December 31	2,107,931	538,125	2,102,841	1,936,441	1,761,551
General Hability:				No. 2014 (1995)	
City contribution	1,297,454	1,986,000	1,161,100	1,161,100	1,211,100 252,650
Water and Sewer transfer in	247,440	247,470 614,050	252,650 614,050	252,650 614,050	
Transfer - Tort liability	614,050 545,954	300,000	250,000	250,000	250,000
Interest earnings Reimbursements	0	. 0	0	0	
Total budgeted revenues	2,704,898	3,147,520	2,277,800	2,277,800	2,327,800
Budgeted expenses	1,768,523	2,932,720	2,782,220	2,749,800	2,750,450
Total budgeted expenses	1,768,523	2,932,720	2,782,220	2,749,800	2,750,450
Budgeted income (loss)	936,375	214,800	(504,420)	(472,000)	(422,650
Adjustment for GAAP: Depreciation	(8,083)	0	• 0	a (1900)	) 
Retained earnings January 1	6,479,776	6,591,686	7,408,068	6,903,648	6,431,648
Retained earnings December 31	7,408,068	6,806,486	6,903,648	6,431,648	6,008,998
Levenies entitle months of	kan isan merupakan di dalam dalam dalam dalam dalam dalam dalam dalam dalam dalam dalam dalam dalam dalam dalam		»	n	

FUND 630-633 - SELF INSURANCE DEPARTMENT 03/04 - FINANCE / LAW

COMBINED DETAIL SUMMARY

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	213,533	218,410	220,640	228,180	235,720
120	Special Salaries	52,840	782,250	676,760	744,440	818,890
130	Overtime	559	.0	0	. 0	0
140	Employee Benefits	303,343	612,270	580,900	611,590	647,140
150	Planned Savings	0	0	0	0.	0
Subt	otal Personal Services	570,275	1,612,930	1,478,300	1,584,210	1,701,750
210	Utilities	( o )		0	0 ,	Ô
220	Communications	3,679	6,200	5,280	5,280	5,280
230	Transportation and Training	4,482	15,690	15,580	15,580	15,580
240	Insurance	11,020,892	11,867,780	13,057,780	14,191,560	15,402,310
250	Professional Services	1,417,882	1,364,520	1,100,180	1,240,210	1,240,210
260	Data Processing	19,920	19,130	35,180	30,180	30,180
270	Equipment Charges	1,297	4,500	2,900	3,100	3,100
280	Buildings and Grounds Charges	\$15 \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	0	ν 0	0	0
290	Other Contractuals	177,937	308,890	308,790	305,380	304,480
Subto	otal Contractuals	12,646,089	13,586,710	14,525,690	15,791,290	17,001,140
310	Office Supplies	16,240	23,620	57,520	27,520	27,520
320	Clothing and Towels	0	0,	0	0.	0
<b>330</b>	Chemicals	0	. 0	, O	. 0	0
340	Equipment Parts	54	300	300	300	300
350	Materials	0	<b>D</b>			0
360	Equipment Supplies	170	.0	Ó	0	0
370	Building Parts		0	0.	0	
380	Non-capitalizable Equipment	773	0		. 0	- 0
390	Other Commodities	40,617	50,000	50,000	52,000	52,000
Subto	otal Commodities	57,854	73,920	107,820	79,820	79,820
410	Land	0	<b>)</b>	0	0	D
420	Buildings	0 %				(1) (1) (1) (1) (1) (1) (1) (1) (1) (1)
430	Improvements Other Than Bidgs.	0	0	0	0	0
440	Office Equipment	15,961	5,000	5,000	5,000	5,000
450	Vehicular Equipment	0		0		0
460	Operating Equipment		0	0	0	0
	tal Capital Outlay	15,961	5,000	5,000	5,000	5,000
510	Interfund Transfers		0	9,250	0.	0.
520	Debt Service	·	0	0		0
530 540	Other Nonoperating Expenses Inventory Accounts	601,902 0	1,815,000 0	1,205,750 0	1,215,000 0	1,215,000
Subto	tal Other	601,902	1,615,000	1,215,000	1,215,000	1,215,000
TOTA	1865   1865   1865   1866 	13,892,081	16,893,560	17,331,810	18,675,320	20,002,710

#### SELF INSURANCE

The Self Insurance Fund includes Group Life insurance, Group Health insurance, Workers' Compensation, and General Liability (Risk Management, Safety Office, Tort Liability). The various components are financed by a combination of employer contributions (Worker's Compensation, Group Life and Group Health Insurance), employee contributions (Group Life and Group Health Insurance) and City contributions (General Liability).

#### **Budget Highlights**

The adopted 1998 budget shows an increase of \$1,781,260 from the 1997 adopted budget. The approved 1999 budget increases by \$1,319,890 over the 1998 budget.

- Health Insurance pays the costs of health insurance for all City employees opting for coverage. In both 1998
  and 1999, a 10% increase in insurance rates is budgeted. Departmental budgets have been adjusted
  accordingly.
- Workers' Compensation finances the benefits (paid time off, medical bills and disability settlements) for City
  employees injured on the job. The revised budget has decreased considerably due to favorable claims
  experience. Departmental workers' compensation rates have been readjusted based on past claims
  experience, with the majority of the rates decreasing.
- The General Liability revised budget is reduced due to favorable claims experience, primarily in vehicle losses. Vehicle liability rates charged to departments have been decreased accordingly.

#### **Budget Summary**

	1996	1997	1997	1998	1999
	Actual	Adopted	Revised	Adopted	Approved
Personal Services	570,275	1,605,930	1,478,300	1,576,710	1,686,750
Contractual Services Commodities	12,646,089 57,854	13,586,710 73,920	14,525,690 107,820	15,791,290 79,820	17,001,140 79,820
Capital Outlay Other	15,961 601,902	5,000 1,615,000	5,000 1,215,000	5,000 1,215,000	5,000 1,215,000
TOTAL	13,892,081	16,886,560	17,331,810	18,667,820	19,987,710

FUND 630 - GROUP LIFE

DEPARTMENT 03 - FINANCE DIVISION 06 - SELF INSURANCE

SECTION 01 - GROUP LIFE

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	0	0			0
120	Special Salaries	Ō	0	0	0	0
130	Overtime	0	0	. O .	0	0
140	Employee Benefits		0	0	0	0
150	Planned Savings	D	Ó		0	0
Subto	otal Personal Services	0	0	0	. 0	. 0
210	Utilities	0	0	0	0 -	0
220	Communications	0	Ō	0.	0	,
230	Transportation and Training	0	0	<b>O</b>	0	0
240	Insurance	221,859	270,000	654,000	654,000	654,000
250	Professional Services	18,420	15,000	15,000	15,000	15,000
260	Data Processing		), O		0	0
270	Equipment Charges	F. C.	0	.0	· ( )	)
280	Buildings and Grounds Charges	· · · · · · · · · · · · · · · · · · ·		0		0
290	Other Contractuals	13,080	9,580	9,580	10,820	10,820
Subto	otal Contractuals	253,359	294,580	678,580	679,820	679,820
310	Office Supplies	0	750	750	750	750
320	Clothing and Towels	0	, 0		0	0
330	Chemicals		0	0	0	0
340	Equipment Parts	0	0	<b></b>	0	
350	Materials				0	
360	Equipment Supplies	0		0	0.5	
370	Building Parts	0	0			0
380	Non-capitalizable Equipment	) , , , , , , , <b>, , , , , , , , , , , ,</b>	0.5	<b>)</b>	<b>0</b>	0.
390	Other Commodities	0	0	0	0	0
Subto	otal Commodities	0	750	750	750	750
410	Land	0	0	0		Ö
420	Buildings	0	0 .	0		0.
430	Improvements Other Than Bidgs.	0		O <u>.</u>	0	( ) O
440	Office Equipment	0			D	0
450	Vehicular Equipment	4-3 O	0 .	0		0.
460	Operating Equipment	60	0	0	0	0
Subto	otal Capital Outlay	0	0	0	0	0
510	Interfund Transfers	0		0	0	
520	Debt Service	0	<b>1. 1. 0</b> 1.	0	O	0
530	Other Nonoperating Expenses	222,002	550,000	150,000	150,000	150,000
540	Inventory Accounts	0	0	, <b>Q</b>	0	<u> </u>
Subto	otal Other	222,802	550,000	150,000	150,000	150,000
er i fi		475,361	845,330	829,330	830,570	830,570

FUND 631 - GROUP HEALTH
DEPARTMENT 03 - FINANCE
DIVISION 06 - SELF INSURANCE
SECTION 02 - GROUP HEALTH

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	oe.	0	0	ò	
120	Special Salaries	0	0	0	. 0	C
130	Overtime		O.	0	0.	0
140	Employee Benefits	0	0	0	0	N 20 8 8 8 8 8 8 10
150	Planned Savings	, O	. 0	0	0	.0
Subto	otal Personal Services	0.4	0	0	0.	0
210	Utilities	0	0	0	9	. 0
220	Communications	28	€ 0	, ( ) ( ) ( ) ( ) ( ) ( )	<b>0</b> ,	0
230	Transportation and Training	3,251	3,380	3,380	3,380	3,380
240	Insurance	10,389,610	10,000,000	11,010,000	-12,111,500 t	13,322,250
250	Professional Services	33,652	35,000	35,000	35,000	35,000
260	Data Processing	0	0	0	0	. 0
270	Equipment Charges	51	200	. 0		
280	Buildings and Grounds Charges	0	0	0 -	0.	( ) . O
290	Other Contractuals	35,489	79,190	78,790	83,170	83,170
Subto	otal Contractuals	10,462,081	10,117,770	11,127,170	12,233,050	13,443,800
310	Office Supplies	62	2,000	2,000	2,000	2,000
20	Clothing and Towels	0	Sp 4 4 7 1 2 4 0 1		0	0
30	Chemicals	0	0	0	0	0
340	Equipment Parts	• , , • • • •	J. 70	. 0	0.4	0
50	Materials	0	0	0	0	. 0
60	Equipment Supplies	0	0.	0	0	0
370	Building Parts	. 0	, O.,	0	0.	- C
180	Non-capitalizable Equipment	0	.0	.0	5 / C / O , :	·
90	Other Commodities	0	Ò	0	0	0
Subto	otal Commodities	62	2,000	2,000	2,000	2,000
110	Land	0	0	0	0.	
120	Buildings	0	0	0	0.	0
<b>13</b> 0	Improvements Other Than Bidgs.	0.6		'		
140	Office Equipment	. 0	0	0	0	0
<b>450</b>	Vehicular Equipment	0	0		<b>.</b> 0.	0
160	Operating Equipment	0	0	Ō	0	0
Subto	tal Capital Outlay	0	0	0	0	0
10	Interfund Transfers	0	0	0		Q Q
20	- Debt Service	0	. 0	0	0	0
30	Other Nonoperating Expenses	0	6,000	6,000	6,000	6,000
40	Inventory Accounts	Ö	0	0	. 0	0
Subto	otal Other	0	6,000	6,000	6,000	6,000
1.57		10,462,143	10,125,770	11,135,170	12,241,050	13,451,800

FUND 832 - WORKERS' COMPENSATION

DEPARTMENT 03 - FINANCE

DIVISION 06 - SELF INSURANCE

SECTION 03 - WORKERS' COMPENSATION

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	50,396	51,610	50,780	52,800	55,320
120	Special Salaries	51,574	782,250	676,760	744,440	818,890
130	Overtime	559	0	0	0 \	S 0
140	Employee Benefits	261,977	568,720	537,620	567,470	601,490
150	Planned Savings	0	•	0	0	0
Subt	otal Personal Services	364,506	1,402,580	1,265,160	1,364,710	1,475,700
210	Utilities	0	0	, D	0	0
220	Communications	707	1,260	1,110	1,110	1,110
230	Transportation and Training	-3,453	2,340	2,330	2,330	2,330
240	Insurance	1,083	322,780	322,780	355,060	355,060
250	Professional Services	704,768	1,071,790	807,450	947,480	947,480
260	Data Processing	8,792	6,660	8,930	8,930	8,930
270	Equipment Charges	. 0	0	· 0	0	0
280	Buildings and Grounds Charges	· · · · · · · · · · · · · · · · · · ·	0.	0	0	0
290	Other Contractuals	97,581	171,330	171,330	162,780	162,780
Subt	otal Contractuals	809,478	1,576,160	1,313,930	1,477,690	1,477,690
310	Office Supplies	5,744	6,000	6,000	6,000	6,000
320	Clothing and Towels	0		· 0	e 16 76 06	'S C
330	Chemicals	0	0	0	0	0
340	Equipment Parts	0	0	0	0	0
350	Materials	₹ <b>0</b>	.0	0	0	0
360	Equipment Supplies	0	0	0	0	0
370	Building Parts		. 0		0	0
380	Non-capitalizable Equipment	249	0	. 0	0	0
390	Other Commodities	Q .	0	0	0	0
Subt	otal Commodities	5,993	6,000	6,000	6,000	6,000
410	Land	0	0	. 0	. 0	0.
420	Buildings	0	. 0.	<b>0</b> , 5	0.	. 0
430	Improvements Other Than Bidgs.	0	.0	. 0	0	O
440	Office Equipment	6,077	Q	O	0	- 0
450	Vehicular Equipment	0.1		9 ( <b>0</b> )	. 0	0
460	Operating Equipment	0	0	0	0	
Subt	otal Capital Outlay	6,077	0	0	0	0
510	Interfund Transfers	. 0	0.4	0		
520	Debt Service	. 0	0	0.	. 0	0
530	Other Nonoperating Expenses	0			0	o o
540	Inventory Accounts	0	0	0	0,	0
Subt	otal Other	0	0	0	0	0
TOTA		1,186,054	2,984,740	2,585,090	2,848,400	2,959,390
1017	Top ( 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1.	1,100,034	E,804,14U	<b>Z,303,U3</b> U	£,040,4VV	F,009,080

FIND 832-WORKERS' COMPENSATION	
FUND 832-WORKERS COMPENSATION	
DEPARTMENT 03-FINANCE	
DIVISION 06-SELF INSURANCE	
DIVISION 06-SELF INSURANCE SECTION 03-WORKERS' COMPENSATION	
SECTION 03-WORKERS COMPENSATION	

The oversight and management of the City of Wichita's compensation program for on-the-job injuries is the responsibility of this activity. Claims investigation and cost control are included.

				14.14	1.7	119.20	1,185	11 es 15 1	4000			. K. 1	15 m		***				1. July 1.		5 2 2	
J.	1	13 3 3	1	2-					1,2.0	en e Politic Politica			1997		42 343	997		11	98	A A	1999	
				P	eta .		1996	1997	199	8 R	ANGE		DOPT		RE	VISE	D	ADO	PTED	AF	PPRO	/ED
P	OSITI	חד אם	ILE				1000		* *			3.5				4 (2)						
					a						42) je	F			and the							
Δ	ount (	ierk II	1				1	1	i .	1	<b>621</b>		2	B,840		28,	840		28,84	U	- 10 <del>- 1</del>	8,840
,,,,,,	Ouin (				وأهرا وأأد		100								i.e		24. E			· [// (.)		
٠.,				C		35			in the first terms of the second			4.4	وأجرو فترو فالكواء	المنافعة والمعارض	10 160	والموالية	er interes	e es (pyrobyl)	esta lecció		nifahi	
	1. 1.								1, 1			South?		0.040	in in with	1931 mg/13 <b>20</b>	840	Mentale 3	28,84			8.840
Sı	ıbtota	1								*	,		<b>∠</b> 4-,⊍	8,840		70,						
	100				74									580			580		60	ю .		620
A	ים: נ	ongevi	ty	. u,									2	0.190	3	54 A	360		21,36	0	7	21,360.
,	C	harge	from i	RISK N	lanage	ement							_					35 <sup>4</sup> 7.				
-					12 N 1								- 4	9,610		50	780		50,80	0 ,		0,820
10	tal	100				AN.														alor to overly	والمعادلية والمعاد	المحام حيست والال
3 3 45						. J	S. 1	100			100	1	28 F 3 G				12, 77		No.		11 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	0.000

FUND : 633 - GENERAL LIABILITY

DEPARTMENT 03 - FINANCE

DIVISION 06 - SELF INSURANCE SECTION

"04 - GENERAL LIABILITY ACTIVITY -

01 - RISK MANAGEMENT

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	77,613	78,880	80,250	82,770	84,790
120	Special Salaries	1,266	. σ	0	0	0
130	Overtime		0.0	0	0	0
140	Employee Benefits	20,137	22,380	21,900	22,710	23,640
150	Planned Savings	0	0	0	0	0
Sub	total Personal Services	99,016	101,260	102,150	105,480	108,430
210	Utilities	Q.	0	Ó.	0	0
220	Communications	2,290	3,350	2,660	2,660	2,660
230	Transportation and Training	854	3,200	3,200	3,200	3,200
240	Insurance	408,340	1,275,000	1,071,000	1,071,000	1,071,000
250	Professional Services	7,497	50,000	50,000	50,000	50,000
260	Data Processing	4,400	10,340	19,460	14,460	14,460
270	Equipment Charges	245	1,000	1,000	1,000	1,000
280	Buildings and Grounds Charges	. 0	0	0	. 0	0
290	Other Contractuals	5,493	5,660	5,960	7,970	7,970
Subt	otal Contractuals	429,119	1,348,550	1,153,280	1,150,290	1,150,290
310	Office Supplies	6,279	10,810	44,810	14,810	14,810
320	Clothing and Towels		Ò	i i	6	, 17,010
330	Chemicals	0	0	0	n	
340	Equipment Parts	54		0	o o	1.5 A
350	Materials		0.5		O .	
360	Equipment Supplies	0	'n	ő	ò	
370	Building Parts				0	
380	Non-capitalizable Equipment	294				0
390	Other Commodities	103	0	0	Ď	i de la companya de la companya de la companya de la companya de la companya de la companya de la companya de
Subt	otal Commodities	6,730	10,810	44,810	14,810	14,810
410	Land	0	0	0		
420	Buildings	0	Ô	-0		
430	Improvements Other Than Bidgs.		0	a		
440	Office Equipment	3,038	5,000	5,000	5,000	<b>= 000</b>
450	Vehicular Equipment	0	0,000	,	3,000	5,000
460	Operating Equipment				Ō	0
Subto	otal Capital Outlay	3,038	5,000	5,000	5,000	5,000
510	Interfund Transfers					
520	Debt Service			0	1,000 p. 15 p. 14	
530	Other Nonoperating Expenses	0	0	0,		
540	Inventory Accounts	0 0	500,000 0	500,000 0	500,000 0	500,000
Subto	otal Other	0	500,000	500,600	500,000	500,000
ТОТА		537,903	1,965,620	1,805,240	1,775,580	1,778,530

FIND 633-GENERAL LIABILITY
FUND 633-GENERAL LIABILITY
DEPARTMENT 03-FINANCE
DEPARTMENT 03-FINANCE
Invision 06-SELF INSURANCE
DIVISION 06-SELF INSURANCE
SECTION 04-GENERAL LIABILITY
ACTIVITY 01-RISK MANAGEMENT
ACTIVITY 01-RISK MANAGEMENT

The goal of the Risk Management function is to provide for efficient management and a reduction of risks to which the City and its employees are or may be exposed. This activity also oversees the City's vehicle liability and building and contents insurance programs. The deductible portion of the buildings and contents insurance coverage is paid from the Self-Insurance Fund. The deductible is \$100,000 per occurrence and \$200,000 aggregate.

			1997	1998 1999 ADOPTED APPROVED
POSITION TITLE	1996 199	7 1998 RANGE AD	OPTED REVISED	ADOPTED APPROVED
Risk Manager		1 112	56,700 58,720 40,370 42,720	58,720 58,720 42,720 42,720
Adjuster		1 116	40,370 42,720	
Subtotal		2	97,070 101,440	101,440 101,440
ADD: Longevity			0- 170	190 210
LESS: Charge to Wo	orkers' Comp		(20,190) (21,360)	(21,360) (21,360)
Total			76,880 80,250	80,270 80,290

FUND 633 - GENERAL LIABILITY

DEPARTMENT 03 - FINANCE

DIVISION D6 - SELF INSURANCE SECTION 04 - GENERAL LIABILITY

ACTIVITY 02 - SAFETY OFFICE

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	85,524	87,920	89,610	92,610	95,610
120	- Special Salaries	3 6 2 0		0.	0	0
130	Overtime	0	0	· 0	Ó	0.
140	Employee Benefits	21,229	21,170	21,380	21,410	22,010
150	Planned Savings	0	0	0	0	0
Subto	otal Personal Services	106,753	109,090	110,990	114,020	117,620
210	Utilities	0	σ	0	0	O
220	Communications	105	740	660	660	660
230	Transportation and Training	2,214	4,270	4,270	4,270	4,270
240	Insurance		0	. 0	0	0
250	Professional Services	720		0	0	<b>.</b>
260	Data Processing	6,728	2,130	6,790	6,790	6,790
270	Equipment Charges	620	3,000	1,500	1,500	1,500
280	Buildings and Grounds Charges	0	0	0.0	0	0
290	Other Contractuals	1,298	1,870	1,870	2,650	2,650
Subto	tal Contractuals	11,685	12,010	15,090	15,870	15,870
310	Office Supplies	2,860	1,300	1,200	1,200	1,200
320	Clothing and Towels	0			0.	0
330	Chemicals	0.7		0	. 0	0.
340	Equipment Parts	0-	0	0.	0	• • • • • • • • • • • • • • • • • • •
350	Materials	•	0	\$	0	0
360	Equipment Supplies	170	0 :	0	, ( ) ( ) ( ) ( ) ( ) ( ) ( ) ( ) ( ) (	0
370	Building Parts	0	0	0	, ( , O ,	0,
380	Non-capitalizable Equipment	230	9	\$ <b>0</b>		0
390	Other Commodities	40,514	50,000	50,000	52,000	52,000
Subto	otal Commodities	43,774	51,300	51,200	53,200	53,200
410	Land	0	<b>0</b> ,	0	. σ	0
420	Buildings	0	0.5		0,	· · · · · · · · · · · · · · · · · · ·
430	Improvements Other Than Bldgs.			0		0
440	Office Equipment	0	0	0	0	
450	Vehicular Equipment	. 0	<b>.0</b>		0	ο.
460	Operating Equipment	~ 0	0	0	4. 3 3 3 3 <b>- 0</b> 3	0
Subto	otal Capital Outlay	0	0	0	0	.0
510	Interfund Transfers	0		0	0	- 0
520	Debt Service	0	0		0	0.
530	Other Nonoperating Expenses	0		0	0	. 0
540	Inventory Accounts	0.	0	0	0	0
Subto	otal Other	0	0	0	Ò	0
ATOT		162,212	172,400	177,280	183,090	186,690

FUND 633- GENERAL LIABILITY	
DEPARTMENT 03-FINANCE	
DEPARTMENT 03-FINANCE	
DIVISION . 06-SELF INSURANCE	
DIVISION 06-SELF INSURANCE	
SECTION 04- GENERAL LIABILITY	
SECTION 04- GENERAL LIABILITY	
ACTIVITY 02-SAFETY OFFICE	

This section analyzes accident data, issues safety recommendations, handles liability claims in conjunction with the Law Department and insurance carrier, and conducts safety inspections and training.

				1997	1997 19	98 1999
POSITION TITLE	1996	1997 1998	RANGE	ADOPTED	REVISED ADOI	
Senior Safety Coordinator		1	1 114	45,770	48,560	48,560 48,560
Safety Coordinator		1. 2. 1	1 116	38,980	41,050	41,050 41,050
				armeter (statistic	jaran diamagnatah diama	ring programme to the configuration of the
Subtotal				<b>8</b> 4,750	89,610	89,610 89,610
ADD: Longevity				170		0
ADD. LONGEVRY						
TOTAL				84,920	89,610	<b>89,610 89,610</b>
				erifinet som ser <b>p</b> oster		มกับที่ที่ในเขาที่เริ่มที่เขาเกาได้แล้

FUND 633 - GENERAL LIABILITY

DEPARTMENT 04 - LAW

DIVISION 10 - CITY ATTORNEY'S OFFICE

SECTION 02 - TORT MANAGEMENT

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	0	8	Ó	ò	0
120	Special Salaries	Ó		0	0	0
130	Overtime	0	, 0	0		0
140	Employee Benefits	0	0		0	0
150	Planned Savings	0	0	0	0	0
Subto	otal Personal Services	0	0	0	0	0
210	Utilities	0.	• • •	0	0	0
220	Communications	549	850	850	850	850
230	Transportation and Training	1,616	2,500	2,400	2,400	2,400
240	Insurance	3-70 de 26 <mark>0</mark> d	0	0	0	400 700
250	Professional Services	652,825	192,730	192,730	192,730	192,730
260	Data Processing	0-				200
270	Equipment Charges	- 381	300	400	600	600
280	Buildings and Grounds Charges	0	0	44 000	27.000	27,000
290	Other Contractuals	24,996	41,260	41,260	37,990	37,090
Subto	otal Contractuals	680,367	237,640	237,640	234,570	233,670
310	Office Supplies	1,295	2,760	2,760	2,760	2,760
320	Clothing and Towels	0	. 0	0.4	<b></b>	
330	Chemicals	0	0	0.7		
340	Equipment Parts	0	300	300	300	300
350	Materials	0	Northead (1910 de Politica de la comerca	0		U
360	Equipment Supplies	0,	0			
370	Building Parts	0.	0			U
380	Non-capitalizable Equipment	0.				0
390	Other Commodities	.0		· · · · · · · · · · · · · · · · · · ·	0	
Subt	otal Commodities	1,295	3,060	3,060	3,060	3,060
410	Land	. 0	0	0	0	0
420	Buildings	0	0,	.0	0.	0
430	Improvements Other Than Bldgs.	Č. Č.	0	0	0.0	0.0
440	Office Equipment	6,846	. 0			0
450	Vehicular Equipment	0	.0	0.		
460	Operating Equipment	0	0	3.25 (1) E <sub>3</sub> (0)	0 /	. 0
Subt	otal Capital Outlay	6,846	0	0	0	0
510	Interfund Transfers	0.0	Ò	9,250	0	0
520	Debt Service		0	0	. 0	, i - 1
530	Other Nonoperating Expenses	379,900	559,000	549,750	559,000	559,000
540	Inventory Accounts		0	0	0.	.0
Subt	otal Other	379,900	559,000	559,000	559,000	559,000
TOT		1,068,408	799,700	799,700	796,630	795,730
,	[ ] : [ : [ : [ : ] : [ : ] : [ : ] : [ : ] : [ : ] : [ : ] : [ : ] : [ : ] : [ : ] : [ : ] : [ : ] : [ : ] : [	1,000,400				

832 - WORKERS' COMPENSATION FUND DEPARTMENT 03 - FINANCE

PERFORMANCE MEASURES

#### Mission Statement

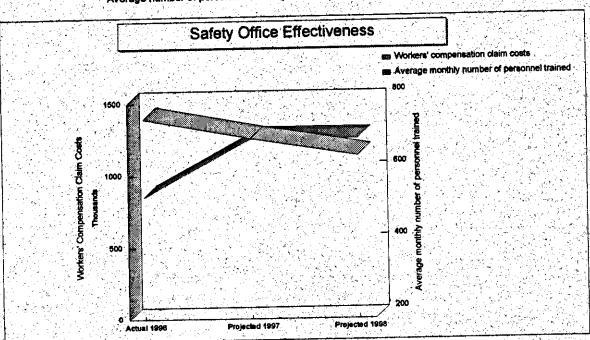
The purpose of the Workers' Compensation Section is to finance and process workers' compensation claims and to enhance the safety of the working environment, thereby decreasing workers' compensation claim costs and enhancing productivity.

#### Selected Performance Measures

To decrease workers' compensation costs and increase worker productivity

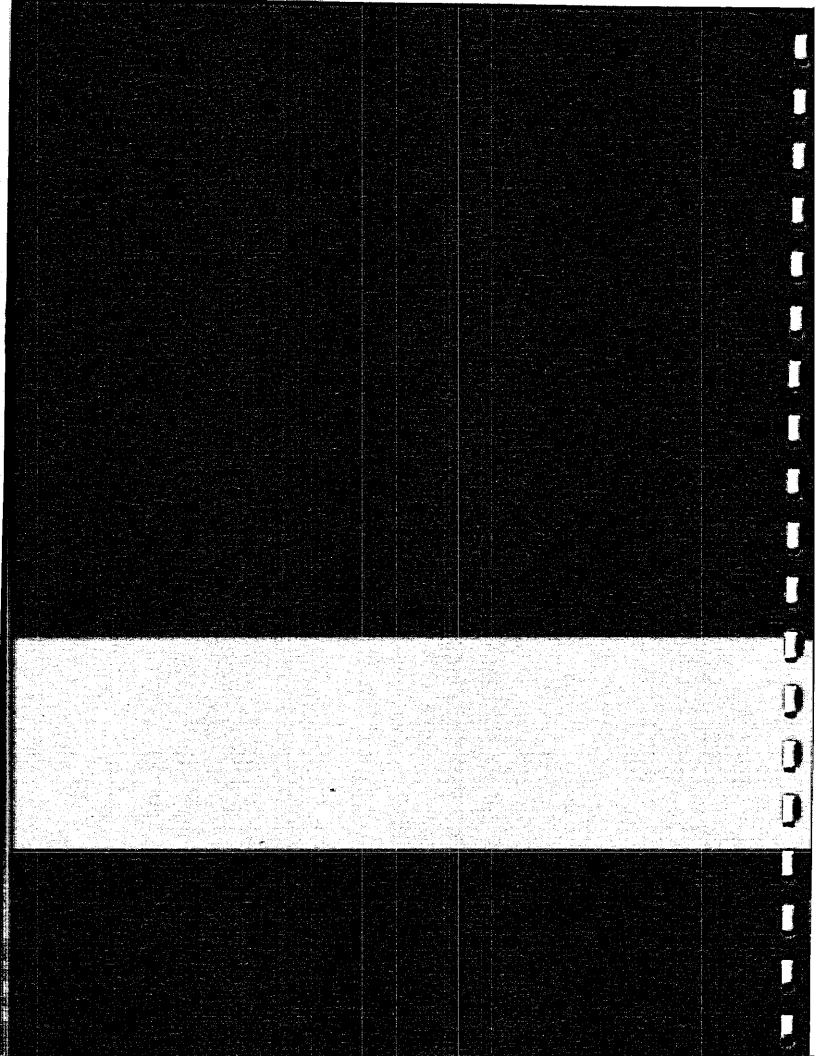
- Worker's compensation claim costs
- \* Accidents resulting in time off work
- Average number of personnel trained per month

٤.	Actual 1996 Projected 1997 Projected is	770
٠.	기능성 이번 이번 뒤를 보고 있는 경기를 된다.	1.7
٠.	\$1,394,407 \$1,254,966 \$1,129,4	70
ď		55
- 5	and the first of the second of the second of the second	700
. 1	541	



### Notes





## MULTI-YEAR FUND OVERVIEW - PENSION FUNDS

	1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Budgeted revenues:	PA F 45	30,000	60,000	60,000	60,000
Interest and dividends - Buyout Trust	50,546	30,000			4 000 000
the state of the s	4,751,698	4,800,000	4,200,000	4,200,000	4,200,000 3,200,000
Employer contributions - WER	2,234,158	2,600,000	2,800,000	2,950,000	10,000,000
Employee contributions - WER	10,313,070	8,900,000	8,900,000	10,000,000	10,000,000
Interest and dividends Investment gain (loss)	27,711,187	0	400 630	161,380	162,790
Operating transfer in	145,589	0 ,	160,630	0	0
Other	0	A 147 1 0	•		4, 1
		470.000	478,000	550,000	750,000
Employer contributions - WER 3	353,288	478,000 478,000	478,000	550,000	750,000
Employee contributions - WER 3	353,288	46,000	50,000	75,000	100,000
Interest and dividends	33,752 92,422	40,000	0	O	0
Investment gain (loss)	92,422	•			0.000.000
	7,186,933	6,300,000	6,500,000	6,700,000	6,900,000 3,200,000
Employer contributions - P&F	2,659,716	2,900,000	2,900,000	3,000,000	10,000,000
Employee contributions - P&F	8,376,604	8,500,000	8,500,000	9,000,000	10,000,000
Interest and dividends	24,096,753	0	0	U	J
investment gain (loss)					
				37,246,380	39,322,790
Total budgeted revenues	88,359,004	35,032,000	35,026,630	31,240,000	,,
lotal bundered terminas		. •			
Budgeted expenditures:		400 000	100,000	100,000	100,000
Transfers out - Buyout Trust	78,279	100,000	3,000	3,000	3,000
Professional Services	2,157	3,000	0,000		
	44 004 04E	12,800,000	12,800,000	13,500,000	13,750,000
Pension benefits - WER	11,961,345	17,090	17,090	13,530	13,530
Administrative charge	190,343 36,000	125,000	125,000	125,000	125,000
Death benefits - WER	2,419,089	1,847,130	1,847,130	1,974,700	2,092,920
Professional Services	705,988	675,000	675,000	675,000	675,000
Refunded contributions	43,002	354,320	361,940	332,210	326,160
Other expenses	40,002				
	14,436	50,000	50,000	105,000	65,000
Professional Services - WER 3	67,084	30,000	80,000	100,000	
Refunded contributions	0,,00	2,500	2,500	2,500	2,500
Other expenses				40 500 000	14,000,000
Pension benefits - P&F	11,317,248	12,500,000	12,500,000	13,500,000 11,950	
Administrative charge	191,824	14,640	14,640	6,000	
Death benefits - P&F	8,000	6,000	6,000	1,723,650	
Professional Services	2,593,438	1,596,000	1,598,160 250,000	250,000	
Refunded contributions	154,600		171,760	178,010	
Other expenses	27,006	176,390	171,700	, , , , , , , , , , , , , , , , , , , ,	***
Subtotal budgeted expenditures	29,809,839	30,547,070	30,602,220	32,600,550	33,583,630
Captora, n=ng-1-n			* · · · · · · · · · · · · · · · · · · ·	7 500	) 15,100
Employee compensation	0	7,070	0	7,500	, ,,,,,,
Embloase combemagos.	nagramma:umquaniii				
Althorn o	29,809,839	30,554,140	30,602,220	32,608,050	33,598,730
Total budgeted expenditures	20,000,000		\$4		5,724,060
Budgeted income (loss)	58,549,165	4,477,860	4,424,410	4,638,330	5,724,000
Increase (decrease) in			4,424,410	4,638,330	5,724,060
fund balances	58,549,165				
	440,715,974	447,815,024	587,784,984		
Fund balance January 1	88,519,84			) (	O C
Change in accounting principle			592,209,394	596,847,72	4 602,571,784
Fund balance December 31	587,784,984	4 452,292,884			owners were the transport of the first transport

#### MULTI-YEAR FUND OVERVIEW - PENSION FUNDS

	1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Buyout Trust (Fund 708)	·····				
Interest and dividends	50,546	30,000	60,000	60,000	60,000
Total budgeted revenues	50,546	30,000	60,000	60,000	60,000
Transfers out - Buyout Trust Professional Services	78,279 2,157	100,000 3,000	100,000 3,000	100,000 3,000	100,000 3,000
Total budgeted expenses	80,436	103,000	103,000	103,000	103,000
Budgeted Income (loss)	(29,890)	(73,000)	(43,000)	(43,000)	(43,000
Fund Balance January 1	437,435	464,435	407,545	364,545	321,545
Fund Balance December 31	407,545	391,435	364,545	321,545	278,545
WER 3 (Fund 709)					
Employer contributions - WER 3 Employee contributions - WER 3	353,288 353,288	478,000 478,000	478,000 478,000	550,000 550,000	750,000 750,000
Interest and dividends	33,752	46,000	50,000	75,000	100,000
Investment gain (loss)	92,422	0	0	0	C
Total budgeted revenues	832,750	1,002,000	1,006,000	1,175,000	1,600,000
Professional Services	14,436	50,000	50,000	105,000	65,000
Refunded contributions	67,084	30,000	80,000	100,000	130,000
Other expenses	0	2,500	2,500	2,500	2,500
Total budgeted expenses	81,520	82,500	132,500	207,500	197,500
Budgeted income (loss)	751,230	919,500	873,500	967,500	1,402,500
Fund Balance January 1 Change in Accounting Principle	604,041 35,981	1,337,541 0	1,391,252	2,264,752 0	3,232,252
Fund Balance December 31	1,391,252	2,257,041	2,264,752	3,232,252	4,634,752
WER (Fund 710)					
Employer contributions - WER	4,751,698	4,800,000	4,200,000	4,200,000	4,200,000
Employee contributions - WER	2,234,158	2,600,000	2,800,000	2,950,000	3,200,000
Interest and dividends Investment gain (loss)	10,313,070 27,711,187	8,900,000	8,900,000	10,000,000	10,000,000
Operating transfers in	145,589	Ö	160,630	161,380	162,790
Total budgeted revenues	45,155,702	16,300,000	15,060,630	17,311,380	17,562,790
Pension benefits - WER	11,961,345	12,800,000	12,800,000	13,500,000	13,750,000
Administrative charge	190,343	17,090	17,090	13,530	13,530
Death benefits - WER Professional Services	36,000 2,419,089	125,000 1,847,130	125,000	125,000	125,000
Refunded contributions	2,419,069 705,988	675,000	1,847,130 675,000	1,974.700 675,000	2,092,920 675,000
Other expenses	43,002	361,390	361,940	339,710	341,260
Total budgeted expenses	15,355,767	15,825,610	15,826,160	16,627,940	16,997,710
Budgeted income (loss)	29,799,935	474,390	234,470	683,440	565,080
Fund balance January 1	236,462,551	237,866,341	312,226,942	312,461,412	313,144,852
Change in Accounting Principle Fund Balance December 31	45,964,456	0	0	742 444 852	742 700 022
	312,226,942	238,340,731	312,461,412	313,144,852	313,709,932
Police and Fire (Fund 711) Employer contributions - P&F	7,186,933	6,300,000	6,500,000	6,700,000	6,900,000
Employee contributions - P&F	2,659,716	2,900,000	2,900,000	3,000,000	3,200,000
Interest and dividends	8,376,604	8,500,000	8,500,000	9,000,000	10,000,000
Investment gain (loss)	24,096,753	0	0	0	0
Total budgeted revenues	42,320,006	17,700,000	17,900,000	18,700,000	20,100,000
Pension benefits - P&F	11,317,248	12,500,000	12,500,000	13,500,000	14,000,000
Administrative charge	191,824	14,640	14,640	11,950	11,950
Death benefits - P&F Professional Services	8,000 2,593,438	6,000 1,596,000	6,000 1,598,160	6,000 1,723,650	6,000 1,849,150
Refunded contributions	154,600	250,000	250,000	250,000	250,000
Other expenses	27,006	176,390	171,760	178,010	183,420
Total budgeted expenses	14,282,116	14,543,030	14,540,560	15,669,610	16,300,520
Budgeted income (loss)	28,027,890	3,156,970	3,359,440	3,030,390	3,799,480
Fund balance January 1	203,649,382	208,584,142	274,195,780	277,555,220	280,585,610
Change in Accounting Principle Fund balance December 31	42,518,508 274,195,780	211,741,112	277,555,220	0 280,585,610	284,385,090

#### PENSION

The Pension Funds include the Wichita Employees Retirement (WER), Wichita Employees Retirement Plan 3 (WER 3), and Police and Fire (P&F).

### **Budget Highlights**

The adopted 1998 budget shows an increase of \$1,953,910 over the 1997 adopted budget. The approved 1999 budget increases by \$990,680 over the 1998 budget.

As of December 31, 1996, the Wichita Employees Retirement System (plans 1 and 2) was 105.3% funded. The Police and Fire retirement system was 96.1% funded. This ratio measures the ability of the fund, using the current fund balance and the present value of the projected income stream produced by this balance, to pay the present value of all current and future claims by employees covered by the fund.

#### **Budget Summary**

	1996	1997	1997	1998	1999
	Actual	Adopted	Revised	Adopted	Approved
Buy-Out Trust	80,436	103,000	103,000	103,000	103,000
WER - Pension Benefits	11,961,345	12,800,000	12,800,000	13,500,000	13,750,000
WER - Other Expenses	3.394.422	3,025,610	3.026.160	3.127.940	3.247.710
WER - TOTAL	15,355,767	15,825,610	15,826,160	16,627,940	16,997,710
WER 3 -Other Expenses	81,520	82,500	132,500	207,500	197,500
P&F - Pension Benefits	11,317,248	12,500,000	12,500,000	13,500,000	14,000,00
P&F - Other Expenses	2.974.868	2.043.030	2,040,560	2.169.610	2.300.52
P&F - TOTAL	14,292,116	14,543,030	14,540,560	15,669,610	16,300,52
TOTAL	29,809,839	30,554,140	30,602,220	32,608,050	33,598,73

FUND 709 - EMPLOYEES' RETIREMENT SYSTEM

DEPARTMENT 03 - FINANCE

DIVISION 80 - MISCELLANEOUS ACTIVITIES SECTION 07 - EMPLOYEES' RETIREMENT

ACTIVITY 01 - WER 3

	147 147 147 147 147	1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	0	0	. 0	0	0
120	Special Salaries	0	0	0	0	0
130	Overtime	0	0	. 0	0	0
140	Employee Benefits	0	0	0	0	· 0
150	Planned Savings	0	0	0	. 0	0
Subto	ital Personal Services	0	0	0	0	0
210	Utilities	, ;= <sup>1</sup> 0	O	0	0	0
220	Communications	0	0	0	. 0	0
230	Transportation and Training	. 0	0	0	• 0	. 0
240	Insurance	Õ	0	0	0	0
250	Professional Services	14,436	50,000	50,000	105,000	65,000
260	Data Processing	0	. 0	. 0	0	0
270	Equipment Charges	0	0	. 0	0	0
280	Buildings and Grounds Charges	0	0	. 0	0	. 0
290	Other Contractuals	. 0	0	0	0	0
Subto	tal Contractuals	14,436	50,000	50,000	105,000	65,000
310	Office Supplies	. 0	2,500	2,500	2,500	2,500
320	Clothing and Towels	. 0	. 0	. 0	0	0
330	Chemicals	0	. 0	0	. 0	0
340	Equipment Parts	0	. 0	0	0	0
350	Materials	. 0	0	O	0	0
360	Equipment Supplies	0	0	. 0	0	0
370	Building Parts	. 0	0	0	0	0
380	Non-capitalizable Equipment	0	. 0	0	. 0	0
390	Other Commodities	0	. 0	0	• 0	. 0
Subto	tal Commodities	0	2,500	2,500	2,500	2,500
410	Land	. 0	0	0	0	. 0
420	Buildings	0	0	0	0,	0
430	Improvements Other Than Bidgs.	0	0	. 0	0	0
440	Office Equipment	0	0	0	. 0	. 0
450	Vehicular Equipment	0	0	0	0	0
460	Operating Equipment	0	. 0	0	0	
Subto	tal Capital Outlay	0	0	0	0	. 0
510	Interfund Transfers	0	0	0	0	. 0
520	Debt Service	. 0	0	. 0	0	. 0
530	Other Nonoperating Expenses	67,084	30,000	80,000	100,000	130,000
540	Inventory Accounts	0	. 0	0	0	. 0
Subto	tal Other	67,084	30,000	80,000	100,000	130,000
TOTA	L	81,520	82,500	132,500	207,500	197,500

FUND

710 - EMPLOYEES' RETIREMENT SYSTEM

DEPARTMENT 03 - FINANCE

COMBINED DETAIL SUMMARY

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
440	Regular Salaries	12,151,232	13,003,500	13,010,520	13,713,940	13,964,030
110	Special Salaries	0	0	0	0	0
120	Overtime	0	0	0	0	. 0
130	Employee Benefits	48,017	54,250	57,690	59, <b>09</b> 0	61,350
140 150	Planned Savings	0	0	0	0	0
	al Personal Services	12,199,249	13,057,750	13,068,210	13,773,030	14,025,380
		0	0	. 0	0	0
210	Utilities	5,385	8,100	8,380	8,380	8,380
220	Communications	· ·	23,700	19,400	21,500	20,700
230	Transportation and Training	5,786	20,700	0	. 0	0
240	insurance	0		1,849,180	1,974,700	2,092,920
250	Professional Services	2,482,410	1,847,130	24,340	24,340	24,340
260	Data Processing	31,632	27,000	24,540 90	90	90
270	Equipment Charges	17	90		90	. 0
280	Buildings and Grounds Charges	- 0	0	0	40.700	16,700
290	Other Contractuals	19,952	42,620	42,660	16,700	
Subto	tal Contractuals	2,545,182	1,948,640	1,944,050	2,045,710	2,163,130
	Office Compliant	8,394	10,100	9,100	9,100	9,100
310	Office Supplies	0	0	0	0	0
320	Clothing and Towels	0	0	0	0	. 0
330	Chemicals	0	0	0	0	. 0
340	Equipment Parts		Ō	0	. 0	0
350	Materials	0	0	0	0	O
360	Equipment Supplies	0		0	0	
370	Building Parts	0	0	0	0	O
380	Non-capitalizable Equipment	182	.0	100	100	100
390	Other Commodities	0	100			9,200
Subto	otal Commodities	8,576	10,200	. 9,200	9,200	•
410	Land	0	.0	0	0	0
420	Buildings	. 0	0	0	0	(
	Improvements Other Than Bidgs.	0	0	0	0	. (
430	·	8,651	1,950	4,700	0	(
440	Office Equipment	0	0	. 0	. 0	. (
450 460	Vehicular Equipment Operating Equipment	0	0	0	. 0	
	otal Capital Outlay	8,651	1,950	4,700	0	
Oup.	-		,	0	0	• •
510	Interfund Transfers	0	0	0.	0	:
520	Debt Service		U	800,000	800,000	800,00
530	Other Nonoperating Expenses	741,988	800,000 0	000,000	0	
540	Inventory Accounts	0	4 <u></u>	800,000	800,000	800,00
Subt	otal Other	741,988	800,000	000,000		
	AL	15,503,646	15,818,540	15,826,160	16,627,940	16,997,71

### Notes

FUND DEPARTMENT DIVISION SECTION 710 - EMPLOYEES' RETIREMENT SYSTEM

03 - FINANCE

80 - MISCELLANEOUS ACTIVITIES

07 - EMPLOYEES' RETIREMENT

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
440	Regular Salaries	11,961,345	12,800,000	12,800,000	13,500,000	13,750,000
110	Special Salaries	0	0	0	0	. 0
120	Overtime	0	0	0	. 0	0
130	4.4.4	0	0	. 0	: 0	0,
140 150	Employee Benefits Planned Savings	0	0	. 0	. 0	0
	tal Personal Services	11,961,345	12,800,000	12,800,000	13,500,000	13,750,000
Supro	MI Leisoital Gelvioos	!		.0	0	. 0
210	Utilities	. 0	0		2,000	2,000
220	Communications	664	2,000	2,000	13,000	13,000
230	Transportation and Training	4,981	15,000	10,000	13,000	0.000
240	Insurance	0	0	0		2,092,920
250	Professional Services	2,482,260	1,847,130	1,849,180	1,974,700	2,092,920
260	Data Processing	0	0 ;	0	0	. 0
270	Equipment Charges	. 0	. 0	. 0	0	0
280	Buildings and Grounds Charges	0	0	0	0	0
290 290	Other Contractuals	18,013	41,590	41,590	15,630	15,630
Subto	otal Contractuals	2,505,918	1,905,720	1, <del>9</del> 02, <b>77</b> 0	2,005,330	2,123,550
240	Office Supplies	3,229	4,200	3,200	3,200	3,200
310	The state of the s	0	0	0	0	0
320	Clothing and Towels	. 0	0.	0	0	C
330	Chemicals	0	0	0	. 0	· 0
340	Equipment Parts	. 0	0	. 0	0	` · C
350	Materials	0	. 0	0	0	C
360	Equipment Supplies		. 0	O	0	- (
370	Building Parts	0	0	0	. 0	C
380 390	Non-capitalizable Equipment Other Commodities	0	∵ 100 ¦	100	100	100
	otal Commodities	3,229	4,300	3,300	3,300	3,300
			o	0	0	. (
410	Land	0	· -	0.	o o	
420	Buildings	0	0	0		
430	Improvements Other Than Bidgs.	0	. 0	0		
440	Office Equipment	0	0	0	v	
450	Vehicular Equipment	0	. 0	0		٠.
460	Operating Equipment	0	0	0		<u></u>
Subt	otal Capital Outlay	0	0	0	0	
510	Interfund Transfers	Ö	. 0	0	0	
520	Debt Service	0	0	0	. O	
530	Other Nonoperating Expenses	741,988	800,000	800,000	800,000	00,008
540	Inventory Accounts	0	0	0	0	
Subi	total Other	741,988	800,000	800,000	800,000	800,00
•		15,212,480	15,510,020	15,506,070	16,308,630	16,676,85

FUND 710 - EMPLOYEES' RETIREMENT SYSTEM DEPARTMENT 03 - FINANCE DIVISION 80 - MISCELLANEOUS ACTIVITIES

SECTION 07 - EMPLOYEES' RETIREMENT

ACTIVITY 01 - PENSION MANAGEMENT

		1996 ACTUAL		1997 ADOPTED		1997 EVISED	1998 ADOPTED	1999 APPROVED
110 Regular Salaries	a, ej vida <del>t</del> G	189,887		203,500		210,520	213,940	214,030
120 Special Salaries		0	; i	0		0	0	0
130 Overtime		0		0	3.68	0	0	0
140 Employee Benef	lts .	48,017	5.7	54,250		57,690	59, <b>0</b> 90	61,350
150 Planned Savings	427	O		0		0.	0	0
Subtotal Personal Se	rvices	237,904		257,750	177	268,210	273,030	275,380
210 Utilities		0	1 1. 7 c	0.		0	0	0
220 Communications		4,721		6,100		6,380	6,380	6,380
230 Transportation a	and the second of the second o	805	. ji	8,700	3 gw 3	9,400	8,500	7,700
240 Insurance		0	ing.	0		0	0	. 0
250 Professional Ser	vices	150		0	Production of the second secon	0	0	0
260 Data Processing		31,632	***:	27,000		24,340	24,340	24,340
270 Equipment Charg			No.	90		90	90.	90
280 Buildings and Gr		0		0	100 Apr. 100 100 Apr. 100 br>100 Apr. 100	0	0	0
290 Other Contractua		1,939		1,030		1,070	1,070	1,070
Subtotal Contractuals	4.7	39,264	- : : : : : : : : : : : : : : : : : : :	42,920	38 T	41,280	40,380	39,580
310 Office Supplies		5,165		5,900		5,900	5,900	5,900
320 Clothing and Tov	vels	0	1	0		0	0	0
330 Chemicals		0		0	10 m	0	- 0	0
340 Equipment Parts		. 0		0		0	0	0
350 Materials		0	٠,	O	1	0	0	0
360 Equipment Supp	lies	0		. 0		0	0	0
370 Building Parts		0		· 0		0	0	.,. 0
380 Non-capitalizable	Equipment	182		0		0	0	0
390 Other Commodit		· o		0		0	0	0
Subtotal Commoditie	8	5,347		5,900		5,900	5,900	5,900
410 Land		0		. 0		0	0	0
420 Buildings		0		0		0	0	0
430 Improvements O	ther Than Bidgs.	0		0 .		0	0	0
440 Office Equipmen	t	8,651		1,950		4,700	0	. •
450 Vehicular Equipm	nent	0		0		0	ga - 00 y	0
460 Operating Equip	ment	0		0		0	0	0
Subtotal Capital Outl	ay	8,651		1,950		4,700	0	0
510 Interfund Transfe	ers	, 0		0		. 0	0	0
520 Debt Service	•	0		0		. 0	0	0
530 Other Nonoperat	ing Expenses	0		- 0		,	. 0	0
540 Inventory Accoun	nts	0	_	0		0	0	0
Subtotal Other	· · · · · · · · · · · · · · · · · · ·	0	7. <b>-</b>	0		0	0	0
TOTAL		291,168	= =	308,520	<del></del>	320,090	319,310	320,860

FUND 710 - EMPLOYEES' RETIREMENT SYSTEM
DEPARTMENT 03 - FINANCE
DIVISION 60 - MISCELLANEOUS ACTIVITIES
SECTION 07 - EMPLOYEES' RETIREMENT
ACTIVITY 01 - PENSION MANAGEMENT

This activity is responsible for the overall coordination and direction of the City's Retirement system. Staff support for the Wichita Employees' Retirement Board and the Police and Fire Retirement Board is also provided.

POSITION TITLE	1996	1997	1998	RANGE	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Pension Manager Senior Accountant Senior Budget Analyst Administrative Aide III Secretary	† 1 1 1	1 1 1 1	1 1 1 1	112 115 115 120 619	56,370 39,920 46,290 32,930 25,770	56,370 43,750 47,930 34,180 26,290	56,370 43,750 47,930 34,180 26,290	56,370 43,750 47,930 34,180 26,290
Subtotal	\$	5	5		201,280	208,520	208,520	208,520
ADD: Longevity City Treasurer (10%)	1				2,220 0	2,000 0	2,100 5,950	
Subtotal					203,500	210,520	216,570	216,660
LESS: Secretary (10%)				•	0	, <b>0</b>	(2,630	) (2,630)
TOTAL	. 5	5	5	<b>.</b>	203,500	210,520	213, <del>94</del> 0	214,030

FUND 711 - POLICE & FIRE RETIREMENT DEPARTMENT DIVISION 03 - FINANCE

80 - MISCELLANEOUS ACTIVITIES SECTION 08 - POLICE & FIRE RETIREMENT

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	11,317,248	12,500,000	12,500,000	13,500,000	14,000,000
120	Special Salaries	0	0	0	0	0
130	Overtime	; ; 0	0	0	0	0
140	Employee Benefits	0	• 0	0 :	0	0
150	Planned Savings	0	0	0	0	0
Subto	tal Personal Services	11,317,248	12,500,000	12,500,000	13,500,000	14,000,000
210	Utilities	0	0	0	0	0
220	Communications	858	1,250	1,250	1,250	1,250
230	Transportation and Training	1,288	15,500	6,100	11,600	15,600
240	Insurance	0	0	0	0	0
250	Professional Services	2,632,953	1,596,000	1,598,160	1,723,650	1,849,150
260	Data Processing	0	0	0	0	0
270	Equipment Charges	10	. 0	. 0	0	0
280	Buildings and Grounds Charges	0	0	0	0	. 0
290	Other Contractuals	15,253	16,240	14,640	11,950	11,950
Subto	tal Contractuals	2,650,362	1,628,990	1,620,150	1,748,450	1,877,950
310	Office Supplies	2,467	3,680	3,680	3,680	3,680
320	Clothing and Towels	0	0	0	0	0
330	Chemicals	0	. 0	0	0 '	0
340	Equipment Parts	. 0	0	0	0	. 0
350	Materials	0	0	0	. 0	0
360	Equipment Supplies	0	. 0	0	0	0
370	Building Parts	0	0	0	. 0	. 0
80.	Non-capitalizable Equipment	0	0	0	0	. 0
90	Other Commodities	0	100	100	100	100
Subto	tal Commodities	2,467	3,780	3,780	3,780	3,780
110	Land	· · · <b>o</b>	0	0	· · · · · · · · · · · · · · · · · · ·	0
120	Buildings	0	0	. 0	0	0
130	Improvements Other Than Bidgs.	0	0	0	0	0
140	Office Equipment	0	, o	0	0	. 0
450	Vehicular Equipment	0	0	0	0	0
160	Operating Equipment	. 0	• •	0	0	0
Subto	tal Capital Outlay	0	0	0	0	0
10	Interfund Transfers	159,439	154,260	160,630	161,380	162,790
520	Debt Service	0	0	0	0	0
30	Other Nonoperating Expenses	162,600	256,000	256,000	256,000	256,000
540	Inventory Accounts	0	0	0	. 0	0
Subto	tal Other	322,039	410,260	416,630	417,380	418,790
ΓΟΤΑΙ		14,292,116	14,543,030	14,540,560	15,669,610	16,300,520

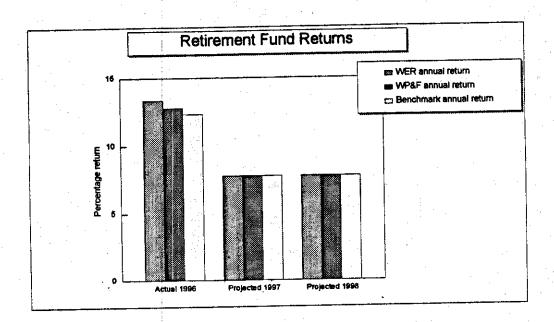
FUND 710/711 - EMPLOYEES' RETIREMENT SYSTEM/POLICE & FIRE RETIREMENT DEPARTMENT 03 - FINANCE

#### PERFORMANCE MEASURES

#### Mission Statement

The purpose of the retirement funds is to ensure resources to meet or exceed benefit obligations. Investment objectives are first to preserve and second to increase the value of the fund. On a long-term basis, the total fund return should exceed the passive management benchmarks and be less volatile than the benchmarks.

Selected Performance Measures	Actual 1996	Projected 1997	Projected 1998
Maximize the annual return of the retirement funds, while preserving capital  * WER annual return  * WP&F annual return  * Blanded benchmark annual return	13.3%	7.8%	7.8%
	12.8%	7.8%	7.8%
	12.3%	7.8%	7.8%



#### MULTI-YEAR FUND OVERVIEW - UNEMPLOYMENT CLAIMS

FUND: 714

This fund provides for payment of unemployment insurance claims.

	100 mm	1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Budgeted revenues: Employer contribution		212,891	213,100	213,100	219,490	226,000
Total budgeted revenues		212,891	213,100	213,100	219,490	226,000
Budgeted expenditures: Claims		203,225	213,100	213,100	219,490	226,000
Total budgeted expenditure		203,225	213,100	213,100	219,490	226,000
Budgeted income (loss)		<b>9,6</b> 66	0	0	0	0
Unencumbered cash/fund bal January 1	lance	53,259	60,569	62,925	62,925	62,925
Unencumbered cash/fund b December 31	alance	62,925	60,569	62,925	62,925	62,925

## MULTI-YEAR FUND OVERVIEW - WSU MANAGEMENT TRAINEE TRUST FUND

FUND: 715

The WSU Management Trainee Trust fund supports students in full-time cooperative work arrangements with City departments. These cooperative opportunities allow students to contribute to local government operations while local government takes advantage of student skills. The fund supports three Management Interns.

Funding for this trust is provided by Wichita State University through the Wichita/Sedgwick County 1.5 mill levy budget, and by the City of Wichita Water and Sewer Department.

	1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Budgeted revenues: Interfund transfers	25,000	25,000 75,000	30,000 50,000	33,000 50,000	33,000 50,000
intergovernmental  Total budgeted revenues	76,000	100,000	80,000	83,000	83,000
Budgeted expenditures: General government	94,650	100,000	100,000	100,000	100,000
Total budgeted expenditures	94,650	100,000	100,000	100,000	100,000
Total budgeted revenues over (under) total budgeted expenditures	(18,650)	: <b>o</b>	(20,000)	(17,000)	(17,000)
Unencumbered cash/fund balance as of January 1	60,638	60,638	41,988	21,988	4,988
Unencumbered cash/fund balance as of December 31	41,988	60,638	21,988	4,988	(12,012)

#### MULTI-YEAR FUND OVERVIEW - EMPLOYEE TRAINING TRUST FUND

FUND: 716

This trust fund supports employee professional development through in-house training programs, outside seminars and conferences, and tuition reimbursement. The fund is administered by the Personnel Office. Training requests are approved by the Training Director.

Funding is provided by the City's General Fund for an amount that is approved by the City Council during the annual budget development process. The fund supports professional development within General Fund operations. Training expenditures for enterprise, special revenue, and federally funded operations are budgeted within those funds.

	1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Revenues and other sources:		- 48 W	en en en en en en en en en en en en en e		
Interfund transfers Employee training/development Community policing training	200,000 75,000	200,000 0	200,000	200,000 0	200,000
Computer software training Communications training Multilingual training	15,000 0 0	20,000 0 0	0 50,000 10,000	0 0 40,000	0 0 40,000
Total budgeted revenues and other sources	290,000	<b>220,0</b> 00	260,000	240,000	<b>240,0</b> 00
Expenditures and other uses General government	276,563	220,000	387,820	240,000	240,000
Total expenditures and other uses	276,563	220,000	<b>3</b> 87 <b>,8</b> 20	240,000	240,000
Total revenues and other sources over (under) total expenditures	13,437	0	(127,820)		0
Unencumbered cash/fund balance as of January 1	283,037	139,537	296,474	168,654	168,654
Unencumbered cash/fund balance as of December 31	296,474	139,537	168,654	168,654	168,654

### MULTI-YEAR FUND OVERVIEW - CEMETERIES TRUST FUND

FUND: 724

This fund provides for the management and maintenance of Highland Park and Jamesburg cemeteries. Cemetery management and maintenance is coordinated through the Park Department.

	1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Budgeted revenues: Interest earnings Charges for services Other	54,054 6,280 0	27,490 12,000 5,000	30,800 12,000 5,000	30,360 12,000 5,000	31,360 12,000 5,000
Total budgeted revenues	60,334	44,490	47,800	47,360	48,360
Budgeted expenditures: Finance department Park department Capital improvement	7,345 12,379 95,496	12,000 15,300 0	12,000 15,300 0	12,000 15,300 0	12,000 15,300 0
Total budgeted expenditures	115,220	27,300	27,300	27,300	27,300
Budgeted income (loss)	(54,886)	17,190	20,500	20,060	21,060
Unencumbered cash/fund balance as of January 1	641, <del>5</del> 95	566,745	586,709	607,209	627,269
Unencumbered cash/fund balance as of December 31	586,709	583,935	607,209	627,269	648,329

FUND 724 - CEMETERY

DEPARTMENT 17 - PARK
DIVISION 50 - MAINTENANCE
SECTION 01 - CEMETERIES

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	. 0	0	0	0	0
120	Special Salaries	0	0	0	0	0
130	Overtime	0	D	0	0	O
140	Employee Benefits	0	0	0	0	o
150	Planned Savings	0	0	0	0	0
Subto	tal Personal Services	0	1 1 0	0	0	0
210	Utilities	50	0	0	0	0
220	Communications	34	0	0	0.	0
230	Transportation and Training	Ó	0	0	0	0
240	Insurance	0		o o	. 0	0
250	Professional Services	19,587	26,250	26,250	26,250	26,250
260	Data Processing	0	0	0.	0	0
270	Equipment Charges	0	0	0	0	4 H O
280	Buildings and Grounds Charges	0	0	0	0	5.50
290	Other Contractuals	18	0	0	0	0
Subto	tal Contractuals	19,689	26,250	26,250	26,250	26,250
10	Office Supplies	6	50	50	50	50
20	Clothing and Towels	0	0	0	0	0
30	Chemicals	0	0	0	0	0
40	Equipment Parts	29	0	0	0	0
50	Materials	0	1,000	1,000	1,000	1,000
60	Equipment Supplies	0	0	0	0	0
70	Building Parts	· 42 0	0	0	0	0
80	Non-capitalizable Equipment	0	- 1 May 6	0	0	0
90	Other Commodities	· o	· • • • • • • • • • • • • • • • • • • •	0	0	0
Subto	tal Commodities	35	1,050	1,050	1,050	1,050
10	Land	0	0	0	•	0
20	Buildings	. 0	0.	0	0	0
30	Improvements Other Than Bidgs.	95,496	0	0	0	0.0
40	Office Equipment	0	0	0	0	0
50	Vehicular Equipment	0	0	0	. 0	0
60	Operating Equipment	0	0	. 0	0	0
ubto	al Capital Outlay	95,496	0	0	. 0	. 0
10	Interfund Transfers	0	0	0	0	0
20	Debt Service	0	. 0	0	0	0
30	Other Nonoperating Expenses	0	. 0,	0	0	. 0
40	Inventory Accounts	0	0	0	0	0
ubto	al Other	0	0	0	0	0
OTAL	•	115,220	27,300	27,300	27,300	27,300
			-			•

MULTI-YEAR FUND OVERVIEW - LANDFILL POST CLOSURE TRUST FUND

FUND: 728

Transfers from the Landfill Fund and interest earnings provide revenue to this trust for the post closure costs of Brooks Landfill as approved by the City Council. Expenditures may also address waste management, resource recovery or other environmental programs.

	1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Revenues	198,879	291,010	203,740	109,040 7,500,000	484,490 6,300,000
Transfer from landfill Other	2,800,000 51,474	2,000,000	113,000	0	0
Total budgeted revenues	3,050,353	2,291,010	316,740	7,609,040	6,784,490
	•		in the second of		
Budgeted expenditures:	1.		. 0	v.	0
Reforestation	243,394	300,000		Ö	ŏ
Environmental legal services	41,000	0	004.550	Ö	ŏ
Old solid waste site repair	2,650	0	304,550	U	:
Transfers	<b>***</b> 100	73,370	0	0	. 0
Recycling - Nat. Resource Cons.	72,420	13,310	ň	Ō	0
Household haz, mat Health Dept.	100,000		Ŏ	. 0	Ö
Solid waste study - Nat. Res. Cons.	11,000	U	0	• 0	Ō
Groundwater contamination	100,000	U	ŭ	ň	ō
Neighborhood environmental court	20,000	20,000	4.405.740	ň	Ŏ
Furley land acquisition	0	. 0	4,135,710	100,000	100,000
Contingency	0	100,000	100,000	100,000	100,000
			4 7 40 000	100,000	100,000
Total budgeted expenditures	590,464	493,370	4,540,260	100,000	,00,000
Budgeted income (loss)	2,459,889	1,797,640	(4,223,520)	7,509,040	6,684,490
Unencumbered cash/fund balance as of January 1	3,944,465	6,126,544	6,404,354	2,180,834	9,689,874
Unencumbered cash/fund balance as of December 31	6,404,354	7,924,184	2,180,834	9,689,874	16,374,364

#### MULTI-YEAR FUND OVERVIEW - TAX INCREMENT FINANCING DISTRICT #1

FUND: 734

Tax Increment Financing District #1 was established in August 1991, to fund the clean-up of groundwater contamination in the Gilbert & Mosley area. Clean-up expenditures not attributable, nor billable, to potentially responsible parties are covered by the tax increment. The City has entered into a legal agreement with one responsible party, and is aggressively pursuing additional agreements with other identified potentially responsible parties. Expenditures for 1997, 1998 and 1999 include capital outlay, operational costs, debt service and administrative costs.

		# H			
	1998 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
		The State of the second		The second second	
Budgeted revenues:	· · · · · · · · · · · · · · · · · · ·	V		人名英格兰人姓氏格兰	
Property tax increment -					
(from TIF District #1)	429,330	486,160	486,160	650,000	690,650
Contributions from potentially		· · · · · · · · · · · · · · · · · · ·	of Marian Court of the		
responsible parties	0	717,590	100,000	1,000,000	5,400,000
Interest earnings	59,618	12,940	37,520	(10,250)	6,860
Bond proceeds	. 0	1,620,000	0	2,161,000	0
			uklimu ele d		
	F.C.		,		
Total budgeted revenues	488,948	2,836,690	623,680	3,800,750	6,097,510
Para 4					Barton ghithifa na shi
Budgeted expenditures:		المتعادات المتعادات			
Personal services	. 0	26,520	31,550	33,490	35,720
Contractuals	446,956	1,139,860	1,518,730	942,930	379,330
Commodities	4,216	15,910	2,600	2,600	2,600
Capital outlay	1,266	1,562,400	0	1,800,000	5,400,000
Principal - debt service	0	0	0	0	171,810
Interest - debt service	0	0	0	0	108,050
Short-term interest on temporary					# : <b></b>
notes	9,350	92,000	30,000	22,500	0
Repayment of temporary notes	0	Ó	0	750,000	ŏ
•					· · · · · · · · · · · · · · · · · · ·
					i de la companya de l
Total budgeted expenditures	461,788	2,836,690	1,582,880	3,551,520	6,097,510
Budgeted income (loss)	27,160	0	(959,200)	249,230	0
Unencumbered cash/fund balance					
	600 640		<b>TOO 0</b>		
January 1	682,810	0	709,970	(249,230)	. 0
Unencumbered cash/fund balance			•		•
December 31	709,970	0	(249,230)		0
•					•

## MULTI-YEAR FUND OVERVIEW - TAX INCREMENT FINANCING DISTRICT #2

FUND: 735

Tax Increment Financing District #2 was established in January 1996 to fund clean-up of groundwater contamination in the North Industrial Corridor area. Clean-up expenditures not attributable, nor billable, to potentially responsible parties are covered by the tax increment. The City has already received a contribution from one potentially responsible party, and is aggressively pursuing additional agreements with other such parties. Expenditures for 1997 include the Remedial Investigation/Feasibility Study, legal and financial consultant fees, laboratory services, and testing/sampling materials. Expenditures for 1998 and 1999 include legal fees, payments to KDHE, testing/sampling materials, and administrative costs.

	1998 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Budgeted revenues: Property tax increment - (from TIF District #2)	0	439,610	439,610	150,000	155,770
Contributions from potentially responsible parties interest earnings	382,500 5,243	0	50,000 14,020	200,000 18,940	280,000 9,280
Total budgeted revenues	387,743	439,610	503,630	368,940	445,050
Budgeted expenditures: Personal services	0 131, <b>2</b> 92	600 173,210	600 386,210	600 564,110	600 597,110
Contractuals Commodities Capital outlay	7,192 0	2,200 3,600	5,550 3,000	4,550 0	4,550 0
Transfer to Environmental Management Trust	0	260,000	0	0	0
Total budgeted expenditures	138,484	439,810	395,360	569,260	602,260
Budgeted income (loss)	249,259	. 0	108,270	(200,320)	(157,210)
Unencumbered cash/fund balance January 1	0	0	249,259	357,529	157,209
Unencumbered cash/fund balance December 31	249,259	0	357,529	157,209	0

### **Notes**

## MULTI-YEAR FUND OVERVIEW - ECONOMIC DEVELOPMENT TRUST FUND

FUND: 736

Responsibilities supported by this fund include the City's economic development/special financing projects. Projects supported by this fund include the Convention Hotel, Ice Rink, State Office Building and Old Town Redevelopment, industrial revenue bonds, tax exemptions and tax increment financing. This fund is administered by the Finance Department. Funding is provided by beneficiaries of the economic development programs through administrative

	1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Budgeted revenues: Bond proceeds IRB service fees	10,000 212,800	75,000 217,800	0 251,700 1,840	0 266,600 3,470	0 289,100 4,240
Interest earnings	1,535 224,335	6,120 <b>298,92</b> 0	253,540	270,070	293,340
Total budgeted revenues  Budgeted expenditures: Personal services	185,054	190,030	218,540 20,150	225,620 21,120	234,090 21,120
Contractuals Commodities Capital outlay	11,155 1,829 0	15,850 2,000 5,000	2,000 5,000	2,000 5,000	2,000 5,000
Total budgeted expenditures	198,038	212,880	245,690	253,740	262,210
Budgeted income (loss)	26,297	86,040	7,850	16,330	31,130
Unencumbered cash/fund balance as of January 1	38,831	128,850	65,128	72,978	89,308
Unencumbered cash/fund balance as of December 31	65,128	214,890	72,978	89,308	120,438

FUND 736 - ECONOMIC DEVELOPMENT TRUST FUND

DEPARTMENT 03 - FINANCE

DIVISION 10 - DIRECTOR'S OFFICE

SECTION 02 - ECONOMIC DEVELOPMENT

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	148,303	152,310	174,100	180,660	187,390
120	Special Salaries	0	00	0	0	0.000
130	Overtime	0	0	0	0	0
140	Employee Benefits	36,267	37,720	44,440	44,960	46,700
150	Planned Savings	0	0	0	0	0
Subtot	al Personal Services	184,570	190,030	218,540	225,620	234,090
210	Utilities	d 0	0	0.	0	
220	Communications	2,418	2,260	3,040	3,040	3,040
230	Transportation and Training	99	3,000	4,560	5,030	5,030
240	Insurance	0	0	0	0	0
250	Professional Services	4,256	5,000	5,000	5,000	5,000
260	Data Processing	3,641	4,090	6,050	6,050	6,050
270	Equipment Charges	24	0		500	500
280	Buildings and Grounds Charges	0	0	0	0	0
290	Other Contractuals	1,200	1,500	1,500	1,500	1,500
Subtota	al Contractuals	11,638	15,850	20,150	21,120	21,120
310	Office Supplies	1,499	2,000	2,000	2,000	2,000
320	Clothing and Towels	0	0	0	0	0
330	Chemicals	0	P	0	0	0
340	Equipment Parts	0	0	0	0	0
350	Materials	0	0	0	0	0
360	Equipment Suppliès	0	0	0	0	0
370	Building Parts	0	0	Extensión D	0	. 0
380	Non-capitalizable Equipment		·	0	0 1	0
390	Other Commodities	331	0	0	0	0
Subtota	al Commodities	1,830	2,000	2,000	2,000	2,000
410	Land	0	. 0	0	0 -	0
	Buildings	0 .	•	0	0	0.
	Improvements Other Than Bidgs.	0	0	. 0	0	0
	Office Equipment	0	5,000	5,000	5,000	5,000
	Vehicular Equipment	0	0	0	0	0
460	Operating Equipment	0	.0		0	0
Subtota	al Capital Outlay	. 0	5,000	5,000	5,000	5,000
	Interfund Transfers	. 0	. 0	0	0 1	0
	Debt Service	0	. 0	0	0	0
	Other Nonoperating Expenses	0	0	0	0	0
540	Inventory Accounts	0	O	0	0	0
Subtota	al Other	0	0	0	0	0
TOTAL		198,038	212,880	245,690	253,740	262,210

FUND

736 - ECONOMIC DEVELOPMENT TRUST FUND

DEPARTMENT

03 - FINANCE

DIVISION

10 - DIRECTOR'S OFFICE

SECTION

02 - ECONOMIC DEVELOPMENT

Responsibilities supported by this fund include the City's economic development/special financing projects. Projects supported by this fund include the Convention Hotel, Ice Rink, State Office Building and Old Town Redevelopment, industrial revenue bonds, tax exemptions and tax Increment financing.

		1	. •		1997	1997	1998	1999
POSITION TITLE	1998	1997	1998	RANGE	ADOPTED	REVISED	ADOPTED	APPROVED
				*				
			٠.	• .				50.040
Economic Development Director	1	1	1	113 117	52,330 40,430	53,640 41,440	53,640 41,440	53,640 41,440
Industrial Analyst Secretary	Ó	1	· i	619	0	19,810	21,120	22,570
Subtotal	2	3	3	, ,	92,760	114,890	116,200	117,650
ADD: Transfer for Attorney till Longevity				ē.,	54,250 600	57,830 600	57,830 620	57,830 650
Employee compensation		i			4,700	0	5,220	10,480
						-		
	. }	'						
TOTAL		3	3	<b>,</b>	152,310	173,320	179,870	186,610

#### MULTI-YEAR FUND OVERVIEW - SALES TAX TRUST FUND

FUND: 752

This fund provides for the management of the portion of local sales tax receipts dedicated for freeway/road construction.

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Revenues Local sales tax Interest earnings Other		16,746,120 263,596 218,176	17,438,150 190,000 0	17,307,020 227,150 0	17,897,900 223,720 0	18,721,200 234,020 0
Total budgeted revenues		17,227,892	17,628,150	17,534,170	18,121,620	18,955,220
Budgeted expenditures: Transfer - capital projects Transfer - debt service		8,243,873 6,677,500	6,687,520 10,940,630	11,749,947 10,940,630	8,449,120 9,672,500	9,632,720 9,322,500
Total budgeted expenditure	e <b>s</b>	14,921,373	17,628,150	22,690,577	18,121,820	18,955,220
Budgeted income (loss) Unencumbered cash/fund ba as of January 1	lance	2,306,519 2,849,888	0	(5,156,407) 5,156,407	0	0
Unencumbered cash/fund l as of December 31	balance	5,156,407	0			0

### MULTI-YEAR FUND OVERVIEW - TROLLEY TRUST FUND

FUND: 754

	1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Budgeted revenues: Fare box Charter Advertising Unfunded revenue	2,024 83,776 38,000 0	3,000 72,000 36,000 11,000	2,500 86,000 36,000 0	2,500 86,000 36,000 0	2,500 86,000 36,000 0
Total budgeted revenues	123,800	122,000	124,500	124,500	124,500
Budgeted expenditures: Personal services Contractuals Commodities	81,072 13,233 17,238	89,520 19,400 13,000	90,530 15,590 17,500	90,470 15,590 17,500	90,470 15,590 17,500
Total budgeted expenditures	111,543	121,920	123,620	123,860	123,560
Budgeted income (loss)	12,257	80	880	940	940
Unencumbered cash/fund balance January 1	6,408	6,718	18,665	19,545	20,485
Unencumbered cash/fund balance December 31	18,665	6,798	19,545	20,485	21,425

FUND

754 - TROLLEY TRUST FUND

DEPARTMENT

DIVISION

50 - TROLLEY SYSTEM OPERATONS

1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	11,962	9,200	9,200	9,200	9,200
120	Special Salaries	54,252	65, <b>0</b> 00	65,000	65,000	65,000
130	Overtime	423	. 0	0	0	0
140	Employee Benefits	14,435	15,320	16,330	16,270	16,270
150	Planned Savings	0	0	0	0	0
Subtot	al Personal Services	81,072	89,520	90,530	90,470	90,470
210	Utilities	: 0	0	0	0	• 0
220	Communications	. 0	. 0	0	0	0
230	Transportation and Training	21	30	30	30	30
240	Insurance	10,650	10,650	4,960	4,960	4,960
250	Professional Services	300	0	0	0	عور. 0
260	Data Processing	0	0	0	0	0
270	Equipment Charges	2,137	7,720	10,000	10,000	10,000
280	Buildings and Grounds Charges	2,,0,	0	0	0,000	10,000
290	Other Contractuals	125	1,000	600	600	600
Subtot	al Contractuals	13,233	19,400	15,590	15,590	15,590
310	Office Supplies	0	600	0	0	0
320	Clothing and Towels	. 0	0	0	. 0	0
330	Chemicals	0	200	0	0	. 0
340	Equipment Parts	7,342	3,500	4,500	4,500	4,500
350	Materials	. 0	0	0	. 0.	. 0
360	Equipment Supplies	9,064	7,152	10,000	10,000	10,000
370	Building Parts	0	. 0	0	0	. 0
380	Non-capitalizable Equipment	0	0	0	0	0
390	Other Commodities	832	1,548	3,000	3,000	3,000
Subtota	al Commodities	17,238	13,000	17,500	17,500	17,500
<b>4</b> 10	Land	0	. 0	0	o	0
	Buildings	, 0	· O	0	. 0	0
430	Improvements Other Than Bidgs.	0	0	0	. 0	. 0
	Office Equipment	0	0	.0	0	0
	Vehicular Equipment	0.	. 0	0	. 0	0
460	Operating Equipment	0	0	0	0	0
Subtota	al Capital Outlay	0	. 0	0	0	. 0
	Interfund Transfers	0	0	0	0	0
	Debt Service	0	0	.0	0	0
	Other Nonoperating Expenses	0	. 0	0	0	0
540	Inventory Accounts	0	. 0	0	0	0
Subtota	ol Other			0	• 0	0

754-TROLLEY TRUST FUND **FUND** 16-TRANSIT

DEPARTMENT

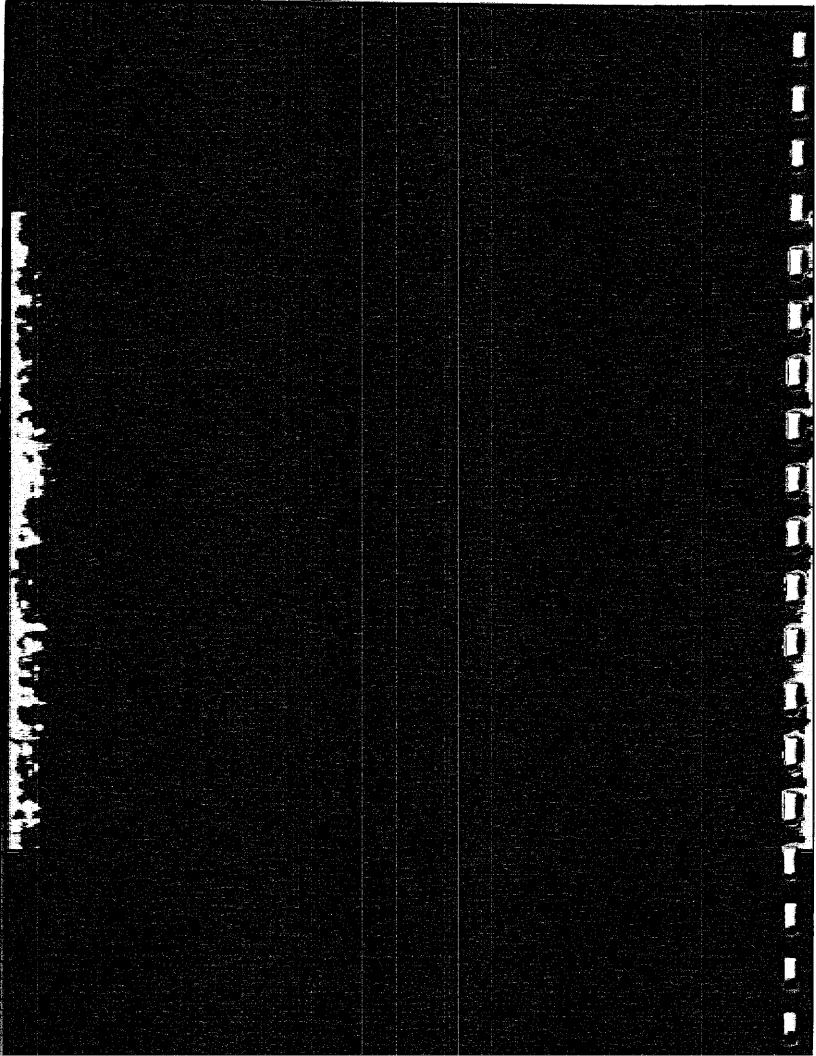
50 - TROLLEY SYSTEM OPERATIONS DIVISION

The Trolley Trust Fund finances the operation of five trolleys. For a current fare of 25 cents (10 cents for youth and handicapped persons) one can ride the lunch express service or the Saturday service (which serves the museums on the rivers, downtown and Old Town). The trolleys also provide weekend service to Old Town. Charter service is also available for \$60 per hour. The trolleys' mission is to help in the revitalization of downtown and provide transportation to citizens and visitors in Wichita, primarily in the downtown area. All trolley costs are funded from this fund. Receipts include fare box revenue, charters and advertising.

	!						
POSITION TITLE	1996	1997	1998	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
ADD: Transit Administration	. :			9,200	9,200	9,200	9,200
TOTAL (City Positions)	0	0	0	9,200	9,200	9,200	9,200
Teamsters - Union Employees							
Bus Operators (2 equivalent) Mechanic (1 equivalent)	2 1	2	2	43,170 21,830	43,170 21,830	43,170 21,830	
TOTAL (Teamster positions)	3	3	3	<b>65,000</b>	65,000	65,000	65,000
TOTAL (All nocitions)	3	3	3	74,200	74,200	74,200	74,200

### Notes

\* Other Information \*



#### **MILL LEVY FACTS**

#### Calculating the City mill levy requirement

A mill is \$1 of tax for every \$1,000 of assessed value on real and personal property. The mill levy is recalculated every year and is based on the tax dollars needed for financing the City budget.

First, the City (the "taxing district") arrives at a total amount for expenditures in the taxing funds. In Wichita these funds are the General Fund and the Debt Service Fund. After expenditure totals are known, all other revenue sources (non-property taxes and fees) are subtracted. The remainder is the amount to be raised from ad valorem (property) taxes.

The tax levy rate is calculated by dividing the total revenue to be obtained from property taxes by the total assessed value for the taxing district. The table below shows the 1997 tax year rates, which are used to finance the 1998 adopted budget.

Tax Rates (Based on 1997 Values) for the 1998 Budget Year

・ ・ ・ ・ ・ ・ ・ ・ ・ ・ ・ ・ ・ ・ ・ ・ ・ ・ ・	
	<b></b>
Assessed valuation (\$)	
	The Control of the Control of the Control of the Control of Control of the Contro
	REAL PROPERTY OF THE PROPERTY
Tax Dollars to	
- The Light Adales of the Relation of the Committee of th	alika inakalatan, sancis sa katu ya manga. Manataka inaka ing inaka katu basa inaka kata kata sa ka
	nguencies) Mill Levy
(Including Deli	illing in the second of the se
그 1. 그는 보니 네트를 하고 하는데, 되는 하고요요~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~	
General Fund 4444 35.601.	440 (442 to the transfer of the college 21,232 (4)
General Fund 44-4-4-4-4-4-4-4-4-4-4-4-4-4-4-4-4-4-4	
一个人。	
Debt Service Fund	970
Debt Service Fund	
	Salate alla TS 1978 (Per Mineropet Maria Million 2000 Unit, 1981) Million 2001 (Maria Mineropet 1971) (Mineropet 1971)
	###YCH: 호스 플러스 프로그는 ^^ '안 ^^
and the second of the state of the first term of the first of the control of the second of the secon	
	410
Total 52,357	41U::::::::::::::::::::::::::::::::::::
	表表 [8] T.C.J. (1) (1) A. M. A. M. M. M. M. M. M. M. M. M. M. M. M. M.
	the figure of the first of the second

A City residential property owner will pay taxes to support the City budget, based on the market value of the owner's property, times the assessment ratio (11.5% for residential property), times the tax levy rate (mills divided by 1,000), as illustrated in the three examples below. Rates for other properties are: commercial, 25%; real used by nonprofits, 12%; public utility, 33%; vacant lots, 12%; agricultural use, 30%; all others, 30%.

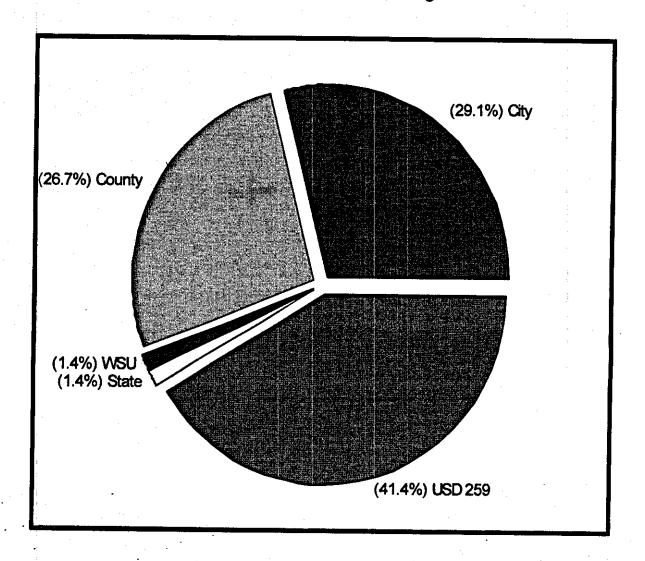
Market Value X Assessment X City Tax Levy = Estimated City Taxes Due	
Market Value X Assessment X City Tax Levy = Estimated City Taxes Due	
Market Value X Assessment X City Tax Levy = Estimated City Taxes Due	
The state of the s	
\$50,000 X X 111,5% X 0.031225 = \$180	
\$50,000 X 14.5% X 0.031225 = \$180	
\$50,000 X X 111.5% X 0.031225 = \$180	
\$75,000 X 11.5% X 0.031225 = \$270	
\$100,000 X 11,5% X 0.031225 = \$359	
	-
\$100,000 X 11.5% X 0.031225 = \$359	

The assessed value is the market value times the classification rate. For example, the assessed value of a \$50,000 home (for purposes of taxation) is \$50,000 times 11.5%, or \$5,750.

The City mill levy, plus the taxes for other taxing districts (Sedgwick County, USD #259, and the state), comprise the Wichita residential property owner's local tax obligation. For the 1998 budget year, most Wichita residential property owners are assessed at the following rate:

The state of the s	ALL TEXASE PROTECTION OF THE PROPERTY OF
Taxing District Tax Lew Rate Percent of Total	· 图44 医双下颌部侧侧
Taxing District Tax Levy Rate Percent of Total	- was properly the
	arabata, atrodoredabiliani, -
City of Wighta 31,225 29%	Comment CECSTANTERS, 19
City of Wichita 31.225	uritha fa folia 197 i j
一直是多数数据的 <del>是人类,不是多是是一种企业,是数数数据的是是是一种</del> 的人,就是是一种的人,但是一种的人,也是一种的人,也是一种的人,也是一种的人,也是一种的人,但是	
一点点:"我是 <del>你们就是一个时间,我们就是一个时间,我们就是一个人的,我们是一个人的人的人的人的人的人的人的人</del> 的人,这个人的人的人,这个人的人的人的人,这一点点点,不	Barriet Germanie
一个大手,一个大手,一个大手,一个大手,一个大手,一个大手,一个大手,一个大手,	- LE-1-616 XX E8
	54,743, 48,0075,35
Sedgwick County 28%	BY NOT A SHOULD REPORT OF
	The British of the Control of
- 大学 英雄 (1984年) 2013年 1985年	a Miller Community of the entire
- 大門門 - 14数 282 開発 <b>で変す 複数 数</b> 型 2014 日本日本 2014 日本日本日本日本日本日本日本日本日本日本日本日本日本日本日本日本日本日本日本	Constitution and the
一、声:And Masser A E 通過機能使用 28 例如,因为是不为,你在为一点的原外,我还是我的原理也上面上面的。这一句,一句,一句的话,一句话是是不知	uditolile≒ dokuyaka
U.S.D. 259 44.383	igragija intersiris izlikacija.
	ASHTYPPOTENT CONTRACTOR
	足量 の過去に関係して
	at a production was the state of
State 1%	
State	AND SANDAR CO.
一个人。她们是这种是一个人的人,我们就是一个人的人,我们就是一个人的人,我们就是一个人的人的人,我们就是一个人的人的人,我们就是一个人的人,我们就是一个人的人的	* bir - /6/(-*)#1_8/(-)[3/(-)]
	<b>副発音は表示性を対したる。</b>
	BOOK BUILDING BELLEVIATION
100%	
100% Total	Sular i saturak filabili.
The state of the s	

## Mill Levy for Wichita Residential Property Owner 1997 Taxes for 1998 Budget



Annı	Annual Increase in Assessed Valuation for the City of Wichita							
Tax Year	Budget Year	Assessed Value (millions)	Annual Change (%)					
1993	1994	1,489.3	-1.5					
1994	1995	1,528.8	2.7					
1995	1996	1,545.8	1.1 .					
1996	1997	1,604.2	3.8					
1997	1998	1,676.8	4.5					

## COMPUTATION OF AGGREGATE TAX LEVY LIMITATION (TAX LID)

### 1997 Tax for 1998

Total 1988 tax levies for functions under the tax lid	\$16,894,311
Adjustment for territory added in 1990 through 1997	90,547
Adjustment for new improvements and personal property in 1990 through 1997	3,849,626
Estimated aggregate tax levy limitation (tax lid) for the 1998 budget	20,834,484
Exempt functions included in funds under the tax lid in the adopted 1998 budget	
Employee benefits	19,186,600
Tort liability	614,050
Maximum levies for funds under the aggregate tax levy limitation (tax lid) in the adopted 1998 budget	40,635,134
Less: Property tax to be levied under the lid in the adopted 1998 budget	(35,601,421)
Total amount available under lid (margin)	5,033,713
Estimate of dollars available under the lid for additional expenditures (margin, less 5% delinquency allowance)	\$4,782,030

#### 1996 TAXES LEVIED FOR 1997 Selected Kansas Cities

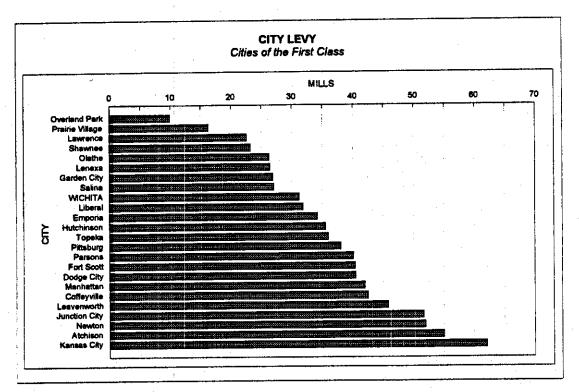
### Cities of the First Class:

	1996	City Levy
City	Population	(in mills)
Overland Park	125,225	10.0
Prairie Village	23,056	16.4
Lawrence	71,721	22.7
Shawnee	40,471	23.3
Garden City	24,902	25.2
Olathe	72,455	25.9
Lenexa	36,990	26.5
Salina	44,167	26.9
Wichita	310,238	31.2
Liberal	16,949	31.9
Emporia	25,522	34.2
Hutchinson	39,770	35.6
Topeka	120,646	36.1
Pittsburg	18,483	38.1
Parsons	11,474	40.1
Fort Scott	8,087	40.5
Dodge City	22,033	40.5
Manhattan	43,693	42.1
Coffeyville	12,191	42.1 42.5
Leavenworth	42,250	
Junction City	20,380	45.8
Newton	17,012	51.7
Atchison	10,639	52.1
Kansas City	142,630	55.1
· ····································	142,030	62.1

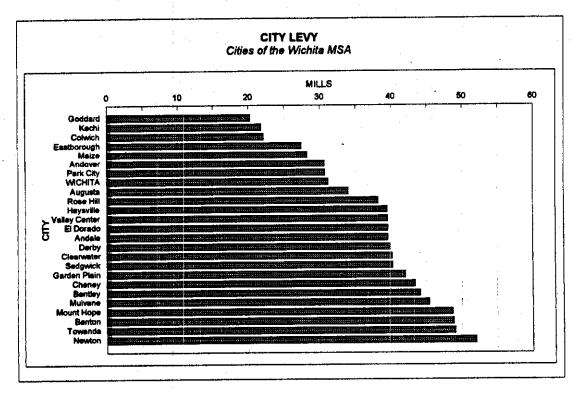
#### Selected Cities of the Wichita MSA:

City	1996	City Levy
Goddard	Population	(in mills)
	1,864	20.3
Kechi	827	21.8
Colwich	1,134	22.2
Eastborough	885	27.4
Maize	1,666	28.3
Andover	4,991	30.7
Park City	5,375	30.8
Wichita	310,238	31.2
Augusta	8,439	34.0
Rose Hill	2,986	38.3
Haysville ·	8,561	39.5
Valley Center	3,942	39.6
El Dorado	12,032	39.6
Andale	638	39.6
Derby	16,588	39.9
Clearwater	2,165	40.2
Sedgwick	1,473	
Garden Plain	916	40.2
Cheney	2,033	42.1
Bentley	·	43.4
Mulvane	411	44.2
	3,782	45,4
Mount Hope Benton	1,092	48.7
	724	48.9
Towanda	1,431	49.1
Newton	17,012	52.1

SOURCE: Kansas Government Journal



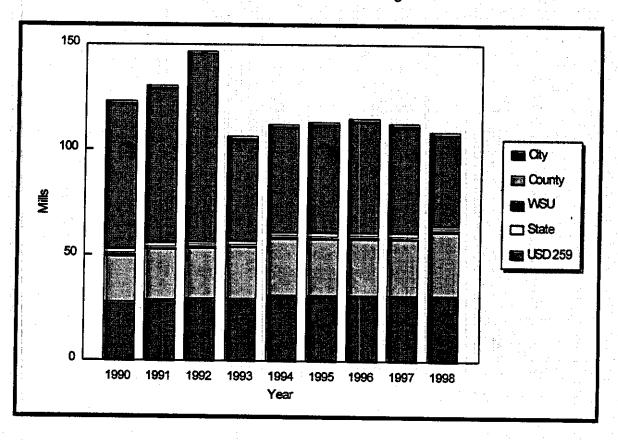
Wichita has a lower city mill levy than fifteen (15) of Kansas' twenty-four (24) cities of the first class.



SOURCE: Kansas Government Journal

Wichita has a lower city mill levy than seventeen (17) of twenty-five (25) cities in the Wichita MSA.

### Mill Levy for Wichita Residential Property Owner 1997 Taxes for 1998 Budget



Mill Levies for Wichita Property Tax Payer 1990 - 1998 (Budget Years)						
Budget Year	City	County	WSU	State	USD 259	Total
1990	28.015	21.715	1.396	1.500	69.975	122.601
<b>19</b> 91	<b>29.268</b>	23.423	1.452	1.500	74.712	130.355
1992	29.607	23.831	1.499	1.500	90.203	146,640
1993	29.594	24.235	1.501	1.500	49.590	106.420
<b>19</b> 94	31.472	26.666	1.500	1.500	51.143	112.281
1995	31.290	26.622	1.500	1.500	52.508	113.420
1996	31.443	26.660	1.500	1.500	53.609	114.712
1997	31 <i>.2</i> 47	26.561	1.500	1.500	51.874	112.682
<b>199</b> 8	31.225	28.696	1.500	1.500	44.383	107.304

#### **BUDGET FACTS**

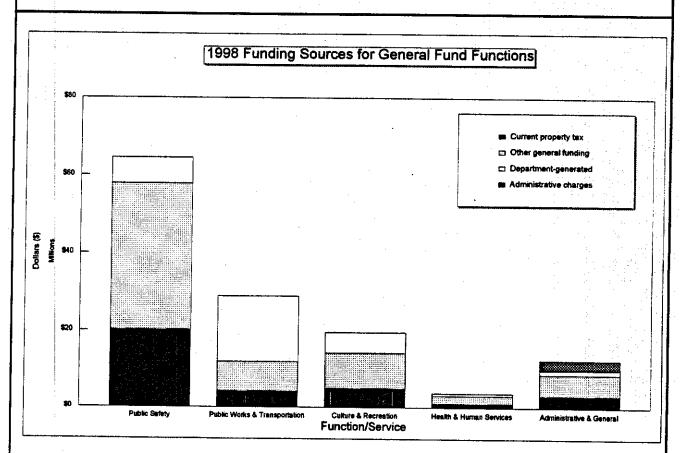
1998 City property tax subsidies for General Fund operations...

The property tax subsidy is the amount left after all other revenue sources are allocated and subtracted. Other revenues include those directly generated by the department, administrative services provided to non-General Fund departments, and general sources (for example, franchise fees and local sales tax).

	1998 ADOPTE	D BUDGET	Tax support by owner	Tex support by owner	Tex support by owner
Department	Property Tax Subsidy	Total Property Tex Levied (\$)*	of home valued at \$50,000	of home valued at \$75,000	of home valued at \$100,000
		0.45.004.000	\$45.51	\$68.26	\$91.02
Police	\$12,598,830	\$13,261,930	<b>*</b>	39.89	53.19
Fire	7,362,370	7,749,860	26.59		21.79
Park	3,016,380	3,175,140	10.90	16.34	
Public Works & Flood Control	3,118,850	3,283,000	11.27	16.90	22.53
Nondepartmental	1,760,900	1,853,580	6.36	9.54	12.72
Library	1,647,540	1,734,250	5.95	8.93	11.90
Transit	1,121,940	1,180,990	4.05	80.8	8.11
City-County Health & Animal Control	1,017,360	1.070.910	3.67	5.51	7.35
Finance	578,410	608,850	2.09	3.13	4.18
Art Museum	413,270	435.020	1.49	2.24	2.99
Municipal Court	285,300	300,320	1.03	1.55	2.06
Law .	197,130	207,510	0.71	1.07	1.42
Planning .	184,090	193,780	0.66	1,00	1.33
General Government	174,210	183,380	0.63	0.94	1.26
City Manager	172,260	161.330	0.62	0.93	1.24
	96.680	101,770	0.35	0.52	0.70
City Council Human Services	75,830	79,820	0.27	0.41	0.55
·	:				
General Fund	33,821,350	35,601,440	122.17	183.26	244.34
Debt Service Fund	15,918,170	16,755,970	57.50	86.25	115.00
TOTAL CITY TAX BILL	\$49,739,520	<b>\$</b> 52,367,410	\$179.67	\$269.51	\$359.34

<sup>\*</sup> The total levy includes a delinquency allowance of 5%. The City levy, expressed in mills, is 31.225 (General Fund and Debt Service Fund). It is based on an assessed valuation of \$1,576,786,389.





## 1998 Funding Sources for General Fund Budgets, Presented by Function

Funding Source	Public Safety	Public Works/ Transportation	Culture and Recreation	Health and Human Services	Administration and General	Total
Current property taxes:	• • •					
Dollars (1000s)	\$20,246,496	\$4,240,791	\$5,077,192	\$1,093,198	\$3,163,673	\$33,821,350
Percent of budget	31%	15%	26%	29%	25%	26%
Other general funding:						
Dollars (1000s)	37,655,164	7,792,919	9,329,898	2,008,872	5,813,597	62,600,450
Percent of budget	58%	27%	47%	54%	46%	48%
Department-generated:				•		
Dollars (1000s)	6,617,420	17,000,150	5,272,390	649,000	1,148,860	20 607 000
Percent of budget	10%	59%	27%	17%	9%	30,687,820 24%
Administrative charges:						
Dollars (1000s)	0	. 0	0	0	2 500 700	2 500 700
Percent of budget	0%	0%	0%	0%	2,509,790 20%	2,509,790 2%
Total funding	\$64,519,080	\$29,033,860	\$19,679,480	\$3,751,070	\$12,635,920	\$129 619 410

#### **BUDGET LAW**

(Kansas Statutes Annotated)

79-1973. Temporary suspension of statutory fund and aggregate levy limitations on taxing subdivisions.

(a) In 1983, all existing statutory fund and aggregate levy limitations on taxing subdivisions are suspended. In such year, any taxing subdivision is authorized either to levy taxes upon tangible property which produces an amount not in excess of the amount which was authorized to be levied by such taxing subdivision in the next preceding year or levy taxes upon tangible property at a rate not exceeding the existing statutory fund or aggregate levy limitation. The tax levy required to produce the amount allowed by the provisions of this subsection shall be the levy limit for 1986, 1987 and 1988 unless such tax levy is less than the existing statutory fund or aggregate levy limitation, in which case such statutory fund or aggregate levy limitation shall apply.

(b) As used in this section, "taxing subdivision" means every taxing district in the state other than the state.

(c) Nothing in this act shall apply to the limitations on aggregate tax levies imposed by the provisions of K.S.A. 79-5001 to 79-5016, inclusive, and amendments thereto.

79-2925. Budgets of taxing bodies; application of act; exceptions; definitions.

(a) This act shall apply to all taxing subdivisions or municipalities of the state, except: (1) Townships in counties having the county road unit system which have an annual expenditure of less than two hundred dollars; (2) any money received by such taxing subdivision or municipality as a gift or bequest; (3) Any revolving fund set up for the operation of a municipal airport. Any city, board of park commissioners, or other agency designated and authorized to operate a municipal airport is hereby authorized to set up a revolving fund for use as an operating fund, either out of the budget or out of the receipts from the operation of such airport, in an amount as may be reasonable and necessary as an operating fund for the efficient and business-like operation of such airport. financial transactions of said airport shall be audited in accordance with the minimum standard audit program preserved by the director of accounts and reports as other municipal funds. arising from the operation of the airport after the payment of all necessary operating expenses and the establishment of the revolving fund shall be applied to reduce the tax levy for the budgeted fund under which the operation of such airport is financed; (4) any special recreation facilities reserve set up by the board of park commissioners in any city for the repair, replacement, or addition to the recreation facilities of such city. The financial transactions of said recreation facilities shall be audited in accordance with the minimum standard audit program prescribed by the director of accounts and reports as other municipal funds. Profits arising from the coliseum events fund and the coliseum concessions, after the payment of all necessary expenses, and the establishment and maintenance of such special recreation facilities reserve shall be applied to reduce the tax levy for the budget fund under which the operation of such recreation facilities is financed; and (5) any special recreation facilities fund set up by the board of county commissioners for the operation of a county coliseum. The financial transactions of the special recreation facilities fund shall be audited in accordance with the minimum standard audit program prescribed by the director of accounts and reports as other municipal funds. Moneys derived from the operation of a county coliseum and deposited in the special recreation facilities fund shall be applied to reduce the tax levy for the budget fund under which the operation of such county coliseum is financed.

(b) Whenever the term "fund" is used in this act it is intended to have reference to those funds which are authorized by statute to be established. "Fund" is not intended to mean the individual budget items of a fund, but is intended to have reference to the total of such individual items.

(c) Whenever the term "director" is used in this act it shall mean the state director of property valuation.

79-2926. Budget forms prescribed; furnished by of accounts and reports; duties of director The director of accounts and certain officers. reports shall prepare and prescribe forms for the annual budgets of all taxing subdivisions or municipalities of the state. Such forms shall show the information required by this act and by K.S.A. 1973 Supp. 79-4401 et seq. [\*], necessary and proper to fully disclose complete information as to the financial condition of such taxing subdivision or municipality, and the receipts and expenditures thereof, both past and anticipated. All such budget and tax levy forms shall be printed by the director. The director shall deliver the forms for all school districts to the clerk of the board of education of each school district.

The forms for all other taxing subdivisions or municipalities of the state shall be delivered by the director to the county clerk of each county, who shall immediately deliver the same to the presiding officer of the governing body of the said respective

taxing subdivisions or municipalities within the county. Whenever in article 29 chapter 79 of Kansas Statutes Annotated the words state auditor or auditor of state, or words of like effect, occur, the same shall mean director of accounts and reports.

### **BUDGET LAW (cont.)**

Itemized budget; parallel columns showing corresponding Items and revenue; non-appropriated balances; balanced budget The governing body of each taxing subdivision or municipality shall meet not later than the first day of August of each year, and shall prepare in writing on forms furnished by the director of accounts and reports a budget itemized and classified by funds and showing amounts to be raised by taxation and from other sources for the ensuing budget year. The budget shall show in parallel columns, all amounts and items to be expended for the ensuing budget year and the amounts appropriated for corresponding or other items during the current budget year and amounts expended for corresponding or other items during the preceding budget year. The budget for each fund shall not include any item for sundry or miscellaneous purposes in excess of 10% of the Except for school districts, municipal universities and community colleges, the budget for each fund may include a nonappropriated balance of not to exceed 5% of the total of each fund.

The budget shall show in parallel columns the amount of revenue actually received from taxation and from other sources, with the amount from each source separately stated for the preceding budget year and the amount actually received and estimated to be received from taxation and from sources other than direct taxation with the amount for each source separately stated for the current budget year and also the amount estimated to be received during the ensuing budget year, with the amount estimated to be received during the ensuing budget year, with the amount estimated to be received from each source separately stated. The budget of expenditures for each fund shall balance with the budget of revenues for such fund and that portion of the budget of revenues to be derived from ad valorem property taxation shall not exceed the amount of tax which can be raised by any fund limit or aggregate limit placed upon such fund.

79-2929. Proposed budget; amendments; public hearing; notice, publication and contents. Prior to the filing of the adopted budget with the county clerk, the governing body of each taxing or political subdivision or municipality shall meet for the purpose of answering and hearing objections of taxpayers relating the proposed budget and for the purpose of considering amendments to such proposed budget. The governing body shall give at least 10 days' notice of the time and place of the meeting by publication in a weekly or daily newspaper of the county having a general circulation therein. Such notice shall include the proposed budget and shall set out all essential

items in the budget except such groupings as designated by the director of accounts and reports on a special publication form prescribed by the director of accounts and reports and furnished with the regular budget form. The notice of a governing body of any taxing subdivision or municipality having an annual expenditure of \$500 or less shall specify the time and place of the meeting required by this section but shall not be required to include the proposed budget of such taxing subdivision or municipality.

79-2930. Submission of adopted budgets and additional information pertaining thereto to county clerk; duties of county clerk; limitation on taxes levied, exception.

(a) Two copies of the budget certificate giving the amount of ad valorem tax to be levied and the total amount of the adopted budget of expenditures by fund, along with itemized budget forms for each and every fund and proof of publication of the notice of budget hearing containing the budget summary shall be presented to the county clerk within the time prescribed by K.S.A. 79-1801 as amended. Where action has been taken under any statute to increase the amount of tax to be levied authorized by law, a statement showing the increased amount or tax levy rate voted, or a copy of the charter resolution or ordinance making the change, shall be attached to the budget year the change is in effect.

(b) The county clerk shall make any reductions to the ad valorem tax to be levied, compute the tax levy rates based on the final equalized assessed valuation, and enter such on the budget certificate before attesting the budget. A copy of all budgets for taxing subdivisions of the county, properly attested, shall be filed with the director of accounts and reports, along with a copy of the tax levy rate summary required of the county treasurer by K.S.A. 79-2002, and amendments thereto.

(c) Each fund of the adopted budget certified to the county clerk in no event shall exceed the amount of ad valorem tax to be levied and the proposed expenditures of such fund in the proposed budget as originally published. The governing body of each taxing subdivision shall not certify an amount of ad valorem taxes to be levied that is in excess of any tax levy rate or amount limitations or any aggregate tax levy limitations. The governing bodies, in fixing the amount may take into consideration and make allowance for the taxes which may not be paid, such allowance, however, shall not exceed by more than 5% the percentage of delinquency for the preceding tax year.

79-2933. Time for budget hearing; adoption; validity of levies. The hearing herein required to be held upon all budgets by all taxing subdivisions or municipalities of the state shall be held not less than ten (10) days prior to the date on which they shall certify their annual levies to the county clerk as

### **BUDGET LAW (cont.)**

required by law. After such hearing the budget shall be adopted or amended and adopted as amended, but no levy shall be made until and unless a budget is prepared, published and filed, but no levy of taxes shall be invalidated because of any insufficiency, informality, or delay in preparing, publishing and filing said budget.

Funds appropriated by budget; 79-2934. duties of clerks and officers; balance distribution of tax proceeds. The budget as approved and filed with the county clerk for each year shall constitute and shall hereafter be declared to be an appropriation for each fund, and the appropriation thus made shall not be used for any other purpose. No money in any fund shall be used to pay for any indebtedness created in excess of the total amount of the adopted budget of expenditures for such fund. Any balance remaining in such fund at the end of the current budget year shall be carried forward to the credit of the fund for the ensuing budget year. The clerk or secretary of each taxing subdivision or municipality shall open and keep an account of each fund, showing the total amount appropriated for each fund, and shall charge such appropriation with the amount of any indebtedness created at the time indebtedness is incurred. If any indebtedness is reimbursed during the current budget year and the reimbursement is in excess of the amount which was shown as reimbursed expense in the budget of revenues for the current budget year, the charge made shall be reduced by the amount of the reimbursement.

No part of any fund shall be diverted to any other fund, whether before or after the distribution of taxes by the county treasurer, except as provided by law. The county treasurer shall distribute the proceeds of the taxes levied by each taxing subdivision in the manner provided by K.S.A. 12-1678a, and amendments thereto.

79-2935. Creation of indebtedness in excess of budget unlawful; exceptions. It shall be unlawful for the governing body of any taxing subdivision or municipality in any budget year to create an indebtedness in any manner or in any fund after the total indebtedness created against such fund shall equal the total amount of the adopted budget of expenditures for such fund for that budget year. Any indebtedness incurred by the governing body or any officer or officers of such taxing subdivision or municipality in excess of said amount shall be void as against such taxing subdivision or municipality; Provided, That indebtedness may be created in excess of the total amount of the adopted budget of expenditures for the current budget year only when payment has been

authorized by a vote of the municipality, or when provision has been made for payment by the issuance of bonds, or when provision has been made for payment by the issuance of warrants authorized by the commission in accordance with the provisions of K.S.A. 79-2938, 79-2939 and 79-2940.

79-2936. Removal from office for violation. Any member of the governing body, or any other officer of any taxing subdivision or municipality of the state, who violates any of the provisions of this act shall be subject to removal from office.

#### CASH-BASIS LAW

(Kansas Statutes Annotated)

10-1101. Definitions. The following words, terms and phrases, when used in this act, shall have the meanings respectively ascribed to them in this section, except in those instances where the context clearly indicates a different meaning:

- (a) "Municipality" means any county, township, city, municipal university, school district, community college, drainage district and any other taxing district or political subdivision of the state which is supported with tax funds.
- (b) "Governing body" means the governing body of a municipality.
- (c) "Person" means any person, partnership, association or corporation.
- (d) "Claim" means any claim arising on contract express or implied, or a claim determined by final judgment, but shall not include claims arising from alleged tort or negligence on the part of the municipality.
- 10-1102. Cash basis for municipalities. All municipalities are required to pay or refinance their valid indebtedness as in this act provided, in the manner and at the times herein set forth, and to contract no indebtedness after May 1, 1933, except as herein provided. It is hereby declared that the purpose of this act is to provide for the funding and payment of all legal debts and obligations except present bonded indebtedness of all municipalities and for the future conduct of the financial affairs of such municipality upon a cash basis.
- 10-1112. Issuance of warrants and other evidences of indebtedness unlawful. Unless otherwise provided in this act, it shall be unlawful after May 1, 1933, for the governing body of any municipality to create any indebtedness in excess of the amount of funds actually on hand in the treasury of such municipality at the time for such purpose, or to authorize the issuance of any order, warrant, or check, or other evidence of such indebtedness of such municipality in excess of the funds actually on hand in the treasury of such municipality at the time for such purpose.

10-1113. Creating indebtedness in excess of funds unlawful: exceptions. Unless otherwise provided in this act, it shall be unlawful after May 1, 1933, for any member of any governing body of any municipality to knowingly vote for or in any manner aid or promote the passage or adoption of any order, motion, ordinance, resolution, legislation or other act of said governing body, creating an indebtedness in excess of the amount of funds actually on hand in the treasury of such municipality at the time for such purpose, or to knowingly vote for the drawing of any order, warrant or check, or other evidence of such indebtedness on the treasury of said municipality, in payment of any such

indebtedness, in excess of the amount of funds actually on hand in the treasury at the time for such School districts and community junior colleges, may, however, issue cancelable purchase orders for school supplies and equipment, school buses, books purchased in conjunction with textbook rental programs and data processing equipment in advance of the budget year during which moneys will become available to pay for such purposes, but contracts for the purchase of such school supplies and equipment, books, buses and data processing equipment cannot be entered into except during the budget year in which moneys will become available for such purchases and risk of loss and title thereto shall not pass to the school district or community junior college prior to entering into such contracts. Issuance of such a cancelable purchase order shall not constitute indebtedness within the meaning of K.S.A. 79-2935.

10-1114. Clerks not to issue or sign orders. Unless otherwise provided in this act, it shall be unlawful after May 1, 1933, for the clerk or secretary of any governing body of any municipality to knowingly issue, attest, sign or countersign any order, warrant, check or other evidence of indebtedness, on the treasury of the municipality, in payment of any indebtedness of such municipality created by the governing body of such municipality in excess of the amount of funds actually on hand in the treasury of such municipality at the time for such purpose.

10-1115. Treasurers not to pay orders. Unless otherwise provided in this act, it shall be unlawful after May 1, 1933, for the treasurer of any municipality to knowingly pay any order, warrant, check or other evidence of indebtedness out of the treasury of such municipality in excess of the amount of funds actually on hand in the treasury at the time for such purpose.

10-1116. Limits of indebtedness may be exceeded, when; creating indebtedness in violation of act unlawful. (a) The limits of indebtedness prescribed under the provisions of article 11 of chapter 10 of Kansas Statutes Annotated may be exceeded when: (1) Payment has been authorized by a vote of the electors of the municipality; (2) provision has been made for payment by the issuance of bonds or temporary notes as provided by law; (3) provision has been made for payment by the issuance of no-fund warrants authorized by law and in the manner, and limited in amount as prescribed by law; (4) provision has been made for a revolving fund for the operation of any municipal airport financed and sustained partially or wholly by fees, rentals, proceeds from the sale of merchandise or charges for rendering services, received from the users of such airport; or (5) provision has been made for payment pursuant to a service agreement entered into pursuant to K.S.A. 12-5503.

### **CASH-BASIS LAW (cont.)**

(b) Notwithstanding any other limits of indebtedness prescribed under the provisions of article 11 of chapter 10 of Kansas Statutes Annotated, the following funds shall have as a limit of indebtedness an amount equal to 100% of the accrued revenue of the current fiscal year plus any balances carried forward, cash reserves, intergovernmental grants, and sums advanced to qualify for intergovernmental grants: (1) Special recreation facilities reserve funds set up by any board of park commissioners or any municipality for a revolving fund for the repair, replacement or addition to recreation facilities; (2) enterprise funds set up in any municipality to account for the financing of self-supporting activities of governmental units which render services on a user charge basis to the general public, such as municipal utilities engaged in the provision of water, electricity and natural gas and sanitary sewer systems which are financed by user charges; or (3) intragovernmental service funds or working capital funds established in any municipality to finance and account for services and commodities furnished by a designated agency of a governmental unit to other departments of the same governmental unit such as funds established for central garages and motor pools, central printing and duplicating services and central purchasing and stores departments.

The board of education of any school district, the board of regents of any municipal university or the board of trustees of any community college may enter into contracts for teachers and other necessary employees and for continuing operating expenses in excess of the amount of funds actually on hand for that purpose. The limit of indebtedness provided by this section shall never exceed 100% of the amount actually expended for school purposes for the last preceding fiscal year during which school was conducted.

(c) It shall be unlawful for any member of the governing body of any municipality, as defined in K.S.A. 10-1101, and amendments thereto, to knowingly vote for or in any manner aid or promote the entering into of any contract or the creation of any other indebtedness in violation of the provisions of this section.

municipal utilities; Issuance of no-fund warrants; drought emergencies. The provisions of this act shall not apply to expenditures in excess of current revenues made for municipally owned and operated utilities out of the fund of such utilities, caused by, or resulting from the meeting of, extraordinary emergencies including drought emergencies. In such cases expenditures in excess of current revenues may be made by declaring an extraordinary emergency by resolution adopted by the governing body and such resolution shall be pub-

lished at least once in a newspaper of general circulation in such city. Thereupon, such governing body may issue interest bearing no-fund warants on such utility fund in an amount, including outstanding previously issued no-fund warrants, not to exceed 25% of the revenues from sales of service of such utility for the preceding year. Such warrants shall be redeemed within three years from date of issuance and shall bear interest at a rate of not to exceed the maximum rate of interest prescribed by K.S.A. 10-1009, and amendments thereto. Upon the declaration of a drought emergency, the governing body may issue such warrants for water system improvement purposes in an amount not to exceed 50% of the revenue received from the sale of water for the preceding year. Such warrants shall be redeemed within five years from the date of issuance and shall bear interest at a rate not to exceed the maximum rate of interest prescribed by K.S.A. 10-1009 and amendments thereto.

Lease, lease-purchase or install-10-1116b. ment-purchase agreements; agreements for electric interconnection or transmission facilities: when allowed under cash-basis law. Nothing in the provisions of K.S.A. 10-1101 et seq., amendments thereto, shall prohibit a municipality from entering into (1) an agreement to pay for electric interconnection or transmission facilities or service, (2) a lease agreement, without an option to buy, or (3) a lease-purchase agreement, if any of such agreements specifically state that the municipality is obligated only to pay periodic payments or monthly installments under the agreement as may lawfully be made from (a) funds budgeted and appropriated for that purpose during such municipality's current budget year or (b) funds made available from any lawfully operated revenue producing source. For the purpose of this act, a lease-purchase agreement shall include a lease with an option to buy or an installment-purchase agreement.

10-1116c. Lease-purchase agreements; conditions; protest petition and election, when. Any lease-purchase agreement entered into pursuant to this act shall be subject to the following conditions:

- (a) If the proposed agreement is for a term exceeding the current fiscal year of the municipality, it shall be approved by a majority vote of all members of the governing body.
- (b) If the proposed agreement involves the acquisition of land or building, is for a term of three or more years, and provides for payments in any year in excess of 3% of the total amount budgeted by the municipality for expenditure during the current year, excluding debt service, a notice thereof specifying the purpose and the total of all payments shall be published once each week for two consecutive weeks in a newspaper of general circulation with such municipality. If, within 30 days following the

### **CASH-BASIS LAW (cont.)**

last publication, of such notice, a petition in opposition to the agreement signed by not less than 5% of the qualified voters of such municipality is filed with the appropriated county election officer, no such agreement shall take effect unless and until the same is approved by a majority of the qualified voters of such municipality voting at an election thereon. Any such election shall be called and held in accordance with the provisions of K.S.A. 10-120, and amendments thereto, or in accordance with the provisions of the mail ballot election act.

(c) If the proposed agreement is for a term exceeding the current fiscal year of the municipality, the agreement shall specify the following: (1) The amount or capital cost required to purchase the item if paid for by cash, (2) the annual average effective interest cost, and (3) the amount included in the payments for service, maintenance, insurance or other charges exclusive of the capital cost and interest cost.

10-1117. Clerk or secretary; record of moneys; contracts and indebtedness of municipality; records of orders, warrant checks; exhibition of records upon request; notice. The clerk or secretary of every municipality shall keep a record of the amount of money in the treasury and each particular fund and shall keep a record of all indebtedness and contracts creating a liability against the municipality. In such, records there shall be shown the date of the making of the contract or the creation of the debt, the amount of the contract or debt, the time payable, and the particular fund from which payment is to be made. Such clerk or secretary shall also keep a record of each order, warrant check or check, drawn on the treasury and paid, giving the date of payment. Such clerk or secretary shall, upon the request of any person, exhibit such records to such person and any per- son contracting with the municipality shall be chargeable with knowledge of what such records contain.

10-1118. Treasurer; record of moneys on hand in each fund; exhibition of record or statement in writing. The treasurer of every municipality shall keep a record of the amount of money on hand in the treasury, which record shall show at all times the amount of money in each particular fund. Such treasurer shall, upon the request of any person, exhibit such record to such person or give such person a statement in writing, showing the balances on hand in each of the funds of the municipality.

10-1119. Void contracts and orders. Any contract entered into between the governing body of any municipality and any person, which violates the provisions of this act, shall be void, and any order, warrant, check or other evidence of indebtedness drawn on the treasurer of any municipality in viola-

tion of the provisions of this act shall be void.

10-1120. Excess tax levying not basis of protest. The levying of a tax by any municipality which raises more money than is used or needed for the tax year shall not be basis of a protest by any taxpayer and all such protests shall be of no force or effect.

10-1121. Penalties for violations. Any member of any governing body of any municipality or any clerk or secretary or treasurer of any governing body of any such municipality who shall knowingly violate any of the provisions of this act shall be guilty of malfeasance in office and shall, by such violation, be subject to be removed from office and in addition any member of such governing body or clerk or secretary or treasurer of such municipality who shall violate any of the provisions of this act, or neglect or refuse to perform any duty herein imposed, shall be deemed guilty of a misdemeanor, and upon conviction thereof in a court of competent jurisdiction shall be subject to a fine of not less than \$10 nor more than \$1,000.

10-1122. Invalidity of part. Should the courts declare any section, clause or provision of this act unconstitutional, the decision shall affect only the section, clause or provision so declared to be unconstitutional, and shall not affect any other section, clause or provision of this act.

## **ECONOMIC INDICATORS**

Wichita State University Center for Economic Development and	Rate
Business Research (CEDBR)	
Projected percent change December, 1996, to December, 1997, Wichita MSA:	
Total employment	3.00%
Manufacturing employment	6.00%
Other employment	2.10%
Projected annual average change (percent) 1998 through 2002:	
Total employment	2.30%
Manufacturing employment	1.40%
Other employment	2.60%
U.S. Department of Labor consumer price Index (12/31/96):	
U.S. City average	3.30%
North central urban cities (50,000 - 360,000 population)	4.10%
City of Wichita Financial Trends 1998 - 2002 (selected examples):	
Actual growth in assessed valuation for the 1997 budget year	4.45%
Projected annual growth in assessed valuation, 1998 - 2002	3.00%
Growth in local sales tax in 1998 through 2002	4.60%
Annual increase in revenues from rental rates, and sales and services (user fees)	1.20%
Annual increase in revenues from licenses and permits	2.40%
Projected growth in General Fund expenditures in 1998, including continuation of public safety and court initiatives, and transit subsidy	2.69%
Projected growth in General Fund expenditures (1998 - 2002)	2.69% to 4.71%
Annual interest earnings in fund balance and current revenues in City funds	5.00% to 5.25%

### WICHITA STATE UNIVERSITY WICHITA/SEDGWICK COUNTY 1.5 MILL LEVY BUDGET

	1998 ADOPTED		1998 ADOPTED	1998 ADOPTED
	CITY		COUNTY	TOTAL
Revenue (mill levy taxes)	2,858,665		952,888	3,811,553
Budgeted expenditures:				
Capital improvement				
Debt service	1,233,147		337,715	4.670.000
	.,		337,713	1,570,862
Total capital improvement	1,233,147	9	337,715	1,570,862
Student support	:		•	
Undergraduate support	634,500		244 500	0.40.000
Urban assistantships	38,250		211,500 12,750	846,000
Graduate fellowships	92,475		30,825	51,000 123,300
Graduate scholarships	72,750	*	24,250	97,000
Enrollment services	90,000	4	30,000	120,000
	• • • • • • • • • • • • • • • • • • • •			120,000
Total student support	927,975		309,325	1,237,300
Economic and community development		.i		
Interns City/County	50,000		50,000	100,000
Adult - continuing education	26,250		8,750	35,000
Business and economic research	37,500	•	12,500	50,000
City government services	60,000	÷	0	60,000
County government services	0		60,000	60,000
Lake Afton (Math Science Center)	58,200		19,400	77,600
National youth sports program	6,600	-	2,200	8,800
Total economic and community				
development	238,550		422 050	004 400
	200,000		152,850	391,400
Faculty research and services				•
Faculty program development	148,050		49,350	197,400
Faculty professorships	15.075		5,025	20,100
Academic resource development	67,500		22,500	90,000
Retirement supplement	17,250		5,750	23,000
Total faculty research and services	247,875		82,625	330,500
University support				
Organization and development	150,000		E0 000	000 000
Government relations	18,750		50,000 6,250	200,000
Building insurance	20,250			25,000
Communications / community events	16,800		6,750 5,600	27,000
Contingency	5,318		1,773	22,400 7,091
Total University support	211,118		70,373	281,491
<b></b>				
Total expenditures	2,858,665		<b>9</b> 52,888	3,811,553

## SAVINGS INCENTIVE PROGRAM

The City Council approved \$500,000 in the 1990 budget for the establishment of a Savings incentive **Program**. The program is intended to finance innovative projects which result in reduced operating costs or increased revenues. Departments apply for short-term loans to implement approved projects, and use the savings or increased revenues to repay the loans (plus an annual interest/administrative charge).

The program is available only to operations within the General, City/County, and Internal Service funds. Departments wishing to apply must submit a loan application with appropriate documentation to the Finance Department. The application review is based upon established program guidelines, and a recommendation is forwarded to the City Manager for final approval.

There have been eight (8) successfully completed projects totaling \$327,951, resulting in on-going annual savings of \$284,785. Currently, there are seven (7) open projects totaling \$627,990. Including principal and interest, the open projects will repay \$659,390 to the program over the next five (5) years, and will create an additional net annual savings to the City of \$150,620. The currently open projects are described below.

	SAVINGS INCENTIVE PROGRAM CURRENT PROJECTS	Net Annual Savings
1	<u>TeleCirc</u> - (\$29,490) - TeleCirc is a module added to the existing Library computer system that provides more cost effective service for Library patrons. The system initiates calls to patrons reminding them of overdue materials and allows patrons to access their library record using a touch tone phone. The system reduces operating costs by substantially decreasing the number of mailed notices, reducing printing and postage expenses.	\$8,460
2	Microfilm Equipment (\$48,000) - A new, modern microfilm machine in Police Records to replace the 30-year-old machine now in use will increase the number of document pages microfilmed 600% in the same amount of time, eliminating the need for a contract to provide microfilming services.	\$18,000
3	<u>Aerial Bucket Truck I</u> (\$85,000) - Adding an additional lift truck in Park Forestry for tree pruning will substitute for "rope and saddle" climbing crew, and will allow for a reduction of one full-time Tree Maintenance Worker Aide.	<b>\$</b> 26,130
4	<u>Electronic Parking Meters</u> (\$240,000) - Replacing 1,500 mechanical parking meters with electronic ones with fewer moving parts will result in fewer replacements, less repair and less "down-time" for parking meters. Savings will result from the elimination of one full-time position and a reduction of parking meter parts.	\$18,590
5	<u>Photo Processing Equipment</u> (\$65,500) - Replacing obsolete, slow, labor intensive, and worn out photo development equipment with a modern photoprocessor and color film printer will halve the time required to process Police Department film and allow a reduction of one Photo Technician position.	\$28,310
6	Astro-Rink Celling (\$75,000) - Installation of an "Astrofoil" reflective insulating ceiling is designed to reduce the loss of refrigeration in ice rinks by an estimated 40% and allows the use of lower wattage lighting.	\$25,000
7	<u>Aerlat Bucket Truck II</u> (\$85,000) - Adding another lift truck in Park Forestry (in 1999) for tree pruning will substitute for a "rope and saddle" climbing crew, and will allow a reduction of one additional full-time Tree Maintenance Worker Aide.	\$26,130
	TOTAL	\$150,620

900-903 - WICHITA HOUSING AUTHORITY

DEPARTMENT 12 - HUMAN SERVICES

### COMBINED DETAIL SUMMARY

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	1,043,072	1,204,479	1,238,655	1,257,113	4 227 000
120	Special Salaries	1,880	2,600	2,600	2,600	1,327,909
130	Overtime	0	0	0	2,000	2,630 0
140	Employee Benefits	305,982	378,975	384,259	403,178	444,470
150	Planned Savings	• 0	0	0	0	0
Sub	total Personal Services	1,350,934	1,586,054	1,625,514	1,662,891	1,775,009
210	Utilities	217,649	212,670	228,880	222 822	
220	Communications	34,603	46,625	49,627	228,880	235,780
230	Transportation and Training	23,354	39,910	39,910	50,127	50,841
240	Insurance	112,949	133,380	133,380	45,110	45,582
250	Professional Services	22,640	20,540	24,540	133,300	135,930
260	Data Processing	42,701	57,698	57,697	24,540	24,850
270	Equipment Charges	42,614	45,990	57,697 49,691	57,697	58,317
280	Buildings and Grounds Charges	116,387	148,000	154,000	54,040 454,500	54,860
290	Other Contractuals	5,199,616	5,682,661	5,683,161	154,500 5,683,161	157,510 5,683,541
Subt	otal Contractuals	5,812,513	6,387,474	6,420,886	6,431,355	6,447,211
310	Office Supplies	35,855	37, <b>9</b> 90	38,991	38,991	39,311
320	Clothing and Towels	0	. 0	0	00,551	39,311 0
330	Chemicals	0	0	. 0	. 0	0
340	Equipment Parts	0	1,800	1,800	1,800	1,800
350	Materials	134,339	131,230	135,000	135,000	135,000
360	Equipment Supplies	1,240	1,000	1,000	1,000	1,000
370	Building Parts	. 0	0	0	0	1,000
380	Non-capitalizable Equipment	41	2,000	2,000	2,000	2,000
390	Other Commodities	2,922	2,600	2,600	2,600	3,150
Subto	otal Commodities	174,397	176,620	181,391	181,391	182,261
410	Land	0	D	0		
420	Buildings	0	Ō	0	0	0
430	Improvements Other Than Bidgs.	<b>0</b> ·	0	0	· · · · · · · · · · · · · · · · · · ·	0
440	Office Equipment	19,807	10,930	2,300	2,730	2,400
450	Vehicular Equipment	0	0	- 0	2,730	
460	Operating Equipment	0	0	8,630	9,000	9,000
Subto	tal Capital Outlay	19,807	10,930	10,930	11,730	11,400
510	Interfund Transfers	0	0	_	er jar	
520	Debt Service	890		0	0	0
530	Other Nonoperating Expenses	0	750 0	900	750	750
540	Inventory Accounts	0	. 0	0	0	0
Subto	tal Other	890	750	900	750	750
	<u> </u>					:
TOTAI	<u>.</u>	7,358,541	8,161,828	8,239,621	8,288,117	8,416,631

FUND 900 - WICHITA HOUSING AUTHORITY

DEPARTMENT 12 - HUMAN SERVICES

DIVISION 80 - HOUSING SECTION 01 - 4-ALL OWNED

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	672,299	794,010	794,010	804,017	852,156
120	Special Salaries	1,242	2,000	2,000	2,000	2,00
130	Overtime	0	Ó	0	0	
140	Employee Benefits	196,883	253,880	253,880	264,822	294,80
150	Planned Savings	0	0	0	0	
Subto	otal Personal Services	870,424	1,049,890	1,049,890	1,070,839	1,148,95
210	Utilities	217,649	212,670	228,880	228,880	235,78
220	Communications	16,689	21,445	24,445	24, <b>44</b> 5	24,64
30	Transportation and Training	15,035	20,730	20,730	23,330	23,33
40	Insurance	112,949	131,500	131,500	131,500	134,13
250	Professional Services	16,189	10,520	14,520	14,520	14,83
60	Data Processing	23,262	30,610	30,610	30,610	31,23
70	Equipment Charges	34,811	38,640	42,340	42,340	43,16
280	Buildings and Grounds Charges	112,320	144,500	150,500	150,500	153,51
290	Other Contractuals	62,793	62,670	63,170	63,170	63,55
Subto	otal Contractuals	611,697	673,285	706,695	709,295	724,16
10	Office Supplies	14,274	14,360	15,360	15,360	15,68
20	Clothing and Towels	0	0	0	0	
30	Chemicals	0	. 0	0	0	·
140	Equipment Parts	0	1,800	1,800	1,800	1,80
50	Materials	134,339	131,230	135,000	135,000	135,00
160	Equipment Supplies	1,240	1,000	1,000	1,000	1,00
70	Building Parts	0	. 0	. 0	0	
180	Non-capitalizable Equipment	.41	2,000	2,000	2,000	2,00
90	Other Commodities	1,917	2,100	2,100	2,100	2,15
Subto	otal Commodities	151,811	152,490	.157,260	157,260	157,63
110	Land	. 0	0	0	0	
20	Buildings	0	0	0	0	
30	Improvements Other Than Bidgs.	0	0	0	0	
40	Office Equipment	8,354	8,630	0	. 0	
150	Vehicular Equipment	0	• 0	0	0	
160	Operating Equipment	0	0	8,630	9,000	9,00
Subto	otal Capital Outlay	8,354	8,630	8,630	9,000	9,00
10	Interfund Transfers	0	o	0	0	
20	Debt Service	890	750	900	750	75
30	Other Nonoperating Expenses	0	0	0 '	0	
40	Inventory Accounts	0	0	0	0	
Subto	otal Other	890	750	900	750	75

FUND

901 - WICHITA HOUSING AUTHORITY

DEPARTMENT

12 - HUMAN SERVICES

DIVISION SECTION

80 - HOUSING 02 - SECTION 8 EXISTING

1		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	220,823	240,337	240,338	244,854	057.007
120	Special Salaries	398	400	400	400	257,097
130	Overtime	0	0	0	400	. 400
140	Employee Benefits	65,050	73,638	70,195	74,477	0
150	Planned Savings	0	0	0	74,477	80,549 0
Sub	total Personal Services	286,271	314,375	310,933	319,731	338,046
210	Utilities	·. <b>0</b>		0		
220	Communications	12,374	13,922	13,850	44425	0
230	Transportation and Training	4,358	10,549	10,549	14,125	14,407
240	Insurance	-,000	1,030	1,034	11,979	11,979
250	Professional Services	3,528	5,550	•	990	990
260	Data Processing	11,236	15,190	5,511	5,511	5,511
270	Equipment Charges	3,401	4,041	14,898	14,898	14,898
280	Buildings and Grounds Charges	2,210	1,890	4,043	6,435	6,435
290	Other Contractuals	2,812,272	3,133,333	1,925 3,133,275	2,200 3,133,275	2,200 3,133,275
Subt	otal Contractuals	2,849,379	3,185,505	3,185,085	3,189,413	3,189,695
310	Office Supplies	13,344	13,550	12,997	12,997	42.007
320	Clothing and Towels	0	0	12,337	12,337	12,997
330	Chemicals	0	. 0	0	0	0
340	Equipment Parts	0	0	o	0	0
350	Materials	0	0	0	0	0
360	Equipment Supplies	0	o	0		0
370	Building Parts	٥	. 0	. 0	0	0
380	Non-capitalizable Equipment	Û	. 0	0	0	0
390	Other Commodities	399	280	275	. 275	0 550
Subto	otal Commodities	13,743	13,830	13,272	13,272	13,547
410	Land	. 0	0	<b>o</b> .	0	0
420	Buildings	0	. 0	0	0	0
430	Improvements Other Than Bidgs.	0	0 -	0	0	0
440	Office Equipment	0	0	. 0	0	o
450	Vehicular Equipment	0	0	0	0	0
460	Operating Equipment	0	0	0 -	o	ō
Subto	otal Capital Outlay	0	0	0	0	0
510	Interfund Transfers	0	0	0	o	. 0
520	Debt Service	0	0	0	0	0
530	Other Nonoperating Expenses	0	0	0	0	. 0
540	Inventory Accounts	0	0	. 0	0	Ō
Subto	tal Other	. 0	0	0	0	0
TOTA	L	3,149,393	3,513,710	3,509,290	3,522,416	3,541,288

FUND

902 - WICHITA HOUSING AUTHORITY

DEPARTMENT

12 - HUMAN SERVICES

DIVISION

80 - HOUSING

	E(					

03 - SECTION 8 MOD

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	20,954	24,104	24,104	20,338	21,355
120	Special Salaries	. 0	0	0	0	30
130	Overtime	. •	0	0	0	0
140	Employee Benefits	6,347	7,533	7,188	6,738	7,330
150	Planned Savings	0	0	0	0	0
Subte	otal Personal Services	27,301	31,637	31,292	27,076	28,715
210	Utilities	O	0	0	0	0
220	Communications	782	1,246	1,260	1,285	1,311
230	Transportation and Training	122	<b>9</b> 59	959	1,089	1,089
240	Insurance	. 0	90	94	90	90
250	Professional Services	280	460	501	501	501
260	Data Processing	427	1,058	1,354	1,354	1,354
270	Equipment Charges	430	371	368	<b>5</b> 85	585
280	Buildings and Grounds Charges	. 177	190	175	200	200
290	Other Contractuals	242,550	283,898	283,780	283,780	283,780
Subto	otal Contractuals	244,768	288,272	288,491	288,884	288,910
310	Office Supplies	235	580	1,182	1,182	1,182
320	Clothing and Towels	0	. 0	0	0	0
330	Chemicals	0	0	0	0	0
340	Equipment Parts	. 0	0	0	. 0	0
350	Materials	. • 0	. 0	0	0	0
360	Equipment Supplies	0	0	0	· o	0
370	Building Parts	0	0	0	0	0
380	Non-capitalizable Equipment	0	0	0	0	0
390	Other Commodities	331	20	25	25	50
Subto	otal Commodities	566	600	1,207	1,207	1,232
410	Land	0	0	0	0	0
420	Buildings	0	0	0	0	0
430	improvements Other Than Bidgs.	0	0	0	0	0
440	Office Equipment	0	0	0	0	0
450	Vehicular Equipment	0	0	0	0	0
460	Operating Equipment	. 0	0	0	. 0	0
Subto	otal Capital Outlay	0	0	0	0	0
510	Interfund Transfers	0	0	0	0	0
520	Debt Service	0	0	0	0	0
530	Other Nonoperating Expenses	. 0	0	0	0	0
540	Inventory Accounts	0	0	0		
Subto	otal Other	. 0	. 0	0	0	. 0
TOTA		272,635	320,509	320,990	317,167	318,857

903 - WICHITA HOUSING AUTHORITY

DEPARTMENT 12 - HUMAN SERVICES
DIVISION 80 + HOUSING

			þ																					

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
110	Regular Salaries	128,996	146,028	180,203	187,904	197,299
120	Special Salaries	240	200	200	200	200
130	Overtime	0	0	-0	0	200
140	Employee Benefits	37,702	43,924	52,996	57,141	
150	Planned Savings	0	0	02,000	0,,(4)	61,791 0
Subt	otal Personal Services	166,938	190,152	233,399	245,245	259,290
210	Utilities	0 .	0	0	0	0
220	Communications	4,758	10,012	10,072	10,272	10,478
230	Transportation and Training	3,839	7,672	7,672	8,712	9,184
240	Insurance	. 0	760	752	720	720
250	Professional Services	2,643	4,010	4,008	4.008	4,008
260	Data Processing	7,776	10,840	10,835	10,835	10,835
270	Equipment Charges	3,972	2,938	2,940	4,680	4,680
280	<b>Buildings and Grounds Charges</b>	1,680	1,420	1,400	1,600	1,600
290	Other Contractuals	2,082,001	2,202,760	2,202,936	2,202,936	2,202,936
Subt	otal Contractuals	2,106,669	2,240,412	2,240,615	2,243,763	2,244,441
310	Office Supplies	8,002	9,500	9,452	9,452	9,452
320	Clothing and Towels	0	0	0	. 0	0
330	Chemicals	0	. 0	0	0	0
340	Equipment Parts	0	0	0	0	0
350	Materials	0	0	0	0	0
360	Equipment Supplies	0	0	0	. 0	. 0
370	Building Parts	0	0	0	. О	0
380	Non-capitalizable Equipment	0	0	0	0	0
390	Other Commodities	275	200	200	200	400
Subto	otal Commodities	8,277	9,700	9,652	9,652	9,852
410	Land	0	0	·	0	. 0
420	Buildings	0	. 0	0	0	0
430	Improvements Other Than Bidgs.	0	0	0	0	. 0
440	Office Equipment	11,453	2,300	2,300	2,730	2,400
450	Vehicular Equipment	0	0	0	0	0
460	Operating Equipment	0	. 0	. 0	0	0
Subto	tal Capital Outlay	11,453	2,300	2,300	2,730	2,400
510	Interfund Transfers	o	0	. 0	0	. 0
520	Debt Service	0	0	. 0	0	. 0
530	Other Nonoperating Expenses	. 0	0	0	. 0	0
540	Inventory Accounts	0	O	0	0	0
Subto	tal Other	0	0	0	0	0
TOTA	L (	2,293,337	2,442,564	2,485,966	2,501,390	2,515,983

FUND

02 - SPECIAL REVENUE

DEPARTMENT

12 - HUMAN SERVICES

DIVISION

80 - WICHITA HOUSING AUTHORITY

The Wichita Housing Authority (WHA) provides safe and sanitary housing at an affordable cost to Wichita's low-income households. WHA presently manages or administers housing for almost 2,000 families through the following programs:

1) Low-Income Public Housing, and 2) Section 8 programs, including the Existing, Moderate Rehabilitation, and Housing Voucher programs. Low-Income Public Housing consists of housing which is owned and managed by the City of Wichita. The Section 8 programs provide subsidies to eligible low-income families. In 1993, WHA submitted a grant application which was successful in garnering an additional \$3.8 million to provide mentally ill homeless persons in Wichita with housing through rental assistance.

POSITION TITLE	1996	1997	1998	RANGE	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Section 8 Coordinator	1.	1	1	114	51,322	51,322	53,725	56,411
	1	•	•	114	51,628	51,628	53,217	56,410
Property Management Supervisor	ż	2	2	117	83,737	83,737	87,337	92,135
Accountant Maintenance Coordinator	1	ī	ī	118	39.672	39,672	33,023	35,005
	3	3	3	120	94,240	94,240	89,576	94,951
Property Manager	5	6	6	120	173,420	207,596	207,022	217,373
Housing Leasing Specialist	2	2	2	625	71,210	71,210	72,289	76,626
Field Supervisor	1	1	1	625	35,605	35,605	36,144	37,952
WHA Inspector		•	i	623	32,316	32,316	32,806	34,774
Electrician II	-	. i	•	623	29,555	29,555	30,964	32,822
Heating/Air Conditioning Mechanic	,	2	2		55,789	55,789	60,230	63,241
Neighborhood Inspector I	2 2	2	2		58,777	58,777	59,667	63,247
Maintenance Mechanic	1	-	1	621	29.388	29,388	29,249	31,004
Account Clerk III	1	i	i	619	26,783	26,783	27,189	28,820
Storekeeper	•	2	2		48,686	48,686	50,869	53,803
Secretary	2	1	1	617	24,466	24,466	24,837	26,253
Account Clerk I	1	•			156,175	156,175	163,904	173,738
Maintenance Worker	7	7	7		78,741	78,741	81,391	85,870
Clerk il	4	4			76,741 35,648	35,648	38,247	40,159
Clerk I	. 2	2	2	013	33,040	33,040	JU,241	
Subtotal	_ 40	41	41		1,177,168	1,211,334	1,231,686	1,300,594
ADD: Longevity			•		7,916	7,916	8,329	8,745
Human Svcs. Dir. (40%)	•				34,726	34,726	34,553	36,671
Overtime					10,000	10,000	10,000	10,725
Standby pay					3,500	3,500	3,500	3,675
					56,142	56.142	56,382	59,816
Subtotal					50,142	90, 142	80,302	
Building Attendant (PT - 62.5%)	3	3	3	-	31,508	31,508	33,125	34,781
Subtotal	3	3	3	1	31,608	31,508	33,125	34,781
TOTAL	43	44	44	<b>,</b>	1,264,80B	1,298,984	1,321,193	1,395,191

NOTE: The WHA budget is funded entirely through Federal funds via the U.S. Department of Housing and Urban Development. Budget presentation reflects WHA's approved budget as prepared for and presented to that agency. The above list includes positions charged against the Shelter Plus Care program. The list does not include four (4) positions charged against WHA's CIAP program.

The Shelter Plus Care grant budget is a five-year allocation, and is thus not included in the 1997 Revised, 1998 Adopted, and 1999 Approved budget presentations.

CITY MANAGER CDBG Citizen Participation Org. (CPO) 07/01/97-06/30/98 201,025 3.5  CDBG CPO Neighborhood Assistance 07/01/97-06/30/98 40,000 1.0  Neighborhood Improvement Services 07/01/97-06/30/98 311,521 6.0  CDBG Neighborhood Cleanup 07/01/97-06/30/98 2,000 0.0  CDBG Paint Grants 07/01/97-06/30/98 20,000 0.00  CDBG Emergency Assistance 07/01/97-06/30/98 200,000 0.00  CDBG Harbor House 07/01/97-06/30/98 200,000 0.00  CDBG Project Freedom Truancy Program 07/01/97-06/30/98 25,000 0.00  CDBG Colvin Cities in Schools 07/01/97-06/30/98 39,960 0.00  CDBG YWCA Women's Crisis Center / Safehouse 07/01/97-06/30/98 170,000 0.00  Subtotal City Manager 07/01/97-06/30/98 175,000 0.00  Subtotal City Manager 07/01/97-06/30/98 175,000 0.00  Subtotal City Manager 07/01/97-06/30/98 209,935 3.25  NANCE CDBG CDBG CDBG Program Management 07/01/97-06/30/98 209,935 3.25  CDBG CDBG CDBG CDBG CDBG 07/01/97-06/30/98 40,000 0.00	DEPA	RTMENT FUNDING SOU	PROGRAM/PROJECT	CONTRACT YEAR	BUDGET	(ETE)
CDBG CPO Neighborhoad Agustance 07/16/197-06/30/88 201.025 3.56 CDBG Neighborhoad Improvement Sarvices 07/16/197-06/30/88 21.020 0.00 0.00 0.00 0.00 0.00 0.00 0.	CITY MAN	IAGER ODD				
CDBG	O111 MAG		Citizen Participation Org. (CPO)	07/01/97-06/30/98	201.025	3.5/
CDBG			Neighborhood Assistance	07/01/97-06/30/98		
CDBG Paint Garsis CDBG Paint Garsis CDBG CDBG Emergency Assistance CDBG Harbor House CDBG Harbor House CDBG CObin Cities in Schools CDBG Cobin Cities in Schools CDBG Cobin Cities in Schools CDBG Cobin Cities in Schools CDBG Cobin Cities in Schools CDBG Cobin Cities in Schools CDBG Cobin Cities in Schools CDBG CObin Cities in Schools CDBG CObin Cities in Schools CDBG Wichtal Indochinese Center / Safehouse Wichtal Indochinese Center / Safehouse CDBG CDBG CDBG Michael Cobin Cobin Cities in Schools CDBG CDBG CDBG Michael Cobin	1		Neighborhood Improvement Services	07/01/97-06/30/98		
CDBG	: 1					
CDBG   Harbor House   CDBG						
CDBG	:		Harbor House		200,000	
COBG COMM Cities in Schools Content / Safehouse 07/01/97-06/30/98 176,000 0.00 0.00 0.00 0.00 0.00 0.00 0.00	- '	CDBG			55,000	0.00
CDBG CDBG Which and chieses center / Sarehouse 07/01/87-08/30/98 170,000 0.00   Subtotal City Manager 175,000 0.00   Subtotal City Manager 175,000 0.00   1,239,500 10.00    1,239,500 10.00    1,239,500 10.00    1,239,500 10.00    1,239,500 10.00    1,239,500 10.00    1,239,500 10.00    1,239,500 10.00    1,239,500 10.00    1,239,500 10.00	İ	CDBG	Colvin Cities in Schools		25,000	0.00
NANCE   CDBG		CDBG	YWCA Women's Crisis Center / Safehouse			0.00
Subtotal City Manager  CDBG CDBG CDBG CDBG Administrative Charges (CDBG CDBG CDBG CDBG CDBG CDBG CDBG CDBG		CDBG	Wichita Indochinese Center / Summer Youth			
NANCE CDBG CDBG Program Management 07/01/97-06/30/98 209.835 3.25   CDBG Administrative Charges 07/01/97-06/30/98 40.000 0.000   Subtotal Finance Department 399,835 3.25   Subtotal Finance Department 399,835 3.25   Subtotal Finance Department 399,835 3.25   Subtotal Finance Department 399,835 3.26   Subtotal Health Department 399,835 3.26   Subtotal Health Department 399,930 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	:	•		07/01/97-06/30/98	175,000	0.00
ANCE CDBG CDBG Program Management Administrative Charges O7/01/97-06/30/98 209,835 3.25   CDBG Administrative Charges O7/01/97-06/30/98 40,000 0.00   Subtotal Finance Department 3399,835 3.25   ALTH KDHE Addiescent Health O7/01/97-06/30/98 21,500 1.00   KOHE Addiescent Health O7/01/97-06/30/98 21,500 1.00   KOHE AIDS Care Coordination O7/01/97-06/30/98 22,502 1.00   KOHE AIDS Care Coordination O7/01/97-06/30/98 22,502 1.00   KOHE AIDS Care Coordination O7/01/97-06/30/98 22,502 1.00   KOHE AIDS Care Coordination O7/01/97-06/30/98 22,502 1.00   EPA AIP Pollution O7/01/97-06/30/98 22,502 1.00   EPA AIP Pollution O7/01/97-06/30/98 22,502 1.00   KOHE AID Stating Education / Risk Reduction O7/01/97-06/30/97 62,359 1.70   KIFF Community Partnership (Smoking Prevention) O7/01/97-06/30/98 109,471 1.55   KOHE Chinic Disease Risk Reduction O7/01/97-06/30/98 2,940 0.00   CDBG Colvin/Planeview Health Station O1/01/97-12/31/97 510,400 3.00   CDBG Colvin/Planeview Health Station O1/01/97-12/31/97 510,400 3.00   KOHE HIV/AIDS Teating & Counseiing O7/01/97-06/30/98 143,864 3.25   KUHE HIV/AIDS Teating & Counseiing O7/01/97-06/30/98 143,864 3.25   KUHE HIV/AIDS Teating & Counseiing O7/01/97-06/30/98 143,864 3.25   KUHE HIV/AIDS Teating & Counseiing O7/01/97-06/30/98 40,863 1.25   KUHE HIV/AIDS Teating & Counseiing O7/01/97-06/30/98 580,035 1.00   KUHE HIV/AIDS Teating & Counseiing O7/01/97-06/30/98 580,035 1.00   KUHE HIV/AIDS Teating & Counseiing O7/01/97-06/30/98 580,035 1.00   KUHE HIV/AIDS Teating & Counseiing O7/01/97-06/30/98 580,035 1.00   KUHE HIV/AIDS Teating & Counseiing O7/01/97-06/30/98 580,035 1.00   KUHE HIV/AIDS Teating & Counseiing O7/01/97-06/30/98 580,035 1.00   KUHE STD/AIDS Disease Intervention/Prevention O7/01/97-06/30/98 580,035 1.00   KUHE STD/AIDS Disease Intervention/Prevention O7/01/97-06/30/98 132,000 2.50   KUHE STD/AIDS Disease Intervention/Prevention O7/01/97-06/30/98 132,000 2.50   KUHE HIV/AIDS Disease Intervention/Prevention O7/01/97-06/30/98 132,000 2.50   KUHE HIV/AIDS Disease Intervention/Prev		1 	Subtotal City Manager		1 230 Enc	40.50
COBG CDBG Administrative Charges (CDBG Administrative CDBG Administrative CDBG Administrative CDBG Administrative CDBG CDBG (CDBG Administrative CDBG CDBG Administrative CDBG CDBG CDBG (CDBG CDBG CDBG CDBG CDBG CDBG CDBG CDBG					1,200,000	10.50
CDBG Administrative Charges 21st St. Learning and Work Campus 07/01/97-06/30/98 20.9835 3.25   21st St. Learning and Work Campus 07/01/97-06/30/98 150,000 0.00   Subtotal Finance Department 399,835 3.25    EALTH KDHE Adult Care	NANCE	CDBG	CORO Pro		. j j	
CDBG			Administrative Channel		209.935	3.25
Subtotal Finance Department  Subtotal Finance			21st St. Learning and Mark A.			
Subtotal Finance Department   339,835   3.25			a let of Learning and Work Campus	07/01/97-06/30/98		
## Adult Care   Adult Care   Adult Care   Adult Care   Adult Care   Adulescent Health   O7/01/97-06/30/98   21,500   1,00   KDHE   AIDS Care Coordination   O7/01/97-06/30/98   22,8692   2,00   KDHE   AIDS Neath Education / Risk Reduction   O7/01/97-06/30/98   22,8692   2,00   Control	:		Subtotal Finance Department			
KDHE					399,935	3.25
KDHE	ALTH	KDHE	Adult Care			
KDHE   AIDS Care Coordination   0770197-06/30/98   25,283   2,00	!	KDHE			21,500	1.00
AIDS Health Education / Risk Reduction   D7701/97-06/30/98   25,886   0,62	- !					
Air Poliution	į		AIDS Health Education / Risk Reduction			1.00
Number   Community Partnership (Smoking Prevention)   07/01/97-06/30/98   169.471   1.65			Air Pollution		•	
NDHE		<del>-</del>	Air Quality	07/04/07 00/00/09		
No.   Child Care Licensing   O7/01/97-06/30/98   9,500   0.00			Community Partnership (Smoking Prevention)			
ADRE			Chronic Disease Risk Reduction			
Name	1		Child Care Licensing			
NOME   Planning   Counseling   07/01/97-06/30/98   143,864   4.25			Colvin/Planeview Health Station			
Hunter Clinic	:		Family Planning	:		
Note	i	· · - · · -	HIV/AIDS Testing & Counseling		•	
No.   No.	:		Homeless Clinic			
KDHE		_	mmunization Action Plan	07/01/97-06/30/98		
CDBG			Local Environmental Protection	07/01/97-06/30/98	•	
KDHE KDHE STD/AIDS Disease Intervention/Prevention 07/01/97-06/30/98 132,000 2.50		<del></del>	Matheat Heath			
KDHE   STD/AIDS Disease Intervention/Prevention   O7/01/97-06/30/98   132,000   2.50   KDHE   State Formula   O7/01/97-06/30/98   109,943   2.00   07/01/97-06/30/98   312,731   11.25   07/01/97-06/30/98   312,731   11.25   07/01/97-06/30/98   322,731   11.25   07/01/97-06/30/98   322,731   11.25   07/01/97-06/30/98   322,566   27.00   07/01/97-06/30/98   322,566   27.00   07/01/98-09/30/97   73,000   1.00   07/01/98-09/30/97   73,000   1.00   07/01/98-09/30/97   73,000   1.00   07/01/98-09/30/98   380,180   2.75   07/01/97-01/31/98   07/01/97-01/31/99   07/01/97-01/31/99   07/01/97-01/31/99   07/01/97-01/31/99   07/01/97-01/31/99   07/01/97-01/31/99   07/01/97-01/31/99   07/01/97-01/31/99   07/01/97-01/31/99   07/01/97-01/31/99   07/01/97-01/31/99   07/01/97-01/31/99   07/01/97-01/31/99   07/01/97-01/31/99   07/01/97-01/31/99   07/0	1.		Primary Care	01/01/97-12/31/97		
KDHE   State Formula   O7/01/97-06/30/98   109,943   2.00		<del>-</del>	STD/AIDS Dineses Intercent (m.			
KDHE   WIC Supplemental Food Program   07/01/97-06/30/98   312,731   11.25	- !		State Formula			
HHS   Bi-Cultural   10/01/95-09/30/97   73,000   1,00	!	KDHE				
RHS   KDHE   Kansas Breast & Cervical Cancer   10/01/95-09/30/98   280,180   2.75   2.00	. 1.	EPA	Environmental Justice		822,566	
KDHE   Kansas Breast & Cervical Cancer   02/01/97-01/31/98   280,180   2.75   60,469   2.00	į	HHS			73,000	1.00
Subtotal Health Department  3,425,069 99.03  IAN SERVICES CDBG Integrated Neighborhood Services CDBG Weatherization Assistance 07/01/97-06/30/98 489,000 8.89  CDBG Weatherization Assistance 07/01/97-06/30/98 88,810 2.64  CDBG Anthony Family Shelter - Kitchen 07/01/97-06/30/98 4,850 0.00  CDBG Horre Repair Program 07/01/97-06/30/98 250,000 0.00  CDBG Sedgwick County Area Non-Profit Housing 07/01/97-06/30/98 150,000 0.00  CDBG Neighborhood Reinvestment Corp Kenmar 07/01/97-08/30/98 150,000 0.00  HHS Community Services Block Grant 04/01/97-03/31/98 145,617 2.11  HUD/KDOC Emergency Shelter Program 08/18/96-09/17/97 65,584 0.16  KDHR/DOL JTPA IIA/C (year round training) 07/01/96-06/30/99 946,364 6.13  KDHR/DOL JTPA IIB Summer Youth Employment 10/01/96-06/30/99 827,443 6.00  KDOC LIEAP 07/01/97-03/31/98 146,256 2.09  HOME Investment Partnerships 07/01/96-06/30/01 1,864,000 1.90	İ	KDHE		10/01/95-09/30/98	280,180	2.75
Sample   S				02/01/97-01/31/98	60,469	2.00
Integrated Neighborhood Services	į	•	Subtotal Health Department	: :::::::::::::::::::::::::::::::::::	3,425,069	99.03
CDBG	AN SES	V/050 0000	•			10
CDBG Anthony Family Sheiter - Kitchen 07/01/97-06/30/98 4,850 0,00 CDBG Horne Repair Program 07/01/97-06/30/98 250,000 0.00 CDBG Sedgwick County Area Non-Profit Housing 07/01/97-06/30/98 150,000 0.00 CDBG Neighborhood Reinvestment Corp Kenmar 07/01/97-06/30/98 150,000 0.00 CDBG Weatherization Assistance Program 04/01/97-06/30/98 150,000 0.00 CDBG Weatherization Assistance Program 04/01/97-08/30/98 150,000 0.00 CDBG Weatherization Assistance Program 08/18/96-09/17/97 65,584 0.16 CDBG Weatherization Assistance Program 08/18/96-09/17/97 65,584 0.16 CDBG Weatherization Assistance Program 07/01/96-06/30/99 946,364 6.13 CDBG Weatherization Assistance Program 07/01/96-06/30/99 946,364 6.13 CDBG Weatherization Assistance Program 07/01/96-06/30/99 38,505 0.00 CDBG Weatherization Assistance Program 07/01/96-06/30/99 38,505 0.00 CDBG Weatherization Assistance Program 07/01/96-06/30/99 38,505 0.00 CDBG Weatherization Assistance Program 07/01/96-06/30/99 38,505 0.00 CDBG Weatherization Assistance Program 07/01/96-06/30/99 38,505 0.00 CDBG Weatherization Assistance Program 07/01/96-06/30/99 38,505 0.00 CDBG Weatherization Assistance Program 07/01/96-06/30/01 1,664,000 1.90 CDBG Weatherization Assistance Program 07/01/96-06/30/01 1,664,000 1.90 CDBG Weatherization Assistance Program 07/01/96-06/30/01 1,664,000 1.90 CDBG Weatherization Assistance Program 07/01/96-06/30/01 1,664,000 1.90 CDBG Weatherization Assistance Program 07/01/96-06/30/01 1,664,000 1.90 CDBG Weatherization Assistance Program 07/01/96-06/30/01 1,664,000 1.90 CDBG Weatherization Assistance Program 07/01/96-06/30/01 1,664,000 1.90 CDBG Weatherization Assistance Program 07/01/96-06/30/01 1,664,000 1.90 CDBG Weathe	WIA SEK		Integrated Neighborhood Services	07/01/97-06/30/98	489 000	9 90
CDBG Home Repair Program 07/01/97-06/30/98 4,850 0.00 CDBG Sedgwick County Area Non-Profit Housing 07/01/97-06/30/98 250,000 0.00 CDBG Neighborhood Reinvestment Corp Kenmar 07/01/97-06/30/98 150,000 0.00 DDE Weatherization Assistance Program 04/01/97-06/30/98 150,000 0.00 DDE Weatherization Assistance Program 04/01/97-09/30/98 150,000 0.00 DDE USA DDE U	1		vveatnenzation Assistance	07/01/97-06/30/98	•	
CDBG Sedgwick County Area Non-Profit Housing 07/01/97-06/30/98 250,000 0.00 CDBG Neighborhood Reinvestment Corp Kenmar 07/01/97-06/30/98 150,000 0.00 DDE Weatherization Assistance Program 04/01/97-03/31/98 150,000 0.00 DDE Weatherization Assistance Program 04/01/97-03/31/98 145,617 2.11 DD DD DD DD DD DD DD DD DD DD DD DD D	:		Anthony Family Shelter - Kitchen	07/01/97-06/30/98		
CDBG         Neighborhood Reinvestment Corp Kenmar         07/01/97-06/30/98         150,000         0.00           DOE         Weatherization Assistance Program         04/01/97-03/31/98         150,000         0.00           HHS         Community Services Block Grant         04/01/97-09/30/98         145,617         2.11           HUD/KDOC         Emergency Shelter Program         08/18/96-09/17/97         65,584         0.16           KDHR/DOL         JTPA IIA/C (year round training)         07/01/96-06/30/99         946,364         6.13           KDHR/DOL         JTPA 6% Incentive Program         10/01/96-06/30/99         827,443         6.00           KDOC         LIEAP         01/01/97-03/31/98         146,256         2.09           HUD         HOME Investment Partnerships         07/01/96-06/30/01         1,664,000         1.90			Sadewick County A. N. S. S. S. S. S. S. S. S. S. S. S. S. S.	07/01/97-06/30/98		
DOE   Weatherization Assistance Program   O7/01/97-06/30/98   150,000   0.00	1		Neighborhood Reinward Non-Profit Housing	07/01/97-06/30/98		
HHS Community Services Block Grant 04/01/97-03/31/98 145,617 2.11 HUD/KDOC Emergency Shelter Program 08/18/96-09/17/97 65,584 0.16 KDHR/DOL JTPA IIA/C (year round training) 07/01/96-06/30/99 946,384 6.13 KDHR/DOL JTPA 6% Incentive Program 07/01/96-06/30/99 827,443 6.00 KDOC LIEAP 01/01/97-03/31/98 146,256 2.09 HUD HOME Investment Partnerships 07/01/96-06/30/01 1,664,000 1.90			Mentherization April 1997	07/01/97-06/30/98		
HUD/KDOC Emergency Shelter Program 08/18/96-09/17/97 65,584 0.16 KDHR/DOL JTPA IIA/C (year round training) 07/01/96-06/30/99 946,384 6.13 KDHR/DOL JTPA 6% Incentive Program 07/01/96-06/30/99 827,443 6.00 KDOC LIEAP 01/01/97-03/31/98 146,256 2.09 HUD HOME Investment Partnerships 07/01/96-06/30/01 1,664,000 1.90			Community Services Program			
KDHR/DOL         JTPA IIA/C (year round training)         08/18/96-09/17/97         65,584         0.16           KDHR/DOL         JTPA IIB Summer Youth Employment         10/01/96-06/30/99         946,364         6.13           KDHR/DOL         JTPA 6% Incentive Program         10/01/96-06/30/99         827,443         6.00           KDOC         LIEAP         07/01/96-06/30/99         38,505         0.00           HUD         HOME Investment Partnerships         07/01/96-06/30/01         1,664,000         1.90			Emergency Sheller Deserved			
KDHR/DOL         JTPA IIB Summer Youth Employment         07/01/96-06/30/99         946,364         6.13           KDHR/DOL         JTPA 6% Incentive Program         10/01/96-06/30/99         827,443         6.00           KDOC         LIEAP         07/01/96-06/30/99         38,505         0.00           HUD         HOME Investment Partnerships         07/01/96-06/30/01         1,664,000         1.90	ĺ		JTPA IIA/C (year round training)			
KDHR/DOL         JTPA 6% Incentive Program         10/01/96-06/30/99         827,443         6.00           KDOC         LIEAP         07/01/96-06/30/99         38,505         0.00           HUD         HOME Investment Partnerships         07/01/96-06/30/01         1,664,000         1.90			JTPA IIB Summer Valido Employees	07/01/96-06/30/99		
KDOC         LIEAP         07/01/96-06/30/99         38,505         0.00           HUD         HOME Investment Partnerships         01/01/97-03/31/98         146,256         2.09           07/01/96-06/30/01         1,664,000         1.90	. [		JTPA 6% Incentive Program	10/01/96-06/30/99		
HUD HOME Investment Partnerships 01/01/97-03/31/98 146,256 2.09 07/01/96-06/30/01 1,664,000 1.90			LIEAP	07/01/96-06/30/99		
1,864,000 1.80				01/01/97-03/31/98	146,256	
				u//01/96-06/30/01	1,664,000	

DEPARTMENT	FUNDING SOURCE	PROGRAM/PROJECT	CONTRACT YEAR	BUDGET	(FTE)
	WICHITA HOUSING A	UTHORITY			
	HUD	WHA Owned Units	01/01/97-12/31/97	1,923,375	28.3
	HUD	Section 8 - Existing	01/01/97-12/31/97	3,509,290	7.5
	HUD	Section 8 - Moderate Rehabilitation	01/01/97-12/31/97	320,990	0.7
	HUD	Section 8 - Voucher	01/01/97-12/31/97	2,485,966	4.6
	•	Subtotal Wichita Housing Authority	•	8,239,621	41.2
		Subtotal Human Services Department		14,010,506	81.9
JBRARY	1996 Carryover	: Audio Visual Center	01/01/97-12/31/97	36,963	0.0
JBRAKI	FS Carryover	Blind & Physically Handicapped	10/01/96-09/30/97	102,219	3.0
	FS	Institutional Library Service	10/01/96-09/30/97	9,862	0.0
	FS	South Central KS Library System	10/01/96-09/30/97	112,891	1.6
	FS	State Grants-In-Aid	10/01/96-09/30/97	251,230	5.5
•	FS	Major Urban Resources Grant	10/01/96-09/30/97	49,611	0.0
	KS	Inter-Library Loan Development  Local History Program	07/01/96-06/30/97 01/01/97-12/31/97	95,943 5,234	0.5
	LF KHC	Heritage Program	01/01/97-12/31/97	2,550	0.5
	·	Subtotal Library		666,503	11.1
	, , , , , , , , , , , , , , , , , , ,	i and manager	04/04/07 43/24/07	125,000	3.0
RANSIT	FTAKCC	ADA Planning	01/01/97-12/31/97 01/01/97-12/31/97	1,760,026	0.0
	FTA FTA	Capital Improvements Operating Budget	01/01/97-12/31/97	706,600	71.0
	KCC	Rideshare / ADA (ACT Program)	07/01/97-06/30/98	31,250	1.0
	DOA	Senior Transportation Program	01/01/97-12/31/97	21,628	1.0
	DOA	Physical Disabilities Coordinator	01/01/97-12/31/97	21,128	1.0
		Subtotal Transit		2,665,632	77.0
PARK	CDBG	Youth Recreation Alliance	07/01/97-06/30/98	65,000	(
		Subtotal Park		<b>85,000</b>	0.0
PLANNING	UNIFIED WORK PRO	GRAM		<u>.</u> .	
<del>-</del>	ETA	Section 5303	07/01/97-06/30/98	48,944	1.00
	FTA KDOT/FHWA	Transportation Planning	07/01/97-06/30/98	322,408	5.2
	CDBG	Subtotal Unified Work Program		371,362	6.2
	CDBG	Historic Preservation	07/01/97-06/30/98	64,193	1.0
	CDBG	Mandated CDBG Activities	07/01/97-06/30/98	14,717	0.2
	CDBG	Historic Revolving Loan Program	07/01/97-06/30/98	100,000	0.0
		Subtotal CDBG		178,910	1.2
		Subtotal Planning Department		550,262	7.4
		O. H Histor Commission	400 408 400307	161 820	10.0
POLICE	BJA	Police Hiring Supplement	10/24/96-10/23/97 07/29/96-07/28/97	161,620 493,640	13.0
<b>N</b>	BJA BJA	COPS Ahead Comprehensive Communities	07/29/96-07/28/97 01/01/97-05/01/97	493,640 155,280	6.0
	BJA BJA	COPS Universal	01/01/97-12/31/97	2,447,980	70.0
	<del></del>				
		Subtotal Police Department	•	3,258,520	99.0

#### FEDERAL/STATE OUTSIDE FUNDING BY DEPARTMENT

	FUNDING SOURCE	PROGRAM/PROJECT	CONTRACT YEAR	BUDGET (F
UBLIC WORKS	CDBG CDBG CDBG CDBG CDBG	Handicapped Improvements - Public Facilities Sidewalk Improvements Street Improvements Orpheum Theatre - Heating & Cooling System Planeview Pedestrian Bridge / Sidewalk	07/01/97-06/30/98 07/01/97-06/30/98 07/01/97-06/30/98 07/01/97-06/30/98 07/01/97-06/30/98	12,000 200,000 208,565 250,000 75,000
• !		Subtotal Public Works		745,565

. BJA	Bureau of Justice Assistance
4 CDBG	Community Development Block Grant
CSBG	Community Services Block Grant
, DOA	Sedgwick County Department on Aging
DOE .	U.S. Department of Energy
! FAA	Federal Aviation Administration (Department of Transportation)
FHWA	Federal Highway Administration
FS	Federal/State
FTA	Federal Transportation Administration
HHS	U.S. Decordment of Machinestration
HUD	U.S. Department of Health and Human Services
isap	U.S. Department of Housing and Urban Development
JTPA	Indigent Senitation Assistance Program
KAC	Job Training Partnership Act Kansas Arts Commission
KCC	
KDHE	Kansas Corporation Commission
KDOC	Kansas Department of Health and Environment
KDOT	Kansas Department of Commerce
KDWP	Kansas Department of Transportation
KHC	Kansas Department of Wildlife & Parks
KHE	Kansas Humanities Council
	Kansas Health Foundation
KS	State of Kansas
KSU <u>i</u> HS	Kansas State University Historical Society
LF	Library Forum
OSDH	Oklahoma State Department of Health
UMTA	Urban Mass Transit Administration (Department of Transportation)

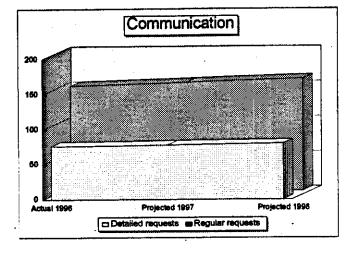
DEPARTMENT 02 - CITY MANAGER
DIVISION CITIZEN PARTICIPATION OFFICE

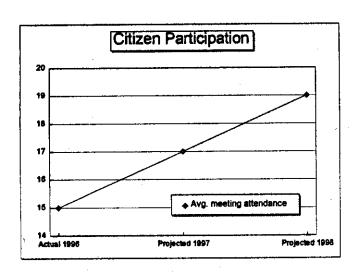
PERFORMANCE MEASURES

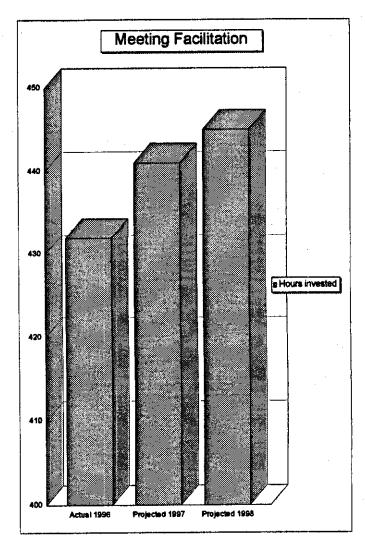
#### Mission Statement

The mission of the Citizen Participation Office is to facilitate effective and timely participation of the six CPO Neighborhood Councils in the local government decision-making process. The Citizen Participation Office also actively responds to citizen complaints, requests for service, inquiries, and suggestions.

Selected Performance Measures	Actual 1996	Projected 1997	Projected 1998
Provide communication between staff, City Council, and CPO Councils.	7,000		
* Number of CPO Council requests	225	230	<b>23</b> 5
* Detailed requests (more than 1 hr.)	76	78	80
* Regular requests (less than 1 hr.)	150	155	160
Facilitate bimonthly meetings of six CPO Councils.  * Hours invested in mtg. facilitation	432	441	445
Encourage citizen participation for improved responsiveness			
of city government to the citizens of Wichita.  * Avg. number of citizens at CPO mtgs.	15	17	19







	Replacement			*********	TUES SERVICE OF A CONTROL OF SERVICES SERVICES OF THE SERVICES	affattata a calab tra 🕶 🕒 👫 👫 🤲	A 100 A 100 A 100 A 100 A 100 A 100 A 100 A 100 A 100 A 100 A 100 A 100 A 100 A 100 A 100 A 100 A 100 A 100 A
N=	New	1998	1999			1998	<b>19</b> 99
port				Data Cer	ler		
Adminis	tration		:			Netermation to the legal at LEARLY	Marchinero, Marini
R 1		2,000	2,000	R 1 N 1 R 100	GIS-related hardware/software	8,500 79,210 350,000	79,2 350,0
N 1	Maintenance Forklift	0	48 500	T-4-1 5 -4			200,0
N 1		ŏ	18,500 12,000	Total Dat	a Center	437,710	429,7
₹ 1		14,000	0				·*
₹ 1		58,000	0	Finance			
र 1 र 1	Bobcat	55,000	0			in and the second second	HEATER LEE
<b>₹</b> 1	Excel mower Mowing tractor	19,000	19,000	R 1	Chair	350	3
<b>ì</b> i	Patrol vehicle	26,000 22,000	22,000	Total Mars			_
₹ 1	Pavement saw	13,500	22,000	Total Fina	IFICE -	360	3
₹ 3	Pickup	32,000	16,000	4.4	•	The first of the	1818
1	Rotary mower	·Ω	14,500	Finance +	Economic Development	BANKAN MAKAMATAN ALIM	aconunicaciós
ubtotal	,	239,500	102,000		`		acinaniyali
Luildina	Maintenance			R 1	Data processing equipment	5.000	5.0
i 1	Fiber optic cable testing equipment	0	4,200	Total El			
1 1	Ultrasonic flow meter	ŏ	6,700	rotal Fina	nce - Economic Development	5,000	5,0
1	Band saw	ŏ	1,600				
1	Confined space equipment	0	1,700	Fire			ation to the origin.
1	Drill press	0	1,400				mille.C.
1	Fire protection system Generator	6,200	6,000	Adminis	tration		
1	High voltage test equipment	2,200 5,200	7,200	R	Lawn equipment	1,800	
. 1	Laptop computer	3,200	7,200 0	R R 2	Office furniture	1,800	2,4
1	Laser level system	3,000	ŏ	R 2	Cooking stove Refrigerator	0	1,1
1	Office furniture	1,500	2,500	R 5	Window air conditioner	0	1,1
_ 1	Personal computer	5,700	0	Subtotal		<u>900</u> 4,500	5
1	Terminal bldg, restroom stall doors	26,000	0			<b>4,500</b>	5,2
1	Trash pump VHF radio	0	1,800	Operatio			
i	Vibration meter	3,000	4,000 1,300	R 1	Jaws of Life	0	17,00
5	800 mHz radio	5.200	5,100	R 2 R 4	800 mHz radio	5,610	5,6
ubtotal		61,200	44,500	Subtotal	Slip-in tank/pump unit	<u>14,400</u> 20,010	16.49 39,0
stodial				Prevention	on		
1.	15 gallon extractor	0	4,400	R 2	VCR	580	- 58
1 1 .	Dry extractor	3,200	3,250	R 4	Audio recorder and microphone	400	40
1	Floor buffer Floor scrubber	2,400	0	Subtotal		980	98
1	Mini extractor	0	5,700				
1	Outdoor vacuum	2,400	1,500	Total Fire	•	25,490	45,21
3	Wide area vacuum	3.800	1.900		· ·		
btotal		11,800	16,750	City/County	/ Health	garacon anacetra columba.	articles and
fety	i e			and the second			
1 1	Speed dome camera	40.000	_		ental <del>He</del> alth		-
•		16,000	. 0	N 1	Personal computer	0	2,30
stems s	ind Services			R 3 R 2	800 mHz radio	4,100	1,80
1	Electrical palmtop reader	Ω	4,500	R 2 R 5	Printer Second	0	- 60
		-	7.222	Subtotal	Pager	0	1.75
Airport	·	330,500	169,750			4,100	6,45
				Personal	Health		
uzeum				R 1	Electronic scale	350	
		×/400		R 1 R 2	Otoscope	450	
	Lateral file cabinet	700	<b>o</b> ·	R 1	Otoscope/Opthalmic equipment Audiometer	900	9
	Camera	600	ŏ	Subtotal		700	
1	Temperature meter	0	260			2,400	. (
	UV light monitor VCR	2,450	0	Total City/C	ounty Health	6,500	6.45
	vok Video projector	350	0	-	•	-,	J,701
•	- noo projector	<u>7.670</u>	Q	#1212 TV FF 1222			
				I POSI MASHI	Chartene Managel Banks	1000	
Art Mus	Gum	11.770	260	e-von Linearit	Programs (General Fund)		
irt Mus	seum	11,770	260	Tobacco (			

			especial interest accepts	Hazaliladar.			a de miliona de
R=R N=N	eplacement ew	1998	1999			1998	1999
cul Healt	h Programs (General Fund) (confd)			Municipal C	ourt (cont'd)		litereta:
Animal C	ontrol	•		Warrant			
R 1	Animal cage	3,000	3,000	R 1	Office Chair	<u>310</u>	3
R 2	800 mHz radio	4,500 1,800	4,500 1,800	Total Munic	inal Court	1,390	1,3
N 1 N 1	800 mHz radio Euthanasia table	1,000 500	1,600	I OCAL MILITING	ipai Codit	7,000	• 17
N 1	Fax machine	1,500	. 0		•		•
R 2	Office furniture	0	300	Planning (C	ity/County)		
R 1	Printer ·	Ω	<u>600</u>			750	
Subtotal		11,300	10,200	R 1	Carnera body/winder	750 180	
		•		R 2	Portable easel Projection screen	270	
Lot Mowii R 2	ng and Clean-up Office fumiture	0	300	K #	Projection screen	#TX	
R 1	Printer	ŏ	300	Total Plann	ing (City/County)	1,200	
R 2	800 mHz radio	2,400	2.400				
Subtotal		2,400	3,000				
	7			Park			
tal Local	Health Programs	16,100	16,600	London	e & Forestry		
				N 1	Personal computer	2.000	
man Ser	vices	(1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.		R 1	Brush chipper	20,000	
DIMIT SPAN	MAX.2.3		***************************************	R 1	Landscape equipment	1,600	23.
R 1	Personal computer	2.500	Q	Subtotal	• • •	23,600	23,
	•						
tal Huma	n Services	2,500	0	Maintena		0.500	
	•			N 1 N 1	Fault finder 2 ton chain hoist	2,500 0	
,,		ngangangan di para arakan dikancakhida,		N 1 N 1	Floorjack	0	
лагу				N 1	Metric tap and die	ŏ	
Administr	ation			. N 1	Pneumatic impact set	ŏ	
N 1	Barcode printer	1,500	0	N 1	Flex wing mower	24,000	25,
R 1	Staff workstation	0	2,000	R 3	Chain saw	370	
N 2	Desktop system	4,400	0	R 1	Seeder	6,680	
R 2	Public workstation	. 0	4,000	R 2	Terracer blade	0	1,0
R 7	Task chair	<u>930</u>	1.000	R 4	Edger	. 0	1, 1,
Subtotal		6,830	7,000	R 5 R 10	Backpack blower String trimmer	820	3.
A-4 B-4	olic Service			R 1	Concrete saw	0	1,
Adus Put N 1	Desktop system	2,000	0	R 1	Parking lot stripper	3.120	-,
N 1	Shelving for fiction	2,390	Ŏ	Subtotal		37,490	37,
R 1	Chair	310	. 0				
R 2	Rental typewriter	0	970	Recreation			
R 4	Microfilm reader ^	7,450	0	N -1	Youth Programs ("At-Risk" You		_
R ,3	Printer	1,050	Q	R 1	Recreation equipment	0 ***	2,
Subtotal	,	13,200	970	R 1 Subtotal	Exercise equipment	2, <u>500</u> 52,500	2,
Eutonolos	Services			OUDINA	•	32,000	4,
N 1	Cassette display shelving	450	0	Century I	1 .	•	
N i	Compact disc shelving	500	ŏ	N 1	Rotary buffer	• 0	1,
N 1	Magazine display rack	380	Ö	R 1	Radio	0	
N 1	Paperback display, Planeview	340	0	R 1	Personal computer	0	2,
N 1	Video storage cabinet, Aley	0	450	R 1	Stainless steel wet/dry vacuum		
N 1	Video storage, Marina Lakes	0	550	R 1	Tennant floor machine	15,500 0	1.
R 1	Community info display, Westlink	250 0	0 1.830	R 1	Vacuum Walk-behind floor machine	ů	1, 5,
R 1 Subtotal	Shelving, Westlink	1,920	2,830	R 2	Backpack vacuum	ŏ	٠,
		1,020	2,500	Ř 2	Upright vacuum	Ď	1.
Public Se	rvice Support		•	Subtotal	• •	15,500	14,
N 2	Desktop system	4.000	٠ ٥				
			4	Expo Hai		<u>_</u>	
tal Libra	ry i i i i i i i i i i i i i i i i i i i	26,950	19,800	N 1	Video security system	0	12,
				R 1	Portable radio	0	
	ECONOMIS NO SECURIO DE LA COMPANSIONA DEL COMPANSIONA DE LA COMPANSIONA DE LA COMPANSIONA DE LA COMPANSIONA DE LA COMPANSIONA DE LA COMPANSIONA DE LA COMPANSIONA DE LA COMPANSIONA DE LA COMPANSIONA DE LA COMPANSIONA DE LA COMPANSIONA DE LA COMPANSIONA DE LA COMPANSIONA DE LA COMPANSIONA DE LA COMPANSIONA DE LA COMPANSIONA DE LA COMPANSIONA DE LA COMPANSIONA DE LA COMPANSIONA DE LA COMPAN	:#####################################	18111111111111111111111111111	R 1 Subtatal	Tennant floor cleaning machine		40
micipal (	aun			Subtotal		25,500	12,
				Total Park		154,590	90,
Administ	ration .			1 OCAL PAIR		100,000	

		Replacement						
	N =	New	1998	1999			1998	199
H	- Go			iii kidiki	Public W	orks (confd)		
R R	8 2		26,000	76,000		Control Maintenance		
R	3	,	26,000 33,000	0	R		.0	1,
Ŕ	.1	Backpack blower	00,000	500	R 1	Personal computer Concrete mixer	0	. 3
₹	1	Edger	ō	500	R	- District HARCI	4,600 1,500	
₹ ₹	2	Front deck mower	0	26,000	R 6		2,700	1 5
₹	1	Seeder Tee mower	6,500	0	R 1		5,500	5
₹	1	Aerator	7,000	13,000	. R 5		2,750	
₹	1	Spiker	5,500	ŏ	N 1	policina alli	. 0	
	·	J			N 1	Hydraulic sign equipment	0 2,200	4.
	Park	- Golf	104,000	116,000	R 1	Jamb skid	1,200	• • • • • • • • • • • • • • • • • • •
				3.1	· R 8	Pager	2,800	
Ca					N 1	Paint container shaker	0	6,
		L .	***************************************	******************************	R 2	Pneumatic stapler Pounder/pulier hydraulic pump	0	
		Services			N 1	Power drive	9,400 1,300	
:	4	Office chair Cassette recorder	1,200	1,200	: R 1	Power inverter	1,000	1,
	i	Telephone answering machine	370 190	0	N 1	Retroreflectometer	0	9,
	10	Shotgun	2,800	2,800	R 1 N 3	Rock drill Rotary hammer	1,500	
	60	<b>g</b>	19,610	20,410	R 2	Traffic counter	4 630	8,
	1 total	Camera	700	Q	Subtota		<u>4.630</u> 41,080	<u>4.</u> 52,
uD	IUIAI		24,870	24,410		· · · · · · · · · · · · · · · · · · ·		
ub	lic Sa	afety Initiative			Snow a N 6	ice Removal Material spreader		
	9	Mobile/portable radio	Q	23,490	N 6	Snow plow	12,000	21,3
. =	olice	<u> </u>			Subtotal		<u>8,000</u> 20,000	<u>16.0</u> 37.3
	Olici	i	24,870	47,900			20,000	٠,٠
				1. 1. 1.		nd Road Maintenance	1000	
lic	Worl	ls		Widelia Company	N 1 R 1	Air compressor Air hammer	10,000	
		1		!#####################################	N 1	As nammer Asphalt roller	0	20,7
ım		ation			N 3	Bobcat	0 62,310	40,0 31,1
	2	Personal computer	6,400	0	N 1	Bobcat attachment	20,250	18.9
itu	ral R	esources Conservation			N 1	Compact pickup	12,000	
	1	Laptop computer	4.000	0	N 1	E-Z driff	0	6,0
			-,	•	R 1	Miscellaneous small equipment Salt shed door	7,000 15,000	7,0
Ign	neeni 1				N 1	Scaffolding	8,000	
	1.	Triback & adapter Data Collector	2.500	990	N 1	Miscellaneous small equipment	9,680	2,7
	4	HP48 & survey module	3,500 . 0	3,500 2,000	N 3	Trailer for bobcat	5,400	2,7
	1	Industrial digital scale - 12 kg	ő	2,000	N 1 Subtotal	Welder	Q	1.3
	1	Laser level	Ō	2,000	Copidiai	•	149,640	130,5
		Automatic level	0	2,880	Street Cl	Baning		
	1	Magnetic locator	0	1,400	R 2	Chainsaw	900	
	1	Miscellaneous carded				187-147-		2,30
		Miscellaneous capital Portable convection bench oven	0	4,060	R 1	Welder/generator	0	
	1 1 1	Portable convection bench oven Troxler nuclear density gauge	0 0 5,600	1,000	R 1	Personal computer	3,200	
	1 1 1 1 3	Portable convection bench oven Troxler nuclear density gauge 800 mHz radio	0 5,600 5,550			Personal computer Post driver	3,200 0	2,50
	1 1 1 3 6	Portable convection bench oven Troxler nuclear density gauge 800 mHz radio Radio-short range-survey	0 5,600 5,550 3,600	1,000 0 0 0	R 1 R 1	Personal computer	3,200 0 9,600	2,50
	1 1 1 3 6 7	Portable convection bench oven Troxler nuclear density gauge 800 mHz radio	0 5,600 5,550 3,600 2,28 <u>0</u>	1,000 0 0 0 0	R 1 R 1 N 25	Personal computer Post driver Trash receptacle	3,200 0	2,50 10,80
bta	1 1 1 3 6 7	Portable convection bench oven Troxler nuclear density gauge 800 mHz radio Radio-short range-survey Chair	0 5,600 5,550 3,600	1,000 0 0 0	R 1 R 1 N 25 R 2 Subtotal	Personal computer Post driver Trash receptacle Weedeater	3,200 0 9,600 <u>\$90</u> 14,200	2,50 10,80 15,60
bto idi	1 1 1 3 6 7 tal	Portable convection bench oven Troxler nuclear density gauge 800 mHz radio Radio-short range-survey Chair	0 5,600 5,550 3,600 2,28 <u>0</u>	1,000 0 0 0 0	R 1 R 1 N 25 R 2	Personal computer Post driver Trash receptacle Weedeater	3,200 0 9,600 <u>500</u>	2,50 10,80 15,60
bta Idi	1 1 1 3 6 7 tal	Portable convection bench oven Troxler nuclear density gauge 800 mHz radio Radio-short range-survey Chair  ervices Control communications board	0 5,600 5,550 3,600 2,28 <u>0</u>	1,000 0 0 0 0	R 1 R 1 N 25 R 2 Subtotal	Personal computer Post driver Trash receptacle Weedeater	3,200 0 9,600 <u>\$90</u> 14,200	2,50 10,80 15,60
oto Idii	1 1 1 3 6 7 Hal ng Sc 1	Portable convection bench oven Troxler nuclear density gauge 800 mHz radio Radio-short range-survey Chair  ervices Control communications board Floor scrubber	0 5,600 5,550 3,600 2,280 20,530 4,000 0	1,000 0 0 0 0 19,830 4,000	R 1 R 1 N 25 R 2 Subtotal	Personal computer Post driver Trash receptacle Weedeater  Works	3,200 0 9,600 <u>\$90</u> 14,200	2,50 10,80 15,60
bto	1 1 1 3 6 7 stal ng Sc 1 1	Portable convection bench oven Troxler nuclear density gauge 800 mHz radio Radio-short range-survey Chair  ervices Control communications board Floor scrubber Vacuum sweeper	0 5,600 5,550 3,600 2,280 20,530 4,000 0	1,000 0 0 0 0 0 19,830 4,000 0 3,500	R 1 R 1 N 25 R 2 Subtotal Total Public	Personal computer Post driver Trash receptacle Weedeater  Works	3,200 0 9,600 <u>\$90</u> 14,200	2,50 10,80 15,60
bto	1 1 1 3 6 7 tal ng Se 1 1 7	Portable convection bench oven Troxler nuclear density gauge 800 mHz radio Radio-short range-survey Chair  ervices Control communications board Floor scrubber	0 5,600 5,550 3,600 2,280 20,530 4,000 0 0	1,000 0 0 0 19,830 4,000 0 3,500 20,000	R 1 R 1 N 25 R 2 Subtotal	Personal computer Post driver Trash receptacle Weedeater  Works	3,200 0 9,600 <u>\$90</u> 14,200	2,50 10,80 15,60 <b>296,8</b> 2
bto	1 1 1 3 6 7 tal ng Se 1 7	Portable convection bench oven Troxler nuclear density gauge 800 mHz radio Radio-short range-survey Chair  ervices Control communications board Floor scrubber Vacuum sweeper Parking lot sweeper	0 5,600 5,550 3,600 2,280 20,530 4,000 0	1,000 0 0 0 19,830 4,000 0 3,500 20,000 2,980	R 1 R 1 N 25 R 2 Subtotal  Total Public  Public Worl	Personal computer Post driver Trash receptacle Weedeater  Works  ts - Landfill Water treatment structure	3,200 9,600 9,000 14,200 264,940 105,600	2,50 10,80 15,60 <b>296,8</b> 2
bto	1 1 1 1 3 6 7 1 1 1 7 7 1 6 4 1	Portable convection bench oven Troxler nuclear density gauge 800 mHz radio Radio-short range-survey Chair  ervices Control communications board Floor scrubber Vacuum sweeper Parking lot sweeper Portable radio Air handling unit Whirlpool	0 5,600 5,550 3,600 2,280 20,530 4,000 0 0 0	1,000 0 0 0 19,830 4,000 0 3,500 20,000	R 1 R 1 N 25 R 2 Subtotal  Total Public  Public Worl	Personal computer Post driver Trash receptacle Weedeater  Works	3,200 9,600 9,000 14,200 264,940	2,50 10,80 15,60 <b>296,5</b> 2
bta iidii	1 1 1 1 1 3 6 7 7 7 1 1 7 7 1 6 4 1 1	Portable convection bench oven Troxler nuclear density gauge 800 mHz radio Radio-short range-survey Chair  ervices Control communications board Floor scrubber Vacuum sweeper Parking lot sweeper Portable radio Air handling unit Whirlpool Vacuum sweeper	0 5,600 5,550 3,600 2,280 20,530 4,000 0 0 0 600	1,000 0 0 0 19,830 4,000 0 3,500 20,000 2,980 10,000 0	R 1 R 1 N 25 R 2 Subtotal  Total Public Worl N 1 Total Public	Personal computer Post driver Trash receptacle Weedeater  Works  S-Landfill  Water treatment structure  Works - Landfill	3,200 9,600 9,000 14,200 264,940 105,600	2,50 10,80 15,60 <b>296,5</b> 2
bto Idi	1 1 1 1 1 3 6 7 7 7 1 1 7 7 1 6 4 4 1 1 4 2	Portable convection bench oven Troxler nuclear density gauge 800 mHz radio Radio-short range-survey Chair  ervices Control communications board Floor scrubber Vacuum sweeper Parking lot sweeper Portable radio Air handling unit Whirlpool Vacuum sweeper Wet/dry vacuum	0 5,600 5,550 3,600 2,280 20,530 4,000 0 0 0 0 0 0 2,000 1,600	1,000 0 0 0 0 19,830 4,000 0 3,500 20,000 2,980 10,000 0 500	R 1 R 1 N 25 R 2 Subtotal  Total Public Worl N 1 Total Public	Personal computer Post driver Trash receptacle Weedeater  Works  S-Landfill  Water treatment structure  Works - Landfill	3,200 9,600 9,000 14,200 264,940 105,600	2,50 10,80 15,60 <b>296,5</b> 2
bto Ndi	1 1 1 1 3 6 7 1 1 1 7 7 1 6 4 1 1 4 1	Portable convection bench oven Troxler nuclear density gauge 800 mHz radio Radio-short range-survey Chair  ervices Control communications board Floor scrubber Vacuum sweeper Parking lot sweeper Portable radio Air handling unit Whirlpool Vacuum sweeper	0 5,600 5,550 3,600 2,280 20,530 4,000 0 0 0 0 0 0 0 0 2,000 1,600 0	1,000 0 0 0 19,830 4,000 0 3,500 20,000 2,980 10,000 0 500	R 1 R 1 N 25 R 2 Subtotal  Total Public Worl N 1 Total Public	Personal computer Post driver Trash receptacle Weedeater  Works  S - Landfill  Water treatment structure  Works - Landfill  S - Flood Control (City/County)	3,200 9,600 9,000 14,200 264,940 105,600	2,50 10,80 15,60 296,62
bto idi	1 1 1 1 3 6 7 1 1 1 7 7 1 6 4 1 1 4 1	Portable convection bench oven Troxler nuclear density gauge 800 mHz radio Radio-short range-survey Chair  ervices Control communications board Floor scrubber Vacuum sweeper Parking lot sweeper Portable radio Air handling unit Whirlpool Vacuum sweeper Wet/dry vacuum	0 5,600 5,550 3,600 2,280 20,530 4,000 0 0 0 0 0 0 2,000 1,600 0	1,000 0 0 0 0 19,830 4,000 0 3,500 20,000 2,980 10,000 0 500	R 1 R 1 N 25 R 2 Subtotal  Total Public Worl N 1 Total Public	Personal computer Post driver Trash receptacle Weedeater  Works  S-Landfill  Water treatment structure  Works - Landfill	3,200 9,600 9,000 14,200 264,940 105,600	2,50 10,80 15,60 <b>296,52</b>

CAF	ITAI	OUTLAY - REPLACEMENT A	ND NEW						
	3 <b>-</b> 5 1 <b>-</b> 1	teplacement lew	1998	1999				1998	1999
Self-li	<b>Y</b> SUFA	nce			Seve	r Villi	y (cont'd)		
R	1	Data processing equipment	5,000	5,000	Se	wer Mi	sintenance		
•••	•				N	1	Backhoe	0	60,000
<b>Cotal</b>	Self-i	nsurance	6,000	6,000	N	1	Debris processor	0	100,000
					R	1	4" pump	30,000	
					R	1	6" trash pump	35,000	- (
ewe	UUI	ty			R	1	Arc welder	3,000	•
					R	1	Drill press	2,000	(
Ind	ustria	Pretreatment Laboratory			R	1	Electric crane	2,500 -	(
N	1	Micro pipetter/diluter	1,120	0	R	1	Flatbed truck	24,000	
R	1	Argon manifold	750	0	R	1	Jobsite light	11,000	(
R	1	Fume hood	0	15,000	R	1	Locator	1,500	(
R	1	Glassware oven	1,500	0	R	1	Mini TV inspection system	0	25,000
R	1	Printer	0.	600	R	1	Personal computer	5,000	1
R	1	Refrigerator	Q ·	2,000	R	1	Printer	1,900	2,50
Sul	ototal	· ·	3,370	17,600	R	1	Rodder	65,000	4
					R	1	Shop equipment	8,000	8,00
Set	MAGE	Treatment			R	1	Step van	0	43,900
N	1	Electric cart	7,650	0	R	1	Tanker truck	35,000	45,000
N	1	Oil & grease automated system	10,000	0	R	1	Televising equipment	42,000	45,000
N	1.	Portable maintenance platform	2,860	0	R	1	TV/VCR/Video printer	4,200	(
N	1	Tote Barge electroshocker	3,500	0	R	2	Gas detector	5,000	5,00
N	1	USGS stream gauge	25,000	0	R	2	Locator	0	1,50
N	1	Van	22,000	0	R	2	Saw	0	3,00
R	1	Air compressor	18,000	0	R	2	Step van	84,400	(
R	1	Circuit breaker electrical equipment	18,000	. 0	R	3	Hydraulic root cutter	5,500	5,500
R	1	Conductivity electrode	510	0	R	3	Laptop computer	10,000	
R	1	Confined space equipment	0	3,570	R	3	Personal computer	15,000	15,00
R	1	Dissolved oxygen meter	2,040	2,100	R	3	Pickup	48,000	
R	1	Dump truck	0	66,300	N	4	Auxiliary heater	ΩΩ	6,000
•	4	Electrode	2 800	2 7ሰላ	e.,	htotal		ፈንደ በሰበ	385 400

	~	7			R	i	Drill press	2,000	ŏ
		Surface advanced if when extends			Ŕ	i	Electric crane	2,500	Ö
		Pretreatment Laboratory	1,120	0	R	1	Flatbed truck	24,000	ŏ
N	1	Micro pipetter/diluter	750	ŏ	R	1	Jobsite light	11,000	Ö
R	1	Argon manifold		15,000	R	i	Locator	1,500	Ö
R	1	Fume hood			R	1		1,500	25.000
R	1	Glassware oven	1,500	. 0			Mini TV inspection system	=	25,000
R	1	Printer	<u>o</u> .	600	R	1	Personal computer	5,000	0 600
R	1	Refrigerator	Q	2,000	R	1	Printer	1,900	2,500
Subl	otal		3,370	17,600	R	1	Rodder	65,000	0
					R	1	Shop equipment	8,000	8,000
Sew	nge 1	Treatment			R	1	Step van	0	43,900
N	1	Electric cart	7,650	0	R	1	Tanker truck	35,000	45,000
N	1	Oil & grease automated system	10,000	0	R	1	Televising equipment	42,000	45,000
N	1.	Portable maintenance platform	2,860	0	R	1	TV/VCR/Video printer	4,200	0
N	1	Tote Barge electroshocker	3,500	. 0	R	2	Gas detector	5,000	5,000
N	1	USGS stream gauge	25,000	0	R	2	Locator	0	1,500
N	1	Van	22,000	0	R	2	Saw	0	3,000
R	1	Air compressor	18,000	0	R	2	Step van	84,400	0
R	i	Circuit breaker electrical equipment	18,000	. 0	R	3	Hydraulic root cutter	5,500	5,500
R	i	Conductivity electrode	510	Ö	R	3	Laptop computer	10,000	0
R	i	Confined space equipment	0	3,570	R	3	Personal computer	15,000	15,000
R	i	Dissolved oxygen meter	2,040	2,100	Ř	3	Pickup	48,000	0
R	i	Dump truck	2,540	66,300	Ñ	4	Auxiliary heater	0	6.000
R	i	Electrode	2,600	2,700		ototal		438.000	365,400
	•		25,500	2,700	Jui	JUM		450,000	555,400
R	1	External flow basin metal rehab.	4.080	4,150	-	•	er Utility	681,340	910,920
R	1	Flow analyzer cartridge		4,190	1 Otali	36W6	a Conty	901,340	\$ 10,520
R	1	Grit basin flow gates rehab.	4,600	450.000					
R	1	Loader	0	150,000		. CHARLES	LILL MANAGEMENT		
R	1	Magnet stirrer	420	450	Btom	wan	er Utility		
R	1	Main pump wear ring	25,500	0	_			_	
R	1	Minivan	20,400	0	R	1.	Combo-Cleaner	0	160,000
R	1	Motor control center clean/test	6,200	0	N	1	Equipment radio	2,500	0
R	1	Moyno building roof rehab.	12,000	0	R	1.	Mini dump truck	55,000	0
R	1	Odor control air compressor	0	14,000	N	1	800 mHz radio	0	2,500
R	1	Orin field probe kit	920	950	·R	1	Small capital equipment	20,800	20,800
R.	1	Personal computer	2,700	3,300	R	1	Sport utility vehicle	25,000	0
R	. 1	pH meter	2,550	2,700	N	1	Water testing equipment	10,700	<u>10,700</u>
R	1	Plant 1 floor drain/plumbing	15,300	. 0,					
R	1	Plant 1 old pump station roof rehab.	20,400	.0	Total	Storn	n Water Utility	114,000	194,000
R	1	Plant 1 primary pump station roof	20,400	0				*	
R	1	Plant 2 pump station roof rehab.	25,500	0					
R	1	Plant improvement	2,860	0	Water	Utili	ty .		
R	1	Portable phi meter	920	0	,,				
R	i	Primary clarifier weir rehab.	90,000	Ö	Wa	ter Ac	dministration		
R	i	Semi tractor tandem axie truck	0	145,000	·R	1	Laptop computer	4,000	0
R	i	Shop equipment	ŏ	5,000	R	2	Personal computer	0	4,000
R	i	Sigma pH probe	880	900		ototal		4.000	4,000
R	i	Studge holding tank metal rehab.	15,300	0	Ų.	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		-,,	4,000
	1	Stereo dissecting microscope	15,300	10,000	e	-	Planning		
R			44 280	10,000	Syn R		GIS server	0	10,000
R	1	Sulfide analyzer	11,380	20.000		1		_	
R	1	Tractor	U	30,000	R	1	Locator	0	3,870
R	1	Underground fuel tank	20,000	0	R	1	Personal computer	5,000	5,000
R	2	Minivan	Ō	40,800	R	. 1	Pickup	15,000	16.500
R	2	Pickup	Ō	34,000	Sul	ototal		21,000	35,370
R	3	HVAC unit	Q	12.000					
Subl	otel		439,970	527,920					

R.	Replacement							
	New	1998	1 <b>9</b> 99				1998	1999
Nater U	lity (cont'd)			Water (16)	lity (cont'd)			
Water	<b>Distribution</b>							
	Security system	19.500						
	2" pump	950			ner Service	•		
	Backhoe	51,780	. 0	R 8 R 1			11,750	1,750
	Crane	86,190	ŏ	R 1	Meter shop shelvir Meter test bench	ng	0	1,400
	Loader	73,710	ŏ	R 1			33,000	9
	Office furniture	3,000	4,450	R 1	Printer		2,290	
R 1		2,500	O	R 1	Water pump	4 .	2,290	640
R 1	,	3,200	. 0	N 6	Locator		3,000	940
R 1		21,110	. 0	R 2	Minivan	1	0,550	34,000
N 2		4,200	4,350	R 2	Pickup	1	27,000	28.000
R 2		0	2,800	Subtota	i .		77,040	65,790
R 2		34,140 39,370	. 0	-4	1.1.1111			
R 7		39,370 17,500	7 000	Total Wate	er utility	100	656,820	990,450
R 1	Trailer	17,000	7,000 3,200					
R it		500	3,200	Miliotelle Mil	ousing Authority	100000: ********************************		
R 2	Step van	. 0	85,750	Tricinia ric	Austry Authority			
N 3		ŏ	3,000	4-All Ma	intenance			
R 3		4,600	4,790	R 35	Refrigerator		9,000	
R 4	Rock drill	4,200	4,200		· ····································		9,000	9,000
R 4	Saw	3,800	0	Section	8 Voucher			-1
R 6	Dump truck	Ω	<u> 289,750</u>	R 6	Office furniture		2.730	2,400
		370,250	409,290					
Product	ion and Pumping			Total Wich	ita Housing Authorit	У .	11,730	11,400
N 1		7,000						
N 1	Lake sampling equipment	7,000	. 0				, ,	
N 1	Locator	3,800	ŏ					
N 1	Micro pipetter/diluter	4,480	ŏ					
R 1	3" pump	3,000	Ō.					
R 1	Argon manifold	750	0					
R 1	Bucket truck	0	115,000					
R 1	Chainsaw	1,000	0					
R 1	Diesel mower Excel mower	0	17,000					
R	Furne hood	0	13,000					
R 1	Glassware oven	0 4.500	15,000					
R 1	Incubator	1,500 4,000	0					
R 1	Lab equipment	3,500	0 3,500					
R 1	Maintenance ingmt, software	0,555	4,000					
R - 1	Office reconstruction	17,000	4,000					
R 1	pH meter	. 0	2,500			•		
R 1	Pickup	43,000	0					
R 1	Plate count microscope	3,300	. 0					
R 1	Pressure washer	2,000	0					
R 1 R 1	Printer	0	900					
R 1 R 1	Refrigerator	0	2,000	•		•		
R	Repaint Cheney line surge tank Repaint Woodlawn tank	20,000	0					
R 1	Rotary mower	0	185,000					
R 1	Satorious analytical balance	. 0	2,500					7
R 1	SCADA computer system	20,000	4,100 0				-	
R 1	Truck w/ hydrolift	20,000	106,000					
R 1	Vibration analyzer	ŏ	5,500			•		
R 1	Wellfield facility roof rehab.	16,000	5,500 D				:	
	Personal computer	5,000	ŏ				•	
R 2								
N 6	800 mHz radio	15,000	ŏ					
			-				:	

· · · · · · · · · · · · · · · · · · ·	1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Art Museum Contingency	0	39,180	36,490	11,430	21,020
City Council Community marketing (Tourism & Convention)	17,536	21,000	21,000	21,000	21,000
Municipal Court					
Contingency - Municipal Court Task Force Contingency - Wichita Intervention Program	0	50,000 30,000	0 30,000	30.000	0 30,000
Total Municipal Court	Č	80,000	30,000	30,000	30,000
•					
Fire Contingency	: 0	31,120	0	0	. 0
Transfer to capital project	Ď	Ω.,Ω	35,000	. 0	Ω
Total Fire	0	31,120	35,000	0	0
Health (City-County)					
Building Services transfer	172,310	162,170	162,170	152,380	154,470
Contingency - environmental testing	0	20,500	0 20.500	10,000 20,500	0 20,500
Small Business Assistance grant Health (local programs)		20,500	20,500	20,300	20,500
Contingency - Mowing/clean-up	0	0	0	36,100	33,910
Debt service transfer - incinerator	49.750	<u>49,000</u>	49,000	<u>49,000</u>	49,000
Total Health	222,060	231,670	231,670	<b>267,9</b> 80	257,880
Library					
New telephone system	0	0	0	100,940	0
SIP - TeleCirc Total Library	9,020 9,020	<u>8.840</u> 8,840	<u>8.840</u> 8,840	<u>8.84</u> 0 109,780	Q
Park	0	•^	250,000	0	^
College Hill Pool Concessions for resale	67,928	76,700	78,050	78,270	78,520
Contingency	0	100,000	200,000	200,000	200,000
Park MIS	0	O	15,010	0	0
Capital equipment Aerial bucket truck (1)	. 0	0 19,180	0 19,180	10,000 19,180	0
Aerial bucket truck (2)	ŏ	0	10,130	0	38,160
Summer Fun program	0	100,000	100,000	100,000	100,000
Youth recreation facilities	<u>Q</u>	0	0	<u>51.190</u>	0
Total Park	67,928	295,880	662,240	458,640	416,680
Planning			****	_	_
Aerial photography reimbursement Contingency	. Ο Ω	Ο Ω	7,270 18.630	0	0 Q
Total Planning	0	0	25,900	0	0
Police	٠				
Exploited and Missing Children's Unit	. 0	32,120	32,120	32,120	32,120
Grant match funds - COPS Ahead Grant	320,270	123,290	0	379,940	521,430
Grant match funds - Comprehensive Communities	523,350	496,590	0	0	2 747 820
Grant match funds - COPS Universal Grant match funds - Crime Analysis Grant	0	1,449,270 0	1,848,010 1,110	2,179,540	3,747,820 0
Grant match funds - Police Hiring Supplement Grant	41,818	196,970	0	ŏ	. 0
Grant match funds - SCAT Grant	· O	22,500	0	0	0
Grant match funds - Targeted Offender Grant	0	0	6,950	0	0
SIP - Microfilming equipment SIP - Photo processing equipment	0	19,280 0	19,280 <u>30,580</u>	19,280 30,740	0 12.670
	<b>U</b>	<b>₩</b>	JU.JUJ	JU.1 TU	14.070

		1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
	<u>.</u>	<u></u>	·			<u> </u>
Public Wo		*				
i ransie Conting	r to capital project	128,390	37,480	153,860	.0	0
SID _ EI	ectronic parking meters	. 0	27,290	152,760	17,340	ŏ
Total Pub		420.000	<u>67,690</u>	<u>67.690</u>	67,690	67,690
		128,390	132,460	374,310	85,030	67,690
Elecation		:		*		
Floodway Conting						
Transfer	- floodway mowing	0 315.000	200.000	0	4,530	0
	•	315,000	300,000 300,000	242,200	242.200	242,200
		0.10,000	500,000	242,200	246,730	242,200
Landfili		•				
Transfer	- Environmental Education Program	171,676	256,350	265,820	265,410	265,380
Transfer	- Environmental Management Trust Fund - General Fund - mowing	2,800,000	2,000,000	0	7,500,000	6,300,000
Transfer	- Neighborhood Environmental Court	5,500	5,500	5,500	5,500	5,500
Transfer	- Natural Resource Conservation	. 0	0	20,000	20,000	20,000
Debt ser	vice	91,750	716,620	74,770 86,620	74,850	75,320
Continge		0	400,000	375,000	82,530 400,000	0
Househo	old Hazardous Waste program	· Q	Q	440,000	440,000	400,000 440,000
Total Land	mei 	3,068,926	3,378,470	1,267,710	8,788,290	7,506,200
Office of C	entral inspection					1.5
Transfer	- Fire positions	104,310	104,310	104,310	119,310	134,310
Transfer	- Admin. Services Director - Data Center	29,710	30,600	20,830	21,460	22,100
	of Central Inspection	<u>69,296</u>	<u>70,820</u>	<u>70.820</u>	70,820	70.820
		203,316	205,730	195,960	211, <b>5</b> 90	227,230
Dronarh, 85	anagement					
Debt sen	anagement vice - City Hall parking	485 445				
Continge	ncy	155,447 . 0	89,450	97,580	97,580	94,580
Total Prope	erty Management	155,447	<u>35,500</u> 124, <del>9</del> 50	<u>681.600</u> 779,180	92,100	<u>39,150</u>
			12-1,000	779,100	189,680	133,730
State Office	Building				•	•
Continge		0	140,000	140,000	130 000	400 000
		-		1-10,000	130,000	130,000
Airmort						
Airport Continger	nov.					
Debt serv		0	8,060	0	0	0
	Bsessments	5,237,836	5,890,620	5,334,130	5,590,040	5,523,940
Total Airpoi		<u>43.122</u> 5,280,958	41.670	42.830	35.670	34.470
		0,200,900	5,940,350	5,376,960	5,625,710	5,558,410
D - 00	•					
3olf					•	1 1 1 1
	ice - principal ice - interest	265,041	462,680	459,010	459,770	293,960
otal Golf	red = miletes(	<u>113.016</u>	<u>151.990</u>	183.740	127,710	101.140
		378,057	614,670	642,750	587,480	395,100
	•. :				4	
ransit	_					
Contingen		0	50,000	50,270	102,550	154,370
Debt servi	ce - principal ce - interest	122,612	177,970	135,600	184,810	224,010
Transfer M	ce - interest Dicapital projects	38,317	68,070	40,240	70,120	82,590
otal Transi		<u>0</u>	42,650	57,480	57,480	57,480
		160,929	338,690	283,590	414,960	518,450
			•	4		

	1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
- Sewer Utility					
Public service fee	172,000	193,500	193,500	193,500	193,500
Tort liability	92,600	92,600	92,600	92,600	92,600
Delinquent special assessments	197,230	194,630	199,730	167,940	160,140
Debt service - principal	2,573,115	2,330,330	2,700,460	3,572,570	4,247,550
Debt service - interest	1,385,523	2,567,040	2,176,580	2,512,270	2,723,250
Payment in lieu of taxes	1,094,450	1,116,340	1,166,400	1,138,670 67,580	1,245,000 67,580
Engineering overhead transfer	67,580	67,580 450,000	67,580 150,000	150,000	150,000
Contingency	0	150,000 11,500	12,000	13,200	13,200
Management Intern transfer	11,500 15,262	11,500	15,260	15,260	41.150
Bond amortization Total Sewer Utility	5.609.260	6,723,520	6,774,110	7,923,590	8,933,970
oui sewer ouncy	. , 0,000,200	-,	• • •		
itorm Water Utility	. 0	100,000	9,200	500,000	300.000
Contingency	ő	1.010.000	1,010,000	1,065,000	1,247,020
Debt service - principal	ŏ	1.088.070	1,088,070	513,030	528,000
Debt service - interest Delinquent special assessments	163.880	161,730	155,540	130,780	124,710
Employee compensation	0	0	Ö	29,980	60,560
Transfer to capital project	3,116,736	5,574,380	5,330,370	0	0
Transfer to hot spots project	63,037	430,000	735,000	400,000	400,000
Transfer to Sewer Utility	Q	<u>197.210</u>	Q	Q	Ω
otal Storm Water Utility	3,343,663	8,561,390	8,328,180	2,638,790	2,660,290
/ater Utility		,			
Hydrant mechanic transfer	35,490	35,490	40,450	40,750	41,230
Engineering overhead transfer	67,580	67,580	67,580	67,580	67,580
Management Intern transfer	13,500	13,500	18,000	19,800	19,800
Safety officer transfer	35,840	35,870	41,050	41,050	41,050
SIP - Water billing remittance processor	0	0	43,040	0	4 200 000
Payment in lieu of taxes	1,240,300	1,265,110	1,351,790 4,559,980	1,290,410 4,701,690	1,300,000 4,612,000
Debt service - principal	3,408,295	3,510,230	2,331,910	2,735,710	3,119,200
Debt service - interest	1,835,236	1,766,660 47,980	47,980	3,140	3,118,200
Debt service - special assessments	164,317 108,694	300,000	300,000	300,000	300,000
Resource Conservation transfer	100,054	100,000	600,000	130,000	130,000
Contingency	119,000	119,000	119,000	119,000	119,000
Tort Liability	121,980	120,380	120,750	101,530	96,810
Delinquent special assessments	228,000	256,500	256,500	256,500	256,500
Public service fee otal Water Utility	7,378,232	7,638,300	9,898,030	9,807,160	10,103,170
ata Center Contingency	0	125,000	125.000	125.000	125,000
Equipment Replacement - Law System	ŏ	0	34,000	34,000	34,000
Equipment Replacement - Money System	Ō	0	25,000	25,000	25,000
Equipment Replacement - Server and Software	0	0	29,550	23,640	23,640
Equipment Replacement Reserve	1,653,800	570,000	1,466,450	597,360	597,360
Training transfer	20,000	20.000	20.000	. Ω	Ω
otal Data Center	1,673,800	715,000	1,700,000	805,000	805,000
leet and Buildings					
Debt service - principal	27,548	27,550	27,550	27,550	27,550
Debt service - interest	6,969	5,250	5,250	3,510	1,760
Inventory account	1,354,803	0	0	0	5
Contingency	Ω	450,000	224.620	700.000	2
Total Fleet and Buildings	1,389,320	482,800	257,420	731,060	29,310

	 1996 ACTUAL	1997 ADOPTED	1997 REVISED	1998 ADOPTED	1999 APPROVED
Self Insurance					
Tort liability claims	379.900	559.000		4	and the state of
Tort - transfer to WER	0,3,500		549,750	559,000	559,000
Group Health - refunds of premiums	Ô	0 6.000	9,250	0	0
Group Life - Death benefits	222,002	450,000	6,000	6,000	6,000
Group Life - Contingency	222,002 0		0	0	0
Risk Management - Contingency	Ö	100,000	150,000	150,000	150,000
Total Self Insurance	601.902	<u>500,000</u>	500,000	500,000	<b>500,000</b>
	001,002	1,615,000	1,215,000	1,215,000	1,215,000
					The second of
Stationery Stores			4.0		The state of the state of
Contingency	942	206,940	400.000		
Inventory	631.820	£00,840	100,000	75,000	0
Transfer to General Fund	001,020	400.000	0	0	
Total Stationery Stores	632,762	100,000	100,000	100.000	. 0
	032,102	306,940	200,000	175,000	0
Telecommunications			1 1		
Contingency	12,101	62,400			
Cost of goods sold	67.170	60,000	40,700	44,900	44,900
Equipment replacement reserve	270.000	100,000	60,000	60,000	60,000
Total Telecommunications	349,271	222,400	300,000	100,000	100,000
	0-0,21	222,400	400,700	204,900	204,900
Police & Fire Retirement					
Death benefits	8.000	6.000	6,000		
Refunds of contributions	154,600	250,000		6,000	6,000
Transfer to Pension Management	159,439	154,260	250,000	250,000	250,000
Total Police & Fire Retirement	322.039	410,260	<u>160,630</u>	<u>161,380</u>	162,790
	,	710,200	416,630	417,380	418,790
		•		ta di di di	
Wichita Employee's Retirement					
Death benefits	36,000	125,000	100,000	400.000	
Refunds of contributions	705,988	675,000	700,000	100,000	100,000
Total Wichita Employee's Retirement	741,988	800.000		700,000	700,000
	,,,,,	000,000	800,000	800,000	800,000
hart to the			•		•
Wichita Employee's Retirement - Plan 3					
Refunds of Contributions	67,084	30,000	80,000	100,000	120.000
	•	,	50,000	100,000	130,000

	1996 REVISED		F	1997 REVISED		1998 ADOPTED			
	Hdent	FT	FTE	Hident	FT	FTE	Hdcnt	FT	FTE
GENERAL FUND									
City Council	9,00	00,8	9.00	9,00	8.00	9.00	0.00	8.00	9.00
City Manager	7.00	7.00	7.00	6.00	6.00	6.00	6.00	6.00	6.00
General Government									
Personnel	16.00	15.00	15.50	16.00	15.00	15.50	16.00	15.00	15.50
Public Information	2.00	2.00	2.00	0.00	0.00	0.00	0.00	0.00	0.00
Intergovernmental Affairs	3.00	3.00	3.00	0.00	0.00	0.00	0.00	0.00	0.00
Management Services	0.00	0.00	0.00	6.00	6.00	6.00	6.00	6.00	6.00
Property Management	6.00	6.00	6.00	0.00	0.00	0.00	0.00	0.00	0.00
Housing Director's Office	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Total General Government	28.00	27.00	27.50	23.00	22.00	22.50	23.00	22.00	22.50
Department of Finance									
Director's Office	2.00	2.00	2.00	9.00	9.00	9.00	9.00	9.00	9.00
Administration	7.00	7.00	7.00	0.00	0.00	0.00	0.00	0.00	0.00
Budget Office			7,00	, , , , , , , , , , , , , , , , , , ,	v		0.00	0.00	V.W
Financial Management	· 14.00	14.00	14.00	14.00	14.00	14.00	14.00	14.00	14.00
Accounting	8.00	8.00	8.00	8.00	8.00	8.00	8.00	8.00	8.00
Purchasing	3.00	200	2.75	3.00	2.00	2.75	3,00	2.00	2.75
Clerk's Office		2,90	4.79	3.44		4.19	3,00	2,00	4.19
Treasury	22.00	18.00	20.25	22.00	18.00	20.25	22.00	18.00	20.25
Treasury Office Special Assessments	6.00	6.00	6.DO	8.00	6.00	6.00	8.00	6.00	8.00
Total Department of Finance	62.00	57.00	60.00	62.00	57.00	60.00	62.00	57.00	60.00
Law Department									
Law Administration	21.00	21.00	21,00	21.00	21.00	21.00	21.00	21.00	21.00
Public Safety Initiative	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00
Total Law Department	26.00	26.00	26.00	26.00	26.00	26.00	26.00	26.00	26.00
Municipal Court					.=	10.50			
Clerk's Office	61.00	41.00	41.50	69.00	47.00	48.50	69.00	47.00	48.50
Probation Office	20.00	16.00	17.00	18.00	14.00	15.00	18.00	14.00	15.00
Warrant Office	18.00	18.00	18.00	12.00	12.00	12.00	12.00	12.00	12.00
Public Safety Initiative Total Municipal Court	.9.00 108.00	5.00 80.00	7.00 83.50	11.00 110.00	7.00 80.00	9.00 84.50	13.00 112.00	8.00 81,00	11.00 86.50
Fire Department				-					
Administration	19.00	19.00	19.00	19.00	19.00	19.00	19.00	19.00	19.00
Operations	353.00	353.00	353.00	353.00	353.00	353.00	353.00	353.00	353.00
Prevention	16.00	16.00	16.00	16.00	16.00	16.00	16.00	16.00	16.00
Total Fire Department	\$88.00	388.00	388.00	388,00	388.00	388.00	388.00	388,00	388,00
Police Department									
Field Services Bureau	331.00	331,00	331.00	330.00	330.00	330.00	330,00	330.00	330.00
Investigations Bureau	138.00	138.00	138.00	143.00	143.00	143.00	142.00	142.00	142.00
Support Services Bureau	204.00	204.00	204.00	199.00	199.00	199.00	198.00	198.00	198.00
Public Safety Initiative	16.00	16.00	16.00	15.00	15.00	15.00	15,00	15.00	15.00
Total Police Department	689.00	. 689.00	689.00	687,00	687.00	687,00	685,00	685,00	685.00
Human Services									
Civil Rights and Services	3.00	3,00	3,00	3.00	3.00	3.00	3,00	3,00	3.00
Housing Services	1.00	1.00	1.00	1.00	1.00	1.00	1,00	1,00	1.00
Total Human Services	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00

		1996 REVISED			1997 REVISED			1998 ADOPTEI	)
	Hdent	Fi	FTE	Hdent	F	FTE	Hdent	F	FTE
Public Works			1,						
Administration	4,00	4.00	4,00	4.00	4.00	4.00	4.00	4.00	4.00
Natural Resources	10.00	3,00	4,00	2.00	2.00		2.00	2.00	
Fleet and Buildings Engineering	74.00 94.00	66.00	70.00	90.00	75.00		91.00	76.00	
Maintenance	94:00	86.00	88.00	94.00	86.00	88.00	95.00	87.00	89.00
Traffic Control	35.00	25.00	30.00	35.00	25.00	30.00	35.00	25.00	30.00
Street Maintenance	92.00	83.00	87,33	95.00	86.00	90.00	95.00	86.00	
Street Cleaning	31.00	25.00	28.00	31.00	25.00	28.00	31.00	25.00	28.00
Total Public Works	340.00	292.00	311.33	951.00	303.80	325.00	953.00	305.00	327.33
Local Health Programs	##########################		7 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 -						
Lot Mowing/Pool Inspections	8.00	1.00	2.75	8.00	1.00	2.75	B.00	1.00	2.75
Animal Control Tobacco Regulation	19.00	18.00	18.40	19.00	18.00	18.40	19.00	18.00	18.40
Total Local Health Programs	1,00 28,00	1,00	1.00	1.00	1.00	1,00	1.00	1.00	1.00
	20.00	20.00	22.15	28.00	20.00	22.15	28.00	20.00	22.15
Park Department Administration									
Landscape and Forestry	9.00	9,00	9,00	9,00	9.00	9.00	9.00	9.00	9.00
Basic Services	73.00	<b>65.00</b>	62.00	62.00	53.00	55.50	62.00		
Contracted Services	12.00	4.00	7.00	8.00	4.00	5.00	8.00	53.00 4.00	55.50 5.00
Botanica	8.00	4.00	6.00	8.00	4.00	6.00	8.00	4.00	6.00
Park Maintenance	138.00	79.00	96.50	118.00	75.00	87.75	120.00	75.00	87.75
Recreation Community Facilities	532.00	25.00	151,75	569.00	34.00	167.75	574.00	34.00	169.00
Century II	19.00	19.00	19.00						
Expo Hali	6.00	6.00	6.00	19.00 6.00	19.00 8.00	19.00 6.00	19.00 8.00	19.00	19.00
Omnisphere	7.00	3.00	5.25	7.00	3.00	5.25	7.00	6.00 3.00	6.00 5.25
Historical Museum	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Total Park Department	805.00	205.00	363,50	807,00	208.00	362,25	814.00	208.00	363.60
Library	126.00	82.00	104.60	127.00	82.00	104.50	127.00	82.00	104.50
Art Museum	22.00	20.00	20.00	20.00	19.00	19.25	20.00	19.00	19.25
								1	
TOTAL GENERAL FUND	2,642.00	1,906.00	2,114.98	2,648.00	1,911.00	2,120.15	2,657.00	1,912.00	2,123.73
SPECIAL REVENUE FUNDS									
Special Alcohol/Drug Funds		1 t 2		,		,			
Human Services	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Landfill									
Public Works	2.00	2,00	2.00	2,00	2.00	2.00	2.00	2.00	2.00
Central Inspection									
General Government	70.00	70.00	70.00	70.00	70,00	70,00	70.00	70,00	70,00
Property Management Operations		ły.	171 1 4 1 4 1 1 1 1 1 1 1 1 1 1 1 1 1 1						
General Government	9,00	9.00	9.00	6.00	6,00	6.00	5.00	5.00	5.00
State Office Building							77 FILE		
Public Works	4.00	2,00	3,00	4.00	2,00	3.00	4.00	2.00	3.00
TOTAL SPECIAL REVENUE FUNDS	86.00	84.00	85.00	83.00	81.00	82.00	82.00	80.00	81.00

109.00 48.00	FT 105.00	FTE	Hdent 109,00	FT 105.00	FTE	Hdent		
48,00			109,00	105.00	106 25	409.00		
48,00			109.00	105.00	406 9A	400.00		
	14.00		***************************************		100,20		105.00	106.25
14.00		29,15	48.00	14.00	29.15	48.00	14,00	29.10
TA LAJ			*14.00	12.00	13.00	14.00	12.00	13.00
			111111111111111111111111111111111111111		400000 <del></del>	11111111111111111111111111111111111111		91.0
							11 114111 1141	104.0
715.00	713.00	114.00	102.00	101.00				
## AA	88 M	59 M	67.00	66.00	66.50	67.00	66.00	66.5
			11			78.00	78.00	78.0
146,00	146.00	146.00	145.00	144.00	144,50	145,00	144.00	144.50
5.00	5,00	5,00	5.00	5.00	5.00		Contraction Carlo and a second	5.0
73.00	49,00	67.00	73.00	49.00	67.00			67.0
60.00	60.00	60.00	59.00					59.0
52.00	44.00	46.50	52.00	45.00	7	212211111111111111111111111111111111111	was a first to a first constant and a first	46.7
11.00	11.00	11.00	12.00	12.00				12.0
201.00	189.00	189.50	201.00	170.00	189.75	201.00	170.00	189.7
46.00	39,00	42.50	37.00	37,00	37.00	37,00	37.00	87,0
565.00	586.00	627.40	643,00	<b>671,00</b>	608;85	B45.00	573.00	610.6
19.00	19.00	19.00	19.00	19.00	18.00	20.00	20.00	20.0
58.00	58.00	58.00	58.00	58.00	58.00	58.00	59.00	59.0
1.00			******* ** ******** *****					1.0 2.0
								2.0
						A		5.0
5.00	5.00	9,00	5.00					
1,00	1,00	1.00	1,00	1,00	1,00	1.00	1,00	1,0
5,00	5.00	6.00	4.00	4.00	4.00	4.00	<b>4,0</b> 0	4.0
08.00	88.00	88.00	87.00	<b>87.00</b>	.87.00	<b>B</b> 8.00	88.00	98.0
	101:00 115:00 115:00 146:00 146:00 5:00 5:00 5:00 11:00 46:00 11:00 11:00 20:00 5:00 11:00 2:00 2:00 2:00 1:00	101.00 101.00 115.00 113.00  88.00 68.00 78.00 78.00  146.00 146.00  5.00 5.00 73.00 49.00 60.00 60.00 62.00 44.00  11.00 11.00 201.00 189.00  665.00 \$86.00  586.00 \$86.00  1.00 1.00 2.00 2.00 2.00 2.00 5.00 5.00  1.00 1.00	101.00 101.00 101.00 115.00 113.00 114.00 58.00 68.00 68.00 78.00 78.00 78.00 146.00 146.00 146.00 5.00 5.00 57.00 60.00 60.00 60.00 62.00 44.00 46.50 11.00 11.00 11.00 201.00 189.00 \$27.40 665.00 \$86.00 \$27.40 58.00 58.00 58.00 11.00 1.00 1.00 100 1.00 100 1.00 100 1.00 100 1.00 100 1.00 100 1.00 100 1.00 100 1.00 100 1.00	101.00	101 00	101:00	101:00 101:00 101:00 103:00 101:00 102:00 105:00 10	101:00   101:00   101:00   101:00   103:00   101:00   102:00   105:00   103:00   101:00   105:00   103:00   101:00   105:00   103:00   105:00   103:00   105:00   103:00   105:00   103:00   105:00   103:00   105:00   103:00   105:00   103:00   105:00   103:00   105:00   103:00   105:00   103:00   105:00   103:00   105:00   103:00   105:00   103:00   105:00   103:00   105:00   103:00   105:00   103:00   105:00   103:00   105:00   103:00   105:00   103:00   1

		1996 REVISED			1997 REVISED			1998 ADOPTED	<b>)</b>
	Hdent	FT	FTE	Heich	171	FIE	Hdent	FI	FTE
TRUST FUNDS									
Pension Management Finance	5.00	5,00	5.00	5.00	5.00	5.00	5.00	5.00	5.00
Financial Projects	2.00	2.00	2.00	3.00	3.00	3.00	3.00	3.00	3.00
Trolleys .	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3,00
TOTAL TRUST FUNDS	10.00	10.00	10.00	11,00	11.00	11.00	11.00	11.00	11.00
CITY-COUNTY FUNDS									
Flood Control	15.00	15.00	15.00	15.00	15.00	15.00	15.00	15.00	15.00
Community Health Administration Environmental Health Personal Health Total Community Health	13.00 26.00 32.00 71.00	13.00 26.00 32.00 71.00	13.00 26.00 32.00 71.00	13.00 26.00 32.00 71.00	13.00 26.00 32.00 71.00	13.00 26.00 32.00 71.00	13,60 26,00 32,00 71,00	13.00 26.00 32.00 71.00	13.00 26.00 32.00 71.00
Metropolitan Area Planning	23.00	21.00	21.40	23.00	21.00	21.40	23.00	21.00	21.40
TOTAL CITY-COUNTY FUNDS	109.00	107.00	107.40	109.06	107.00	107.40	109,00	107.00	107.40
TOTAL LOCALLY FUNDED POSITIONS	3,600.00	2,781.00	<b>3</b> ,032.78	3,581.00	2,768.00	3,016.20	3,592.00	2,771.00	3,021.78

### PAY RATES Effective December 28, 1996 (Revised August 23, 1997)

## Hourly Rates (non-exempt employees)

Hourly rates and pay range numbers for positions in which employees are treated as non-exempt from the overtime provisions of the Fair Labor Standards Act (FLSA).

	Hourly Rates						
Pay Range	· A	В	C	D	E	F	
440	5.15	5.40	5.65	5.90	6.15	*6.65	
410	5.15 5.90	6.15	6.40	6.65	6.90	*7.65	
414	6.15	6.40	6.65	6.90	7.15	*7.90	
415	6.40	6.65	7.15	7.90	8.65	9.65	
420	. 0.40	0.00	7.10	7.55		. •	
510	5.15	5.40	5.65	5.90	6.15	6.40	
515	5.90	6.20	6.50	6.80	7.10	7.40	
519	6.90	7.20	7.50	7.80	8.40	9.00	
529	10.50	11.00	11.50	12.00	12.50	13.00	
	- E 4E	5.41	5.68	5.96	6,26	6.57	
602	5.15	5.9101	6.3052	6.6259	6.9629	7.3554	
606	5.6520	6.1150	6.5291	6.8668	7.2216	7.6350	
607	5.8431	6.3322	6.7664	7.1224	7.4966	7.9317	
608	6.0456		7.0182	7.3930	7.7872	8.2462	
609	6.2612	6.5630	7.0162 7.2842	7.6790	8.0947	8.5797	
610	6.4885	6.8065	<i>{</i> ,2042	7.0190	0.0547		
611	6.7300	7.0655	7.5677	7.9843	8.4234	8.9329	
612	6.9860	7.3392	7.8664	8.3051	8.7679	9.3066	
613	7.2574	7.6303	8.1846	8.6474	9.1364	9.7039	
614	7.5452	7.9383	8.5207	9.0090	9.5253	10.1247	
615	7.8503	8,2650	8.8777	9.3930	9.9380	10.5705	
	. 4705	0.0400	9.2550	9.7981	10.3734	11.0430	
616	8.1735	8.6106		10.2296	10.8376	11.5446	
617	8.5155	8.9773	9.6556	10.2298	11.3316	12.0752	
618	8.8789	9.3670	10.0820	11.1717	11.8506	12.6380	
619	9.2640	9.7788	10.5313			13.2352	
620	9.6719	10.2154	11.0076	11.6838	12.4010	13.2332	
621	10.1043	10.6788	11.5144	12.2293	12.9982	13.8673	
622	10.5631	11.1697	12.0498	12.8046	13.6064	14.5380	
623	11.0487	11.6898	12.6183	13.4165	14.2647	15.2488	
624	11.5636	12.2416	13.2216	14.0660	14.9639	16.0023	
625	12.1100	12.8260	13.8591	14.7510	15.7001	16.8007	
626	12.6885	13.4456	14.5367	15.4796	16.4842	17.6472	
627	13.3020	14.1030	15.2545 ·	16.2530	17.3164	18.5442	
		45.5400	44 0400	11.9409	12.6740	13.5266	
710	9.9602	10.5198	11.2499		13.5662	14.3372	
711	10.8737	11.4919	12.1455	12.8363	15.2934	16.3546	
714	11.9082	12.6065	13.5126	14.3757	13.2334	10,3340	
722	12.0082						

These rates are established for supervisory positions only.

## Hourly Rates (24 hour shift fire protection positions)

Hourly rates designated "24 Hour Shift" are for fire protection positions assigned to work 24 hour shifts with schedules based on a 27 day work period. The rates designated "40 Hour Week" are provided to accommodate the need to assign an employee in a position classification to duty requiring that work be performed during a 40 hour per week schedule.

			• .	Hourt	y Rates		
Pay Ra	nge Shift	A	В	C	y ivaics D	E	, <b>F</b>
691	24 Hour Shift	7.8918	8.3498	9.0131	9.5831		
691		11.0487	11.6898	12.6183	13.4165	10.1890 14.2647	10.8920 15.2488
692	24 Hour Shift	8.6500	9.1614	9.8993			
692		12.1100	12.8260	13.8591	10.5365 14.7510	11.2143 15.7001	12.0006 16.8007
693	24 Hour Shift	9.0632	9.6040				18 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
693		12.6885	9.6040 13.4456	10.3833 14.5367	11.0569 15.4796	11,7744 16,4842	12.6052
694	24 Hour Shift			1.0		•	17.6472
694	40 Hour Week	9.5013 13.3020	10.0735 14.1030	10.8887	11.6092	12.3688	13.2458
	: 1	10.0020	14. 1030	15. <b>25</b> 45	16.2530	17.3164	18.5442
204		A	В	C	D	Ε	F
821	40 Hour Week	10.9089					e de la companya del companya de la companya del companya de la co
824	40 Hour Week	13.2044 G	13.8646 H	14.5579	15.2857	16.0501	16.8526
	•	17.3581	17.8788	18.4152	J 18.9677		
		1					
891	24 Hour Shift	8.6343	B	C	D	E	F
•	24 Hour Shift	6.0343 G	9.0661 <b>H</b>	9.5194	9.9953 <b>J</b>	10.4951	11.0199
:		11.3505	11.6910	12.0417	12.4029		
!		A	B	C			
891	40 Hour Week	12.0881	12.6925	13.3271	<b>D</b> 13.9935	E 14.6931	F
		G	H	10.0271	13.8935 <b>J</b>	14.0931	15.4278
	•	15.8906	16.3674	16.8584	17.3641		
		Α	В	С	D	E	E
892	24 Hour Shift	9.4316	9.9032	10.3984	10.9183	11.4642	12.0374
		G	н	1 1	J		12.0014
ŀ		12.3985	12.7705	13.1536	13.5482		
		A	В	С	D ·	E	F
892	40 Hour Week	13.2044	13.8646	14.5579	15.2857	16.0501	16.8526
		G	Н	1 "	J		
-	•	17.3581	17.8788	18.4152	18.9677		
	اسموسال	. Data - (					
	Pay Range				ment positio	ons)	
	722	<b>A</b> 12.0082	В	С	D	E	F
	723	12.0062	12 1047	40.0545	44.5455		
	720	12.5004 G	13.1947 H	13.8545	14.5473	15.2746	16.0383
		16.5194	17.0150	1 17 5055	J		5.
İ.	•	10.0134	17.0150	17.5255	18.0512		
	Pay Range	<b>A</b>	. В	C	D ·	Ε	F
	724	13.9334	14.4908	15.0704	15.6732	16.3001	16.9522
		G	Н	1	J	10.5501	10.9322
İ		17.6302	18.3354	19.0688	19.8316		
	Davi Da		_ •		- · ·		
	Pay Range	A 45.0450	В	C	D	E	F
	726	15.3158	15.9284	16. <b>5</b> 656	17.2283	17.9174	18.6340
		G 40.3705	H	1	J		
. :		19.3795	20.1546	20.9608	21.7992		14 1

## Hourly Rates (commissioned law enforcement positions)

Hourly rates for commissioned law enforcement positions assigned to work 85-hour schedules based on a 14 day work period.

Pay Range 725	A 14.2285 G 18.0036	B 14.7976 H 18.7238	C 15.3895 I 19.4726	D 16.0051 J 20.2516	E 16.6452	F 17.3111
727	A	B	C	D	<b>E</b>	F
	16.8054	17.4775	18.1767	18.9038	19.6600	20.4462

## Pay Rates (commissioned fire protection positions)

Pay rates for fire protection positions that are exempt from overtime provisions of the Fair Labor Standards Act

Pay Range	Minimum	Midpoint	Maximum
827	30,956	36,374	41,791
828	32,516	38,206	43,896
829	34,166	40,145	<del>4</del> 6,124
830	35,227	41,392	47,557
831	37,084	43,574	50,063

#### **Exempt Pay Plan**

Pay rates for administrative, supervisory and professional positions that are exempt from overtime provisions of the Fair Labor Standards Act (FLSA).

Pay Range	Minimum	Midpoint	Maximum
			04.470
120	24,411	29,292	34,176
119	26,120	31,343	36, <b>5</b> 67
118	27,948	33,536	39,128
117	29,903	35,885	41,867
116	31,998	38,397	44,796
115	34,238	41,086	47,933
114	36,636	43,961	51,287
113	39,198	47,038	54,876
112	41,943	50,330	58,719
111	44,879	53,855	62,829

## Management Pay Plan

Pay rates for department and division director positions.

Pay Range	Minimum	Midpoint	Maximum	
010	36,488	45,609	54,731	
009	39,225	49,031	58,837	
008	42,164	52,709	63,250	
007	45,329	56,661	67,992	
006	48,729	60,911	73,092	
005	52,384	65,479	78,574	
004	56,310	70,389	84,467	
003	60,535	75,670	90,803	
002	65,074	81,344	97,612	
001	69,955	87,444	104,933	
000	86,242	107,802	129,362	

#### **EMPLOYEE BENEFITS**

### **SUMMARY OF EMPLOYEE BENEFITS FOR 1998**

The 1998 adopted budget was developed based on the rates below.

out Sp	Civilian	Commissioned
Social Security (FICA)	7.65%	1.45%
Retirement/pension	8.40%	17.50%
Workers' compensation	By department	By department
Unemployment compensation	.18%	.18%
Health insurance, family	\$4,527	\$4,527
Health insurance, single	\$1,584	\$1,584
Life insurance	.20%	.20%

### **Employee Retirement**

Wichita Employee Retirement. Permanent full-time employees, except Police and Fire Department commissioned staff, are members of this retirement system. Employee contribution rates (percent of salary) are fixed and dependent upon the retirement plan (No.1, 6.4%, or No. 2, 4.1%) for which the employee is eligible. City of Wichita contributions are based on actuarial recommendations. The rate for the City contributions in 1998 is 8.4% of salary, a .6% reduction from the 1997 rate.

Police and Fire Retirement. Permanent full-time commissioned employees of the Police and Fire Departments are members of this retirement system. Airport security officers were included in the system in 1996. Employee contribution rates (percent of salary) are fixed and dependent upon the retirement plan for which the employee is eligible. City of Wichita contributions are based on actuarial recommendations. The rate for the City in 1998 is 17.5% of salary, a reduction from the 18.3% rate of 1997.

## Social Security (FICA)

Social Security contribution rates are established by the Federal government. Equal shares (percent of salary) are paid by the employer (7.65%) and the employee (7.65%). The rate is applied only to the first \$65,400 of an employee's salary. For commissioned Police and Fire employees hired since April 1, 1986, the City budgets 1.45% (Medicare portion only).

### Unemployment

In 1998, the City of Wichita will contribute .18% of total salaries toward unemployment insurance. The contribution rate is established by the State of Kansas.

#### Health Insurance

The City of Wichita offers two optional health insurance plans (family and single). Contribution to the plans is on a 75%/25% split, with the City paying 75% of premiums. For budgetary purposes, the amount charged to departments is computed using actual health plan participants as of a given date. Vacant positions are assumed to be filled with family plan participants. For 1998 the City contribution per employee is \$4,527 for family coverage and \$1,584 for single coverage.

#### Life insurance

Optional term life insurance is available to permanent full-time employees. Coverage is based on employee salary levels and approximates twice the salary. Contribution rates are based on one-third employee, one-third employer, and one-third fund interest revenue. Additional Accidental Death and Dismemberment coverage is available at 100% cost to the employee. The City of Wichita contribution rate equates to .20% of salary in 1998.

#### Workers' Compensation

The City of Wichita's contribution rate for Workers' Compensation varies by department and is determined by utilization history. Rates range from 0.54% to 4.98% in 1998.

Department	1998 Rate
City Manager	1.35%
Finance	0.69%
Law	0.66%
Municipal Court	4.09%
Fire	2.77%
Police	2.60%
Library	0.71%
Art Museum	0.64%
Human Services	2.99%
Public Works	2.54%
City/County Health	2.45%
City/County Planning	0.54%
Transit	3.38%
Park	4.98%
Water and Sewer	3.69%
Airport	1.31%

### **EXPLANATION OF OBJECT CODES**

Object	<u>Title</u>	Subobjec	t Title	Objec	t Title	Subobje	ct Title
110	Regular Salaries	1100	Bi-weekly Wages	240	Insurance	2400	Duitain and Duita
	• • • • • • • • • • • • • • • • • • • •	1101	Langevity	****	mediance.		Building and Contents
		1102	Education Pay			2401	Vehicle Liability
	:			- 1		2402	General Liability
		1103	EMT Pay			2403	Boiler Insurance
	r.	1104	Shift Differential	1		2404	Loss Reserve
	1	1105	Hazard Duty Pay			2405	BC/BS Health Insurance
	1	1106	\$50,000 Group Life Insurance	İ		1 1	
		1125	Paid Leaves	į		2406	Equicor Health Insurance
				1		2407	A.D.&D. Premium - Voluntary
	•	1126	Injury Leave	1	•	2408	Title Ins. / Document Preparation
	!	1190	Accrual	i		2499	Other Insurance
		1199	Other .		· .		O D. O. IMPORTING
				250	Professional Services	-	
20	Special Salaries	1200	D-4 Ti 144	2.50	Professional Services	2500	Certification Fees
20	obecial calsiles		Part Time Wages			2501	Pre-Employment Expenses
	l	1201	Limited Seasonal Wages			2502	Medical & Laboratory Services
	!	1202	Teamster Drivers/Maint, Staff			2503	Studies/Consultants
		1203	Paid Leaves	į		2504	
		1204	Clothing Allowance	İ			Engineering
		1205				2505	Contractors
	· _		Auto Allowance			2506	Legal Services
		1206	Acting Officer Pay	Į		2507	Audits
		1207	Workers' Comp Pay	[		2508	
		1223	Injury Leave				Temporary Help Services
		1299	Other	i	4	2509	Appraisal / Final Inspection
		1400	Culei	Ī		2510	Survey
				1		2511	Architecture
ю	Overtime	1300	Premium Overtime			2512	Credit Report
		1301	Straight Overtime	i			
	ŧ	1302	Court Appearance			2513	Origination Fee
						2599	Other Professional Services
	in the second	1303	Holiday Pay	1			
_	_ 1.		•	260	Data Processing	2600	Data Center Charges
0 1	Employee Benefits	1400	F.I.C.A.	1	-	2601	Maint Data Equipment
	i	1401	Wichita Employee Retirement	İ			
	1	1402	Police & Fire Pension			2602	Sedg Co Data Center Charges
	i i					2699	Other Data Processing Charges
	!	1403	Workers' Comp	1			
	•	1404	Unemployment Comp	270	Equipment Charges	2700	Motor Pool - Scheduled Charges
		1405	Group Health Insurance	1	•	2701	Motor Pool - Unscheduled Charges
	•	1406	Group Life Insurance		•	2702	
		1407	Central States - MTA	.			Lesse/Rent - Equipment
		1409		İ		2703	Maintenance - Equipment
			Other			2704	Car Washes
	* .	1410	Tuition Reimbursement	i	•	2705	Outside Services
	4			í		2706	Towel Rental Service
0 6	Jtilities .	2100	Electricity	!		2707	
		2101	Gas - Western Resources	-			Cylinder Rental - Compressed Gasse
				i		2708	Uniform Rental Service
		2101	Gas - Peoples			2799	Other Equipment Charges
		2103	Heating Oil				
		2104	Water	280	Buildings & Grounds Chgs.	2800	CMF Charges
	-	2105	Sewer		werenige a citorida ciiga		
			Landfill			2801	Building Lease/Rent
						2802	Maintenance of Grounds
			Trash Service			2803	Maintenance of Buildings
	-	2108	Hazardous Waste Spills	1		2804	Pest Control Services
		2120	Client Utility Leave	1			
			Other	1			- Janitorial Services
	-	*100	Oute:	1		2899	Other Buildings/Grounds Charges
				1			•
) C	Communications		PBX - Line Charges	290	Other Contractuals	2900	City Administrative Charges
		2201	PBX - Instrument Charges				
			Moves & Changes	Į		2901	Water Administrative Charges
			Long Distance Service	1		2902	Advertising
			•	1		2903	Directories
	•		ocal Service	1	· ·	2904	Codes and Manuais
	•		Special Circuits	1		2905	Periodicals
		2206	Pagers and Mobile Phones	·		2906	
			Postage - Regular				Membership Dues
			- <del>-</del> .	1		2907	Rent & Assistance
			Postage - Special (Certified)	1.		2908	Bad Debt Expense
	•		Postage - Postcards	1		2909	Recording Costs
	1	2210 (	Shipping & Freight			2910	_
	4		Express Mail	Ţ			Transportation Services - Transit
	•		•	!		2911	Diesel Fuel Tax
	į		CATV (Cable)	i		2912	City Admin Charges - Projects
	1		mergency Telephone Charges	ſ		2913	Flex Spending Admin Charges
	i	2215	Plexar			2914	Down Payment
			/oice Mail	1			
				1		<b>29</b> 15	Rehabilitation Costs
	1	44 <del>38</del> (	Other	1		2916	Property Taxes on City Property
				· [			Other Contractuals
Ťr	ansportation and Training	2300	uto Tags & Titles	1			<b>TOTIC ECOLUM</b>
	i i		feals - Lodging Allowance	310	Office Supplies	*400	
			<del>_</del> _ <del>_</del> _ <del>_</del>	310	Office Supplies		Printing & Graphics - Internal
	1		Out-of-Town Registration	l l			Printing & Graphics - External
		2903 h	1-Town Registration	ľ			
	4		raining Consultants				Photocopying
	•		<del>-</del>	1			Micro Computing Software
			rospective Employee Interview	Į.			Petty Cash
		2306 N	foving Costs - New Employee				Preprinted Forms
			mployee in-Town Mileage	1			
	*			1			Stationery Stores
	:		ransportation Out-of-Town	1		3107	Microfilming
	•		umpike Fees & Charges	1			Computer Paper
		2399 C	ther Transportation	1			Mainframe Software
			•			Other Office Supplies	

## **EXPLANATION OF OBJECT CODES**

bject	Title	Subobject	Title	Object	Title	Subobject	Title
320	Clothing and Towels	3200	Towel Service	380	Non-capitalizable Equipment	3800	Communication Equipment
120	Cibining and Towers	3201	Cleaning		,	3801	Data Processing Equipment
			•	İ		3802	Firearms & Other Weapons
		3202	Coveralis			3803	Lab Equipment
		3203	Protective Clothing				
		3204	Uniforms (Allowance Vouchers)			3804	Safety Equipment
		3205	Uniform Leather Goods			3805	Maintenance Equipment
		3299	Other Clothing			3806	Office Equipment & Furniture
		4,50				3807	Training Equipment
			<b>4</b>			3808	Library Materials
30	Chemicals	3300	Ammonia				Films
		3301	Bulk Chlorine			3809	
		3302	Cylinder Chlorine			3810	Lawn Care Equipment
		3303	Polyelectrolyte			3811	Handtools
		3304	Polymer			3812	Recreational Equipment
			-			3899	Other Non-capitalized Equipment
		3305	Lime	1		0000	Other Horizon Edelinian
		3306	Phosphate				
		3307	Calcium Chloride	390	Other Commodities	3900	Custodial Supplies
		3308	Carbon Dioxide			3901	Photography Supplies
		3309	Sulfur Dioxide			3902	Garden/Grounds Supplies
						3903	Food Supplies
		3310	Potassium Permanganate			3904	• •
		3311	Odor Control Chemicals	į			Medical Supplies
		3399	Other Chemicals	Ì		3905	Compensating Use Tax
				İ		3999	Other Commodities
40	Carrie and Barta	3400	Computers and Printers	ĺ			
40	Equipment Parts		•	410	Land	4100	General Land
		3401	Communication Equipment	410	طا الله <u>-</u>		
		3402	Audio/Visual Equipment	1		4101	Right of Way
		3403	Automotive				
		3404	Trucks/Heavy Equipment	420	Buildings	4200	General Buildings
		3405	Helicopter	-	-	4201	Electrical
			•			4202	Carpeting & Window Treatment
	•	3406	Lawn Care Equipment				
		3407	Building Equipment			4203	Heating/Cooling Systems
		3408	Pumps			4204	Roof
		3409	Motors	1		4205	Plumbing
		3410	Electrical Equipment	1		4206	Security Systems
				l l			
		3411	Chemical Feeders	***	turner Other These Older	4300	Circ Librates sin
		3412	Tool Repair	430	imprv. Other Than Bidgs.		Fire Hydrants
		3413	Interest - Radio Repairs			4301	Landscaping
		3415	Sublet Repairs (Fleet only)			4302	Permanent Signs
		3416	Fire Hydrant Repair Parts			4303	Fencing
		3417	Shop Supplies			4304	Sidewalks
		-	• • • •			4305	Swimming Pools
		3499	Other Equipment Parts				-
						4306	Traffic Signals
350 Mate	Materials	3500	Lumber			4307	Utility Lines
-		3501	Cement -			4308	Lighting
		3502	Concrete			4309	Driveways
			•	}		4310	Parking Lots
	•	<b>350</b> 3	Hot - Mix Asphalt				-
		3504	Cold - Mix Asphalt			4311	Drainage
		3505	Emulsified Asphalt	İ		-	
		3506	Gravel & Stone	440	Office Equipment	4400	Furniture
		3507	Sand	1	• •	4401	Data Processing Equipment
			=			4402	Office Machines
		3508	Selt	1			
		3509	Kiln Dust			4403	Communication Equipment
		3510	Top Soil	l.	•	4404	Audio / Visual Equipment
		3511	Gaskets				
	•		Limestone	450	Vehicular Equipment	4500	Automobiles
		3512.		450	- marine and miles (m) is	4501	Police Cars
		3513	Meter Repair Supplies				Trucks
		3514	Steel			4502	
		3515	Welding Supplies	1		4503	Fire Trucks
		3516	Water Distr. System Parts	1		4504	Utility / Sport Vehicles
		3517	Dirt Cuts			4505	Vans
				1		4506	Buses
		3550	Inventory Charges - Projects				
		3597	Weatherization Materials			4507	Trailers
		3598	LC/NC Weatherization Materials			4508	Motorcycles
		3599	Other Materials			4509	Bicycles
		3				4510	Golf Carts
	<b>#</b> form **		Auda Dallaria-			4511	Boats
10	Equipment Supplies	3600	Auto Batteries	1			
	•	3601	Non-Auto Batteries			4512	Helicopters
		3602	Tires	1		4513	All-terrain Vehicles
		3603	Lubricants	1			
		3604	Diesel Fuel	460	Operating Equipment	4601	Appliances
					- Lauran & ministrator	4602	Recreation / Musical Equipment
		3605	Unleaded Fuel			. –	
		3606	Gasoline	1		4803	Firearms & Weapons
		3607	Propene	1		4604	Medical Equipment
		3608	Fluids			4605	Laboratory Equipment
		3609	Antifreeze	t		4806	Cleaning Equipment
		3610	Fuel Purchases (Credit Card)	l		4607	Drafting & Engineering Equipme
		3698	Purchased Fuel Tax			4608	Weighing, Measuring & Testing
				1		4809	Water & Sewage Treatment Equ
		3699	Other Equipment Supplies				· · · · · · · · · · · · · · · · · · ·
						4810	Lewn & Farm Equipment
70	<b>Building Parts</b>	3700	Appliances			4611	Machinery & Maintenance Equit
-	=	3701	Garage & Shop Equipment				
		3702	Building Repair Parts	1 .			
		3703	Facility Repair Parts	1			
		3799	Other Building & Contents Parts				

405

### **EXPLANATION OF OBJECT CODES**

Objec	t Title	Subobjec	t Title
510	Interfund Transfers	5100	Contributions to Other Funds
		5101	Reimburgement to Other Depts
		5102	Contributions to City (Water)
	1	5110	Savings Incentive Program
		5199	Other Interfund Transfers
520	Debt Service	5200	Principal - G.O.
	:	5201	Principal - Special
		5202	Principal - Revenue Bonds
		5203	interest - G.O.
	!	5204	Interest - Special
		5205	Interest - Revenue Bonds
		5206	Bond Insurance Expense
	i	5207	Fiscal Paying Agent Fees
		5208	Interest Expense - Temp. Notes
	!	5209	Water - Cheney Reservoir Principa
	İ	5210	Water - Chency Reservoir Interest
		5211	Bond Amortization Expense
		5212	Interest - Capital Lease
	į .	5215	Other Debt Service Cost
530	Other Nonoperating Exp.	5300	Contingency
		5301	Refunds
		5302	Tort Liability Claims
		5304 .	Insurance Benefits
	4	5305	Depreciation
	1	5306	in-Kind Expenses
	:	5307	Water Franchise Fees
		5308	Engineering Overhead Expense
		5309	Death Senefits
	;	5310	Indirect Labor Charges
	ļ.	5311	Water and Sewer
	1	5312	Plan 3 Refund
	1	5321	Taxes Withheld - Retirement
	4	5333	Miscellaneous & Sundry
	:	5350	Miscellaneous Interest Expense
		5399	indirect Charges/DA Center
40	Inventory Accounts	5400	Inventory for Sale
		5401	Inventory (Clearing Account)
			Other
			Diesel Fuel (Inventory)
	•		Unleaded Fuel (Inventory)
			Propane (Inventory)
	•	5409	Water Compensating Use Tax

# Financial Guidelines and Capital Improvement Program Guidelines Used in the Budget Development Process

# A. Financial Guidelines (Revised March, 1994).

The City of Wichita's financial policies set forth the basic framework for the overall fiscal management of the City. Operating independently of changing circumstances and conditions, these policies assist the decision-making process of the City Council and the administration. These policies provide guidelines for evaluating both current activities and proposals for future programs.

Most of the policies represent long-standing principles, traditions, and practices which will guide the City and maintain financial stability. They should be reviewed annually.

#### **Operating Budget Policies**

- 1. The City will attempt to maintain its present service level for all priority and essential services within existing tax rates, as adjusted for normal growth in the tax base. No new services will be added without offsetting expenditure reductions or increases in tax revenues. A phase-in increase to the mill levy to restore the debt service levy to the 1992 level was completed in 1995. Loss of assessed value, through the November, 1992, classification amendment to the State Constitution, required a one-time only mill levy increase (1993 taxes for the 1994 budget).
- 2. The City will maintain a financial and budgetary control system to ensure adherence to the budget and awareness of the financial environment, and will prepare quarterly reports comparing actual revenues and expenditures to budgeted amounts, operating surplus or deficit conditions, and balance sheets on all funds of the City.
- 3. The City will integrate performance measurement and productivity indicators with the budget.
- 4. The City will attempt to avoid layoffs in all actions to balance the budget. Any personnel reductions will be scheduled to come primarily from attrition.
- 5. The City will emphasize efforts to reduce major cost centers.
- 6. Airport, Golf, Sewer, Water, and Storm Water enterprise funds will be self-supporting.

- Privatization, volunteerism, public/private partnerships, incentive programs and other alternatives will be used whenever possible to provide services.
- 8. The City will endeavor to mitigate subsidies for the Transit fund.
- Charges for internal services shall be set at the lowest possible level to maintain essential programs.

#### Revenue Policies

- The City will try to maintain a diversified and stable revenue system to shelter it from short-run fluctuations in any one revenue source.
- The City will attempt to obtain additional major revenue sources as a way of insuring a balanced budget.
- 3. The City will follow an aggressive policy of collecting revenues.
- 4. The City will establish all user charges and fees at a level related to the full cost (operating, direct, indirect, and capital) of providing the service.
- 5. The City will review fees/charges annually and will design or modify revenue systems to include provisions that automatically allow charges to grow at a rate that keeps pace with the cost of providing the service.
- 6. The City will consider market rates and charges levied by other public and private organizations for similar services in establishing tax rates, fees, and charges.

#### Investment Policies

- Disbursement, collection, and deposit of all funds will be managed to insure maximum cash availability.
- The City will strive to maximize the return on investments consistent with the primary goal of preserving capital in accordance with the City's ordinance and prudent investment practices.

#### **Debt Policies**

- 1. The City will confine long-term borrowing primarily to capital improvements.
- In anticipation of bonding, the City will use short-term debt.
- The City will follow a policy of full disclosure on every financial report and bond prospectus.
- Revenue bonds will be issued when practical for city enterprises to reduce the amount of the City's general obligation debt.
- 5. The City will maintain its aggressive

retirement of existing debt over 10 years for city-at-large debt and 15 years for special assessment debt.

- The City will use general obligation debt to fund general purpose public improvements which cannot be financed from current revenues.
- The City will use special assessment general obligation debt to fund special benefit district improvements consistent with existing policies.

#### Reserve Policies

- 1. The City will maintain a revenue reserve to pay for expenses caused by unforeseen emergencies or for shortfalls caused by revenue declines. This reserve will be no less than 5% and will not exceed 10% of annual revenues.
- 2. The City will maintain a contingency expenditure account to provide for unanticipated expenditures of a nonrecurring nature, or to meet unexpected small increases in service delivery costs.
- Reserves in excess of these amounts in the General Fund shall be used for one-time only expenditures.
- 4. The City will maintain a debt service fund reserve at year end which is equivalent to 5% of annual revenues to the debt service fund. Any amount in excess of this reserve will reduce capital project fund general purpose expenditures.
- 5. Adequate levels of working capital shall be maintained in all proprietary funds.

## Accounting, Auditing, and Financial Reporting Policies

- 1. An independent audit will be performed annually and completed not later than June 1 of each year.
- The City will produce annual and monthly financial reports in accordance with Generaly Accepted Accounting Principles (GAAP) as outlined by the Governmental Accounting Standards Board (GASB).

### B. Capital Improvement Program Guidelines (March, 1994)

Projects proposed for the CIP will be reviewed, evaluated, and recommended under the following guidelines:

General revenue-supported debt: Maintain a 1. Capital Improvement Program within the debt limitations established by state law, and within a maximum local mill levy debt service established by the City Council.

Sales tax moneys shall be earmarked 2. primarily for freeways, with \$4 million per year for arterial streets, bridges, and

associated right-of-way.

Finance capital improvement projects based 3. on the useful life of the project. General quidelines for financing are: (a) public buildings, 40 years general life, 20 years financing; (b) new road construction, 40 years general life, 10 years financing; (c) major road and bridge rehabilitation, 15 years general life, 10 years financing; (d) sanitary sewers and drainage, 40 years general life, 10 years financing; (\*) miscellaneous items, based on asset life, 10 years financing; and (f) local sales tax projects, pay-as-you-go/revenue bonds.

Utilize Utility Revenue Bonds, whenever necessary and feasible, to finance public improvements using 20-year amortization to minimize the impact of annual revenue

requirements (sue fees).

- Maintain a highway and street system which 5. provides safe and effective vehicular access and efficient urban traffic flow with an emphasis on the following: (a) Expedite the plans (in cooperation with Sedgwick County) for constructing and financing US-54 and K-96, maximizing state and Federal funds supplemented by local sales tax; (b) Concentrate efforts on selected cross-town arterials and intersections to improve traffic movement, safety, and reduce congestion; (c) Include features in new projects which will reduce future maintenance requirements (i.e., delineation of crosswalks, lowmaintenance medial treatment, etc.); (d) Complete railroad crossing improvements on arterials; and (e) Provide good streets and roadways to serve City facilities (i.e., Art Museum, Cowtown, Expo Hall, Airport, etc.).
- Provide improvements in the downtown area. 6. Continuation of Neighborhood Improvement 7. conjunction with Program in enforcement.
- Emphasize projects in problem areas without 8. regard to the percentage of the total CIP

funds available; however. circumstances will all projects be selected from one area of the City.

Develop a balanced capital maintenance 9. program for all types of City assets.

Include beautification and landscape 10. improvements in projects, especially on arterials and highways, public facilities, etc. Insure an adequate water supply for existing 11.

neighborhoods and planned growth and

development of the City.

#### **DESCRIPTION OF FUNDS**

The accounts of the City are organized on the basis of funds and groups of accounts, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for by providing a separate set of self-balancing accounts which comprise its assets, liabilities, fund equity, revenues and expenditures or expenses, as appropriate. The various funds are grouped by type in the financial statements. The types of funds maintained by the City are as follows:

#### Governmental Funds

General Fund. The General Fund is the principal fund of the City which accounts for all financial transactions not accounted for in other funds. The majority of current operating expenditures of the City other than proprietary fund activities are financed through revenues received by the General Fund.

Special Revenue Funds. These funds are used to account for revenues derived from specific taxes, governmental grants or other revenue sources which are designated to finance particular functions or activities of the City. The City maintains a separate special revenue fund for each Federal or state grant program.

Debt Service Fund. The bond and interest fund is used to account for the payment of principal and interest on the City's general obligation bonds which is recorded in the general long-term debts group of accounts. Revenues for this purpose include ad valorem property taxes, special assessment taxes, investment interest income and City Hall parking lot revenues.

Capital Project Funds. The capital project funds account for capital improvements (except for those financed by proprietary funds) which are financed from the City's general obligation bond issues, special assessments, certain Federal grants and other specific receipts.

#### **Proprietary Funds**

Enterprise Funds. Enterprise funds account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the City is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. The acquisition, maintenance and improvement of the physical plant facilities required to provide these goods and services are financed from existing cash resources, the issuance of bonds (revenue or general

obligation), Federal grants and other City funds.

Internal Service Funds. Internal service funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies for the City and other governmental units, on a cost reimbursement basis.

#### Fiduciary Funds

Trust and Agency Funds. Trust and agency funds are used to account for assets held by the City in a trustee capacity or as an agent for individuals, other governmental units and other funds. These include expendable and pension trust funds and agency funds.

#### Account Groups

General Fixed Assets Account Group. This group of accounts is established to account for all fixed assets of the City, other than those accounted for in the proprietary funds.

General Long-Term Debt Account Group. This group of accounts is established to account for all long-term debt of the City, except that accounted for in the proprietary funds. Under the statutes of the state of Kansas, debt issued to finance special assessment projects constitutes a general obligation of the City. Therefore, this debt is recorded in the general long-term debt account group and is serviced through the Debt Service Fund. The City does not issue special assessment bonds.

# SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Reporting Entity. For financial reporting purposes the City includes financial information for the appointive boards and commissions that are controlled by or dependent on the City. Control or dependence is determined on the basis of oversight responsibility, budget adoption, taxing authority, funding and appointment of respective governing boards. The boards and commissions which are appointed by the elected City officials, accountable for fiscal matters related thereto and for which the City provides accounting services include: Art Museum, Wichita Airport Authority Board, Library Board, Board of Park Commissioners Advisory Board, Metropolitan Transit Authority Advisory Board, and the Board of Housing Commissioners.

The financial activities of these boards and commissions are reflected in the special revenue, capital project, enterprise and expendable trust funds as appropriate.

Basis of Accounting. The accrual basis of accounting is used for all funds except the governmental fund types, expendable trust funds and agency funds which use the modified accrual basis of accounting. Modifications in such method from the accrual basis are as follows:

- Revenues are recognized when they become both measurable and available to finance expenditures of the current period. Revenues received prior to their normal time of receipt are recorded as deferred revenues.
- Disbursements for the purchases of capital assets providing future benefits are treated as expenditures and are accounted for in the general fixed assets account group. Appropriations for capital projects are carried forward until such time as the project is completed or terminated.
- 3. Interest on general long-term indebtedness is not accrued but is recorded as an expenditure on its due date.

Budgetary Control. Applicable Kansas statutes require that annual budgets be legally adopted for all funds (including proprietary funds) unless exempted by a specific statute. Specific funds exempted from legally adopted budgets are all Federal and state assistance funds, all capital project funds, Metropolitan Transit Authority Fund, Wichita Airport Authority Fund, Golf Course System Fund and all trust and agency funds. Controls over spending in funds which are not subject to legal budgets are maintained by the use of internal spending limits established by management. For budgeting,

revenues are recognized when they become both measurable and available to finance expenditures of the current period except for special assessments of the bond and interest fund, which are recognized on the cash basis.

Kansas statutes require the use of an encumbrance system as a management control technique to assist in controlling expenditures. Encumbrances of the budgeted governmental fund types, representing purchase orders, contracts and other commitments, are reported as a charge to the current-year budget. For budget purposes, unencumbered cash balances are determined by deducting liabilities and encumbrances from cash and receivables susceptible to accrual.

The statutes provide for the following sequence and timetable in adoption of budgets:

- Preparation of budget for the succeeding calendar year on or before August 1 of each year.
- 2. Publication of proposed budget on or before August 5 of each year.
- A minimum of ten days notice of public hearing, published in local newspaper, on or before August 15 of each year.
- 4. Adoption of final budget on or before August 25 of each year.

Kansas statutes permit transferring budgeted amounts from one object of purpose to another within the same fund; however, such statutes prohibit creating expenditures in excess of the total amount of the adopted budget of expenditures of individual funds. All unencumbered appropriations lapse at the end of the year, except for capital project funds which are carried forward until such time as the project is completed or terminated. Kansas statutes permit original budgets to be increased for previously unbudgeted increases in revenue other than ad valorem property taxes. The City must first publish a notice of hearing to amend the budget. Ten days after publication, a public hearing is held and the governing body may amend the budget at that time.

Additional information regarding funds and budgetary accounting policies may be found in the City of Wichita's Comprehensive Annual Financial Report prepared by the City Controller's Office.

# DESCRIPTION OF REVENUE SOURCES

Administrative charges. Reimbursements to the General Fund for the indirect costs incurred against General Fund budgets for the indirect support of departments and operations funded outside the central administrative divisions (administrative procedure).

Ad valorem property taxes. Taxes levied against the assessed valuation of taxable real and personal intangible property in the County. The tax rate is expressed in "mills" per \$1 of the assessed valuation of the property, and is equal to \$1 per \$1,000 of assessed valuation. Currently, Kansas Statutes set the assessment of property as follows:

residential, 11.5% land used for agricultural purposes, 30% vacant lots, 12% real property used by nonprofit organization, 12% public utility, 33% commercial, 25% all other, 30%

Alcoholic liquor tax. A tax on gross receipts from the sale of liquor at retail establishments. (K.S.A., Ch. 798, Art. 4108.)

**Bingo tax.** A three percent (3%) tax on gross revenues incurred by bingo parlors to be used for the purpose of enforcement and regulation. (K.S.A., 79-4704.)

Charges for current services and sales. Revenue derived from all charges required for current services and sales such as the recording of legal instruments, the sale of certificates, examination fees, the sale of department division manuals, street cut repairs, and safety charges and sales, nursing fees, and other health charges and sales. (K.S.A., Ch. 12, Art. 7, Ch. 13, Arts. 9 and 14, Ch. 28, Art. 1, Ch. 65, Arts. 24, 708 and 737a; Code of the City of Wichita, Chapters 1.04.070, 2.08, 2.21, 2.24, 6.04, 7.12, 10.20.050, 11.68, 19.08.030, 21.04.040, 22.04.220, and 28.04.210.)

Dealers' stamp tax. Taxes paid on new and used automobiles by dealers in lieu of ad valorem taxation on automobile dealers vehicle inventory. (K.S.A., Ch. 79, Art. 10.)

Delinquent tangible property tax. Ad valorem property taxes collected from previous tax years. (K.S.A., Ch. 79, Art. 2004 and 2004a.)

Federal and state grants and contributions. Revenue received from the Federal and state governments for assistance in programs such as low-cost housing, youth programs, health-related programs, or other Federal and state-supported projects (administrative agreement).

Fines and penalties. Revenue derived from Municipal Court fines, forfeits, and penalties. (K.S.A., Ch. 13, Art. 617; Code of the City of Wichita, Title 4, Intoxicating Liquor, Title 5, Public Safety Morals; Title 11, Traffic.)

Franchise fees. An annual fee paid for by Arkla Gas Co., KPL, KG&E, Southwestern Bell, Multimedia Cablevision, Wichita Water and Sewer Utilities, Storm Water Utility, and Transit for the privilege of doing business in the municipality. (K.S.A., Ch. 12, Art. 20, Code of the City of Wichita -- Franchises.)

Gasoline tax. A tax on the use, sale, or delivery of all motor-vehicle fuels used, sold, or delivered in this state for any purpose whatsoever. Taxation rates are set by a formula established by the Director of Taxation. (K.S.A., Ch. 79, Arts. 3408 and 3425.)

Interest earnings. Revenue derived from the proper management of the City's assets, through investment of public funds being held until expended or distributed to other units of government. (Code of the City of Wichita, Section 2.18.030; administrative procedure.)

Intergovernmental revenue. Revenue derived from payments to the municipality by other public governments, (K.S.A., Chapters 12, 68, and 79; administrative agreements.)

Licenses. Revenue derived from the issuance of a legal permission by the City of Wichita, which authorizes a person to operate a business or occupation in the municipality. The regulation is based on the police power of protecting the public safety, health, and general welfare. (Code of the City of Wichita, Titles 3-4, 7,10,16,18-19, 21-22, 24-26 and Chapters 3.02 and 3.04.)

Local sales tax. A one percent (1%) tax approved by the voters in July 1985, levied on gross retail sales in Sedgwick County in addition to the four and nine-tenths percent (4.9%) tax levied by the state of Kansas. (K.S.A., Ch. 12, Art. 1.)

Motor vehicle tax. A tax collected by Sedgwick County on all motor vehicles that are not subject to property or ad valorem taxes, such as passenger cars, pick-up trucks, and motorcycles. (K.S.A., Ch. 79, Art. 51.)

Payment in lieu of taxes. Revenue derived from the issuance of a legal permission by the City of Wichita authorizing certain work to be performed on a particular project. (Code of the City of Wichita,

Chapters 10.08, 10.12, 10.24, 10.20, 14, 16.04, 16.08, 17.08, 18.04, 18.04.065, 18.08, 18.12, 18.24, 18.28, 19.08, 21.04, 22.04, 22.08, 24.04, 26.04.100., and Uniform Building Code.)

Rental Income. Revenue derived from the rental of City facilities such as City Hall Cafeteria and Parking Garage, Century II Concert Hall, Omnisphere, Lawrence-Dumont Stadium, Expo Hall, and Building Services. (K.S.A., Ch. 12, Art. 21 and 631c; Code of the City of Wichita, Chapters 2.21, 7.08, 9.20, 16.04, 15.15, 17.12; Charter Ordinance No. 13, Code of the City of Wichita; administrative procedure.)

Special assessments. Charges which the local government makes to pay for a specific service or project such as streets, sewers, curbs, and gutters which benefit a particular piece of real estate. These charges are assessed on the basis of the square footage of the lot, against the value of the lot, or on the basis of both lot square footage and value. (K.S.A., Ch. 13, Art. 0; Code of the City of Wichita, Ch. 2.24.)

Transient guest tax. A five percent (5%) tax upon the gross receipts paid by guests in any hotel, motel, or tourist courts located in the incorporated territory of the City of Wichita. (K.S.A., Ch. 12, Arts. 1693 and 1694; and, Charter Ordinance No. 83. Code of the City of Wichita.)

User fees. Revenue derived from payments made by the general public for the purpose of utilizing goods and services, such as entry fees, Park Department charges, class registrations, tenant rental, and concessions. (Code of the City of Wichita, Title 9.)

### Glossary

Administrative charge. Reimbursements to the General Fund for indirect costs incurred against General Fund budgets.

Ad valorem tax. A tax levied on the assessed value of both real and personal property in proportion to the value of the property (also known as "property tax").

**Allocation.** Assigning one or more items of cost or revenue to one or more segments of an organization according to benefits received, responsibilities, or other logical measures of use.

Appraised value. Market dollar value given to real estate, utilities, and personal property; established through notification, hearing and appeals, and certification process.

**Appropriation.** Expenditure authority created by City Council.

Assessed value. Appraised value of property adjusted downward by a classification factor, to determine the basis for distributing the tax burden to property owners. (See calculation elsewhere in this document.)

Attrition. Estimated savings from temporarily unfilled positions.

Audit. A review of the City's accounts by an independent accounting firm to substantiate year-end fund balances, reserves, and cash on hand.

Bond. A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate. A bond differs from a note in two ways. A bond is issued for a longer period of time than a note and requires greater legal formality. The City sells bonds as a means of borrowing revenue for costly projects. The City repays this debt to its lender over an extended period of time similar to the manner in which a homeowner repays a mortgage.

Budget. Financial plan consisting of estimated revenues and expenditures (purposes) for a specified time. The operating budget provides for direct services and support functions of the City (e.g., Police, Fire, Public Works, etc.). The capital budget (Capital Improvement Program) provides for improvements to the City's infrastructure and facilities, and utilizes long-term financing instruments.

Budget amendment. Legal means by which an adopted expenditure authorization or limit is increased; includes publication, hearing, and recertification.

Budget message. A general policy discussion of the budget as presented in writing by the budget-making authority to the City Council. The message outlines the budget plan and its main points of interest. The City's budget message is presented as the City Manager's letter in the proposed and adopted budget documents.

Capital Improvement Program (CIP). A ten-year expenditure plan financing new and improved infrastructure needs and facilities.

Capital outlay. An item of nonexpendable nature with a value greater than \$250 and with an anticipated life of more than one year under normal use. Also used to refer to the entire account category designated by 4000 series in the line-item budgets.

Carry-over. Appropriated funds which remain unspent at the end of a fiscal year, which are allowed to be retained in the budget to which they were appropriated so that they may be expended in the next fiscal year for the purpose designated.

Commodity. An expendable item used by operating activities. Examples include office supplies, replacement parts for equipment, toiletries, and gasoline and oil. Designated by the 3000 series in the line-item budgets.

Contingency. A budgetary reserve amount set aside for emergencies or unforeseen expenditures not otherwise known at the time the budget is adopted.

Contractual services. A cost related to a legal agreement. Examples include insurance, utility costs, printing services, and temporary employees (hired through a private firm). Designated by the 2000 series in line-item budgets.

Debt service. Principal and interest requirements on outstanding debt.

**Deficit.** An excess of current-year expenditures over current-year resources.

**Department.** The basic unit of service responsibility, encompassing a broad mission of related activities.

**Division.** A sub-unit of a department which encompasses a substantial portion of the duties

### Glossary (cont.)

assigned to a department. May consist of several sections, which in turn may consist of activities.

Encumbrance. A legal obligation to pay funds, the expenditure of which has not yet occurred.

Enterprise fund. Used for government functions that are self-supporting. Enterprise funds belong to the group of funds called "proprietary" and account for operations that provide services to the community at large.

Expenditure. Actual outlay of funds. Expenditures are budgeted by function: personal services (salaries and benefits), contractual services, commodities (materials and supplies), capital outlay, and "other" (including transfers out, debt service, contingencies and inventory clearing accounts).

Fiscal year. The twelve-month budget period. The fiscal year for the City of Wichita is the January through December calendar year.

Franchise fee. An annual assessment paid by utilities for the privilege of doing business in Wichita. The current rate is 5% of a utility's gross receipts.

Full-time equivalent position (FTE). A position converted to the decimal equivalent based on 2,080 hours per year. For example, a summer lifeguard working 8 hours per day for four months, or 690 hours, would be equivalent to .3 of a full-time position.

Fund. Accounting entity with accounts for recording revenues and expenditures to carry on specific purposes. The City's funds and fund structure are described elsewhere.

Fund balance. The total dollars remaining after current expenditures for operations and (when applicable) debt service for capital improvements are subtracted from the sum of the beginning fund balance and current resources. The City Council policy goal is to maintain a total appropriated and unappropriated fund balance/reserve between 5-10% of the General Fund goals. State law allows a maximum of 5% of certified budgets/funds to be unappropriated.

General Fund. The City's principal operating account, which is supported primarily by taxes and fees having no restriction on their use.

Governmental funds. A fund group used to account for operations that rely mostly on current

assets and current liabilities. Governmental funds include the General Fund, special revenue funds, and the Debt Service Fund.

*Infrastructure.* The physical assets or foundation of the City, including its buildings, streets, and water and sewer systems.

Internal service fund. Used for operations that provide services for City departments at cost. Like enterprise funds, internal service funds belong to the "proprietary" group of funds.

Line Item. The smallest expenditure detail presented in department budgets. The line item also is referred to as an "object," with numerical "object codes" used to identify expenditures in the accounting system. Within the accounting system, "objects" are further divided into "subobjects."

Longevity. Employee compensation payments made in recognition of a minimum number of years employed full time with the same entity. In the City of Wichita, longevity payments are two dollars per month times total accumulative service with the City (payable after six years in employment).

MIII. One dollar tax per \$1,000 of assessed valuation.

Operating budget. A budget which applies to all outlays other than capital improvements.

**Performance measures.** A means (usually quantitative) of assessing the efficiency and effectiveness of department work programs.

Personal services. All costs related to compensating employees, including employee benefit costs such as the City's contribution for retirement, social security, and health and life insurance.

Proprietary funds. Accounting entities to account for operations managed much like a business, with one balance sheet for all current expenses and long-term debt obligations, assets and liabilities, and depreciation. Enterprise funds and internal service funds are "proprietary" funds.

Retained earnings. Reserved and unreserved assets (recorded in proprietary fund operations), held for future operating needs and equipment replacement.

**Revenue.** The taxes, user fees and other sources of income that the City collects and receives into its treasury for public use.

Special assessment. A compulsory levy made against certain properties to defray part or all of the

### Glossary (cont.)

costs of a specific improvement deemed primarily to benefit the assessed properties.

**Special revenue fund.** An accounting entity used for revenues that are legally destined for a specific purpose.

**Tax IId.** Law limiting amount of property tax that can be levied for a specific governmental function. Also known as aggregate tax levy limitation.

Taxes. Compulsory assessments levied by a government for the purpose of financing services performed for the common benefit of the citizens. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments.

**Trust fund.** Used when the City is custodian of money to be reserved and spent for a special purpose.

### Notes

